





# Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

E-Mail: [webmaster@huachucacityaz.gov](mailto:webmaster@huachucacityaz.gov)

## **Memo: Lieutenant Joe Glowacki retirement**

Effective December 09, 2019 Lieutenant Joe Glowacki will be eligible to retire from the Town of Huachuca City PSPRS system after 20 years of services as a Town police officer.

Joe Glowacki was hired as a police dispatcher on March 10, 1997. He became a sworn police officer for the Town of Huachuca City on December 9, 1999.

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Mayor Johan Wallace (PSPRS Board Chair)

September 17<sup>th</sup>, 2019





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## **PSPRS Retirement Policy**

Effective September 17<sup>th</sup>, 2019, all new police officers will not be eligible to receive PSPRS benefits until they have become sworn officers of the Town of Huachuca City.

During their time in police academy, the officer recruit will not pay or be eligible to receive PSPRS benefits.

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Mayor Johan Wallace (PSPRS Board Chair)

September 17<sup>th</sup>, 2019





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## **Memo: Addition of Recruit Bear to PSPRS System**

Upon successful completion of the police academy and after being sworn in as a Town of Huachuca City Police Officer, Police Recruit Miriam Bear will be eligible to enter the PSPRS system.

Recruit Bear understands there is required employee match to PSPRS as well as the portion the Town pays into the PSPRS system.

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Mayor Johan Wallace (PSPRS Board Chair)

September 17<sup>th</sup>, 2019



<b>Motion: to Adjourn</b>		<b>Action: Approved</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Joseph Glowacki</b>	

Meeting was adjourned at 4:28 pm August 13, 2019.

Approved by Mayor Wallace, September 17, 2019

Attest: \_\_\_\_\_  
Donna Johnson, Secretary

\_\_\_\_\_  
Mayor Johann Wallace

Seal:

**Certification**

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on August 13, 2019. I further certify that the meeting was duly called and a quorum was present.

\_\_\_\_\_  
Donna Johnson, Secretary



**Mayor Wallace:** We have an application for a new board member, Ashley. Any objections?

<b>Motion C.4:</b>		<b>Action: Approved</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Joseph Glowacki</b>	

**C. 5 Approval of Kyle Arnett for Inclusion into the PSPRS retirement system.**

<b>Motion C.5: Open item for discussion and/or action</b>		<b>Action: open</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Joseph Glowacki</b>	

**Mayor Wallace:** This is just a formality he is already in the system.

<b>Motion C.5:</b>		<b>Action: Approved</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Joseph Glowacki</b>	

**C.6 Scheduling of the upcoming PSPRS meeting.**

<b>Motion C.6: Open item for discussion</b>		<b>Action: open</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Joseph Glowacki</b>	

**Secretary Donna Johnson:** We could do a meeting next month

- D. Reports of Current Events by Committee Members: Joseph Glowacki:** There is a video on the PSPRS tier system that is very informative that I think everyone should look at.
- E. Items to be placed on future agendas: Bringing back C1,C2, and C3**
- F. Adjournment**

C.2 Approval of Retirement Policy to require to have new officers sworn in before they can be included into the PSPRS system.

<b>Motion C.2: Open item for discussion and/or action</b>		<b>Action: open</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Joseph Glowacki</b>	

**Mayor Wallace:** Lets table this till next meeting to till we get some clarification on when officers can join

<b>Motion C.2: Moved to Next Meeting</b>		<b>Action: Moved</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Joseph Glowacki</b>	

C.3 Approval of the upcoming retirement of Joseph Glowacki from the Huachuca City Police Department.

<b>Motion C.3: Open item for discussion and/or action</b>		<b>Action: Open</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Joseph Glowacki</b>	

**Mayor Wallace:** Will need to be table item since Joseph Glowacki cannot vote on this item we do not have a quorum.

<b>Motion C.3: Moved to Next Meeting</b>		<b>Action: Moved</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Joseph Glowacki</b>	

C.4 Approval of new PSPRS board member.

