



TOWN OF HUACHUCA CITY

The Sunset City

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HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} JANUARY 11, 2018

- A. The Meeting was called to Order at 7:00 p.m. and the Pledge of Allegiance was recited.
- B. Invocation was offered by Chief Jim Thies of the Huachuca City Police Department.
- C. Roll Call and Determination of Quorum.

Present:

Mayor: Ken Taylor
Mayor Pro Tem: Donna Johnson

Council Members: Johann Wallace
Joy Banks
Cynthia Butterworth
Christy Hirshberg
Walter Welsch

Town Manager: Matthew Williams
Town Clerk: Jennifer Fuller

Town Attorney: Thomas Benavidez

Absent: None

- D. Approval of Minutes, including executive session minutes, from the Town Council Meeting of December 28, 2017. Motion made by Mayor Taylor to open this item, seconded by Councilmember Wallace. Motion made by Mayor Taylor to approve the Minutes, including the executive session minutes, from the Town Council Meeting December 28, 2017 as presented, seconded by Councilmember Hirshberg. Mayor Pro Tem Johnson abstained.

6-0 Motion Carried

- E. Call to the Public [3 minute limit] Agenda Items Only. (See below)

None

F. Reports by Council Members and Officers:

1. ***Council Member Welsch - Library/Senior Center*** – Read Director Harvey’s report and advised the Senior Center is still serving meals.
2. ***Council Member Wallace – Finance*** – Will be working on the Enterprise funds, including Landfill, Water, Garbage and Sewer. Rates are going to have to go up.
3. ***Council Member Banks – Planning and Zoning*** – The Planning and Zoning meeting scheduled for January 10, 2018 was postponed due to lack of quorum..
4. ***Council Member Butterworth – Public Safety*** – Chief Thies advised that going forward, the report from the police department will be less about numbers and more about what has transpired in the period since the previous council meeting. Council Member Butterworth reported the electric and plumbing work had been completed at the Animal Shelter.
5. ***Council Member Hirshberg – Parks and Recreation*** – The Parks and Recreation meeting scheduled for January 8, 2018 was postponed due to lack of quorum. The meeting has been rescheduled for January 15, 2018, at 6:30P.M.
6. ***Mayor Pro Tem Johnson –Public Works*** –Mr. Halterman reported on the status of the Muffin Monster installation, the Water Tank project and the curb painting.
7. ***Mayor – Mayor Taylor*** – Advised the transition into the Manager/Council form of government was going very smoothly.
8. ***Town Manager – Manager Williams*** – Mr. Williams read his report to the Council.

G. Unfinished Business:

1. **Required Second Reading and Adoption of Ordinance No. 2018-01.** Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to open this item. Council Member Welsch made a friendly amendment regarding employees being allowed to acquire property. There was no second. Mayor Taylor motioned to adopt Ordinance No. 2018-01, seconded by Mayor Pro Tem Johnson.

7-0 Motion Carried

2. **Required Second Reading and Adoption of Ordinance No. 2018-02.** Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to open this item. Mayor Taylor motioned to adopt Ordinance No. 2018-02, seconded by Mayor Pro Tem Johnson.

7-0 Motion Carried

H. New Business:

1. **Discussion and/or Action [Mayor Taylor]: To officially welcome Town Manager Matthew Williams.** Motion made by Mayor Taylor, seconded by Council Member Wallace to open this item. Council members expressed their belief that communication and morale was already better, due to Mr. Williams

presence on staff and everyone is looking forward to the future.

No Action on this Item

2. **Discussion and/or Action [Mayor Taylor]: Recognizing Chief Jim Thies for his leadership in conducting Town business ad interim previous and current administration.** Motion to open the item made by Mayor Taylor to open this item, seconded by both Council Member Butterworth and Council Member Hirshberg Council expressed their gratitude.

No Action on this Item

3. **Discussion Only [Mayor Taylor]: Direction to staff, ensuring Town Policies are enforced equally and impartially.** Motion to open the item made by Mayor Taylor, seconded by Mayor Pro Tem Johnson. Staff was so directed and requested to research training regarding Equal Employment Opportunity and Sexual Harassment.

No Action on this Item

4. **Discussion and/or Action [Mayor Taylor]: Renewal of Town's contract with Dr. Jim Johnson of Southwest Building Inspection Services, Inc. to provide building and zoning code administration, inspection and enforcement services for 2018.** Motion made by Mayor Taylor, seconded by Councilmember Wallace to open this item. Dr. Johnson advised the council the only amendment to the contract was to change the verbiage regarding Town Clerk to read Town Manager. Mayor Taylor motioned to renew the contract, seconded by Mayor Pro Tem Johnson. Council Member Wallace offered a friendly amendment to approve renewal of the contract with the wording change. Mayor Taylor motioned to approve the contract with the wording change, Mayor Pro Tem seconded the motion.

7-0 Motion Carried

5. **Discussion Only [Mayor Pro Tem Johnson]: Presentation by Landfill Supervisor Carlos Fernandez for consideration of the purchase of a Roll-Off truck for use by the landfill.** Motion was made by Mayor Taylor, seconded by Councilmember Banks to open this item. Supervisor Fernandez presented his proposal for the Council's consideration.

No Action on this Item

6. **Discussion and/or Action [Council Member Banks]: Discussion of recent noise complaints, and possible direction to Town staff for revision of Town Code 9.05.100.** Motion made by Councilmember Banks, seconded by Mayor Taylor to open this item. Discussion was made regarding the need for the current Town Code to be better written. Town staff has obtained a copy of another jurisdiction's noise abatement code and staff will research this issue. Councilmember Banks motioned to have staff prepare the ordinance for the next staff meeting seconded by Councilmember Butterworth.

7-0 Motion Carried

- I. **Payment Approval Report in the amount of \$88,843.92.** Motion made by Mayor Taylor to open this item, seconded by Mayor Pro Tem Johnson. Councilmember Wallace would like staff to furnish copies of the lease agreements with Copygraphix and HP. Mayor Taylor motioned to approve payment of \$88,843.92 seconded by Mayor Pro Tem Johnson.

7-0 Motion Carried

- J. **Call to the Public: [3 min. limit] ARS38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.**

Randy Keeling addressed two separate issues: speed limit signs on Gila Street are not in compliance and he expressed his disappointment in the cancellation of the Work Session with the School Board.

- K. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda.** Councilmember Welsch would like an update on the IGA with Cochise County and the Animal Shelter. Councilmember Banks would like the noise ordinance prepared. Councilmember Welsch would like an item regarding the Equal Employment Opportunity and Sexual Harassment policies.

- L. **Adjournment: 8:51P.M.**
Motion was made by Mayor Taylor to adjourn, seconded by Councilmember Wallace.

7-0 Motion Carried

Approved by Mayor Taylor on January 25, 2018



Mayor, Kenneth Taylor

Attest: 

Jennifer A. Fuller, Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on January 11, 2018. I further certify that the meeting was duly called, and a quorum was present.



Jennifer A. Fuller, Interim Town Clerk