



**MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
MEETING HELD
THURSDAY, MAY 24, 2018 AT 7:00PM
HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD. HUACHUCA CITY,
AZ 85616**

AGENDA

A. Call to Order

Mayor

- Pledge of Allegiance
- Roll Call and Ascertain Quorum
- Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

The meeting was called to order at 7:01PM. The Pledge of Allegiance was led by Mayor Taylor. Roll was called, all members present save Councilor Wallace, who arrived at 7:25PM. The invocation was offered by Pastor Dave Carns of the Summit Baptist Church.

B. Call to the Public

Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. There were no public comments offered.

C. Consent Agenda

Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without

removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1 Consider approval of the minutes of the Town Council Regular Meeting held on May 10, 2018.
- C.2 Consider approval of the minutes of the Town Council Executive Sessions held on May 10, 2018.
- C.3 Consider approval of the Payment Approval Report in the amount of \$118,660.43.
Motion to approve the Consent Agenda as presented made by Mayor Taylor, seconded by Mayor Pro Tem Johnson.

6-0 Motion Carried

D. Unfinished Business before the Council

Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

- D.1 Discussion and/or Action [Manager Williams]: Council Decision Request for Fuel Retention Area Project Funding Approval.
This item was postponed indefinitely.

E. New Business before the Council

Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

- E.1 Discussion and/or Action [Manager Williams]: Approval of Lighthouse in the Desert's request to rent the Huachuca City Community Center for a potluck on Sunday, June 3, 2018.
Motion to open item for discussion and/or action made by Mayor Taylor, seconded by Mayor Pro Tem Johnson
Motion to approve Lighthouse of the Desert's request made by Mayor Taylor, seconded by Mayor Pro Tem Johnson

6-0 Motion Carried

- E.2 Discussion and/or Action [Manager Williams]: Allyne McFalls, Director of Cultural Arts and Humanities, Sierra Vista African American Community Coalition (SVAACC) is requesting use of Camp Naco for a Pow Wow July 14-16 2018.

This item was postponed until the June 14th Council Meeting.

- E.3 Discussion and/or Action [Manager Williams]: Monthly Financial Report by Haymore & Forsberg, C.P.A.**

Motion to open item for discussion and/or action made by Mayor Taylor, seconded by Mayor Pro Tem Johnson.

Discussion item only, no legal action taken.

- E.4 Discussion and/or Action [Manager Williams]: Second Reading and Adoption of Ordinance 2018-12, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE, TITLE 5 "BUSINESS LICENSES AND REGULATIONS," CHAPTER 5.05 "BUSINESS LICENSES," SECTIONS 5.05.160, 5.05.180 AND 5.05.190, TO REMOVE THE FEE SCHEDULE FROM THE TOWN CODE AND ALLOW THE TOWN COUNCIL TO ESTABLISH FEES FOR BUSINESS LICENSES BY ADOPTING RESOLUTIONS.**

Motion to open item for discussion and/or action made by Mayor Taylor, seconded by Mayor Pro Tem Johnson

Motion to approve adoption of Ordinance 2018-12 made by Mayor Taylor, seconded by Councilor Hirshberg.

7-0 Motion Carried

- E.5 Discussion and/or Action [Manager Williams] Second Reading and Adoption of Ordinance 2018-13, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE, TITLE 3 "REVENUE AND FINANCE," CHAPTER 3.15 "LIBRARY FEES," SECTION 3.15.010, TO REMOVE THE FEE SCHEDULE FROM THE TOWN CODE AND ALLOW THE TOWN COUNCIL TO ESTABLISH LIBRARY FEES BY ADOPTING RESOLUTIONS.**

Motion to open item for discussion and/or action made by Mayor Taylor, seconded by Mayor Pro Tem Johnson

Motion to approve adoption of Ordinance 2018-13 made by Mayor Taylor, seconded by Councilor Hirshberg.

7-0 Motion Carried

- E.6 Discussion and/or Action [Manager Williams] Second Reading and Adoption of Ordinance 2018-14, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE, TITLE 10 VEHICLES, TRAFFIC & PARKS, CHAPTER 10.30 "PARKS, RECREATION AND TRANSPORTATION FACILITIES," SECTION 10.30.030 "USE OF COMMUNITY CENTER" TO REMOVE THE REQUIREMENT THAT THE TOWN COUNCIL APPROVE REQUESTS TO USE THE COMMUNITY CENTER.**

Motion to open item for discussion and/or action made by Mayor Taylor, seconded by Councilor Butterworth.

