



# TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE  
HUACHUCA CITY TOWN COUNCIL  
April 14, 2022 AT 6:00 PM  
COUNCIL CHAMBERS  
500 N. GONZALES BLVD.  
HUACHUCA CITY, AZ 85616**

## AGENDA

### **A. Call to Order – Mayor 6:01pm**

- a. Pledge of Allegiance

**Mayor Wallace.**

- b. Roll Call and Ascertain Quorum

**Roll Call.**

**Present: Johann Wallace, Jean Smelt, Jeffrey Ferro, Cynthia Butterworth, Keith Settlemyer, Christy Hirshberg, Attorney Thomas Benavidez (not voting), Manager Harvey (not voting), Clerk Brandy Thorpe (not voting).**

**Absent: Debra Trate**

- c. Invocation  
**Elder Thomas**

*Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.*

### **B. Call to the Public – Mayor**

*A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public*

Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Mayor Wallace recognizes John Morgan of Apache Street.

Mr. Morgan advises that he has spoken with both the Town Manager and Town Clerk about his water bill. He states that there is no way he used as much water as his bill shows. He also advises that a bucket test was done and instead of 2 gallons of water it was reading 2 ¼ gallons. He wants to know if there is something that can be done by Council. He was told that a new meter could be put in, but that hasn't been done. His water has been shut off for 3 weeks now. He has been bucketing water into the house to flush the toilet and shower. He states that he advised them that he could pay \$100/week if they could work with him but they wanted him to pay \$500 up front.

Mayor Wallace asks that Manager Harvey send out an email regarding what has been going on with Mr. Morgan, and asks that a payment and billing history for the past 4 years be included. He advises Mr. Morgan that no action can be taken at this meeting since it is not an agenda item, just a call to the public.

### **C. Consent Agenda - Mayor**

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

C.1 Consider approval of the Minutes of the Regular Council Meeting held on March 24, 2022 and the Work Session held on March 31, 2022.

C.2 Consider approval of the Payment Approval Report.

**Motion:** Consent Agenda, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

**Motion:** Items listed on the Consent Agenda, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion passed unanimously.

### **D. Unfinished Business before the Council – Mayor**

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

### **E. New Business Before Council - Mayor**

*Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.*

**E.1 Discussion and/or Action [Stephanie Fulton]:** Benson Hospital representatives will give a presentation for council on bringing telehealth services to the Huachuca City Library.

**Motion:** Consent Agenda, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Jean Smelt.

Stephanie Fulton introduces Jason Zibart who gives a presentation on the plans for bringing telehealth services to the Huachuca City Library and the reasoning behind it. He advises that a survey was done to determine interest. The survey did determine that the service would be welcome here. They also intend to collaborate with some of the groups in Town, such as the Community Garden, to help improve the health and wellness of residents.

Mayor Wallace advises that he is in favor of getting this going.

Councilmember Ferro asks about payment. Mr. Zibart advises that they accept insurance for this service as well as self pay. Copays would probably not be collected during these visits to keep things simpler for staff.

Councilmember Settlemyer advises that he has had good experiences with Benson Hospital and is excited for this to be offered.

Councilmember Butterworth adds that there was some information at the meeting last night about a possible grant to get a pod that would provide privacy during these sessions.

Stephanie Fulton advises that this is correct. She is actively working on a grant for such a thing. It would also be used for other private meetings, such as telephonic interviews for employment and government benefits.

**E.2 Discussion and/or Action [Suzanne Harvey]:** Presentation by Caleb Weaver of Borderlands Restoration regarding the plans for the Veteran's Wellness Park project.

**Motion:** Consent Agenda, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

Anne Aust provides some background about how Mr. Weaver came to work on this project, including his work on a park in Patagonia and the water catchment basins for the Community Garden.

Caleb Weaver gives a presentation regarding plans for the Veteran's Wellness Park project. His design plans are shared. He advises that a grant has already been awarded that will cover the designs and the irrigation system, along with moving some of the dirt to make the basins that will be used to guide and collect water. Trees and benches will be up for sponsorship to help provide the money for the rest of the project, along with attempting to get another grant.

**Motion: The designs as designed, Action: Approve, Moved by Johann Wallace, Seconded by Jean Smelt.**

**Motion passed unanimously.**

**E.3 Discussion and/or Action [Jim Halterman]:** Approval of maintenance services agreements with Empire/Cat for the Onan and Hanco generators.

**Motion:** Consent Agenda, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Jim Halterman advises that these are required to keep water services during power outages. This used to be done for 2 years, now we would like to do a yearly contract to meet budgeting needs.

Manager Harvey advises that this is something we have always done, but it was charged separately, and we would like it combined into just Public Works.

**Motion:** Maintenance services agreement with Empire/Cat for the Onan and Hanco generators, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg. Motion passed unanimously.

**E.4 Discussion and/or Action [Suzanne Harvey]:** Approval of repairs to the D6 Bulldozer in the amount of \$100,000.00.

**Motion:** Consent Agenda, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Manager Harvey advises this piece of equipment is necessary to the operation of the landfill. Some of these repairs are due to maintenance not being performed at the required intervals, some are preventative and will be done at the same time. They have provided a finance application so that we only have to pay a portion now and can pay off the remainder during the upcoming fiscal year. Right now there is no way we can pay for this because it was not in the budget. We will also be bringing a maintenance contract with Empire/Cat to Council soon, to help prevent these sorts of things from happening.

Mayor Wallace asks what the chances are of paying this out of the current budget, even if it comes out of the General Fund, and the landfill pays it back later. Manager Harvey advises that she does not believe we have a contingency line item in the General Fund.

**Motion:** The repairs to the D6 Bulldozer in the amount of \$100,000.00 and direct staff to provide some additional information in the costs associated with the landfill package and everything else as discussed and to pursue the financing, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Jeffrey Ferro.

Motion passed unanimously.

**E.5 Discussion and/or Action [Jim Halterman]:** Approval of a services agreement with Terracon for underground storage tank closure and above ground storage tank installation.

**Motion:** Consent Agenda, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Jim Halterman advises that

**E.6 Discussion and/or Action [Suzanne Harvey]:** Approval for the Town Manager to register for the State Legislature's Request to Speak [RTS] system to express the Town's opinions and indicate support or opposition for bills pending before the Legislature, when not inconsistent with the policy positions of the League of Arizona Cities and Towns.

**Motion:** Consent Agenda, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

**E.7 Discussion and/or Action [Suzanne Harvey]:** Adoption of Resolution 2022-02 approving an Intergovernmental Agreement with Tombstone school district for reciprocal use of facilities.

**Motion:** Consent Agenda, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

**E.8 Discussion and/or Action [Suzanne Harvey]:** Proclamation 2022-08 declaring the Month of April, 2022, as Fair Housing Month in the Town of Huachuca City.

**Motion:** Consent Agenda, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

**E.9 Discussion and/or Action [Chief Thies]:** Update will be provided on the police department's pursuit of accreditation through the Arizona Law Enforcement Accreditation Program.

**E.10 Discussion and/or Action [Chief Thies]:** Update on the police department's Vehicular Pursuit Policy, its implementation and officer training.

## F. Adjournment

**Motion:** 7:33pm, **Action:** Adjourn, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.  
**Motion passed unanimously.**

Approved by Mayor Johann R. Wallace on April 14, 2022.

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Mr. Johann R. Wallace  
Mayor

Attest: \_\_\_\_\_  
Ms. Brandye Thorpe,  
Town Clerk

Seal:

**Certification**

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on March 31, 2022. I further certify that the meeting was duly called and a quorum was present.

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Ms. Brandye Thorpe,  
Town Clerk