



PUBLIC NOTICE
HUACHUCA CITY PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM
BOARD
TUESDAY, SEPTEMBER 24, 2019, AT 5:00PM
HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD. HUACHUCA CITY,
AZ 85616

AGENDA

A. Call to Order

Chair

- Pledge of Allegiance
- Roll Call and Ascertain Quorum

B. Call to the Public

Chair

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda

Chair

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without the removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

C.1 Consider approval of the minutes of the PSPRS meeting held on August 13, 2019.

C.2 Consider approval of the minutes of the PSPRS meeting held on September 17, 2019.

D. Unfinished Business before the Council

Chair

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Chair and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after board discussion. Questions from Committee Members, however, may be directed to staff or a member of the public through the Chair at any time.

D.1 Discussion and/or Action [Chairman Wallace]: Approval of and establishing an effective date for Candidate Mariam Bear’s inclusion into the PSPRS Retirement System, which may be retroactive.

E. New Business before the Commission Chair

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Chair and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Committee discussion. Questions from Committee Members, however, may be directed to staff or a member of the public through the Chair at any time.

E.1 Discussion and/or Action [Chairman Wallace]: Scheduling of the upcoming PSPRS meeting.

- E. Police Chief’s Report
- F. Items to be placed on future agendas
- G. Adjournment

Posted on September 23th, 2019, at the following locations:

Town Hall Bulletin Board 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Hall Lobby 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Website https://huachucacityaz.gov
Huachuca City U.S. Post Office 690 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Library 506 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Police Department 500 N. Gonzales Blvd. Huachuca City, AZ 85616

Janine Collins

Janine Collins, Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Councilmembers, with the exception of material relating to possible executive session, are available for public inspection at the Town Clerk’s Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at www.huachucacityaz.gov

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.



**MINUTES OF THE
 HUACHUCA CITY TOWN PUBLIC SAFETY PERSONNEL RETIREMENT
 SYSTEM BOARD
 MEETING HELD
 TUESDAY, AUGUST 13, 2019 AT 4:00PM
 HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD.**

AGENDA

A. Call to Order

Mayor

- Pledge of Allegiance
- Roll Call and Ascertain Quorum

Roll Call: Secretary Donna Johnson

<i>Present:</i>		<i>Absent:</i>
Mayor Johann Wallace	Joe Herbert	Officer- Christopher Thompson
Secretary Donna Johnson		
Lieutenant Joseph Glowacki		

The meeting was called to order at: 4:06 pm

The Pledge of Allegiance was led by: Mayor Wallace

B. Call to the Public

Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Call to Public:

C. New Business before the Commission

Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

C.1 Approval of Miriam Bear for inclusion in the PSPRS system after she has graduated from the academy and has been sworn in.

Motion C.1: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Joseph Glowacki	

Joseph Glowacki: Concern raised over entering Miriam into the system after her graduation while another officer was entered into the system while they were in the academy.

Mayor Wallace: I thought that it was policy that they did not enter till after they were sworn in

Joseph Glowacki: My understanding was that it was up to the board.

Chief Thies: My understanding is that it is up to the board if we want to cover her while she's in the academy and it is a concern that it was done before for another officer.

Mayor Wallace: I'm looking at the policy right now

Matthew Williams: I spoke with the town attorney, under tier three they are not suppose to enter the system until they are sworn in but I believe the board can override it.

Mayor Wallace: Lets table this to next meeting so we can get clarification.

Motion C: Moved to Next Meeting		Action: Moved
Moved by: Mayor Wallace	Seconded by: Joseph Glowacki	

C.2 Approval of Retirement Policy to require to have new officers sworn in before they can be included into the PSPRS system.

Motion C.2: Open Item for discussion and/or action		Action: open
Moved by: Mayor Wallace	Seconded by: Joseph Glowacki	

Mayor Wallace: Lets table this till next meeting to till we get some clarification on when officers can join

Motion C.2: Moved to Next Meeting		Action: Moved
Moved by: Mayor Wallace	Seconded by: Joseph Glowacki	

C.3 Approval of the upcoming retirement of Joseph Glowacki from the Huachuca City Police Department.

Motion C.3: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Joseph Glowacki	

Mayor Wallace: Will need to be table item since Joseph Glowacki cannot vote on this item we do not have a quorum.

Motion C.3: Moved to Next Meeting		Action: Moved
Moved by: Mayor Wallace	Seconded by: Joseph Glowacki	

C.4 Approval of new PSPRS board member.

Motion C.4: Open Item for discussion and/or action		Action: open
Moved by: Mayor Wallace	Seconded by: Joseph Glowacki	

Mayor Wallace: We have an application for a new board member, Ashley. Any objections?

Motion C.4:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Joseph Glowacki	

C. 5 Approval of Kyle Arnett for inclusion into the PSPRS retirement system.

Motion C.5: Open Item for discussion and/or action		Action: open
Moved by: Mayor Wallace	Seconded by: Joseph Glowacki	

Mayor Wallace: This is just a formality he is already in the system.

