



TOWN OF HUACHUCA CITY

The Sunset City

PUBLIC NOTICE HUACHUCA CITY PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARD

TUESDAY, NOVEMBER 5, 2019, AT 5:00PM

**HUACHUCA CITY TOWN HALL-500 N. GONZALES
BLVD. HUACHUCA CITY, AZ 85616**

AGENDA

- A. **Call to Order** Chair
- Pledge of Allegiance
 - Roll Call and Ascertain Quorum
- B. **Call to the Public** Chair

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

- C. **Consent Agenda** Chair

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without the removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

C.1 Consider approval of the minutes of the PSPRS meeting held on September 24, 2019.

E. New Business before the Commission

Chair

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Chair and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Committee discussion. Questions from Committee Members, however, may be directed to staff or a member of the public through the Chair at any time.

E.1 Discussion and/or Action [Chairman Wallace]: Approval of Joseph Glowacki's retirement.

E.2 Discussion and/or Action [Chairman Wallace]: Acceptance of Joseph Glowacki's resignation letter from PSPRS board.

E.3 Discussion and/or Action [Chairman Wallace]: Announcement of vacant police officer board seat.

E.4 Discussion and/or Action [Chairman Wallace]: Scheduling of the upcoming PSPRS meeting.

E. Police Chief's Report

F. Items to be placed on future agendas

G. Adjournment

Posted on October 30, 2019, at the following locations:

Town Hall Bulletin Board 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Hall Lobby 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Website https://huachucacityaz.gov
Huachuca City U.S. Post Office 690 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Library 506 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Police Department 500 N. Gonzales Blvd. Huachuca City, AZ 85616

Janine Collins

Janine Collins, Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Councilmembers, with the exception of material relating to possible executive session, are available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at www.huachucacityaz.gov

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.



**MINUTES OF THE
 HUACHUCA CITY TOWN PUBLIC SAFETY PERSONNEL RETIREMENT
 SYSTEM BOARD
 MEETING HELD
 TUESDAY, SEPTEMBER 24, 2019 AT 5:00PM
 HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD.**

AGENDA

A. Call to Order

Chairman

- Pledge of Allegiance
- Roll Call and Ascertain Quorum

**The meeting was called to order at: 5:00 pm
 The Pledge of Allegiance was led by: Chairman Wallace**

Roll Call: Secretary Donna Johnson

<i>Present:</i>		<i>Absent:</i>
Chairman Johann Wallace	Ashley Pietro	Joe Herbert
Secretary Donna Johnson		
Lieutenant Joseph Glowacki		
Officer- Christopher Thompson		

B. Call to the Public

Chair

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Call to Public: None

C Consent Agenda

Chair

All Items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Committee. There will be no separate discussion of these items unless a Committee Member of the Committee, requests that an item or items be removed for discussion. Committee Members may ask questions without the removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

C.1 Consider approval of the minutes of the PSPRS meeting held on August 13, 2019.

C.2 Consider approval of the minutes of the PSPRS meeting held on September 17, 2019.

Motion C: Open item for discussion and/or action		Action: open
Moved by: Chairman Wallace	Seconded by: Joseph Glowacki	

Motion C:		Action: Approved
Moved by: Chairman Wallace	Seconded by: Joseph Glowacki	

D. Unfinished Business before the Commission

Chairman

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Chairman and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Committee discussion. Questions from Committee Members, however, may be directed to staff or a member of the public through the Chairman at any time.

D.1 Discussion and/or Action [Chairman Wallace]: Approval of and establishing an effective date for Candidate Mirlam Bear's inclusion into the PSPRS Retirement System, which may be retroactive.

Motion D.1: Open item for discussion and/or action		Action: Open
Moved by: Chairman Wallace	Seconded by: Joseph Glowacki	

Chairman Wallace, gets Ashely Pietro caught up with what has been discussed about this topic the last two meetings.

