



**MINUTES OF THE  
 HUACHUCA CITY TOWN PLANNING AND ZONING  
 MEETING HELD  
 THURSDAY, AUGUST 7, 2019 AT 7:00PM  
 HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD.  
 HUACHUCA CITY, AZ 85616**

**AGENDA**

**A. Call to Order**

**Chair**

- Pledge of Allegiance
- Roll Call and Ascertain Quorum

**The meeting was called to order at: 7:00pm**

**The Pledge of Allegiance was led by: Tiffany Chavez**

**Roll Call: Joy Banks- Town Liaison**

<b><i>Present:</i></b>		<b><i>Absent:</i></b>
Tiffany Chavez- Chair	Dr. Jim Johnson- Building Official	Mary Charlton- Committee Member
Jeffrey Ferro- Committee Member	Joy Banks- Town Liaison	
Jean Post- Committee Member		

**B. Call to the Public**

**Chair**

P&Z Commission may make and open call to the public during a public meeting. Individual P&Z Commissioners may respond to criticism made by those who have addressed the Commission, they may ask staff to review a matter or they may ask that the matter be put on a future agenda. Commissioners shall not discuss or take legal action on matters raised during an open call to the public unless the matters have been properly noticed on the agenda for discussion and legal action A.R.S. 39-731.01 (G). In order to speak during Call to the Public, please specify what you wish to discuss when completing the call to the Public form but can be scheduled under future unfinished business.

**C. Consent Agenda**

**Chair**

*All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.*

**C.1 Consider approval of the minutes of the regular P&Z commission meeting held on June 5, 2019.**

<b>Motion C.1 : Open item for discussion and/or action</b>		<b>Action: Open</b>
<b>Moved by: Chair Chavez</b>	<b>Seconded by: Committee Member Ferro</b>	

**Chair Chavez: P&Z June Minutes have to be moved to next month due to Mary Charlton being absent**

<b>Motion C.1:</b>		<b>Action: Approved</b>
<b>Moved by: Chair Chavez</b>	<b>Seconded by: Committee Member Ferro</b>	

**C.2 Consider approval of the minutes of the P&Z Commission work session held on July 3, 2019.**

<b>Motion C.2: Open item for discussion and/or action</b>		<b>Action: open</b>
<b>Moved by: Chair Chavez</b>	<b>Seconded by: Committee Member Ferro</b>	

<b>Motion C.2:</b>		<b>Action: Approved</b>
<b>Moved by: Chair Chavez</b>	<b>Seconded by: Committee Member Ferro</b>	

**C.3** Consider approval of the minutes of the regular meeting and public hearing held on July 3, 2019.

<b>Motion C.3: Open Item for discussion and/or action</b>		<b>Action: open</b>
<b>Moved by: Chair Chavez</b>	<b>Seconded by: Committee Member Ferro</b>	

<b>Motion C.3:</b>		<b>Action: Approved</b>
<b>Moved by: Chair Chavez</b>	<b>Seconded by: Committee Member Ferro</b>	

**D. Zoning Administrator Report**

**Zoning Administrator**

<b>Motion D.1: Open Item for discussion and/or action</b>		<b>Action: open</b>
<b>Moved by: Chair Chavez</b>	<b>Seconded by: Committee Member Ferro</b>	

**Dr. Jim Johnson:** Busy summer. Multiple for sale signs, which is not a bad thing, it actually shows a hot real estate market. A big thank you from the Army for including them in the recent CUP project.

**E. Unfinished Business before the Commission**

**Chair**

*Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.*

**E.1** Discussion and/ or action: [Chair Chavez]: Allowable uses in the business districts

<b>Motion E.1: Open Item for discussion and/or action</b>		<b>Action: open</b>
<b>Moved by: Chair Chavez</b>	<b>Seconded by: Committee</b>	

**Dr. Jim Johnson:** New Guidelines coming to the Planning Code.

**Committee Member Ferro:** Is the community garden considered farming?

**Dr. Jim Johnson:** No.

Discussion of Matrix of Use Permissions by Zoning District. No Industrial in Huachuca City. These Zones are not set in stone, they can change. Explanation of the charts and businesses. We need to make sure we have guidelines set for businesses who come in or who are looking to come in.

**Chair Chavez:** We need to take advantage of people having to drive through Huachuca City to get to other towns.

**Dr. Jim Johnson:** This discussion will continue for months, it will not be finished tonight. Tonight is just the start, this will take months.

**Committee Member Ferro:** Could I get a high resolution zoning map?

**Dr. Jim Johnson:** Yes we have a PDF we can send you. We also use google often. We will get together some

<b>Motion E.1: E.1. moved to Sept meeting</b>		<b>Action: Approved</b>
<b>Moved by: Chair Chavez</b>	<b>Seconded by: Committee Member Ferro</b>	

**F. New Business before the Commission**

**Chair**

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**None**

**G. Reports of Current Events by Committee Members**

**H. Items to be placed on Future agendas**

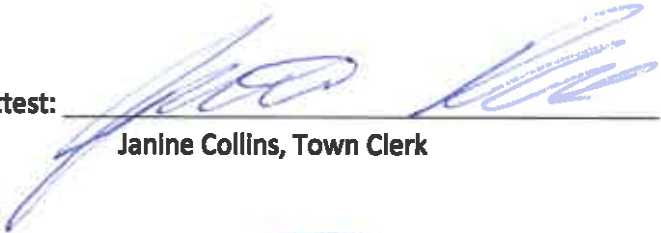
I. Adjournment : 7:58 pm

<b>Motion: to Adjourn</b>		<b>Action: Approved</b>
<b>Moved by: Chair Chavez</b>	<b>Seconded by: Committee Member Ferro</b>	

Meeting was adjourned at pm August 7, 2019.

Approved by Mary Charlton, October 2, 2019

  
\_\_\_\_\_  
Mary Charlton, Vice Chair

Attest:   
\_\_\_\_\_  
Janine Collins, Town Clerk



**Certification**

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on August 7<sup>th</sup>, 2019. I further certify that the meeting was duly called and a quorum was present.

  
\_\_\_\_\_  
Janine Collins, Town Clerk

