



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
August 26, 2021 AT 6:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

SPECIAL NOTICE: BY NEW PROCLAMATION OF THE MAYOR, DUE TO SIGNIFICANT PROGRESS IN THE BATTLE AGAINST THE COVID-19 PANDEMIC, THE MAYOR AND COUNCIL WILL RESUME IN-PERSON PUBLIC MEETINGS, BUT WILL CONTINUE TO OFFER A REMOTE ACCESS FORMAT. MEMBERS OF THE PUBLIC MAY COME TO TOWN HALL TO ATTEND THESE MEETINGS OR THEY MAY ATTEND BY GOING TO [OR CALLING TO]: <https://www.facebook.com/HuachucaCityAZ> or 520-844-2096. IN ADDITION, THE MAYOR HAS RESUMED IN-PERSON CALLS TO THE PUBLIC AT THESE MEETINGS. HOWEVER, MEMBERS OF THE PUBLIC MAY STILL CHOOSE TO SUBMIT WRITTEN COMMENTS TO THE TOWN CLERK TWENTY-FOUR HOURS IN ADVANCE OF THESE MEETINGS.

ADVANCE NOTICE OF ALL MEETINGS CAN BE FOUND AT THE TOWN'S USUAL AGENDA POSTING LOCATIONS, INCLUDING THE TOWN'S WEBSITE <https://huachucacityaz.gov/>

AGENDA

A. Call to Order – Mayor 6:00pm

- a. Pledge of Allegiance

Led by Mayor Wallace.

- b. Roll Call and Ascertain Quorum

Roll Call.

Present: Johann Wallace, Keith Settlemyer, Cynthia Butterworth, Christy Hirshberg, Debbie Trate, Jean Smelt, Jeffrey Ferro, Suzanne Harvey (Not voting), Brandye Thorpe (Not voting), Thomas Benavidez, Attorney (Not voting).

- c. Invocation

Led by Elder Thomas.

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not

endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Mayor Wallace recognizes Dee Niemann of Buffalo Drive. Ms. Niemann has a complaint about the drainage at Buffalo and Sentinal Place. It is overgrown with weeds and floods badly. The weeds are attracting snakes.

Mayor Wallace recognizes Brian Lamfers of Buffalo Drive. Mr. Lamfers states the issue is that on the corner there is so much gravel building up the water can't drain. He also has a neighbor that has weeds that are very overgrown.

Mayor Wallace states he would like to correct this issue at Buffalo and Sentinal Place tomorrow. Also he asks that Dr. Johnson provide a status of the citizen notices of violation.

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1 Approval of the Minutes of the Regular Council Meeting held on August 26, 2021.
- C.2 Approval of the Payment Approval Report.

Motion: Items on the Consent Agenda, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion: Items on the Consent Agenda, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.
Motion passed unanimously.

D. Unfinished Business before the Council – Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and/or Action [Matthew Doty]: Approval of repairs to a Caterpillar D6T Crawler Dozer in the amount of \$9347.47.

Motion: Item E.1, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Mayor Wallace asks why we are spending more money on this.

Matthew Doty advises that the injectors are not covered under the warranty and so the repairs have to be covered by us.

Mayor Wallace asks how much we just spent on repairs.

Manager Harvey states it was \$47,000.00.

Mayor Wallace states that the only thing that could cause this would be lack of training, maintenance or supervision. This is unnecessary money being spent.

Councilmember Ferro asks how these expenditures affect the Landfill's budget for the year.

Manager Harvey advises the budget for maintenance has been expended and now any maintenance will have to come from the contingency in the budget.

Councilmember Trate asks if we asked about the warranty and if this repair would be covered before it was repaired.

Manager Harvey advises they thought it would be covered until it was diagnosed when it was discovered that the failure was caused by operator error. That employee is no longer employed by the Town.

**Motion: Repairs to the Caterpillar D6T Crawler Dozer in the amount of \$9347.47, Action: Approve, Moved by Johann Wallace, Seconded by Christy Hirshberg.
Motion passed unanimously.**

E.2 Discussion and/or Action [Manager Harvey]: Approval of a Preventative Maintenance Services Contract with Empire Cat for the Town's heavy equipment.

This item will be pulled until the next agenda due to an issue with the contract that need to be fixed.

E.3 Discussion and/or Action [Brandye Thorpe]: Motion: The contract with EPS Group, Inc., for architectural services and construction management for the CDBG Parks upgrade project in the amount of \$69,304.00., Action: Approve, Moved by Johann Wallace, Seconded by Debbie Trate. Motion passed unanimously.

Motion: Item E.3, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Debbie Trate.

Clerk Thorpe advises that the timeline for the project has also been provided. This was the only company that responded to our RFP. They will design everything and supervise the whole project.

Mayor Wallace asks if we have to pay the money and then get reimbursed and how will we cover that cost while waiting for reimbursement.

Manager Harvey advises that there is money in our general fund that will cover this.

Councilmember Ferro asks if this amount was included in the project's budget.

Clerk Thorpe advises that this was never included in the budget. This came as an afterthought when we realized there was no one on staff who had the expertise to plan this project out properly.

Manager Harvey adds that it is not only the design but they supervise the work beginning to end. They are the same firm that is doing the West End in Sierra Vista.

Councilmember Ferro asks if this takes away from the project.

The project may have to be scaled back and we will always have the plans for the future when we have other funds.

E.4 Discussion and/or Action [Chief Thies]: Approval of a Memorandum of Understanding between the Town of Huachuca City and the Sierra Vista Company of the Arizona Rangers for assistance and support of the Town's police department.

Motion: Item E.4, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Mayor Wallace asks if anything has changed from the prior MOU. It has not changed.

Motion: Memorandum of Understanding between the Town of Huachuca City and the Sierra Vista Company of the Arizona Rangers for assistance and support of the Town's police department., Action: Accept, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Motion passed unanimously.

F. Department Director Reports

Manager Harvey advises she and several Councilmembers will be going to the League conference next week.

Sam Foster gives his report from Whetstone Fire.

G. Items to be placed on future agendas

H. Reports of Current Events by Council

Councilmember Trate went to a legislative update at the Benson Chamber.

Councilmember Settlemyer went to a SVMPO meeting.

Councilmember Butterworth advises the short and long term transit plans were approved at the SVMPO meeting.

Mayor Wallace states he has the forms to sign for the easement agreement with the school to go through.

I. Adjournment

Motion: 6:39pm, Action: Adjourn, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Motion passed unanimously.

Approved by Mayor Johann R. Wallace on September 9, 2021.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Brandye Thorpe,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on August 26, 2021. I further certify that the meeting was duly called and a quorum was present.

Ms. Brandye Thorpe,
Town Clerk