



TOWN OF HUACHUCA CITY

The Sunset City

500 NORTH GONZALES BOULEVARD • HUACHUCA CITY, ARIZONA 85616

PHONE (520) 456- 1354 • TDD (520) 456-1353 FAX: (520) 456-2230

E-MAIL: tmitchell@huachucacityaz.gov

**HUACHUCA CITY PLANNING AND ZONING MINUTES
REGULAR MEETING AT 7:00^{PM}
WEDNESDAY, JUNE 1, 2016**

Present:

Commissioner: Johann Wallace

Chair: Randy Keeling

Vice Chair:

Commission Members: Rod Peiren
Mary Charlton
Carol Vaughn

Zoning Official: Dr. Jim Johnson

Absent: Tiffany Chavez

A. **Call to Order and Pledge of Allegiance (7:00 PM)**

B. **Roll Call**

C. **Approve the Minutes of May 4, 2016 Regular Planning and Zoning Meeting**
Motion made by Ms. Vaughn to approve the Minutes of May 4, 2016, **seconded** by
Ms. Charlton

4-0 Motion Carried

D. **Zoning Administrator Report**

Dr. Johnson gave a brief overview of upcoming items – sign code, general plan update, etc.

E. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**
None

F. **Unfinished Business**

1. Discussion and/or Action [CHAIR]: General Plan Update status

Dr. Johnson stated he has checked with WLB group for a price on the General Plan

G. **New Business.**

1. **Discussion and/or Action [CHAIR]: Public Hearing for Conditional Use Permit Application CU2016-02. Applicant Pat Ortega proposing a Radio Control Car Track to be located at 685 N. Huachuca Blvd**

Motion made by *Mr. Keeling* to open the Public hearing, **seconded** by *Mr. Pieren*
4-0 Motion Carried

a. **Review of application and documents by Zoning Administrator**

Dr. Johnson presented the applications and documents

b. **Applicant presents project to Board**

Applicants not present to speak before the board

c. **Discussion [CHAIR]: Open Public Hearing and Invitation for Public Input**

Motion made by *Mr. Keeling* to open for Public Input, **seconded** by *Mr. Pieren*
4-0 Motion Carried

Board had a conference call with Mr. Ortega to answer questions about a Gate, fencing/walls, concerns about pedestrian traffic across the highway and concessions. Questions were also raised about the dirt/clay composition.

d. **Rebuttal [CHAIR]: Applicant response to public comments**

e. **Discussion [CHAIR]: Comments/questions from Board to Applicant and additional public input.**

f. **Discussion and/or Action [CHAIR]: Close Public hearing and Board to Discuss and Vote**

Motion made by *Mr. Keeling* to close the Public hearing, **seconded** by *Mr. Pieren*

4-0 Motion Carried

g. **Discussion and/or Action [CHAIR]: Announcement of Vote**

Motion made by *Mr. Keeling* to allow Mr. Ortega begin his operation and as a condition to this if he sells a piece of his property, then the wall needs to go in, **seconded** by *Ms. Charlton*

4-0 Motion Carried

2. **Discussion and/or Action [CHAIR]: Site Plan Review for Mr. Fix-it Metal Building Project located at 317 N Huachuca Blvd**

Motion made by *Mr. Keeling* to open for discussion and/or action, **seconded** by *Ms. Charlton*

4-0 Motion Carried

a. **Review of application and documents by Zoning Administrator**

Dr. Johnson gave presentation of application and supporting documents.

b. **Applicant presents project to Board**

Applicant not present

c. **Discussion [CHAIR]: Comments/questions from Board to Applicant.**

d. **Discussion and/or Action [CHAIR]: Board to Discuss and Vote**

Motion made by *Mr. Pieren* to accept the plans and continue with the new building, **seconded** by *Ms. Charlton*

4-0 Motion Carried

H. **Current Events; Commissioner Comments or Announcements**

Pursuant to A.R.S. 38-431.02 (K), the Commissioners will not propose, discuss, deliberate or take legal action at the meeting on any matter brought up under this item, unless the specific matter is already properly noticed on the agenda for legal action."

Mr. Keeling gave information on the reasoning behind this Agenda Item. It is meant to be an open forum for the future of Huachuca City as a positive thing.

- I. **Call to the Public [3 min. limit] Issues within the auspices of the Huachuca City P & Z Committee.**

None

- J. **Adjournment (8:05 PM)**

Motion made by *Ms. Vaughn* to adjourn, seconded by *Mr. Keeling*

4-0 Motion Carried

Approved by Randy Keeling on July 6, 2016

Randy Keeling

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on June 1, 2016. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator