



**MINUTES OF THE  
HUACHUCA CITY TOWN COUNCIL  
MEETING HELD  
THURSDAY, OCTOBER 11, 2018 AT 7:00PM  
HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD. HUACHUCA CITY,  
AZ 85616**

**AGENDA**

**A. Call to Order**

Mayor

- Pledge of Allegiance
- Roll Call and Ascertain Quorum
- Invocation

*Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.*

The meeting was held at the Huachuca City Senior Center, located at 504 N. Gonzales Blvd., due to a water leak at Town Hall. The start time for the meeting was postponed to allow citizens time to travel from the regular meeting place to the Senior Center.

The meeting was called to order at 7:15PM.

The Pledge of Allegiance was led by Mayor Taylor.

**Roll Call.**

**Present: Ken Taylor, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hlrshberg, Johann Wallace, Walt Welsch, Matthew Williams (Not voting), Jennifer Fuller (Not voting), Thomas Benavidez, Town Attorney (Not voting).**

The Invocation was offered by Dr. Jim Johnson

**B. Call to the Public**

Mayor

*A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future*

*agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.* Randy Keeling addressed the Council regarding Item E.3, Garbage Fees. He expressed concern that this gives the Council the ability to change fees whenever they want.

C. Consent Agenda

Mayor

*All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.*

- C.1 Consider approval of the minutes of the Regular Council Meeting held September 27, 2018.
- C.2 Consider approval of the minutes of the Work Session held September 27, 2018
- C.3 Consider approval of the Payment Approval Report in the amount of \$ 211,840.62
- C.4 Consider approval of per diem reimbursement for Council Members in the amount of \$160.00 for the League conference.
- C.5 Authorization of staff to close Gila Street on November 3, 2018 between the hours of 9:30am to 1:30pm, for the Car Show.
- C.6 Approval of surplus item(s)
  - a. Skid Steer

**Motion:** Open for Discussion and/or Action, **Moved by Ken Taylor, Seconded by Christy Hirshberg.** Johann Wallace requested item C.4 be removed from the Consent Agenda. Donna Johnson explained that it had been suggested to her to add this item to the Consent Agenda. Mr. Wallace reiterated that there is no provision in Town Code to pay a Council Member a per diem.

**Motion:** Consent Agenda Items C.1, C.2, C.3, C.5 and C.6, **Action:** Approve, **Moved by Ken Taylor, Seconded by Donna Johnson.**

**Motion passed unanimously.**

**Motion:** Consent Agenda Item C.4, **Action:** Approve, **Moved by Ken Taylor, Seconded by Donna Johnson.**

**Vote:** Motion failed (summary: Yes = 0, No = 7, Abstain = 0).

**No:** Ken Taylor, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg, Johann Wallace, Walt Welsch.

D. Unfinished Business before the Council

Mayor

*Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes, may speak one time for five*

*minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.*

**E. New Business before the Council**

Mayor

*Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.*

- E.1 Discussion only [Director Harvey]: Cochise county Healthy Communities Initiative and the Huachuca City Healthy Community committee. This committee would not be created by Council, rather by a group of community volunteers.  
Motion: Open for Discussion and/or Action, Moved by Ken Taylor, Seconded by Joy Banks.**

Kelly Foster and Charlotte Taylor introduced themselves and the program to the Council. There will be a meeting of the Healthy Community Committee on October 18.  
**No Council Vote or Action Required**

- E.2 Discussion and/or Action [Manager Williams]: Discussion of bid proposals for Solid Waste Services for the Town. May include approval and acceptance of one of the proposed bids.  
Motion: Open for Discussion and/or Action, Moved by Ken Taylor, Seconded by Donna Johnson.**

Town Manager Matthew Williams recapped the highlights from the Work Session presentation. Donna Johnson announced her decision would be for Waste Management with a \$2.00 processing fee. Walt Welsch suggested a survey to the citizens. Ms. Johnson stated that the Town cannot continue to pay to fix the trucks. Mr. Wallace stated he was inclined to agree with Ms. Johnson. Mr. Wallace also mentioned that the survey sent out for the CDBG grant was unsuccessful and difficult to get replies, and that survey was to get money for the town. Mayor Taylor stated that this discussion has gone on for a long time and he was ready to make a motion. He would make a motion to postpone the decision. If that motion failed, he would make a motion to accept Option 1, which is the bid from Waste Management. The results of that motion would determine if any other motions would be made.

