



# Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

## ORDINANCE NO. 2018-04

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE TITLE 2 “ADMINISTRATION AND PERSONNEL” BY DELETING CHAPTER 2.130 “PERSONNEL POLICIES AND PROCEDURES” IN ITS ENTIRETY, AND CREATING A PERSONNEL POLICY MANUAL SEPARATE AND APART FROM THE TOWN CODE.**

**WHEREAS**, the Town Council of the Town of Huachuca City has adopted by Resolution No. 84-002 a code known as the Town Code of the Town of Huachuca City, Arizona [the “Code”], and has amended and republished the Code from time to time, as authorized by A.R.S. 9-240 (B) (28); and

**WHEREAS**, the Code, Title 2 “ADMINISTRATION AND PERSONNEL” Chapter 2.130 “PERSONNEL POLICIES AND PROCEDURES” codifies most of the Town’s personnel policies and procedures; and

**WHEREAS**, the Town Council has determined that it would be in the best interests of the Town, its employees and its residents to amend the Code to remove the personnel policies and procedures from the Code and direct the Town Manager to place them into a comprehensive personnel policies manual to be approved by resolution of the Council at a later date; and

**WHEREAS**, as required by the Code, section 2-5-4, this Ordinance was first read at a public meeting of the Town Council on January 25, 2018, and at a subsequent meeting on February 8, 2018.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Town of Huachuca City, as follows:

**SECTION 1.** The Code, Chapter 2.130 “PERSONNEL POLICIES AND PROCEDURES,” is deleted from the Code in its entirety.

**SECTION 2.** The Town Manager is directed to incorporate the deleted personnel policies and procedures into a comprehensive personnel policies manual to be approved by resolution of the Council at a later date.

**SECTION 3.** All ordinances, parts of ordinances, resolutions, parts of resolutions, policies, and parts of policies in conflict with the provisions of this Ordinance, or any part hereof, are hereby repealed in their entirety.

**SECTION 4.** If any section, subsection or portion of this Ordinance is for any reason held to be invalid or unenforceable by the decision of a court of competent jurisdiction, such decision shall not affect the validity or enforceability of the remaining portions hereof.

**SECTION 6.** The Town Clerk is hereby directed, pursuant to the Code, section 2.25.080, to publish this Ordinance as required by A.R.S. 9-812 and 39-204.

**PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 8TH DAY OF FEBRUARY, 2018.**

  
Ken Taylor, Mayor

**ATTEST:**

  
Jennifer Fuller, Interim Town Clerk

**Approved as to Form:**

  
Thomas Benavidez, Town Attorney