



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
OCTOBER 08, 2020 AT 7:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

**The meeting was called to order at: 7:00pm
The Pledge of Allegiance was led by: Mayor Wallace
The invocation was offered by: Elder Thomas**

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond

to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Clerk Thorpe advises there is one emailed comment in regards to item E.2.

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1** Consider approval of the minutes of the Regular Council meeting held on October 08, 2020.
- C.2** Consider approval of the Payment Approval Report.
- C.3** Consider approval of the disposal of a shelving unit through Public Surplus.

Motion: Consent Agenda, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Motion: Consent Agenda, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.
Motion passed unanimously.

D. Unfinished Business before the Council – Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and/or Action [Spencer Forsberg]: Mr. Forsberg will review the Town's finances for the month of September.

Motion: Item E.1, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Cynthia Butterworth.

Mr. Forsberg advises we are 25% through this fiscal year. General Fund, we did have our payment to Whetstone Fire, and we also received grant money related to the signal project. With revenue of \$180 thousand, \$45 thousand of that is that grant. \$180,773.00 revenue. Expenditures of \$238 thousand. We are in the red \$57 thousand with that expenditure to Whetstone Fire. Year to date, the general fund is \$33 thousand in the black. We can average out that payment and we would be even more in the black at this point for income statement items. This does not take into account accounts receivable but I did bring some information tonight to talk about that as well. Water fund for the month of September we had \$38 thousand in revenue and expenditures of almost \$19 thousand. Year to date we have \$57 thousand in the black on the water fund. Going off of that, for the month of September we had \$38 thousand revenue and we collected \$45 thousand, so we are catching up on some accounts receivable. To give you an idea, we have been averaging about a \$3 thousand a month growth in accounts receivable, so we are billing it out, we just aren't getting paid as fast so our accounts receivables are growing by about \$3 thousand a month on a typical basis. We are at about \$69 thousand in accounts receivable on the water fund right now.

Sewer fund had revenue of \$21,700.00 and we posted \$21 thousand collected in the month of September. So it was kind of a wash for the month. That one has been growing at a rate of about \$1,300 a month. We have a balance of about \$38 thousand in accounts receivable.

Garbage fund, we had revenue of almost \$12 thousand this month. We did not get a check out to them yet, so expenses were very minimal. What has been happening lately is that one month we don't have a payment go out and the next there are two. This balances out. It depends on them billing us. Garbage fund has been pretty steady, growing at about \$700 per month. There is an accounts receivable balance there of about \$20 thousand.

Landfill had a particularly good month. We show revenue of almost \$156 thousand, which is one of the larger months we have seen for the past few years. We booked revenue of \$156 thousand and we collected \$111 thousand. Our accounts receivable on the landfill is growing at about \$15 thousand a month. Right now its pushing \$300 thousand on accounts receivable. I know there has been some work trying to get collecting on this, but that cash would certainly help the general fund. I know that last time we talked about how we are booking revenue but we aren't always getting the cash for it so hopefully this paints a better picture. We are doing ok but we could be doing better for accounts receivable and collecting from our customers and residents, so that the Town isn't off setting these amounts with savings accounts. There was also a large payment out of the general fund for the lease payment for the Police vehicles. The numbers look good on the income statement, but if we can start collecting on accounts receivable it would look better on our bank accounts.

Mayor Wallace: Thank You. You gave us one of the most vital pieces of information we need to have and that is understanding what moneys come in. We can look on paper and it looks good but we need the green paper. Knowing what we have actually received, what folks have paid us, that's what we need so thank you.

E.2 Discussion and/or Action [Suzanne Harvey]: Director Harvey will discuss the old animal shelter and request guidance from Council regarding their intent for the building and property.