Officer Thomas: If this is retroactive then the city would be responsible for the back pay, has anyone discussed this with Candidate Bear?

Chief Thies: I'll call her.

Chairman Wallace: Candidate Bear we are discussing adding you into the retirement system back dated to the beginning of the academy. This would mean you would be responsible for your portion of the back fees.

Candidate Bear: That's ok. I don't mind paying the back fees.

Chairman Wallace: Candidate Bear doesn't mind paying back fees so we will back date her entry into the system starting 7-29-2019.

Motion D.1: entry date set 7-29-2109		Action: Approved
Moved by: Chairman Wallace	Seconded by: Joseph Glowacki	

E. New Business before the Commission

Chair

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Chairman and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Committee discussion. Questions from Committee Members, however, may be directed to staff or a member of the public through the Chairman at any time.

E.1 Discussion and/or Action [Chairman Wallace]: Scheduling of the upcoming PSPRS meeting.

Motion E.1: Open Item for discussion and/or action		Action: Open
Moved by: Chairman Wallace	Seconded by: Joseph Glowacki	

Motion E.1: Nov. 5th scheduled at 5pm		Action: Approved
Moved by: Chairman Wallace	Seconded by: Joseph Glowacki	

F. Chief Report: Nothing to add this meeting

G. Items to be placed on future agenda: Joseph Glowacki retirement. Educational Video on Tier 3.

H. Adjournment

Motion: to Adjourn		Action: Approved
Moved by: Chairman Wallace	Seconded by: Joseph Glowacki	

Meeting was adjourned at 5:10 pm September 24, 2019.

Approved by Chairman Wallace, November 5, 2019

Chairman Johann Wallace

Attest: _____
Donna Johnson, Secretary

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Public Safety Personnel Retirement System Board on September 24, 2019. I further certify that the meeting was duly called and a quorum was present.

Donna Johnson, Secretary



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

E-Mail: webmaster@huachucacityaz.gov

Memo: Lieutenant Joe Glowacki retirement

Effective December 09, 2019 Lieutenant Joe Glowacki will be eligible to retire from the Town of Huachuca City PSPRS system after 20 years of services as a Town police officer.

Joe Glowacki was hired as a police dispatcher on March 10, 1997. He became a sworn police officer for the Town of Huachuca City on December 9, 1999.

Mayor Johan Wallace (PSPRS Board Chair)

November 5, 2019



Chief James L. Thies
HUACHUCA CITY POLICE DEPARTMENT
500 North Gonzales Boulevard
Telephone (520) 456-1353
Fax (520) 456-9208
HUACHUCA CITY, ARIZONA 85616



November 1, 2019

Memorandum to Huachuca City Public Safety Retirement Board

Subject: Resignation from PSPRS Board

1. Due to my upcoming retirement on December 10, 2019, I am resigning my position on the Huachuca City Public Safety Retirement Board effective on November 5, 2019. This is a Commissioned Officer position on the board.
2. I appreciate the opportunity of serving as a member of this board since it was formed when the town of Huachuca City first became part of the Public Safety Retirement System. I have learned a lot about the retirement system while we have formed our board and set up the policies and procedures for retirement. I was honored to be part of Chief Dennis Grey's retirement from the Huachuca City Police Department.
3. Thank you for this opportunity.

A handwritten signature in black ink that reads "Joseph Glowacki Lt. 2".

Lt. Joseph Glowacki



TOWN OF HUACHUCA CITY

The Sunset City

Notice of Vacancy-PSPRS Board

The Town of Huachuca City has a vacancy on the PSPRS board. Applicants for this particular seat on the PSPRS board must be a current Town police officer and will be selected by secret ballot of the Town police officers.

This seat is for a four year term from December 2019-December 2023.

Interested applicants should inform the Police Chief in writing by November 15, 2019.

<https://www.azleg.gov/viewdocument/?docName=https://www.azleg.gov/ars/38/00847.htm>

