



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
October 14, 2021 AT 6:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Mayor 6:00pm

- a. Pledge of Allegiance

Led by Mayor Wallace.

- b. Roll Call and Ascertain Quorum

Roll Call.

Present: Johann Wallace, Keith Settlemeyer, Cynthia Butterworth, Christy Hirshberg, Debbie Trate, Jean Smelt, Jeffrey Ferro, Suzanne Harvey (Not voting), Brandye Thorpe (Not voting), Thomas Benavidez, Attorney (Not voting).

- c. Invocation

Led by Elder Thomas.

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public

Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

C.1 Consider approval of the Minutes of the Regular Council Meeting held on September 23, 2021 and the Work Session held on September 27.

C.2 Consider approval of the Payment Approval Report.

Motion: Items on the consent agenda, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion: Items on the consent agenda, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Debbie Trate.

Motion passed unanimously.

D. Unfinished Business before the Council – Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and/or Action [Chief Thies]: Recognition of Officer Bear and her service to the Town.

Motion: Item E.1, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Mayor Wallace thanks Officer Bear for her service to the Town and presents her with a plaque. He wishes her well in her new position with the Tombstone Marshall's Office. He states that the other Officers here have some work to do to live up to the reputation she has built in the community.

Chief Thies also thanks Officer Bear for her service and wishes her well.

E.2 Discussion and/or Action [Chief Thies]: Approval of a grant agreement with the Arizona Department of Homeland Security for \$30,000 to purchase four law enforcement mobile radios and related equipment; and authorizing the Police Chief to sign the agreement and all other necessary documents in furtherance of the grant; and authorizing purchase of the equipment.

Motion: Item E.2, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Mayor Wallace was concerned that this document was signed and sent back before Council had a chance to approve it.

Chief Thies admits he acted too quickly, thinking it had to be signed and approved by the Arizona DHS before it came to Council. He has since been informed that it should have come to Council first, and that is what he will do in the future.

Mayor Wallace asks if the Attorney looked at the document before Chief Thies signed it.

Chief Thies advises he did not. He has since reviewed it.

Mayor Wallace confirms with Attorney Benavidez that he has reviewed it and has no issues with it. He advises Chief Thies that if this happens again, it will not be authorized. Unless explicitly authorized, Chief Thies has no authority to sign documents.

Motion: the grant agreement with the Arizona Department of Homeland Security for \$30,000.00, Action: Approve, Moved by Johann Wallace, Seconded by Jean Smelt.
Motion passed unanimously.

E.3 Discussion and/or Action [Suzanne Harvey]: Approval to apply for a grant to upgrade Veteran's Park (next to the Community Garden).

Motion: Item E.3, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Debbie Trate.

Manager Harvey provides a presentation of the location intended to be updated. They would be looking to replace a walking path, plant trees and put in an irrigation system. This grant would pay for the plans and the irrigation system. We could then apply for another grant to pay for the upgrades and by having the plans already, have a better chance of obtaining the funds.

Motion: the application for a grant to upgrade Veteran's Park, Action: Approve, Moved by Johann Wallace, Seconded by Debbie Trate.

Motion passed unanimously.

E.4 Discussion and/or Action [Stephanie Fulton]: Update on the Town's Creepy Candy Cruise event.

Motion: Item E.4, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Debbie Trate.

Stephanie Fulton advises that the event will be held in the parking lots between the Library, Senior Center and park. The area will be closed to traffic and people will be walking between the vehicles and tables to collect candy. The event is on October 31st between 5:30pm and 7:30pm or until the candy runs out, with setup beginning at 4:30pm. Vehicles that are going to be passing out candy will need to arrive by 5pm before the lots are closed to traffic.

Mayor Wallace asks about road closures. There will not be any.

Councilmember Butterworth asks what the estimated number of children to come through is. Stephanie Fulton advises to plan on 200 children.

