



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
May 14, 2020 AT 7:00 PM
HUACHUCA CITY Library/ Online
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

SPECIAL NOTICE: BY PROCLAMATION OF THE MAYOR DUE TO THE COVID-19 PANDEMIC, THE MAYOR AND COUNCIL WILL HOLD PUBLIC MEETING'S AT THE TOWN LIBRARY. THESE MEETINGS WILL BE LIVE-STREAMED. MEMBERS OF THE PUBLIC MAY ATTEND THESE MEETINGS BY GOING TO <https://www.facebook.com/HuachucaCityAZ>. IN ADDITION, THE MAYOR HAS TEMPORARILY SUSPENDED CALLS TO THE PUBLIC AT THESE MEETINGS. HOWEVER, MEMBERS OF THE PUBLIC MAY SUBMIT WRITTEN COMMENTS TO THE TOWN CLERK TWENTY-FOUR HOURS IN ADVANCE OF THE MEETING. ADVANCE NOTICE OF THESE MEETINGS CAN BE FOUND AT THE TOWN'S USUAL AGENDA POSTING LOCATIONS INCLUDING THE TOWN'S WEBSITE <https://huachucacityaz.gov/>

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

The meeting was called to order at: 7:15 pm

The Pledge of Allegiance was led by: Mayor Wallace

The invocation was offered by: Mayor Wallace

Roll Call

Individual	Position	Present	Absent
Johann Wallace	Mayor	X	
Donna Johnson	Mayor Pro-Tem	X	
Debra Trate	Councilor	By Phone	
Christy Hirshberg	Councilor	X	
Joy Banks	Councilor	By Phone	
Cynthia Butterworth	Councilor	X	
Jean Post	Councilor	X	
Philip Cushman	Town Manager	X	
Janine Rustine	Town Clerk	X	
Thomas Benavidez	Town Attorney	By phone	

B. Call to the Public – Mayor TEMPORARILY SUSPENDED – WRITTEN COMMENTS MAY BE SUBMITTED TO THE TOWN CLERK

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1.** Consider approval of the minutes of the Council meeting held on April 23, 2020.
- C.2.** Consider approval of the Payment Approval Report in the amount of \$85,673.87

Motion C: Open item for discussion and/or action	Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Butterworth

Motion C:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

D. Unfinished Business before the Council – Mayor

Public comment **TEMPORARILY SUSPENDED – WRITTEN COMMENTS MAY BE SUBMITTED TO THE TOWN CLERK** will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E. New Business Before Council - Mayor

Public comment **TEMPORARILY SUSPENDED – WRITTEN COMMENTS MAY BE SUBMITTED TO THE TOWN CLERK** will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1. Discussion and/or Action [Manager Cushman]: PUBLIC INPUT WILL BE HEARD. ANYONE WANTING TO SPEAK PLEASE CALL 520-597-7217

CDBG public hearing and selection of project from list for the Community Development Block Grant (CDBG). Potential Projects include: Senior Center kitchen, Water system, Drainage, Road improvements, Community facility improvements, Youth facility, Fire hydrants, Temporary transitional housing, Park improvements, Make pool year round, Solar cover for pool, Walking paths, Outdoor exercise circuit, Green house, Facility improvement of energy/water efficiency, Head start, Boys/girls club, House rehab

Motion E.1: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councillor Butterworth	

Public session opened at 7:19 pm motion made by Mayor Wallace seconded by Mayor ProTem Johnson

Ms. Lucas, 306 First St Apt 8, Huachuca City AZ: I believe we are in desperate need to upgrade the parks.

Ms. Diane Hildebrandt, 175 N. Skyline Dr, Huachuca City AZ: Kitchen in the Senior Center

Kayla Helms, 110 Tomahawk Dr. Huachuca City AZ: I think the funds should be used for playground equipment.

Suzanne Harvey, 116 Tomahawk Dr Huachuca City AZ: Parks, not just for children but for everyone

James Halterman 311 Elgin St Huachuca City AZ: Parks

Public session Closed: 7:28 pm motion made by Mayor Wallace seconded by Mayor ProTem Johnson

Mayor ProTem Johnson: Both parks need improvements. I would like stuff for the whole family.

Councillor Butterworth: Parks is where we will get the best bang for our buck. Maybe even a dog park.

Councillor Post: Parks, I would like to see something in lower.

Councillor Hirshberg: I would like to see it go towards infrastructure.

Mayor Wallace: What kind of infrastructure?

Councillor Hirshberg: Either something with the water or roads.

Councillor Banks: I'm looking more towards infrastructure.

Councillor Trate: I'm going to go with infrastructure.

Mayor Wallace: If you spend the money on infrastructure it will not be enough to impact the whole community. The parks will have the greatest impact on the town.

Manager Cushman: Our infrastructure problems are large scale bond type projects.

Councillor Banks: This was a good discussion.

Councillor Trate: I agree that the parks would give us the most bang for our buck.

Motion E.1: To use CDBG for Park projects		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Motion E.1: Direct staff to begin process to use CDBG money on parks.		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councillor Butterworth	

***Moved**

E.5 Discussion and/or Action [Manager Cushman]: Discussion about Fire and Emergency Services in preparation for the expiration of the current Intergovernmental agreement with Whetstone Fire District in December 2020.

Motion E.5: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Manager Cushman: I need some direction from the Council to what directions we want to take fire services. I have submitted a memorandum to council with our three options.

1. Reinstate the Huachuca City Fire Department;
2. Contract with another Fire and Emergency Service Provider
3. Renegotiate the existing contract

My recommendation is that we stick with what we have.

Mayor ProTem Johnson: I would like option three.

Councillor Post: I would like to see you get the ambulance service.

