



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
February 13, 2020 AT 7:00 PM
HUACHUCA CITY TOWN HALL
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

The meeting was called to order at: 7:00 pm
The Pledge of Allegiance was led by: Mayor Wallace
The invocation was offered by: Elder Thomas

Roll Call

Individual	Position	Present	Absent
Johann Wallace	Mayor	X	
Donna Johnson	Mayor Pro-Tem	X	
Debra Trate	Councilor	X	
Christy Hirshberg	Councilor		X
Joy Banks	Councilor	X	
Cynthia Butterworth	Councilor	X	
Jean Post	Councilor	X	

Eric Duthie	Interm Town Manager	X	
Janine Rustine	Town Clerk		X
Thomas Benavidez	Town Attorney	X	

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Stuart Jantzen, 132 Buffalo Dr. Huachuca City: This is more of a public service announcement. My house is 20 years old, just had to replace my main water valve. It is important to replace it as if there is a water leak you can have some flooding.

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1. Consider approval of the minutes of the Council meetings held on January 23 and January 30, 2020.**
- C.2. Consider approval of the Payment Approval Report in the amount of \$121,192.27**

Motion C: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Mayor Wallace: Minutes will be approved next meeting

Motion C:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

D. Unfinished Business before the Council – Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and or/Action [Mayor Wallace]: Receive rebate check from Sulfur Springs Valley Electric Co-op.

Motion E.1: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Banks	

David Bane: It's my pleasure to present this check to the Town of Huachuca City. We are a non-profit Co-op any money left over, over the years goes back to our customers. Late last year our board voted on returning back some of the money. The Town's share of that money comes to \$4,886.69.

E.2 Discussion and or/Action [Mayor Wallace]: Cochise County Supervisor, Peggy Judd, to discuss animal shelter issues; And Supervisor Judd, Najayyah Many Horses of the Benson Chamber of Commerce and George Scott of the Southeast Arizona Economic Development Group to discuss economic development and other collaborative possibilities.

Motion E.2: Open Item for discussion and/or action			Action: Open
Moved by: Mayor Wallace	Seconded by: Councillor Butterworth		

Public Input:

1. Jere Fredenburgh, 3474 Atsina Dr, Sierra Vista: I am here requesting a county shelter. I would like to see the old shelter being used and if not able to I would like for the Town and County to start a dialog. I would like the City and County to look into building a county animal shelter.
2. Rose Phillips, 1355 Sierra Drive, Sierra Vista: As a prior volunteer on and off for years at the shelter, the employees have done an amazing job and I would like to see that momentum continue.
3. Mary Moran, PO Box 845, Sonoita: Even though me and my husband do not live in the county we did adopt four dogs out of the Huachuca City shelter. I used to be a volunteer at the shelter. We had a high adoption rate at the shelter. We had lots of loyal volunteers and great staff.

Peggy Judd:

Animal Shelter

County Administrator has made it very clear that it is the counties obligation, if they do take action, to take into consideration the cost and the long term viability. It is my opinion that the meeting in March will only be a jumping off point and the real solution, if forthcoming at all, will be a reasonable time in the future. Administration is still exploring options and not settled on path. It was stated that the Sheriff is not complaining about transferring animals and their ACOs are being compensated fairly. It was also stated that Sierra Vista is not complaining about extra animals. Cochise County has an obligation to the people who live here first and the convenience of great animal shelters comes second. The County has made no decisions on whether to build a centralized animal shelter. We continue to work with our municipal partners in Douglas and Willcox to provide current services and we are exploring a number of options with regards to potential future solutions to the current animal shelter challenges. However, the final decision on if and how we proceed will be made by the Board of Supervisors. A work session will be held on March 24 to provide the Board with an update on this matter.

Mayor Wallace: My biggest concern was back in 2018 when we had this happen we asked for help and we got crickets. The county was paying less than half of the cost yet they brought in 80% of the animals. The Town felt slighted by the County. We have an IGA with Sierra Vista to take our animals there. If the County wants to build a shelter here in Huachuca City I would be all for it. Going in together with the County I would be hesitant.

Peggy Judd

Economic Development

What do you want for economic development? Possibilities for Chamber of Commerce in Huachuca City and Whetstone. Arizona Chamber of Commerce and Industry. Do you want Local and State Affiliations that maximize your voice? Do you want to start very small? Create a business directory, Start a Facebook page for members, Hold a Huachuca City Festival annually. Do you want to join others? Sierra Vista Chamber, Southeast Arizona Hispanic Chamber, or Benson/San Pedro Valley Chamber of Commerce

Do you want to have lots of fun and create a name for your community? Signature Projects, Activities, Tours

Moiria White

Founding Member of newly reorganized Willcox Chamber of Commerce and Agriculture
Willcox Chamber had a "disaster" & started from behind –

Here's how:

- Got message out at public meetings that Chamber still existed
- Had a Circus come to town for a fundraiser
- Kept the community informed on Social Media
- Continued to go to businesses
- Continued meeting using and adapting very well written bylaws – they are willing to share.
- Had an excellent partnership with the City of Willcox
- Applied for an AmeriCorps Vista Grant to provide a person to support Chamber activities
- Gave input as to what activities were "Chamber-ish"
- Published an event guide for Fall/Winter and Spring/Summer

Cheryl Moss , Owner Maid Rite Feeds in Willcox: She has been on the Chamber Executive Board for 8 years. "City Funding was removed almost 2 years ago. We are 100% Membership funded now."

She said, "I wanted to quit 1000 times, but people kept encouraging me and telling me I could not. I am very glad I stayed with it because the Willcox Chamber is doing great!"