Motion: Item E.2, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Mayor Wallace advises that one person emailed a request that a statement be read. Mr. Benavidez states this is fine. Mayor Wallace reads the following from Jere Fredenburgh: Cochise County has always needed the shelter more than the Town of Huachuca City. Please consider opening a new dialogue with the County, specifically Supervisor Judd and incoming Supervisor Crosby. Both appear receptive.

More recent estimates for repair have been done, and should the Town choose to sell the building/land for a nominal amount, I think the animals of the County would benefit.

It appears that the County has no interest in managing a shelter, however, this might be a point of discussion with current leadership as well.

Thank you for your consideration,

Jere Fredenburgh

Previous Huachuca City Shelter volunteer

Current Sierra Vista shelter volunteer.

Mayor Wallace advises, that before we start, he went through a tour a couple other Councilmembers and he is not looking at this place as an animal shelter again. If the County was interested, we would not be in this place to begin with. You could see where the door jams were rusting out. You could see insulation falling from the ceiling with tunnels made by rats. There were fresh rat droppings everywhere. The walls are tearing apart. The place is beyond repair. It got shut down because of a water leak and the electricity. It is going to take much more than just fixing the water and electricity. If it comes to a vote for the building to be used as an animal shelter, I will vote no because walking through that place and seeing everything wrong with it, one the Town can not afford it and two, you need to completely gut it, redo the kennels where animals were kept, open air, light coming through. If we care about animals we are not going to put them in a building like that.

Director Harvey thanks Council, a lot came to see the shelter and that is important because there is a lot to be said for seeing it firsthand instead of just hearing things. As the Mayor stated, I didn't even put it as an option to open it as an animal shelter. I didn't even put it as an option to keep the building as it stands, because we can't afford to fix it. We are looking at leasing the building as is/ where is. If we were to do that we are going to have responsibilities of any landlord. Even if someone were to bring it up to code, we would be on the hook for repairs so that is still a liability. We could sell the building and the property where is/as is and the buyer would be responsible to bring it up to code. If we did that we would need to divide the parcel because right now the parcel it's on includes one of our wells. We could repurpose the building but that would be costly and staff don't see a need for it. We could surplus the building. If there is a buyer, part of the price would be that they have to dismantle and move the building. If it didn't sell, we could sell the metal and get some money for that. Our only responsibility if we could surplus the building would be to get rid of the cement pad, which we could do and it wouldn't

be a huge expense. I would ask of Council, as you provide your direction to us as to what you would like to see happen, to give us if it's sold or leased, would the Town consider a nominal amount for a non-profit or government agency or are you looking for the fair market value for the property.

Councilmember Trate: I was surprised. I have gotten cats there and I didn't realize it was as bad as it was. One of my suggestions was to just sell as much as we could.

Mayor Pro Tem Johnson: I think our best bet, because it's not paying off, is to tear it down and sell the property if we could.

Councilmember Banks: We don't have an estimate as to what it's worth, and it's not zoned commercial, it's zoned residential. If it were to become a business it would need a rezoning at the buyers expense. It needs to be split if we sell it and that has a fee. I don't know what that fee is. Sitting there as it is right now is a liability. I cried after I left. I wasn't a volunteer but the volunteers have a lot invested in it. Lots of good animals found homes because of it. It has that goodness about it. It has a strong odor that is never coming out of that cracked slab. Whatever you guys want to do to try to get some money out of it.

Councilmember Butterworth: My suggestion would be not to lease. If the County is interested, we should offer it to them if they want to buy it and if they want to bring it up to Town standards. If they are not interested, I say we sell it as is/where is and let the buyer dismantle it or do whatever they do to bring it up to code.

Mayor Wallace: I have a dog that I got from that shelter too, he is a puddle of dirt, but he's my dog still. County is not interested, or they would have already approached us, they would have already come to us. Its been closed for two years now. The fact that its been closed for two years, there is absolutely no interest. If County is interested in setting up a shelter, they are not going to do it here. They have other more centrally located and better equipped places to set up one if they want to. This is currently zoned residential and we can't have an animal shelter there, did the Town approve its own? Dr. Johnson replies that apparently someone did way back.