<b>Motion C.4: Open item for discussion and/or action</b>		<b>Action: open</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Joseph Glowacki</b>	

**Call to Public:**

**C. New Business before the Commission**

**Mayor**

*Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.*

**C.1 Approval of Miriam Bear for inclusion in the PSPRS system after she has graduated from the academy and has been sworn in.**

<b>Motion C.1: Open Item for discussion and/or action</b>		<b>Action: Open</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Joseph Glowacki</b>	

**Joseph Glowacki:** Concern raised over entering Miriam into the system after her graduation while another officer was entered into the system while they were in the academy.

**Mayor Wallace:** I thought that it was policy that they did not enter till after they were sworn in

**Joseph Glowacki:** My understanding was that it was up to the board.

**Chief Thies:** My understanding is that it is up to the board if we want to cover her while she's in the academy and it is a concern that it was done before for another officer.

**Mayor Wallace:** I'm looking at the policy right now

**Matthew Willlams:** I spoke with the town attorney, under tier three they are not suppose to enter the system until they are sworn in but I believe the board can override it.

**Mayor Wallace:** Lets table this to next meeting so we can get clarification.

<b>Motion C: Moved to Next Meeting</b>		<b>Action: Moved</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Joseph Glowacki</b>	



**MINUTES OF THE  
 HUACHUCA CITY TOWN PUBLIC SAFETY PERSONNEL RETIREMENT  
 SYSTEM BOARD  
 MEETING HELD  
 TUESDAY, AUGUST 13, 2019 AT 4:00PM  
 HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD.**

**AGENDA**

**A. Call to Order**

**Mayor**

- Pledge of Allegiance
- Roll Call and Ascertain Quorum

**Roll Call: Secretary Donna Johnson**

<b><i>Present:</i></b>		<b><i>Absent:</i></b>
Mayor Johann Wallace	Joe Herbert	Officer- Christopher Thompson
Secretary Donna Johnson		
Lieutenant Joseph Glowacki		

**The meeting was called to order at: 4:06 pm  
 The Pledge of Allegiance was led by: Mayor Wallace**

**B. Call to the Public**

**Mayor**

***A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.***

*minutes on each agenda item before or after Committee discussion. Questions from Committee Members, however, may be directed to staff or a member of the public through the Chair at any time.*

**D.1 Scheduling of the upcoming PSPRS meeting.**

- E. Police Chief's Report**
- F. Items to be placed on future agendas**
- G. Adjournment**

**Posted on September 16th, 2019, at the following locations:**

<b>Town Hall Bulletin Board</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Town Hall Lobby</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Town Website</b> <a href="https://huachucacityaz.gov">https://huachucacityaz.gov</a>
<b>Huachuca City U.S. Post Office</b> 690 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Huachuca City Library</b> 506 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Huachuca City Police Department</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616

*Janine Collins*

**Janine Collins, Town Clerk**

**Note:** This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Councilmembers, with the exception of material relating to possible executive session, are available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at [www.huachucacityaz.gov](http://www.huachucacityaz.gov)

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.



**PUBLIC NOTICE**  
**HUACHUCA CITY PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM**  
**BOARD**  
**TUESDAY, SEPTEMBER 17, 2019, AT 5:30PM**  
**HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD. HUACHUCA CITY,**  
**AZ 85616**

**AGENDA**

**A. Call to Order**

Chair

- Pledge of Allegiance
- Roll Call and Ascertain Quorum

**B. Call to the Public**

Chair

*A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*

**C. Unfinished Business before the Council**

Chair

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**C.1 Approval of Miriam Bear for inclusion in the PSPRS system after she has graduated from the academy and has been sworn in.**

**C.2 Approval of Retirement Policy to require to have new officers sworn in before they can be included into the PSPRS system.**

**C.3 Approval of the upcoming retirement of Joe Glowacki from the Huachuca City Police Department.**

**D. New Business before the Commission**

Chair

*Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Chair and explained by staff. Any citizen who wishes, may speak one time for five*