



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN PLANNING AND ZONING
REGULAR MEETING
WEDNESDAY, NOVEMBER 6, 2019 AT 7:00 PM
HUACHUCA CITY TOWN HALL
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Vice Chair

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum

The meeting was called to order at: 7:00 PM
 The Pledge of Allegiance was led by: Jeffrey Ferro

Roll Call- Joy Banks – No Quorum

Individual	Position	Present	Absent
Tiffany Chavez	Chair		X
Jeffrey Ferro	Committee Member	X	
Mary Charlton	Committee Member/ Vice Chair		X
Jean Post	Committee Member		X
Dr. Jim Johnson	Building Official	X	
Joy Banks	Town Liaison	X	

B. Call to the Public – Vice Chair

P&Z Commission may make and open call to the public during a public meeting. Individual P&Z Commissioners may respond to criticism made by those who have addressed the Commission, they may ask staff to review a matter or they may ask that the matter be put on a future agenda. Commissioners shall not discuss or take legal action on matters raised during an open call to the public unless the matters have been properly noticed on the agenda for

discussion and legal action A.R.S. 39-731.01 (G). In order to speak during Call to the Public, please specify what you wish to discuss when completing the call to the Public form but can be scheduled under future unfinished business.

Call to Public: None

C. Consent Agenda –Vice Chair

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Commission. There will be no separate discussion of these items unless a Member of the Planning & Zoning Commission requests that an item or items be removed for discussion. Commission Members may ask questions without the removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

C.1 Consider approval of the minutes of the regular P&Z commission meeting held on October 2, 2019.

Motion C:	Action:	
Moved by:	Seconded by:	

D. Zoning Administrator Report - Zoning Administrator

E. Unfinished Business before the Commission –Vice Chair

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Chair and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Committee discussion. Questions from Committee Members, however, may be directed to staff or a member of the public through the Chair at any time.

E.1 Discussion and/ or action: [Chair] Allowable uses in the business districts

Motion E.1: Open item for discussion and/or action	Action:	
Moved by:	Seconded by:	

Motion E.1:		Action:
Moved by:	Seconded by:	

E.2 Discussion and/or action: [Chair] Regulations for Industrial Hemp

Motion E.2: Open item for discussion and/or action		Action:
Moved by:	Seconded by:	

Motion E.2:		Action:
Moved by:	Seconded by:	

F. New Business before the Commission Vice Chair

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Chair and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Committee discussion. Questions from Committee Members, however, may be directed to staff or a member of the public through the Chair at any time.

NONE

G. Reports of Current Events by Committee Members

H. Items to be placed on future agendas: General Plan Update?, Hemp Ordinance

I. Adjournment: due to no quorum session was adjourned

Motion: to Adjourn		Action:
Moved by: Jeffrey Ferro	Seconded by:	

Meeting Adjourned: 7:02 pm November 6, 2019.

Approved by Chair Tiffany Chavez on December 4 2019

Tiffany Chavez
Chair

Attest: _____
Ms. Janine Collins,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on November 6, 2019. I further certify that the meeting was duly called and a quorum was present.

Ms. Janine Collins,
Town Clerk