



TOWN OF HUACHUCA CITY

The Sunset City

MEETING MINUTES OF THE HUACHUCA CITY TOWN COUNCIL

July 8, 2021 AT 6:00 PM

COUNCIL CHAMBERS

500 N. GONZALES BLVD.

HUACHUCA CITY, AZ 85616

SPECIAL NOTICE: BY NEW PROCLAMATION OF THE MAYOR, DUE TO SIGNIFICANT PROGRESS IN THE BATTLE AGAINST THE COVID-19 PANDEMIC, THE MAYOR AND COUNCIL WILL RESUME IN-PERSON PUBLIC MEETINGS, BUT WILL CONTINUE TO OFFER A REMOTE ACCESS FORMAT. MEMBERS OF THE PUBLIC MAY COME TO TOWN HALL TO ATTEND THESE MEETINGS OR THEY MAY ATTEND BY GOING TO [OR CALLING TO]: <https://www.facebook.com/HuachucaCityAZ> or 520-844-2096. IN ADDITION, THE MAYOR HAS RESUMED IN-PERSON CALLS TO THE PUBLIC AT THESE MEETINGS. HOWEVER, MEMBERS OF THE PUBLIC MAY STILL CHOOSE TO SUBMIT WRITTEN COMMENTS TO THE TOWN CLERK TWENTY-FOUR HOURS IN ADVANCE OF THESE MEETINGS.

ADVANCE NOTICE OF ALL MEETINGS CAN BE FOUND AT THE TOWN'S USUAL AGENDA POSTING LOCATIONS, INCLUDING THE TOWN'S WEBSITE <https://huachucacityaz.gov/>

AGENDA

A. Call to Order – Mayor 6:00pm

- a. Pledge of Allegiance

Led by Mayor Wallace.

- b. Roll Call and Ascertain Quorum

Roll Call.

Present: Johann Wallace, Keith Settlemyer, Cynthia Butterworth, Christy Hirshberg, Debbie Trate, Jean Smelt, Brandy Thorpe (Not voting), Thomas Benavidez, Attorney (Not voting).

Absent: Suzanne Harvey.

- c. Invocation

Led by Elder Thomas.

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not

endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

C.1 Consider approval of the minutes of the Regular Council meeting held on June 24, 2021 and the Work Session held on June 23, 2021.

C.2 Consider approval of the Payment Approval Report.

C.3 Consider approval of the disposal of a 2005 Kasea ATV VIN # RFRSM05375M004289 through Public Surplus.

Motion: Consent Agenda, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Debbie Trate.

Mayor Wallace asks where the Kasea ATV is from. Chief Thies states it has been stored, but it belongs to the Town.

Motion: Items on the Consent Agenda, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.
Motion passed unanimously.

D. Unfinished Business before the Council – Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions

from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and/or Action [Jim Halterman]: Approval of the purchase of an EV Vacuum Excavator for the amount of \$48,361.00.

Motion: Item E.1, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Debbie Trate.

Jim Halterman advises this is the piece of equipment discussed previously. The only difference is the addition of a flow master which is used to hydraulically operate valves and stuff. Mayor Wallace agrees that as they are working through replacing valves and such, it will clean out the area well.

Motion: The purchase of an EV Vacuum Excavator, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Jean Smelt.
Motion passed unanimously.

E.2 Discussion and/or Action [Matthew Doty]: Approval of a contract with Hugh A. Walker, Enterprises, Inc., to provide the City with Arizona Department of Environmental Quality (ADEQ) Landfill Permit support services.

Motion: Item E.2, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Mayor Wallace asks if this contract was written on the Town's standard contract. Mr. Benavidez advises it is on our standard contract. Mr. Benavidez does not have any concerns. Mayor Wallace advises of the timeline and that this contract is just a step forward towards the expansion permit. The cost is not able to exceed \$25,000.00.

Motion: The contract with Hugh A. Walker, Enterprises, Inc. to provide the City with ADEQ Landfill Permit support services., **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Debbie Trate.
Motion passed unanimously.

E.3 **Discussion and/or Action on the Vacant Council Seat [Mayor Wallace]:** The Council might interview applicants and vote to fill the vacant seat, and/or the Council might direct staff in further recruitment efforts.

Motion: Item E.3, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

Council asks 6 interview questions of Jeffrey Ferro, the single applicant to fill the vacant seat. Mayor Wallace confirms with Mr. Ferro that he received a copy of the Open Meeting Law. Mr. Ferro confirms he received it prior to the last Council Meeting.

Motion: Mr. Jeffrey Ferro to the vacant Council seat, **Action:** Appoint, **Moved by** Johann Wallace

Vote: Motion passed (**summary:** Yes = 4, No = 0, Abstain = 2).

Yes: Keith Settlemyer, Cynthia Butterworth, Debbie Trate, Jean Smelt.

Abstain: Johann Wallace, Christy Hirshberg.

Mayor Wallace advises Mr. Ferro will be sworn in after the meeting.

F. Department Director Reports

Jim Halterman advises he is waiting on some changes to be made to the start and end dates on the contract with AJ Anderson Company so the sewer pond closure project can begin.

Matthew Doty advises of some minor equipment mechanical problems.

Steph Fulton advises the Reptile Show had a good turnout. She also advises of some behavioral problems with some children in the Summer Splash program.

Chief Thies provides an update of the Police Department's activities since the written report was submitted.

Clerk Thorpe advises that the new tablets for Council have been received and should be ready for use for the next Council meeting.

G. Items to be placed on future agendas

H. Reports of Current Events by Council

Councilmember Butterworth advises of some upcoming SVMPO meetings. The 4th of July was successful.

Councilmember Settlemyer thought everyone enjoyed the 4th of July.

Mayor Pro Tem Hirshberg states the 4th of July was good.

Councilmember Trate thanks staff for all the hard work for the 4th of July.

Councilmember Smelt also thanks everyone for their efforts for the 4th of July.

Mayor Wallace gives a job well done to everyone involved with the 4th of July. SVMPO meetings are coming up, including an executive session.

I. Adjournment

Motion: 6:26pm, Action: Adjourn, Moved by Johann Wallace, Seconded by Christy Hirshberg. Motion passed unanimously.

Approved by Mayor Johann R. Wallace on July 22, 2021.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Brandye Thorpe,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on July 8, 2021. I further certify that the meeting was duly called and a quorum was present.

Ms. Brandye Thorpe,
Town Clerk