Najayah Many Horse: What is "Visit Southern Arizona" is to help bring people to the communities. What the chamber does, they are your networking facility. Huachuca City is a small Town why not join forces.

Letter by George Scott read by Peggy Judd: Southeast Arizona Economic Development Groups is based in Benson, and stands ready to assist Huachuca City however we can. Our purpose is to responsibly develop and expand the economy of Cochise County. SAEDG was created in 2007 to work with existing and prospective business-owners, Cities and other Stakeholders in and around Cochise County to identify, develop and expand opportunities within the region. We continue to work with the El Dorado Holdings "Villages at Vigneto" Team to get their housing development project started in 2020. We are also assisting developers on two rezonings in the City of Benson, along with a property exchange involving the City of Benson. SAEDG works in conjunction with Cochise County, SEAGO, AZ Commerce Authority and Arizona Regional Economic Development Foundation to develop opportunities in and

around Cochise County. We would appreciate any opportunity to work alongside Huachuca City to help develop opportunities and jobs.
 George Scott- Executive Director/SAEDG

E.3 Discussion and or/Action [Mayor Wallace]: Resolution 2020-02 approving an Intergovernmental Agreement with the City of Sierra Vista for connector bus line services; and identification/approval of bus stop locations.

Motion E.3: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councillor Butterworth	

Mayor Wallace:

Possible Bus Stops:

- Howard & McCray
- W. Clark/ La Sombra Apartments
- Senior Center
- Gila & Skyline
- Gonzales & Huachuca Triangle Apartments
- Community Center

Mayor ProTem Johnson: How about we don't do Gila & Skyline since we have one so close at the senior center. How about two in lower Huachuca, around Apache St?

Mayor Wallace: We want to see about keeping the bus stops on Town property. So we'll approve the resolution and have staff look at where to place bus stops.

Motion E.3:		Approved
Moved by: Mayor Wallace	Seconded by: Councillor Butterworth	

E.4 Discussion and or/Action [Mayor Wallace]: Resolution 2020-03 approving an Intergovernmental Agreement with the City of Tombstone for connector bus line services; and identification/approval of bus stop locations.

Motion E.4: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor	

Attorney Benavidez: Tombstone deleted a section on maintenance, fuel and storage of the bus.

Mayor Wallace: When we originally had the work session Tombstone was going to store the bus and do the maintenance. So we need to go back and talk to them about it.

Motion E.4: Motion to go back and revisit Tombstone IGA		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Butterworth	

E.5 Discussion and or/Action [Mayor Wallace]: Contract cancellation of current services from Sentinel Technologies.

Motion E.5: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Trate	

Mayor Wallace: Sentinel Technologies is the remote IT support. Talking to staff we are really not using them for what we are paying.

Councilor Post: Are we allowed to cancel the contract?

Mayor Wallace: Yes we just need to give 30 day notice.

Motion E.5:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councillor Butterworth	

E.6 Discussion and or/Action [Dr. Jim Johnson]: Brownfield rehabilitation projects identification for submission to Cochise County.

Motion E.6: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Mayor Wallace: We just need to direct staff to identify the properties.

Motion E.6:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

E.7 Discussion and or/Action [Eric Duthle]: Congressional appropriations projects identification for submission to Representative Kirkpatrick.

Motion E.7: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councillor Banks	

Mayor Wallace: I will work with Dr. Johnson and if anyone thinks of anything else please let Mr. Duthie know.

E.8 Discussion and or/Action [Mayor Wallace]: Town Manager recruitment and application update; Direction to Interim Town Manager on review procedure and "next steps" in the search for a new Town Manager.

Motion E.8: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Mayor Wallace: We ended up with 10 applications. I think the department heads should review these applications also and get their opinion.

Councillor Post: We want the staff to look at them?

Mayor Wallace: I value the department head's opinion.

Ms. Banks: We hired Mr. Duthie to help find us a new manager and Mr. Williams also said the manager of Wilcox would be willing to help out.

Manager Duthie: There are 7 applicants that have had the experience. It is a transitional position most of the time.

Mayor ProTem Johnson: I say give us the 7 who have experience.

Mayor Wallace: It seems like we have an over whelming opinion for staff not to look at them. So we'll do interviews on the 25th and 26th at 6 pm.

Motion E.8:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

E.9 Discussion and or/Action [Town Attorney]: The Council might vote to go into executive [closed] session, pursuant to A.R.S. 38-431.03(A) (3) & (4), for legal advice and consultation concerning the water rights adjudication in Maricopa County Case No. W1-11-0245 ["In Re the General Adjudication of All Rights to Use Water in the Gila River System and Source"].

Motion E.9: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Motion for executive session made by Mayor Wallace seconded by Councilor Banks
Made at 9:16


Executive session ended made by Mayor Wallace seconded by Mayor ProTem Johnson


- F. Items to be placed on future agendas: Sewer pond update, replacements for Councilor Banks positions on different groups,**
- G. Reports of Current Events by Council: Mayor Wallace,** I got invited to Governor Ducey's State address. I also got an invite to the blessing of the community garden.
- H. Adjournment**

Motion: to Adjourn		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Meeting Adjourned: 9:36 pm

Approved by Mayor Johann R. Wallace on February 27, 2020.


Mr. Johann R. Wallace
Mayor

Attest: 
Ms. Janine Rustine,
Town Clerk



Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on February 13, 2020. I further certify that the meeting was duly called and a quorum was present.


Ms. Janine Rustine,
Town Clerk

