



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
OCTOBER 10, 2019 AT 7:00 PM
HUACHUCA CITY TOWN HALL
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

The meeting was called to order at: 7:10 pm
The Pledge of Allegiance was led by: Mayor Wallace
The invocation was offered by: Elder Thomas

Roll Call

Individual	Position	Present	Absent
Johann Wallace	Mayor	X	
Donna Johnson	Mayor Pro-Tem	X	
Debra Trate	Councilor	X	
Christy Hirshberg	Councilor	X	
Joy Banks	Councilor	X	
Cynthia Butterworth	Councilor	X	

Matthew Williams	Town Manager	X	
Janine Collins	Town Clerk	X	
Thomas Benavidez	Town Attorney	X	

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Call to Public:

- 1. Dwight Partain, 519 Navajo Street. Questions or points which he feels needs to be addressed. I'm happy about police services and city services, which seem to be getting better, but worried about the cost. What are we doing with the fire station? Can we upgrade the facilities in lower so they will be used more? Why are some citizens, for no real reason searched? Why are services less when we're paying more? Why is the council seat empty?**

- 2. Keith Guin. 1427 E. Adams Rd, Huachuca City (Whetstone). Awareness of the Tombstone Unified School District Bond Initiative. Funds are needed for upgrading school facilities, ballots were mailed out.**

- 3. Diane Hilderbrant, 175 N Skyline Dr, Huachuca City. Awareness of the upcoming gift basket raffle for the Friends of Huachuca City Library, which brings in money for the library.**

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

C.1 Consider approval of the minutes of the Council meeting held on September 26, 2019.

- C.2 Consider approval of the Payment Approval Report in the amount of \$ 215,264.98.
- C.3 Authorize increasing approved amount for Roll off truck from \$30,000 to \$33,000 to cover taxes and fees included with purchase.
- C.4 Authorize the declaration as surplus property the following items, to be sold by auction or otherwise disposed of in accordance with Town Policy:
 - A. 1986 GMC Dump Truck VIN # 1GDE6D1A3DV521379
 - B. Lot of 17 Town Smart Phones
 - C. Lot of 6 Jetpack hotspots

Motion C: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Hirschberg	

Motion C:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

D. Unfinished Business before the Council – Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

- D.1. **Discussion and/or Action [Mayor Wallace]:** Second reading and adoption of Ordinance 2019-14, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE, TITLE 2 "ADMINISTRATION AND PERSONNEL," TO CHANGE THE DUTIES OF THE POLICE CHIEF, TOWN MANAGER, TOWN CLERK, FINANCE CLERK AND TOWN COUNCIL; REMOVE PROVISIONS FOR K-9 OFFICERS; HAVE POLICE OFFICERS' AND ANIMAL CONTROL OFFICERS' PAY RATES ESTABLISHED BY THE POLICE CHIEF AND TOWN MANAGER; AND AUTHORIZE THE POLICE CHIEF TO HIRE POLICE OFFICERS AND ANIMAL CONTROL OFFICERS BASED ON NEED AND BUDGET AVAILABILITY.

Motion D.1: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Hirshberg	

Motion D.1:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Trate	5-1

E. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion [Mayor Wallace]: Statement from Council Members on the passing of former Council Member Walter Welsch.

Motion E.1: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Mayor Wallace: On October 2nd Council Member Welsch passed away. He on council for about six years, he was a stanch advocate for the of the library and senior center. The Walt I knew would not want a big diatribe of his life. Thank you and I will try my best.

Councilor Hirshberg: I didn't know him very well. He stood firm in what he believed in and I hope he rests in peace.

Councilor Banks: I didn't know him that well I first got to talk to him at the first mayor/managers meeting after Mr. Williams first came. I appreciated his knowledge of this town and the equipment including how much baling wire it took to hold them together. I now know why he asked so many questions, he asked questions because how would the public know what the council was thinking. He asked a lot of the hard questions.

Councilor Butterworth: I did not know him all that well, he was a strong personality and direct.

Councillor Trate: He asked a lot of tough questions and he brought up a lot of good points, ones I didn't think of. That was his job.

Mayor Pro-Tem Johnson: Me and Walt didn't get along all the times, we argued a lot up here. Even if we disagreed during the meeting when we walked out that door we were still friends. Walt did make a lot of sense and if I didn't understand something he would call me up and explain things so I understood it. He touched my heart. We argued a lot but agreed a lot too. He will be missed.

Mayor Wallace: I consider myself the Walt whisperer, because I could understand what he was trying to say and explain it to the rest of the council.

