



TOWN OF HUACHUCA CITY

The Sunset City

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HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} FRIDAY, AUGUST 25, 2017

A. **Call to Order and Pledge of Allegiance.** The meeting was called to order at 7:00 p.m.

B. **Roll Call: Present:**

Mayor: Kenneth Taylor

Mayor Pro-Tem: Donna Johnson

Council Members: Johann Wallace
Cynthia Butterworth
Walter Welsch

Town Clerk/Administrator: Tammy Mitchell

Town Attorney: Thomas Benavidez

Absent: Council Members, Jane Hjeldness, Christy Hirshberg

C. **Approval of Regular Minutes from the Town Council meetings of August 10, 2017.** Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to approve Minutes from August 10, 2017. 5-0 Motion Carried

D. **Call to the Public [3 minute limit] Agenda Items Only. (See below) No call slips. None**

E. **Reports by Council Members and Officers.**

1. **Council Member Welsch - Library/Senior Center-** Council Member Welsch reported that the Library had Goody Bags for the Eclipse on Monday August 21st and offered eclipse educational activities for the children. School classes have been visiting the library. Currently the 1st grade class and kindergarten class are coming weekly (Approximately 37 children). For the rest of the year calendar we have August 31st First things First Community Town Hall, September 16th "Imagination" Children's Musical Event at the

library with Judge Aaron Parr and the Marker's Fair for October 4th. Also, the August book order has been submitted so we should have new books and DVD on the shelf by next week. Council Member Welsch invited David Perry to speak, Mr. Perry commented that our walk in refrigerator went out and Clerk Mitchell got someone there very quickly, therefore we got that fixed fast. Also, we had Public Works fixed some of the lights, but we have a few more that need to be replaced. We appreciate the city's support it would fold without it, so he wanted to say thank you. Council Member Welsch said that with Halloween is coming; we should have all the street light up and running.

2. **Council Member Hjeldness- Finance-** Clerk Mitchell has nothing at this time.
3. **Council Member J. Wallace –Planning and Zoning [might include a report by the Planning and Zoning Administrator]** - Council Member Wallace reported that the next meeting will be September 6th along with a Public Hearing. Dr. Johnson stated that the pending law suit with Chandler Vs. Gold Water Group over the sign ordinances have drooped their law suit, so we can move forward with the sign code changes. Council Member Wallace said that at the last meeting things got out of hand and he would like to apologize for his behavior. Council Member Wallace said he and Mayor Taylor worked things out.

Mayor Taylor conveyed that at the League Conference many people have commented that Huachuca cleaning up and really looks good.

4. **Council Member Butterworth – Public Safety [might include reports by the police and fire chiefs]** - Council Member Butterworth reported that from the period of 8/6 to 8/19 2017 Officers have responded to 187 calls for service of which 99 were traffic stops. Issued 37 warnings and equipment repair order with 51 separate violations and issued 53 separate charges on 47 tickets. Animal Control has responded to 6 calls for service. The Fire Department has responded to 18 EMS calls and 1 Fire Calls. Dispatch has cleared 17 calls for service, answered 542 calls and greeted 208 visitors. Council Member Butterworth said that a gentleman was going to come and complain about the ISO. It is important that the public and business owners know, that we will be doing an inspection. It does not come out of Texas as one gentleman stated, it comes out of Oregon. This will be scheduled at some time but we do not know at this point. Chief Thies commented that we were awarded a grant for three radar guns at \$8,500 for our cars and a new finger print machine. On the finger print machine we have to match only 10%.
5. **Council Member Hirshberg– Parks and Recreation-Council Member Hirshberg** was absent, no report.
6. **Mayor Pro Tem Johnson - Public Works [might include a report by the landfill supervisor]** – Mayor Pro Tem Johnson, Supt. Halterman stated that the grass cutting is starting to slow down. Supt. Halterman has been working with Antelope Electric on the power box that was struck by lightning at Keeline Park. We will have to have strong surge protectors. Mr. Halterman stated that he and Doc Johnson met with a company that can make grinders for our sewer ponds. Ft. Huachuca has had to replace their equipment like three times because we have no grinder. This company we found can do this for us at a low cost called a Muffin Monster. The last few weeks have been cleaning and cutting grass along the main highway. Mr. Halterman stated we are in the process of re-roofing and re-modeling the entire snack area. Doc Johnson said

it was in shambles and we have to take care of it, they left food in the sink there was black mold, spiders and trash everywhere. At this time everything has been removed from the snack shack and being fixed. Public Works also fixed the restroom plumbing. Doc Johnson suggested that the city should always have set of keys. Mayor Pro Tem Johnson commented that we can't touch Hwy '90, which is the responsibility of ADOT. So if anyone asks why we can't clean the Highway it is because we are not permitted to. The only permits we have are to mow the grass along the highway.

7. **Mayor's Report**-Mayor Taylor reported that he attended the League Conference and made a good contact with the National League of Cities (NLC). They have some great opportunities for the town and he would like to join this organization.
8. **Town Clerk's Report**- Clerk Mitchell reported that we have an update on Bid Opening and will discuss this under New Business.

F. **Unfinished Business:** None

G. **New Business:**

1. **Discussion and/or Action [Mayor Taylor]: Accepting the lowest qualified bid for the CDBG Grant Project of the Town's Water Tank.** Motion made by Mayor Taylor, seconded by Council Member Wallace to open this item. 5-0 Motion Carried

Clerk Mitchell stated that the Bid opening was held on August 22, 2017 and Supervisor Halterman had a few questions on the low bid, so at this time I would like to postpone this item until next meeting for further research. Motion made by Mayor Taylor, seconded by Council Member Wallace to postpone this item until next meeting.

5-0 Motion Carried

2. **Discussion and/or Action [Mayor Taylor]: Replacement of Landfill utility truck.** Motion made by Mayor Taylor, seconded by Council Member Butterworth to open this item. 5-0 Motion Carried

Mayor Taylor would like to look at purchasing a fleet vehicle. Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to have staff look into getting another vehicle for the fleet. 5-0 Motion Carried

3. **Discussion Only [Mayor Taylor]: Appointment to Parks & Recreation Commission (Stella McDowell).** Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to open this item. 5-0 Motion Carried

Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to appoint Stella McDowell to the Park and Recreation Commission.

5-0 Motion Carried

- H. **Payment Approval Report in the amount of \$49, 544.79.** Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to open this item.

5-0 Motion Carried

Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to approve the Payment approval report and pay the bills in the amount of \$49,544.79.

5-0 Motion Carried

I. **Call to the Public:** [3 min. limit] ARS 38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. David Perry, 107 E. Apache Huachuca City commented that at the last meeting it was said that the Senior Center was a mess. This Senior Center is a Certified Kitchen inspected regularly. The food we serve is good and the patrons are pleased. As an Association we depend on the commodities to help feed the seniors of the town.


J. **Items to be placed on the next agenda:** Item number 2 for the CDBG

K. **Adjournment:** Motion made by Mayor Taylor, seconded by Council Member Wallace to adjourn, adjourned at 8:08 p.m.

Approved by Mayor Taylor on September 14, 2017



Mayor, Kenneth Taylor

Attest: 
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on Friday, August 25, 2017. I further certify that the meeting was duly called, and a quorum was present.


Tammy J. Mitchell, MMC, Town Clerk/Administrator