Motion to approve adoption of Ordinance 2018-14 made by Mayor Taylor, seconded by Councilor Butterworth.

7-0 Motion Carried

- E.7 Discussion and/or Action [Manager Williams]: Council Decision Request concerning police budget options, including option to change police dispatch services to SEACOM [Southeastern Area Communications Center], effective August 1, 2018.**
Motion to open item for discussion and/or action made by Mayor Taylor, seconded by Councilor Banks.
Motion to approve Option 4 made by Mayor Taylor, seconded by Mayor Pro Tem Johnson. Councilor Welsch abstained.

6-0 Motion Carried

Mayor Taylor called for a break at 8:02PM. Returned to session at 8:12PM

- E.8 Discussion and/or Action [Manager Williams]: Council Decision Request to change Animal Control staff to all part time members.**
Motion to open item for discussion and/or action made by Mayor Taylor, seconded by Mayor Pro Tem Johnson.

Motion to approve Option 1 made by Mayor Taylor, seconded by Councilor Butterworth

1-6 Motion Failed

Motion to approve Option 2 made by Mayor Taylor, seconded by Mayor Pro Tem Johnson.

6-1 Motion Carried

- E.9 Discussion and/or Action [Manager Williams]: Council Decision Request authorizing the closure of Gila Street from Skyline to Edgewood on July 4, 2018 between the hours of 1:00PM and 9:30PM for the July 4th Celebration.**
Item postponed until June 14th Council meeting to include fourth point of closure.

- E.10 Discussion and/or Action [Manager Williams]: Resolution 2018-08, A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, ADOPTING CHANGES TO THE TOWN'S PERSONNEL POLICIES CONCERNING MEDICAL COVERAGE AND SMOKING.**
Motion to open item for discussion and/or action made by Mayor Taylor, seconded by Mayor Pro Tem Johnson.

Mayor Taylor broke the item into two parts. Manager Williams presented the item regarding the medical coverage. There was some discussion regarding the amount each employee would pay.

Motion to leave the resolution as is was made by Mayor Taylor, seconded by Mayor Pro Tem Johnson.

6-1 Motion Carried

Motion to accept the change in the manual regarding smoking made by Mayor Taylor, seconded by Mayor Pro Tem Johnson.

7-0 Motion Carried

Motion to approve adoption of Resolution 2018-08 made by Mayor Taylor, seconded by Councilor Hirshberg.

7-0 Motion Carried

E.11 Discussion and/or Action [Manager Williams]: Authorize staff to declare as surplus the following item(s) to be sold by auction or otherwise disposed of in accordance with Town Policy:

Police Department

- a. 1991 Buick Park Avenue VIN/1G4CW53L3M1663377
- b. 2000 Kawasaki Police Motorcycle VIN/JKAKZCP27YB518477

Motion to open item for discussion and/or action made by Mayor Taylor, seconded by Councilor Hirshberg.

Motion to declare items as surplus made by Mayor Taylor, seconded by Mayor Pro Tem Johnson
7-0 Motion Carried

F. Reports by Commission Liaisons and Officers

Mayor

F.1	Library	Councilor Welsch
F.2	Planning & Zoning	Councilor Banks
F.3	Finance	Councilor Wallace
F.4	Public Safety	Councilor Butterworth
F.5	Parks & Recreation	Councilor Hirshberg
F.6	Public Works & Landfill	Mayor Pro Tem Johnson
F.7	Mayor's Report	Mayor Taylor
F.8	Town Manager's Report	Manager Williams
F.9	Town Clerk's Report	Clerk Fuller

G. Items to be placed on future agendas.

Item E.2 Allyne McFalls' request to use Camp Naco

Item E.9 Chief Thies' request for approval of road closures for July 4th.

H. Adjournment.

Mayor Taylor motioned to adjourn the meeting, seconded by Councilor Wallace.

Meeting was adjourned at 9:41pm.

Approved by Mayor Taylor on June 14, 2018


Kenneth Taylor, Mayor

Attest: Jennifer A Fuller
Jennifer A. Fuller, Town Clerk



Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on May 24, 2018. I further certify that the meeting was duly called and a quorum was present.

Jennifer A Fuller
Jennifer A. Fuller, Town Clerk