



TOWN OF HUACHUCA CITY

The Sunset City

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**HUACHUCA CITY PLANNING AND ZONING MINUTES
REGULAR MEETING AT 7:00^{PM}
WEDNESDAY, MAY 4, 2016**

Present:

Commissioner: Johann Wallace

Chair: Randy Keeling

Vice Chair: Tiffany Chavez

Commission Members: Rod Peiren
Mary Charlton
Carol Vaughn

Zoning Official: Dr. Jim Johnson

Absent:

A. **Call to Order and Pledge of Allegiance (7:00 PM)**

B. **Roll Call**

C. **Approve the Minutes of April 6, 2016 Regular Planning and Zoning Meeting**
Motion made by *Mr. Keeling* to approve the Minutes of April 6, 2016, **seconded** by
Ms. Chavez

5-0 Motion Carried

D. **Zoning Administrator Report**

Dr. Johnson reported that he currently has 2 site plans in development by the engineers. One is a brand new commercial building for Mr. Fix It. The other is the RC Park that we saw last meeting. He also stated that the sign code is cumbersome. There is a group in Arizona that is going after jurisdiction for controlling signs. The courts have made a ruling that states that all Arizona sign codes will be reviewed and re-written to keep from fringing on people's civil rights. It is the recommendation of the Zoning Administrator that Planning and Zoning re-read the sign code and start thinking about re-writing it.

E. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**

None

F. **Unfinished Business**

1. **Discussion and/or Action [CHAIR]: General Plan Update status**

Motion made by *Mr. Keeling* to open for discussion and/or action, **seconded** by *Mr. Pieren*

5-0 Motion Carried

a. **Zoning Administrator Presentation of the Steps Necessary to Update the Current Plan**

Dr. Johnson stated and Commissioner Wallace spoke about annexation processes. Dr. Johnson spoke about the needs of the Town's departments for working/updated equipment. Dr. Johnson spoke with the previous company, WLB, to redo the General Plan. They are the company that performed the update over 10 years ago.

Mr. Keeling stated that part of the problem is that staff didn't want to, or didn't have the time to do the work to update the plan.

Dr. Johnson stated that it is his recommendation to proceed with WLB. I would need a motion if this is the path the P&Z wants to proceed.

Motion made by *Mr. Keeling* to entertain the recommendation for WLB to give a quote and/or go for RFP for updates to the General Plan, **seconded** by *Ms. Charlton*

5-0 Motion Carried

b. **Review and Discussion of Land Use Goals, Objectives and Recommendations from the Current Plan**

Motion made by *Mr. Keeling* to add an additional item after the call to the public for an open forum for P&Z members, **seconded** by *Ms. Chavez*

5-0 Motion Carried

G. **New Business.**

None

H. **Call to the Public [3 min. limit] Issues within the auspices of the Huachuca City P & Z Committee.**

None

I. **Adjournment (8:00 PM)**

Motion made by *Mr. Keeling* to adjourn, **seconded** by *Mr. Pieren*

5-0 Motion Carried

Approved by Randy Keeling on June 1, 2016

Randy Keeling

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on May 4, 2016. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator