



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
OCTOBER, 24, 2019 AT 7:00 PM
HUACHUCA CITY TOWN HALL
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

The meeting was called to order at: 7:00
The Pledge of Allegiance was led by: Mayor Wallace
The invocation was offered by: David Carnes

Roll Call

Individual	Position	Present	Absent
Johann Wallace	Mayor	X	
Donna Johnson	Mayor Pro-Tem	X	
Debra Trate	Councilor	X	
Christy Hirshberg	Councilor	X	
Joy Banks	Councilor	X	
Cynthia Butterworth	Councilor	X	

Matthew Williams	Town Manager	X	
Janine Collins	Town Clerk	X	
Thomas Benavidez	Town Attorney	X	

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Call to Public:

1. **Diane Hildebrandt- 175 N. Skyline Dr, D229. Huachuca City, AZ 85616.**
Gift Basket Raffle at the Senior Center Open house for Friends of the Huachuca City Library.

Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1 Consider approval of the minutes of the Council Work meeting held on October 10, 2019.**
- C.2 Consider approval of the minutes of the Council meeting held on October 10, 2019.**
- C.3 Consider approval of the Payment Approval Report in the amount of \$ 103,625.95**
- C.4 Consider approval of \$5,808.26 for Repair of Caterpillar Scraper.**
- C.5 Consider approval of \$6,240.33 for Rental of Scraper while other is being repaired.**
- C.6 Consider approval of \$8,690.98 for Office 365 Gov G3, Email and office applications.**
- C.7 Authorize the declaration as surplus property the following items, to be sold by auction or otherwise disposed of in accordance with Town Policy:**
 - A. 1998 Jeep Grand Cherokee VIN# 1J4GZ58Y9WC103074**

- B. 1994 Jeep Wrangler VIN# 1J4FY29SXP408541
- C. 2000 GMC Jimmy VIN# 1GKCS13W6Y2345972
- D. 1991 Buick Park Avenue VIN# 1G4CW53L3M1663377

Motion C: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Hirshberg	

C. 6 removed before approval

Motion C:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Hirshberg	

C.6 Consider approval of \$8,690.98 for Office 365 Gov G3, Email and office applications

Motion C.6: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Butterworth	

Mayor Wallace: The reason why I pulled this is this is supposed to be a monthly payment not a one lump sum. I would still recommend approving it.

Motion C.6:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Hirshberg	

D. Unfinished Business before the Council – Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

D.1 Discussion and/or Action [Mayor Wallace]: Council approval of Resolution 2019-31. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, DECLARING AS A PUBLIC RECORD OF THE TOWN THAT CERTAIN DOCUMENT KNOWN AS "TITLE 16 NEIGHBORHOOD PRESERVATION AND VACANT PROPERTY REGISTRY".

Motion D.1: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Motion D.1:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Trate	

D.2 Discussion and/or Action [Dr. Johnson]: Second reading and adoption of Ordinance 2019-16 AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE BY ADDING NEW TITLE 16 "NEIGHBORHOOD PRESERVATION AND VACANT PROPERTY REGISTRY" TO ESTABLISH REGULATIONS FOR REGISTERING AND MAINTAINING FORECLOSED, ABANDONED AND VACANT PROPERTY WITHIN THE TOWN; TO ESTABLISH REGULATIONS FOR DECLARING AND ABATING SLUM AND BLIGHTED PROPERTY; TO ESTABLISH MINIMUM STANDARDS FOR THE CONDITION OF THE INTERIOR OF RESIDENTIAL BUILDINGS; TO ESTABLISH REQUIREMENTS FOR THE MAINTENANCE OF ALL RESIDENTIAL AND NONRESIDENTIAL BUILDINGS AND STRUCTURES OF ANY KIND, AND VACANT AND IMPROVED LAND; TO ESTABLISH REGULATIONS FOR GRAFFITI PREVENTION, PROHIBITION AND REMOVAL; TO PROHIBIT ACTS AND CONDUCT THAT DIMINISH QUALITY OF LIFE; AND ADOPTING ENFORCEMENT AND ABATEMENT PROCEDURES AND SANCTIONS FOR VIOLATIONS.

Motion D.2: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Butterworth	

Mayor Wallace: We were asked to do a work session for this, we had one earlier today. We went over the Title again to better understand it.

Motion D.2:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

E. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and or/Action [Spencer Forsberg]: September 2019 Financial Statement Review including Town grant tracking.

Motion E.1: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Spencer Forsberg: The cost cutting that has happened has really paid off. Our general, water, sewer, and garbage funds are doing well.

General \$45,353.82
 Water:\$9,637.67
 Sewer: \$2,591.47
 Garbage: \$1,011.58

E.2 Discussion and or/Action [Clerk Collins]: Approval of Christmas parade route for the Parade held on December 14, 2019.

Motion E.2: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Clerk Collins: Route going from Howard to Patton, Patton to Third, Third to School, School to Gonzales, Gonzales to Yuma, Yuma Cochise, Cochise to Navajo, Navajo to Yavapai, Yavapai to Yuma, Yuma to Gonzalez, and ending at the senior center.

Motion E.2:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Butterworth	

E.3 Discussion and/or Action [Mayor Wallace]: The Council might vote to go into Executive [closed] session, pursuant to A.R.S. 38-431.03(A) (3) & (4), for legal advice concerning the settlement agreement with Dusk till Dawn and acquisition of the property. In addition, the Council will discuss and act upon the following related matters in open session:

- a. Hiring Stifel, Nicolaus & Company to provide financial consulting services related to obtaining financing for purchase of the property;
- b. Approving a bond sale to finance purchase of the property and selecting a financial institution to purchase the bonds; and
- c. Hiring the law firm of Gust Rosenfeld to provide legal counsel on the bond sale transaction.

Motion E.3: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Hirschberg	

Moved into Executive Session at 7:26 pm by Mayor Wallace, Seconded by Hirshberg

Session opened back up by Mayor Wallace at 7:30, Seconded by Councilor Hirshberg

Manager Williams: Pioneer Title has refused to insure the title if the building was used as collateral since the voters did not approve to buy the building. So we are looking into financing using a private bond. We are looking into hiring two firms to help with the bond. The sale has to be closed by December 9th, 2019. The bond will be against future sales tax.

Motion E.3: A,B, and C all approved		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Hirshberg	

F. Town Manager's Report:

- Still trying to work with the Tombstone school district on school road.
- Christmas lights we have had some companies sponsor Christmas lights and we will order them soon.
- HURF RFP will be out for bids starting on November 12.
- Audit presentation is scheduled for December 12th.
- The town purchased a roll-off truck.
- Old town phones will be placed on public surplus and sold
- Veteran's Day offices will be closed.
- I have been asked to speak at the NextGen conference on November 6th
- Senior center open house on October 25th. Senior center open Wednesdays and Fridays from 8:30-2pm.
- Trunk or Treat on October 31st, from 6-8pm.
- 11 building permits were issued for the 3rd quarter.
- SEACOM is doing well financially and is currently projected to run a budget surplus for FY 19-20
- Chief is trying to get a repeater for the tower
- The Town Manager is now serving on the Salvation Army Board of Directors.

G. Items to be placed on future agendas:

H. Reports of Current Events by Council:

Councilor Banks: Some of my meetings were cancelled so I'm going to focus on Rural Transportation Advocacy conference I went to. I found out that Mexico and Canada are really important partners. Canadians love Arizona and come here a lot. They vacation here, buy houses here, and they will often travel to Mexico to get their teeth fixed. The cost of living is high in Canada. The United States, Mexico and Canada Deal has been signed by Canada and Mexico but has yet to be signed by us. We were told we need to put pressure on the elected officials to get it passed. This would bring in 1.7 Billion dollars will be starting to happen when we do this trading block. The one thing I learned that amazed me is that Mexico is graduating more engineers there then here in the US. 200 Billion dollars come in from the border of Mexico.


Mayor ProTem Johnson: We have an officer retiring soon.


I. Adjournment

Motion: to Adjourn		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Butterworth	

Meeting Adjourned: 7:49 pm

Approved by Mayor Johann R. Wallace on November 14, 2019.


 Mr. Johann R. Wallace
 Mayor

Attest: 
 Ms. Janine Collins,
 Town Clerk

Seal:



Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on October 24, 2019. I further certify that the meeting was duly called and a quorum was present.



Ms. Janine Collins,
Town Clerk