**Motion: Postpone, Moved by Ken Taylor, Seconded by Walt Welsch.**

**Vote: Motion failed (summary: Yes = 2, No = 5, Abstain = 0).**

**Yes: Christy Hirshberg, Walt Welsch.**

**No: Ken Taylor, Donna Johnson, Joy Banks, Cynthia Butterworth, Johann Wallace.**

**Motion: Option 1, Waste Management, Action: Approve, Moved by Ken Taylor, Seconded by Donna Johnson.**

**Vote: Motion passed (summary: Yes = 4, No = 3, Abstain = 0).**

**Yes: Donna Johnson, Joy Banks, Cynthia Butterworth, Johann Wallace.**

**No: Ken Taylor, Christy Hirshberg, Walt Welsch.**

- E.3 Discussion and/or Action [Manager Williams]: First reading of Ordinance 2018-25, amending the Town Code, Chapter 8.05 "Garbage and Trash Collection," section 8.05.040 "Fees for removal of garbage and rubbish," to remove the fee amounts from the Town Code and to allow the Town Council to establish and amend a fee schedule by resolution.  
**Motion:** Open for Discussion and/or Action, **Moved by Ken Taylor, Seconded by Donna Johnson.**  
**No Council Vote or Action Required.**
- E.4 Discussion and/or Action [Manager Williams]: Authorize staff to begin the 60-day clock to add a surcharge on the town garbage bill to recover administrative costs.  
**Motion:** Open for Discussion and/or Action, **Moved by Ken Taylor, Seconded by Donna Johnson.**  
 Mr. Wallace inquired how this fee would be justified to the public. Mr. Williams advised that staff time justifies the fee. Cynthia Butterworth asked Mr. Williams if other cities and towns that outsource trash pickup have this fee, to which Mr. Williams advised they do.  
**Vote: Motion passed (summary: Yes = 6, No = 1, Abstain = 0).**  
**Yes: Ken Taylor, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg, Johann Wallace.**  
**No: Walt Welsch.**
- E.5 Discussion and/or Action [Manager Williams]: Authorize staff to begin the 60-day clock to raise some of the fees for services provided by the Huachuca City Animal Shelter.  
**This item was postponed.**
- E.6 Discussion and/or Action [Manager Williams]: Council direction to sell the 2018 Chevy Silverado belonging to the Huachuca City Animal Shelter for not less than \$28,085.50. This Action could include having a buyer or lessor assume the loan and take over the current annual payment of \$10,721.41.  
**Motion:** Open for Discussion and/or Action, **Moved by Ken Taylor, Seconded by Joy Banks.**  
**Due to the dates on some of the paperwork and the calculations based on those dates, Mayor Taylor made the following motion:**  
**Motion:** the sale of the Animal Shelter truck for not less than the own owes on the truck. ,  
**Action:** Approve, **Moved by Ken Taylor, Seconded by Donna Johnson.**  
**Motion passed unanimously.**
- E.7 Discussion and/or Action [Councilor Wallace]: Direction to staff to identify mandatory operating expenditures.  
**Motion:** Open for Discussion and/or Action, **Moved by Ken Taylor, Seconded by Johann Wallace.**  
**Motion:** direction of staff to identify the base mandatory monthly expenditures, **Action:** Approve, **Moved by Johann Wallace, Seconded by Ken Taylor.**  
**Motion passed unanimously.**

E.8 Discussion and/or Action [Manager Williams] Approval of a proposed Separation Incentive Program for Town employees.

**Motion:** Open for Discussion and/or Action, **Moved by Ken Taylor, Seconded by Cynthia Butterworth.**

Mr. Williams presented the program to the Council. Employees that are within eighteen months of retirement would be offered a payment into their retirement plan to retire within that year.

**Motion: Approve, Moved by Ken Taylor, Seconded by Wait Welsch.**

**Motion passed unanimously.**

E.9 Discussion and/or Action [Manager Williams] Approval of Resolution 2018-30 approving transfer of two rights of way associated with the Camp Naco property to the City of Bisbee.

**Motion:** Open for Discussion and/or Action, **Moved by Ken Taylor, Seconded by Johann Wallace.**

**Motion: adoption of Resolution 2018-30, Action: Approve, Moved by Ken Taylor, Seconded by Donna Johnson.**

**Motion passed unanimously.**

F. Town Manager Report

Mr. Williams offered some highlights of the Town Departments.

G. Items to be placed on future agendas.

H. Adjournment.

**Motion:** Adjourn, **Moved by Ken Taylor, Seconded by Johann Wallace.**

Motion passed unanimously.

Meeting was adjourned at 8:12pm.

Approved by Mayor Taylor on October 25, 2018

Attest:

  
Jennifer A. Fuller, Town Clerk

  
Kenneth Taylor, Mayor



**Certification**

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on October 11, 2018. I further certify that the meeting was duly called and a quorum was present.

  
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Jennifer A. Fuller, Town Clerk