E.2 Discussion and/or Action [Manager Williams]: Council approval to close public access to walking path to lower Huachuca City, as it is unusable.

Motion E.2: Open item for discussion and/or action :		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Mayor Wallace: We're talking about Gila, the walking path that connects upper Huachuca City to lower. It is unstable and unsafe and it's town property. We need to officially close it.

Dr. Johnson: We have signs and barricades right now and are getting more signs made up. The path is being washed away and it's unsafe. The water keeps undercutting the road. Parts of the path are unstable. We need to close this road.

Motion E.2:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

E.3 Discussion and/or Action [Manager Williams]: Council staff direction to prepare and publish an RFP for Town road and parking lot repairs utilizing HURF or State Highway Infrastructure Funds.

Motion E.3: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Trate	

Mayor Wallace: We have three areas around town hall that need to be repaved. We got quotes under the approval amount but it was from the same company. I didn't want us to seem like we're sole sourcing.

Manager Williams: We plan on using the month of November for the RFP.

Councilor Butterworth: Are we talking about tearing up and paving or just paving?

Manager Williams: It would depend on what you would want to do.

Motion E.3:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Butterworth	

E.4 Discussion and/or Action [Mayor Wallace]: Council approval of Resolution 2019-31. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, DECLARING AS A PUBLIC RECORD OF THE TOWN THAT CERTAIN DOCUMENT KNOWN AS "TITLE 16 NEIGHBORHOOD PROTECTION AND VACANT PROPERTY REGISTRY".

Motion E.4: Open Item for discussion and/or action		Action: Moved
Moved by:	Seconded by:	

Motion E.4:		Action: Moved
Moved by:	Seconded by:	

E.5 Discussion and/or Action [Dr. Johnson]: Second reading and adoption of Ordinance 2019-16 AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE BY ADDING NEW TITLE 16 "NEIGHBORHOOD PRESERVATION AND VACANT PROPERTY REGISTRY" TO ESTABLISH REGULATIONS FOR REGISTERING AND MAINTAINING FORECLOSED, ABANDONED AND VACANT PROPERTY WITHIN THE TOWN; TO ESTABLISH REGULATIONS FOR DECLARING AND ABATING SLUM AND BLIGHTED PROPERTY; TO ESTABLISH MINIMUM STANDARDS FOR THE CONDITION OF THE INTERIOR OF RESIDENTIAL BUILDINGS; TO ESTABLISH REQUIREMENTS FOR THE MAINTENANCE OF ALL RESIDENTIAL AND NONRESIDENTIAL BUILDINGS AND STRUCTURES OF ANY KIND, AND VACANT AND IMPROVED LAND; TO ESTABLISH REGULATIONS FOR GRAFFITI PREVENTION, PROHIBITION AND REMOVAL; TO PROHIBIT ACTS AND CONDUCT THAT DIMINISH QUALITY OF LIFE; AND ADOPTING ENFORCEMENT AND ABATEMENT PROCEDURES AND SANCTIONS FOR VIOLATIONS.

Motion E.5: Open Item for discussion			Action: Open
Moved by: Mayor Wallace	Seconded by: Councillor Butterworth		

Mayor Wallace: Was there any other comments or concerns? If you do please get those over to Mr. Williams.

Councillor Banks: Do we have a works session or anything on this?

Mayor Wallace: We do not.

Matthew Williams: We can.

Councillor Banks: Yes we should.

F. Items to be placed on future agendas: E.4 & E.5

G. Reports of Current Events by Council: Councillor Banks: This is about our emergency Signal so I will let Mr. Williams take over.

Matthew Williams: We will open the RFP Tuesday. The RFP for this is for 125 pages. This is \$100,000 project and it requires a 10% bond.

Councillor Banks: They have set aside extra funds just in case it goes over budget. Next week Wednesday and Thursday I will be at the Arizona rural transportation summit. There's many discussions I'm planning on attending.

Mayor Wallace: We had our Mayor's/Manager's today, we got some praise on how well the town is looking. The luncheon went well. A shout out to our police department on taking new dispatchers from SEACOM on a ride along.

H. Adjournment

Motion: to Adjourn		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Meeting Adjourned: 7:59 pm

Approved by Mayor Johann R. Wallace on October 24, 2019.

Mr. Johann R. Wallace
Mayor

Attest: _____

Ms. Janine Collins,
Town Clerk



Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on October 10, 2019. I further certify that the meeting was duly called and a quorum was present.



Ms. Janine Collins,
Town Clerk

