



**MINUTES OF THE
HUACHUCA CITY PLANNING & ZONING COMMISSION
MEETING HELD
WEDNESDAY, MAY 1, 2019 AT 7:00PM
HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD. HUACHUCA CITY,
AZ 85616**

AGENDA

A. Call to Order

Madam Chairman

- Pledge of Allegiance

The meeting was called to order at 7:00pm. The Pledge of Allegiance was led by Chair Tiffany Chavez.

B. Roll Call

Board Members Tiffany Chavez, Mary Charlton and Jeffrey Ferro were present. Non-voting members Joy Banks and Dr. Jim Johnson were also in attendance. A quorum was established.

C. Approve the Minutes of March 6, 2019 Regular Planning and Zoning Meeting.

Motion to approve minutes: Chair Tiffany Chavez, 2nd by Commissioner Ferro.

D. Zoning Administrator Report

Dr. Johnson discussed the cleanup of the boulevard. Including the old family dollar building and the sale of the Fennimore property. Dr. Johnson also discussed the sale and business interest in multiple commercial properties.

E. Call to the Public

Madam Chairman

P&Z Commission may make and open call to the public during a public meeting. Individual P&Z Commissioners may respond to criticism made by those who have addressed the Commission, they may ask staff to review a matter or they may ask that the matter be put on a future agenda. Commissioners shall not discuss or take legal action on matters raised during an open call to the public unless the matters have been properly noticed on the agenda for discussion and legal action A.R.S. 39-731.01 (G). In order to speak during Call to the Public, please specify what you wish to discuss when completing the call to the Public form but can be scheduled under future unfinished business.

No calls to the public were presented.

F. Unfinished Business before the Committee

Chair

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Chair and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Committee discussion. Questions from Committee Members, however, may be directed to staff or a member of the public through the chair at any time.

There was no old business for this meeting.

F. New Business before the Council

Chair

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Chair and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Committee discussion. Questions from Committee Members, however, may be directed to staff or a member of the public through the Chair at any time.

A. New Business:

1. Discussion and/or Action {Chair}: Allowable uses in the business zoning districts

Dr. Johnson discussed allowable uses in the business districts. Chair Chavez asked about mechanic work in parking lots. Dr. Johnson suggested removing section E, but keeping the requirements under conditional uses. Dr. Johnson also suggested further breakdown on types of business such as putt-putt golf or a bowling alley. The question of zoning for a feed store was also discussed.

Dr. Johnson discussed the need to grid Huachuca City zoning categories. Dr. Johnson expressed the need to expand categories for types of business that currently are not covered. Examples would be performing arts and feed stores. Questions regarding placement of medical marijuana dispensaries was asked by Commissioner Ferro. Chair Chavez also asked about retail gun sales. Multiple gaps in the zoning code were discussed and the need to fix these issues. These issues include gun stores, compound pharmacy, performing arts, feed stores and medical marijuana. The Commission ask Dr. Johnson to prepare a grid of the zoning categories.

Motion to move allowable uses in business districts to unfinished business for June 5th meeting agenda: Chair Chavez. 2nd by Commissioner Charlton.

B. General Plan Maintenance

1. Discussion and/or Action [Chair]: Quarterly Report – No Change

C. Call to the Public [3 min. limit] Issues within the auspices of the Huachuca City P&Z Commission
No calls to the public were presented.

I. Call to the Public [3 min limit] Issues with the auspices of the Huachuca City P&Z Agreement.
No calls to the public were presented.

G. Adjournment.

Motion to adjourn: Chair Tiffany Chavez, 2nd by Commissioner Charlton.

Meeting was adjourned at 07:53 pm.

Approved by Chair Tiffany Chavez on June 5, 2019.


TIFFANY CHAVEZ, MADAM CHAIRMAN

Attest 
MATTHEW WILLIAMS, INTERIM TOWN CLERK

Seal:



Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Planning & Zoning Committee held on May 1, 2019. I further certify that the meeting was duly called and a quorum was present.


Matthew Williams, Interim Town Clerk