Motion C.5:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Joseph Glowacki	

C.6 Scheduling of the upcoming PSPRS meeting.

Motion C.6: Open Item for discussion		Action: open
Moved by: Mayor Wallace	Seconded by: Joseph Glowacki	

Secretary Donna Johnson: We could do a meeting next month

- D. Reports of Current Events by Committee Members: Joseph Glowacki:** There is a video on the PSPRS tier system that is very informative that I think everyone should look at.
- E. Items to be placed on future agendas: Bringing back C1, C2, and C3**
- F. Adjournment**

Motion: to Adjourn		Action: Approved
Moved by: Mayor Wallace	Seconded by: Joseph Glowacki	

Meeting was adjourned at 4:28 pm August 13, 2019.

Approved by Mayor Wallace, September 24, 2019

Mayor Johann Wallace

Attest: _____
Donna Johnson, Secretary

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on August 13, 2019. I further certify that the meeting was duly called and a quorum was present.

Donna Johnson, Secretary



**MINUTES OF THE
 HUACHUCA CITY TOWN PUBLIC SAFETY PERSONNEL RETIREMENT
 SYSTEM BOARD
 MEETING HELD
 TUESDAY, September 17, 2019 AT 5:30PM
 HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD.**

AGENDA

A. Call to Order

Chairman

- Pledge of Allegiance
- Roll Call and Ascertain Quorum

Roll Call: Secretary Donna Johnson

<i>Present:</i>		<i>Absent:</i>
Chairman Johann Wallace	Joe Herbert	
Secretary Donna Johnson		
Lieutenant Joseph Glowacki		
Officer- Christopher Thompson		

The meeting was called to order at: 5:30 pm

The Pledge of Allegiance was led by: Chairman Wallace

B. Call to the Public

Chairman

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Call to Public: None

C. Unfinished Business before the Commission

Chairman

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

C.1 Approval of Miriam Bear for inclusion in the PSPRS system after she has graduated from the academy and has been sworn in.

Motion C.1: Open item for discussion and/or action		Action: Open
Moved by: Chairman Wallace	Seconded by: Joseph Glowacki	

Chairman Wallace: I would like the wording changed on this item and have it moved to the next meeting.

Motion C: Moved to Next Meeting		Action: Moved
Moved by: Chairman Wallace	Seconded by: Joseph Glowacki	

C.2 Approval of Retirement Policy to require to have new officers sworn in before they can be included into the PSPRS system.

Motion C.2: Open item for discussion and/or action		Action: open
Moved by: Chairman Wallace	Seconded by: Joseph Glowacki	

Motion C.2: Moved to Next Meeting		Action: Approved
Moved by: Chairman Wallace	Seconded by: Joseph Glowacki	

C.3 Approval of the upcoming retirement of Joseph Glowacki from the Huachuca City Police Department.

Motion C.3: Open Item for discussion and/or action		Action: Open
Moved by: Chairman Wallace	Seconded by: Officer- Christopher Thompson	

Joseph Glowacki abstained for this motion

Motion C.3: Moved to Next Meeting		Action: Approved
Moved by: Chairman Wallace	Seconded by: Officer- Christopher Thompson	

D. New Business before the Commission Chair

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Chair and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Committee discussion. Questions from Committee Members, however, may be directed to staff or a member of the public through the Chair at any time.

D.1 Scheduling of the upcoming PSPRS meeting.

Motion D.1: Open Item for discussion and/or action		Action: Open
Moved by: Chairman Wallace	Seconded by: Seconded by: Officer- Christopher Thompson	

Chairman Wallace: We need to handle the piece for Marlan Bear. September 24th at 5 pm.

- E. Reports of Current Events by Committee Members: Chief Report: Highlights the different tiers for PSPRS.**
- F. Items to be placed on future agenda: Marlan Bear decision.**
- G. Adjournment**

Motion: to Adjourn		Action: Approved
Moved by: Chairman Wallace	Seconded by: Joseph Glowacki	

Meeting was adjourned at 5:44 pm September 17, 2019.

Approved by Mayor Wallace, September 24, 2019

Chairman Johann Wallace

Attest: _____
Donna Johnson, Secretary

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on September 17, 2019. I further certify that the meeting was duly called and a quorum was present.

Donna Johnson, Secretary



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

E-Mail: webmaster@huachucacityaz.gov

Memo: Addition of Recruit Bear to PSPRS System

Approval of Candidate Miriam Bear into the PSPRS Retirement System. Starting date is her entry date to the Academy, which is _____.

Recruit Bear understands there is required employee match to PSPRS as well as the portion the Town pays into the PSPRS system.

Mayor Johan Wallace (PSPRS Board Chair)

September 24th, 2019

