



TOWN OF HUACHUCA CITY

The Sunset City

500 NORTH GONZALES BOULEVARD • HUACHUCA CITY, ARIZONA 85616

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HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, SEPTEMBER 14, 2017

A. **Call to Order and Pledge of Allegiance.** The meeting was called to order at 7:00 p.m.

B. **Roll Call: Present:**

Mayor: Kenneth Taylor

Mayor Pro-Tem: Donna Johnson

**Council Members: Johann Wallace
Cynthia Butterworth
Walter Welsch
Christy Hirshberg**

Town Clerk/Administrator: Tammy Mitchell

Town Attorney: Thomas Benavidez

Absent:

C. **Approval of Minutes from the Regular Town Council meeting of August 25th Special Meeting of August 16th and Workshop of March 14th, 2017.** Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to approve Minutes from August 25th, 2017, Special Meeting of August 16th and March 14th Workshop. Council Member Welsch, Council Member Hirshberg and Mayor Pro Tem Johnson all had an abstention on one of the meetings above.

5-1 Motion Carried

D. **Call to the Public [3 minute limit] Agenda Items Only. (See below) No call slips. None**

E. **Reports by Council Members and Officers.**

1. **Council Member Welsch - Library/Senior Center-Director Harvey** reported that she deposited \$190.00 for fines and \$50.00 for deposit of the community

center. Director Harvey commented that she met with representative for the (STEM) Science, Technology, Engineering and Math. The library put 28 new DVD's and 34 new books on the shelves, Saturday, September 16th we are having Judge Parr (the singing judge) as a special guest, and they have installed new security cameras. Director Harvey stated she is hoping to do more adult programming and is circulating a survey to see what interest is there. Director Harvey conveyed that we have received a grant for two Lego robotics teams for the library. Right now we have two teams that consist of Mrs. Paul from the Huachuca City Elementary School and Council Member Welsch to assistant coaches. Also, the bench that went missing is back, it was moved near the tennis courts and now we have it bolted to the concrete.

2. **Finance** – Council Member Wallace gave council a report of some of the item he has been working on with finance. Council Member Wallace gave a power point with a budget snap shot and is planning on keeping the city up to date with the finance.
3. **Council Member J. Wallace –Planning and Zoning [might include a report by the Planning and Zoning Administrator]** - Council Member Wallace reported we had our meeting on September 6th and finished reviewing the sign code and is ready to move forward with that. We borrowed the City of Chandler's sign code because the group that was suing them dropped their law suit. Chandler's sign code was good for them, so we are going to mimic it. Our next P & Z meeting will be held on the 4th of October.
4. **Council Member Butterworth – Public Safety [might include reports by the police and fire chiefs]** - Council Member Butterworth reported that from the period of 8/20/2017 to 9/9 2017 Officers have responded to 216 calls for service of which 136 were traffic stops. Issued 42 warnings and equipment repair order with 48 separate violations and issued 85 separate charges on 68 tickets. Animal Control has responded to 9 calls for service. The Fire Department has responded to 25 EMS calls and 2 Fire Calls. Dispatch has cleared 36 calls for service, answered 730 calls and greeted 316 visitors. Council Member Butterworth read the report form Chief Allmon, he stated that the Type 3 Fire Truck is back from the Oregon fire and \$46,935.00 was billed to the state. After the bills are taken out we should receive \$39,935.00. Chief Allmon also assisted Doc Johnson in the inspection of 102 Huachuca Blvd. Chief Thies conveyed that the ACO vehicle has been ordered but will take a few months to get it in. Supervisor Fuller stated that, October is Breast Cancer awareness month and we are sponsoring the Breast Cancer trailer for our community to participate on October 28th. There will be drawing and gifts for all the women that participate.
5. **Council Member Hirshberg– Parks and Recreation–Council Member Hirshberg** commented that they had their meeting and discussed the Craft and Small Business Expo set for September 30th, working on Trunk or Treat on October 31th and will be located between the Senior Center and Library.
6. **Mayor Pro Tem Johnson - Public Works [might include a report by the landfill supervisor]** – Mayor Pro Tem Johnson reported that she has met the new land fill supervisor. Mayor Pro Tem Johnson reported that he said they are working on picking up nails and changing where contractors dump. They have the most nails when contractor dump, then when the big commercial trucks come to dump they run over nail and get flat tires. Mayor Pro Tem Johnson stated that PW Supervisor Halterman is not here tonight because he

will be pinning his son for moving up in ranks in the Navy. Mr. Halterman is working on Keeline Park, from the lightening strike, working at the sewer ponds.