Mayor Wallace: Trying to sit around a wait for another year while County figures it out, I don't want to take that risk. It is a liability while it is sitting there. We still have a responsibility for maintaining it. Making sure no vagrants are moving in and the whole nine. I can't see waiting for County. They aren't interested. They would have already approached us directly and not through a third party. As far a surplusing it, it is tied to steel beams by bolts. The whole thing could be torn down. If somebody is going to buy, tear down and haul off this thing and we can get some money for it.

Chief Thies: Just a quick thank you to the Rangers, they came out a couple Saturdays ago along with me and Gerald and helped get it cleaned up to how you saw it. It didn't look like that before.

Mayor Wallace: Based on talking to staff, what is the recommendation Suzanne?

Director Harvey: Our recommendation is to try to surplus the building. If we are unable to surplus it then we try to sell it. We have some ideas to approach different businesses in town to see if they might be interested in purchasing it. The moving company is parked on our land right now, so they might be interested in buying it and taking the building down and putting a bigger parking area for their trucks.

Motion: Authorize the attempted surplus of the building and if that fails, proceed with other options to find a different owner for the building, possibly the land and bring it back to Council

for further consideration if it is not surplus, **Action:** Direct Staff, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.
Motion passed unanimously.

E.3 Discussion and/or Action [Suzanne Harvey]: Director Harvey will seek authorization of a license agreement with Earth and Sky Photography, LLC, to film a documentary in the Community Garden, Library and Senior Center, and to share town photos and provide interviews for the project.

Motion: Item E.3, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Director Harvey: We are basically asking permission, and she is here, Sheila Foraker, and she is absolutely amazing, I have seen some of her work. She has just started her own business. She is willing to do this pro-bono. She thinks there is an interest and I do as well. If we participate in this she needs permission to film on our property and she may interview some employees. We are asking your permission to do this. The rights to what she creates she will have as part of her portfolio, she has no plans on selling it, but we will also have the rights to use the finished product as we see fit. Mr. Benavidez went over the licenses and helped put them together. I think it would be a great way to market our Town, it is one of the great things we have done in our Town and it would be awesome to have a professional put something together.

Mayor Wallace: Mr. Benavidez, no concerns?

Attorney Benavidez: No, Mr. Mayor.

Mayor Wallace: Sheila, would you like to say anything?

Sheila Foraker: I am very excited to be working with the Community Garden and the amazing things they are doing. It's almost like a slow reveal where you think you see the whole picture and suddenly there is this amazing panorama in front of you. Teach a man to fish and you discover it's much more than that.

Mayor Wallace: I like the idea.

Motion: The license agreement with Earth and Sky Photography to film a documentary in the Community Garden, Library and Senior Center and to share Town photos and provide interviews for the project, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.
Motion passed unanimously.

E.4 Discussion and/or Action [Suzanne Harvey]: Director Harvey will present a construction services contract amendment for Council's approval which would extend the date for Mountain Power to complete the work on the Emergency Vehicle Preemption Signal project. The amendment will extend the completion date to December 31, 2020, due to delays in receiving necessary parts.

Motion: Item E.4, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

Mayor Wallace: This is an easy one. Everything is there. There has been a lot of delays on construction items since the hurricanes hit. The price of lumber has gone up a lot. Fortunately we are not going to be impacted by the price because we are already covered. There is some supply issues with supplies coming from the coast.

Motion: An extension to the date for the Mountain Power to complete the work to December 31, 2020., **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.
Motion passed unanimously.

E.5 Discussion and/or Action [Mayor Wallace]: Mayor Wallace will discuss changes Council would like to have made to the proposed Intergovernmental Agreement (IGA) with Whetstone Fire District for the fire protection and emergency medical services (EMS) the District provides for the Town.