Chief Bidon: If we enter into a long term contract with the possibility with being annexed into the Whetstone Fire District we could look into getting the ambulance services.

Councillor Hlrshberg: I am all for with staying with the current contract.

Councillor Banks: I like option three we've gotten good service.

Councillor Trate: I agree with option three.

Mayor Wallace: I like option three. How long does it take to annex?

Chief Bldon: From a new house to be annexed into the fire district it takes about 24 months but it could go quicker.

Manager Cushman: I've been on a fire board that did an annexation from when the board approved it, it was about a year before revenue comes in from the annexation.

Mayor Wallace: I like option three, Whetstone Fire has worked hard at our ISO rating and we would have to start over if we changed.

Motion E.5: Direction to start negotiations with Whetstone Fire		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councillor Post	

E.2 Discussion and/or Action [Manager Cushman]: Approval of Resolution 2020-06, amendment number one to IGA between The State of Arizona and the Town of Huachuca City regarding funding for the emergency traffic preemption device on Highway 90.

Motion E.2: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Manager Cushman: This came from ADOT, they proposed some cost increases which will be covered by the Sierra Vista MPO.

Motion E.2:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Hirschberg	

E.3 Discussion and/or Action [Director Harvey]: Council direction for the Town's summer programs in light of the COVID-19 pandemic mitigation protocols: discussion will include: the pool, summer splash and Fourth of July.

Motion E.3: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Director Harvey: So this summer cannot be like every other summer unfortunately and so we have to look at in way the community needs and potential liability and public health. So the town manager suggested I bring this to you for your direction because we are going to have to adapt our summer activities. We have to look at Governor Ducey's orders and guidance and we have to follow CDC, OSHA and the Arizona Department of Health guidelines. So the first thing I'll talk about is the pool is some of the maintenance issues that we're running into and keep in mind this pool is not new and every year we have some struggles with it.

Director Halterman: We have issues every year, right now we lost vacuum in the pumps we couldn't vacuum. There are also plumbing issues and the pool needs to be replastered.

Director Harvey: We are also having problems getting lifeguards. Social distancing in a pool is also hard and we'll have to make sure to sanitize properly.

1. Open June 4th
2. Mid June open, without furniture and extra cleaning and parents required
3. Do not open this year

Mayor Wallace: The third option is a no for me

Councilor Banks: I'm thinking maybe we shouldn't open this year.

Councilor Trate: I think we need to get the costs to fix the pool and go from there.

Director Harvey: Summer Splash. I have talked to the school we could use the gym but the children would be required to wear masks, do temperature checks and keep it under ten kids. If we do it in the Senior Center we could follow some of the same guide lines and we could hire an extra person to clean. It is difficult to follow social distancing with kids. They will be supplying lunches again this summer. We could have limit the children we can take this year.

Mayor Wallace: This would be even more difficult than with the pool. How many kids would we need to have sign up to make it worth it?

Director Harvey: We would need 30 kids to make it worth having this.

Director Harvey: So Fourth of July, the liability concerns and concern about council being out there.

1. Band in the park, no food or activities, but fireworks
2. Music from radio in the park and fireworks
3. Cancel all and redirect the money

Mayor Wallace: People could chose to go to the park and watch the fireworks or watch from home.

Motion E.3: Find out cost of repairing pool		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Motion E.3: Cancel Summer Splash		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Motion E.3: Fireworks only for the Fourth of July and verify status of tubes for fireworks		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

E.4. Discussion and/or Action [Mayor Pro Tem Johnson]: Discussion of progress on bus line service with possible direction for Manager Cushman.

Motion E.4: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Mayor ProTem Johnson: I haven't heard anything in a while, I'm curious as to what is going on.

Mayor Wallace: We did pick some bus stops, then the town manager left, and then COVID 19 happened so now with the new town manager we will start looking at hiring drivers. We need to get the bus stops, get the bus running again or talk to Sierra Vista to run the buses for us.

Manager Cushman: I am leaning towards getting Sierra Vista to run it, the main concern is the staffing issues. The paperwork that it requires is going to be hard to do for our limited staff and maintenance of the buses. The buses have been sitting for a long time and those will need to be taken care of which is an unexpected cost. We also need to look at long term.

Councillor Hirshberg: We are trying to get a grant to run the bus long term.

Councillor Banks: I think we need to bring Karen from the SVMPO into the conversation. We need to talk to SVMPO and county and Legacy.

Mayor Wallace: We do need to look into sustainability.

E.6 Discussion and/or Action [Mayor Wallace]: Discussion regarding the COVID-19 pandemic and the Town's current and future mitigation measures in light of Governor Ducey's plan for a gradual re-opening of the State's economy.

Motion E.6: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Mayor Wallace: Governor Ducey just released another executive order releasing the stay at home order but with caution for people. There's forty three cases but only 5 active cases. I did do a proclamation earlier this week opening the parks in Town. I also directed the Manager to start looking into what we need to do to for a gradual reopen. I have weekly calls with the senators to keep informed.

F. Items to be placed on future agendas: Pool

G. Reports of Current Events by Council: Councillor Butterworth: next SVMPO meeting May 21st it will be done telephonically. **Councillor Banks:** We did get an update on our signal the mast heads were ordered it will take about 20 weeks. The signal should be under construction at the end of the summer. The Upper San Pedro Partnership meeting was cancelled. I also have two meetings next week.


H. Adjournment

Motion: to Adjourn		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Butterworth	

Meeting Adjourned: 9:04 pm

Approved by Mayor Johann R. Wallace on May 28, 2020.


 Mr. Johann R. Wallace
 Mayor

Attest: 
 Ms. Janine Rustine,
 Town Clerk

Seal: 

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on May 14, 2020. I further certify that the meeting was duly called and a quorum was present.


 Ms. Janine Rustine,
 Town Clerk