7. **Mayor's Report**-Mayor Taylor read a thank you letter form a gentleman that is really happy that the city is being cleaned up. Mayor Taylor thanked staff and all those who have helped.
 8. **Town Clerk's Report**- Clerk Mitchell reported that tonight we will be accepting the low bid for the CDBG Water Tank Project. We are also getting ready for the audit. Clerk Mitchell stated we are finished with the Financial Assurance all the money has been moved to the Trust. We are also now, members of the (NLC) National League of Cities. We have also received excellent applicants for the manager position.
- F. **Unfinished Business: 1. Discussion and/or Action [Mayor Taylor]: On the purchase of a utility truck for the land fill.** Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to open this item. 6-0 Motion Carried
Mayor Pro Tem Johnson commented that she spoke with Supervisor Carlos Fernandez and he is ok with the vehicle he is driving. He said he doesn't go to town very much and Mr. Bernal gets most of the parts needed. Mayor Taylor stated then we don't need to do anything with item at this time.
- G. **New Business:**
1. **Discussion and/or Action [Mayor Taylor]: Acknowledging the recent passing of Councilmember Jane Hjeldness and recognizing her service to the Town.** Motion made by Mayor Taylor, seconded by Council Member Butterworth to open this item. 6-0 Motion Carried
Many nice things were said about Council Member Jane Hjeldness and she will be dearly missed by all.
 2. **Discussion and/or Action [Mayor Taylor]: Accepting the lowest qualified bid for the repairs to the Town's water tank, to be undertaken with the proceeds of the Community Development Block Grant award; and approving the contract with MMI Tank and Industrial Services, Inc.** Motion made by Mayor Taylor, seconded by Council Member Hirshberg to open this item. 6-0 Motion Carried
Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to accept the low bid for the CDBG Block Grant and approve the work by MMI Tank and Industrial Services. 6-0 Motion Carried
 3. **Discussion Only [Council Member Hirshberg]: Appointment of Ms. Ofelia Salaiz to the Parks & Recreation Commission.** Motion made by Council Member Hirshberg, seconded by Mayor Taylor to open this item. 6-0 Motion Carried
Motion made by Council Member Hirshberg, seconded by Mayor Pro Tem son to appoint Ms. Ofelia Salaiz to the Park and Rec's Commission. 6-0 Motion Carried

4. **Discussion and/or Action [Mayor Taylor]: Engaging BeachFleischman (BFC) to conduct the annual audit of the Town's finances.** Motion made by Mayor Taylor, seconded by Council Member Wallace to open this item.
6-0 Motion Carried
 Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to engage with BeachFleischman for the Town of Huachuca's auditing purposes.
6-0 Motion Carried

5. **Discussion and/or Action [Mayor Taylor]: Resolution 2017-11, A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, APPROVING THE 2017 COCHISE COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN.** Motion made by Mayor Taylor, seconded by Council Member Wallace to open this item.
6-0 Motion Carried
 Motion made by Mayor Taylor, seconded by Council Member Wallace to Adopt Resolution 2017-11.
6-0 Motion Carried

6. **Discussion and/or Action [Mayor Taylor]: Resolution 2017-12, A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, APPROVING A GRANT AGREEMENT WITH THE ARIZONA CRIMINAL JUSTICE COMMISSION FOR ACQUISITION OF AN AUTOMATED FINGERPRINT SYSTEM.** Motion made by Mayor Taylor, seconded by Council Member Butterworth to open this item.
6-0 Motion Carried
 Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to adopt Resolution 2017-12.
6-0 Motion Carried

7. **Discussion and/or Action [Mayor Taylor]: Read by Title Only, Ordinance No. 2017-06, AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE TITLE 18 "ZONING" CHAPTER 18.110 "SIGN REGULATIONS" TO ESTABLISH REQUIREMENTS FOR ELECTRONIC MESSAGE DISPLAYS.** Motion made by Mayor Taylor, seconded by Council Member Wallace to open this item.
6-0 Motion Carried

8. **Discussion and/or Action [Mayor Taylor]: Announcing a vacancy on the Town Council, which, pursuant to A.R.S. section 9-235 and Town Code section 2.05.040, must be filled by appointment of the Council, with the appointee serving until the next regular election of councilmember's in the fall of 2018.** Motion Made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to open this item. 6-0 Motion Carried
 Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to declare Jane Hjeldness seat vacant. Council Member Wallace voted nay,
5-1 Motion Carried

H. **Payment Approval Report in the amount of \$125,389.99.** Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to open this item.

6-0 Motion Carried

Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to approve the Payment approval report and pay the bills in the amount of \$125,389.99.

6-0 Motion Carried

I. **Call to the Public: [3 min. limit] ARS 38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. David None.**

J. **Items to be placed on the next agenda: Second reading of ordinance, Advertise for vacant seat.**

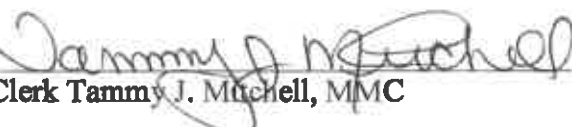
K. **Adjournment: Motion made by Mayor Taylor, seconded by Council Member Wallace to adjourn, adjourned at 8:06 p.m.**

Approved by Mayor Taylor on September 28, 2017



Mayor, Kenneth Taylor

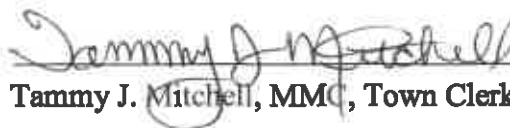
Attest:


Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on Thursday, September 14, 2017. I further certify that the meeting was duly called, and a quorum was present.



Tammy J. Mitchell, MMC, Town Clerk/Administrator