Motion: Item E.5, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

Mayor Wallace: I got all the comments and I got all the feedback together. Unfortunately, the version of the original contract that we looked at was the very first version that we looked at before. It wasn't equal to the version that was signed. We're not going to be able to approve it tonight. I took all the comments that you guys gave and I incorporated that into the signed version. I took the attachments that you provided from what you gave us last time. I want Council to be able to look at the actual agreement based on what we are operating under now, and the proposed changes from that because the original agreement had that we were going to hand over all our vehicles, but the amendment was that we authorize the use but we retain title.

Chief Bidon: Yeah, I printed the wrong one, when I printed the amendment I had them all in the folder, but when I talked to Suzanne the other day I was like, oh no. I remember we took that out so that the vehicles stayed on the Towns ballot for future lending purposes.

Mayor Wallace: I found the last version that Mr. Benavidez actually reviewed back in December 2017, and compared that version that was unsigned, to the signed version. So I have that version that is modifiable that we can work off of. That's where I incorporated everybody's stuff to. I'm going to get that back to Brandye, have her get that back out to Council. Give you a chance to look at it again. The reason why is so that you have an accurate representation of what we are looking at.

Councilmember Butterworth: It took a while to sloth through it the first time.

Mayor Wallace: So you should be prepared for it again. Take a look at it, I'll get it to Brandye. It should be in your boxes by Monday. Take a couple days, look at it and get her comments by Wednesday or Thursday and then I'll get it over to Mr. Benavidez for his legal review Friday. Once we are good on the legal side, I do want to have a sit down with you Chief. We need to have a work session because I don't want to have to keep going back and forth.

Chief Bidon: That would have been my suggestion to you. Once you get it where you want it then we have a work session with our Board and Council all together.

Mayor Wallace: Yes. We need to do a work session where we can hash it all out that way everybody is happy and we can move on from there. That's where we are with this. I think we should be able to get this done in November.

Chief Bidon: Can I just add one thing since you're on the Fire Department? I'd just like to introduce our new Chairperson to our Board, Donna Graybill. She's the Chairperson for Whetstone Fire.

Mayor Wallace: Once we are squared away, I'll get ahold of you to schedule a work session to hash through everything.

Councilmember Butterworth: I suggest we do it early November since we don't know what everyone has planned for Thanksgiving.

E.6 Discussion and/or Action [Clerk Thorpe]: The Town Clerk will ask for guidance from Council regarding how they would like to proceed with the hiring of a Town Manager as the deadline for applications is almost up.

Motion: Item E.6, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Mayor Wallace: Are you just looking for general guidance?

Clerk Thorpe: Yes. The deadline is Monday, and our next meeting is scheduled for November 5th and I didn't know if you wanted to try to schedule anything in that quickly as far as interviews, or how do you want to proceed.

Mayor Wallace: So the deadline is up at 5pm on Monday. Once the deadline is closed, on Tuesday, please get everyone on Council a copy of all the resumes and the applications. Find out from Mr. Benavidez what we need to black out on those resumes. Get that to Council and give us some time to look at it. At our first meeting in November we will schedule the interviews.

Mayor Pro Tem Johnson: I thought our first meeting was the 12th?

Clerk Thorpe: The 5th was already approved by Council so as not to interfere with Thanksgiving.

Councilmember Butterworth: The questions being asked, are we using the same ones that we used previously?

Mayor Wallace: Everybody should have provided the questions for the Town Manager position back to Brandye. Do you have all of those?

Clerk Thorpe: Yes.

Mayor Wallace: Brandye did send those to me, I took a look at them and I believe they have already been looked at by Mr. Benavidez?

Attorney Benavidez: Yes.

Councilmember Trate: Are we going to do them in person?

Mayor Pro Tem Johnson: We have to.

Mayor Wallace: We don't have to. We will have the ability for telephonic. If we have to have special meetings, I don't expect Mr. Benavidez to drive down all the time. We can hash out the specifics at the next meeting, unless you guys want to look at setting up the interviews now. Or do you want to wait until the next meeting to schedule interviews?

