



# TOWN OF HUACHUCA CITY

*The Sunset City*

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## HUACHUCA CITY PARKS AND RECREATION MINUTES SPECIAL MEETING AT 6:00<sup>PM</sup> WEDNESDAY, APRIL 27, 2016

**Commissioner:** Christy Hirshberg

**Chair:** Craig Smith

**Vice Chair:** Diane Hildebrandt

**Commission Members:** Andie McDowell  
Julie Mendoza

**Absent:** Sharon Richardson

A. **Commissioner Hirshberg called the meeting to order and Pledge of Allegiance.**  
(6:00 PM)

B. **Roll Call**

C. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**  
None

D. **Unfinished Business**  
None

E. **New Business.**

1. **Discussion and/or Action [CHAIR]: Nominations and Election of new Chairperson.**

Motion made by *Commissioner Hirshberg* to open for discussion and/or action,  
seconded by *Mr. Smith*

*Ms. McDowell* nominated Mr. Smith as Chairperson, seconded by *Ms. Hildebrandt*  
**4-0 Motion Carried**

2. **Discussion and/or Action [CHAIR]: Nominations and Election of new Vice Chairperson.**

*Ms. Hildebrandt* nominated herself to serve as Vice Chairperson, seconded by *Ms. McDowell*

**4-0 Motion Carried**

3. **Discussion and/or Action [CHAIR]: Mission and Vision Statement.**

Postponed until next meeting

4. **Discussion and/or Action [CHAIR]: Time and Date of Commission Meetings.**  
Motion made by *Ms. McDowell* to change the meeting time to 6:00pm, seconded  
by *Ms. Hildebrandt*

4-0 Motion Carried

5. **Discussion and/or Action [CHAIR]: Board authorization for the Chairman to contact various community organizations such as: Lions Club, VFW, Huachuca City Fire Department, Arizona Rangers, Friends of the Huachuca City Library and local churches on behalf of the Commission.**

Mr. Smith stated that he has a problem with Mr. Hart in Town Hall stating that the board cannot email everyone as it may be a breach of the open meeting law. We cannot discuss anything of business anywhere except in the meetings.

Motion made by *Ms. McDowell* to give the Chairperson to speak on behalf of the commission, seconded by *Ms. Hildebrandt*

4-0 Motion Carried

6. **Discussion and/or Action [CHAIR]: Events for the next Fourth of July Celebration to include, but not limited to: Schedule of Events, Games, Funding and Assignment of Duties.**

Motion made by *Mr. Smith* to suspend the rules to allow the public to speak on this item, seconded by *Ms. McDowell*

4-0 Motion Carried

7. **Discussion and/or Action [CHAIR]: Planning and scheduling future events.**

Discussion Only

8. **Discussion and/or Action [CHAIR]: Items for the Agenda for the next meeting on May 9, 2016**

Discussion Only

- F. **Call to the Public [3 min. limit] Issues within the auspices of the Huachuca City P & R Committee.**

None

- G. **Adjournment (7:55 PM)**

Motion made by *Ms. Mendoza* to adjourn, seconded by *Ms. Hildebrandt*

4-0 Motion Carried

Approved by Craig Smith on May 9, 2016

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Craig Smith

Attest: \_\_\_\_\_

Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on April 27, 2016. I further certify that the meeting was duly called, and a quorum was present.

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Tammy J. Mitchell, MMC, Town Clerk/Administrator