E.5 Discussion and/or Action [Mayor Wallace]: A PROCLAMATION OF THE MAYOR OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, DECLARING THE WEEK OF OCTOBER 17-23, 2021, AS "ARIZONA CITIES AND TOWNS WEEK."

Motion: Item E.5, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Mayor Wallace reads the proclamation.

E.6 Discussion and/or Action [Mayor Wallace]: A PROCLAMATION OF THE MAYOR OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, DECLARING OCTOBER, 2021, AS DOMESTIC VIOLENCE AWARENESS MONTH IN THE TOWN OF HUACHUCA CITY.

Motion: Item E.6, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Mayor Wallace reads the proclamation.

E.7 Discussion and/or Action [Mayor Wallace]: A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, ADOPTING A REVISED MUNICIPAL COURT FEE SCHEDULE.

Motion: Item E.7, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Mayor Wallace confirms with Clerk Thorpe that the change is not to the fee itself, it is simply removing some wording that is no longer allowed by new law.

Motion: Resolution 2021-18, Action: Approve, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Motion passed unanimously.

F. Department Director Reports

Clerk Thorpe speaks for Manager Harvey who wanted to remind Council about coming and handing out candy at the Council table for the Creepy Candy Cruise and also that we are asking for candy donations for this event. We are going to have a music in the park event on November 13th that the Healthy Huachuca Committee is organizing.

Clerk Thorpe also advises that we are planning to work with the Huachuca City Lion's Club to prepare and serve a Thanksgiving meal to residents on Wednesday November 24th. We would also deliver to senior and homebound individuals in our community.

Chief Thies advises that Officer Olivas is being promoted as of Sunday and will be Corporal Olivas.

Stephanie Fulton states that she enjoyed her time with Councilmember Ferro, showing him what goes on at the Library. The little free library at the Community Center is being well used. We have received a grant of 500 books from the State Library to give out at various events and are looking to have a Family Literacy event sometime in January or February. The Library is also hosting a parenting class beginning Monday. We also were just approved for a free service for dial a story, where people can call in and have a pre recorded story read to them. Chief Jarvis, the new Whetstone Fire Chief, introduces himself and speaks of his prior experience. He advises they will be having the haunted house on the 29th of October at the Whetstone station. October is fire prevention week/month. The fire department will come out and change batteries in your smoke detectors for free. They also have just a few new smoke detectors they can give out for people in need. The FDC will be coming in to service the compressor.

Miriam Bear takes a moment to thank the Town for the opportunity she had here and states that she worked with a good group. She would love to eventually, maybe in the future come back to Huachuca City.

G. Items to be placed on future agendas

H. Reports of Current Events by Council

Councilmember advises of the food distribution tomorrow and there is an upcoming SVMPO meeting.

Councilmember Ferro went on a ride along with Chief Thies and it was very informative.

Councilmember Smelt has a CABLE meeting coming up. There is someone in Whetstone who wants to put a new park out there.

Mayor Wallace advises of a meeting with representatives from SSVEC about possibly providing fiber into Huachuca City. That was just a conversation, nothing is in motion at this time. If things start moving on this, we will really need public input to show a need. For Council's information, I would like to make a change to parts of Town Code, including alcohol in the park and the Council stipend. More to follow on that, but basically, I would like to take away the stipend and turn it into an expense account, and have Council turn in receipts for things bought for the Town and then they would be reimbursed. As far as the alcohol, right now the way it is in our Code, no alcohol can be served during any Town endorsed event, like the 4th of July. I would like to change that to allow a vendor come in and sell during these events.

I. Adjournment

Motion: 6:56pm, Action: Adjourn, Moved by Johann Wallace, Seconded by Christy Hirshberg. Motion passed unanimously.

Approved by Mayor Johann R. Wallace on October 28, 2021.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Brandye Thorpe,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on October 14, 2021. I further certify that the meeting was duly called and a quorum was present.

Ms. Brandye Thorpe,
Town Clerk