Mayor Pro Tem Johnson: I think we need to wait because what if we get more applicants by Monday. How many applications have you received?

Clerk Thorpe: 4

Councilmember Trate: There could be some that we all look at and just decide no, and some where we all say yes. Why bring somebody in who we don't really want to interview is my thought?

Councilmember Banks: So the question about that is background checks.

Mayor Wallace: That doesn't happen until after.

Councilmember Banks: Is that the way it's always been? Or were they looked at before?

Mayor Wallace: No, so the background checks usually happen if you say hey we want to hire you. That's when you do the background checks.

Councilmember Banks: So November 5th we have a council meeting?

Councilmember Butterworth: The 5th and the 19th.

Mayor Wallace: So, the third is election day, the fourth is Wednesday, the fifth is our meeting. With that said, does Council want to consider scheduling special meeting on Wednesday the fourth for interviews?

Mayor Pro Tem Johnson: I would think so, that way we can get it done and the Council meeting's not so long.

Mayor Wallace: Ok, so we can schedule a special meeting at 6pm on Wednesday the fourth. Do you want to consider doing a meeting at 6pm on Thursday before the Council meeting to do some more?

Councilmember Banks: That works.

Mayor Wallace: So, we will go ahead and do a special meeting at 6pm on Wednesday the fourth for the purpose of interviewing Town Manager candidates. We'll do another one on Thursday the fifth at 6pm for the intention of interviewing the remaining candidates. You might want to send out a reminder email about the two meetings in November and December.

E.7 Discussion Only [Dr. Jim Johnson]: Dr. Johnson will present a before and after look at Huachuca Blvd. depicting the recent improvements that have been made.

Motion: Item E.7, **Action:** Open for Discussion Only, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Dr. Johnson: I don't know how many of you were here several years ago and the question was asked of me "About how long?". I said it didn't get messed up overnight, it didn't get messed up over a decade, it got messed up over a long period of time. I said it's going to take time to get things cleaned up. I said it was probably going to take 5-6 years. Standing here tonight, we are sitting at just a little over 5 and a half years. This is just the business district. I'm going to let the slides speak for themselves.

He shares multiple slides of before and after photos of Huachuca Blvd.

Thanks are given to Mr. Shed for the painting at the old Dusk till Dawn building.

Dr. Johnson: Northgate Manufactured Home Park recently sold to a firm out of Colorado that specializes in buying distressed manufactured home parks. They have purchased 4, 3 in Sierra Vista and Northgate here in Huachuca City. They bought 8 others around the state. The company purchases new manufactured homes, brings them in and sets them up. They maintain and revitalize parks. Look for things coming there probably after the first of the year. The blue building has a tire business coming in. Military Bros. in lower Huachuca City has expansion plans.

Councilmember Butterworth: What about the old Alejandro's building?

Dr. Johnson: The building was purchased by a commercial real estate broker out of Phoenix. His plan is to get everything out of the inside, and to put a new roof, paint and pave the parking lot. He plans to turn it back into a viable building. Southwest Motors, Mr. Poletti, has the old Public Works building.

Mayor Pro Tem Johnson: I just want to say thank you. Thank you for all your hard work and getting this done. I appreciate you.

Dr. Johnson: It was a team effort. I would particularly like to thank Chief Thies and Chief Bidon. Mr. Halterman and his team. It is truly a team effort.

Councilmember Post: What are they going to do with the Public Works building?

Dr. Johnson: They are going to tear it down and haul it to the landfill. They are going to build a state of the art, engineered metal building to put in a heavy duty diesel and R.V. repair shop in there because there is already a grease pit in that building that they want to save. They would like to eventually put a masonry wall all around their property.

Councilmember Post: I know those people that just put in the automotive shop wanted to buy that property. Has he looked at any of those mobile home parks down in lower?

Dr. Johnson: The one who bought Northgate, yes he was only interested in Northgate. There is actually only one left in lower. I was just glad he took Northgate.

Councilmember Banks: So is that going to be new manufactured homes too?

Dr. Johnson: Yes, that is their plan.

Councilmember Banks: How many sites are there?

Dr. Johnson: I can't remember off the top of my head how many there are.

Councilmember Banks: Do they have to bring it up to the current manufactured home park code?

Dr. Johnson: Yes. The owner is planning for that and was already one step ahead when we discussed it. Also, over by the big blue building and the rock and sand place, the building in between, that is currently under remodel in the interior. That's getting remodeled on the inside so those spaces can be leased out to businesses. I thank you for being patient.

Council thanks Dr. Johnson for all his hard work.

E.8 Discussion and/or Action [Mayor Pro Tem Johnson]: Mayor Pro Tem Johnson will discuss the need for a street sign on Ridgeview Place, advising "Not a Through Street".

Motion: Item E.8, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Mayor Pro Tem Johnson: This is a cul-de-sac, so you can't go through. The people at the end, there's a lot of traffic at night, I don't know if they don't know it doesn't go through to lower or what, and the lights shine in the windows. The residents of those five houses are asking if it would be possible to put a sign up of no outlet or no through street to try to slow down on that traffic. So people don't go down there. Do I have to have approval, or can I just talk to Mr. Halterman or Chief Thies?

Mayor Wallace: Based on code, it's the Police Department that directs signage changes. We do have to approve it anyway.

Mayor Pro Tem Johnson: I think there is only one other street in Town that has a sign that has not a through street. I think it's Apache in lower.

Chief Thies: And Buckskin

Mayor Wallace: It just makes sense, if it's not a through street, we tell people it's not. We can only do one, because that's all that's on this notice. There's another street that we previously directed staff to handle, so that should only leave one. I know where you are talking about. Is the other one a through street?

Mayor Pro Tem Johnson: Well they make it a through street back onto Skyline.

Dr. Johnson: That is actually not city property.

Mayor Pro Tem Johnson: Oh, it's not city property?

Dr. Johnson: No, just the alleyway that goes through there that Mr. Halterman has to use for service, but the dirt road is not.

Motion: Authorize the installation of a not a through street or no outlet sign on the Ridgeview cul-de-sac, **Action:** Adjourn, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.
Motion passed unanimously.

E.9 Discussion and/or Action [Suzanne Harvey]: Bus Fare Changes - Director Harvey will present Resolution No. 2020-22 adopting a revised bus fare schedule for the Town.

Motion: Item E.9, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

Director Harvey explains that these have already been reviewed by Council and posted for the required time. The process was never completed so it is back before Council to be finished.

Motion: Resolution 2020-22, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.
Motion passed unanimously.

E.10 Discussion and/or Action [Suzanne Harvey]: Bus Advertising Fee Schedule - Director Harvey will present Resolution No. 2020-23 adopting a bus advertising fee schedule for the Town.

Motion: Item E.10, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Director Harvey explains that these have already been reviewed by Council and posted for the required time. The process was never completed so it is back before Council to be finished.

Councilmember Trate: Can we rent the buses out? Like for graduation?

Director Harvey: We can't talk about that now, but that's something for a future agenda.

Motion: Resolution 2020-23, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.
Motion passed unanimously.

F. Department Director reports

Dr. Johnson: During that 5 year period, there was a considerable amount of court time. Earlier I left out Mr. Benavidez, Mr. Alatorre, and Chief Thies was always there when citations needed issued. You can be very proud of your employees.

Chief Bidon: The two new trucks are in. The light system is two part. The one in Whetstone is up and is hit and miss because it can't have red lights, they are yellow because of the median. In Huachuca City you can have the red lights. We are at about 1,015 calls for service this year. We have been doing a lot more transports out of Huachuca City recently. We have the new Chairman and a new Board member. We did hire 2 more full time firefighters. We still have 4 part time positions available.

Director Halterman: We are moving forward under the JOC contract for the sewer ponds with AJ Anderson company for construction. Gordeon handled the paperwork and permits. We submitted 2 job orders for things one under construction. They brought a third party in that's going to write the permits, one for construction and one for the closure.

The D# dump truck sold for \$44,500.00. With the agreement, he's getting two of my trucks and we already purchased one. We're going to pick it up tomorrow, and look at another truck.

Councilmember Post: Thank you for cutting the alleyways

Director Halterman: Yeah we shouldn't have. I got after him for that. He won't do it again.

Director Howe: We have submitted our application to ADEQ for the review for the expansion. We got another 170 tons of free cover material. I have vetted the 3 responding friends for the bugs and bunnies study.

Director Wenc: The auditors will be here next week

Chief Thies: A lot of activity. Just really busy. We're making friends.

Mayor Wallace: Expand on that please. I know this is a director report but I have to butt in. Recently our Police Department has made contact with 4 individuals who were alleged to have been in possession of certain narcotics. Our Police Department has been doing an excellent job of watching the people and getting the people out that we do not want here. The drug users, the drug pushers, the drug dealers. They are doing an amazing job. Don't be so modest. Let people know what you are doing. If we let people know what you are doing, the people that we don't want here will know what you are doing and they won't want to be here. Thank you for what you and your staff are doing to find these people and get that stuff off the street.

Director Harvey: On that subject, it was Arizona Towns and Cities week and I put something on our Facebook page and there are some great comments. I'm not going to say what it was, but take a look at our Facebook page. I would like to thank all of you who wore purple to help increase awareness of Domestic Violence. I got a chance to tour SEACOM this week and it's pretty amazing. It's state of the art. If any of you would like a tour I can set that up. By participating in that, we are able to get services that we could never pay for by ourselves. One of the things that they just got is ProQA Software, which is software the dispatchers can use to help those to begin CPR/First Aid. It tells them what to ask and what to tell them to do. It also sends the information to responders. They can get CPR initiated sooner than ever before and that's going to save lives. We are still working on the buses, we got some more applications. We met with the transit folks in Sierra Vista today. There may be an article in the paper about the Healthy Huachuca and house numbering. They may be able to begin the project in November. Creepy Candy Cruise will be on October 31st.

Clerk Thorpe: Pushing through with elections, the equipment will be delivered soon. Some concerns have been brought to Council and we have responded to that and are making sure that we are following all of the policies and procedures. We will be on top of it. Verizon billing

issues have been dealt with. Looking into free upgrades so everyone can have the same phone. Looking into new pest control services, we have had some issues with the current provider.

G. Items to be placed on future agendas

Chief Thies-street signs

H. Reports of Current Events by Council

Councilmember Post: I spoke with Mark, the owner of Sun and Spokes. He is willing to donate bikes for children for Christmas gifts. He also commented that the Town has really cleaned up.

Councilmember Banks: SVMPO is working on a long range transit plan. They have consultants. They will be looking for public input.

Councilmember Butterworth: I sat in for the SVMPO meeting. We had a lot of cars for the food distribution.

Mayor Wallace: We listed the dumptruck for \$19 thousand because that is what we bought it for, and we got \$44,500.00. Talking to the Chief, the Police Department has been doing amazing things to address issues in this Town. Things are going nicely.

I. Adjournment

8:22 pm

**Action: Adjourn, Moved by Johann Wallace, Seconded by Donna Johnson.
Motion passed unanimously.**

Approved by Mayor Johann R. Wallace on November 5, 2020.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Brandye Thorpe,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on September 10, 2020. I further certify that the meeting was duly called and a quorum was present.

Ms. Brandye Thorpe,
Town Clerk

DRAFT