



TOWN OF HUACHUCA CITY

The Sunset City

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HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, JULY 13, 2017

A. **Call to Order and Pledge of Allegiance.** The meeting was called to order at 7:00 p.m.

B. **Roll Call: Present:**

Mayor: Ken Taylor

Mayor Pro-Tem: Mayor Pro Tem Johnson

Council Members: Johann Wallace
Christy Hirshberg
Jane Hjeldness
Cynthia Butterworth
Walter Welsch

Town Clerk/Administrator: Tammy J. Mitchell

Town Attorney: Thomas Benavidez

Absent: None, Council Member Hjeldness left at 8:49 p.m.

C. **Approval of Regular Minutes from the Town Council Meeting of June 8th and 22nd, 2017** Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to approve the Minutes of the regular meetings from June 8th and 22nd 2017. Council Member Welsch abstained.

6-1 Motion Carried

D. **Call to the Public [3 minute limit] Agenda Items Only.** (See below) Neal Josephson 806 Ridgeview, Huachuca City, he would like to see ordinances set on the table for all to read before approving. Also we need a qualified land fill person. This person would have to know what ADEQ wants and needs to be in compliance.

Stuart Jenson, 132 Buffalo Dr. #6 Huachuca City, Mr. Jenson commented that we need other things done besides Optic Fiber. Mr. Jenson stated he does not want to see our tax dollars spent on this survey or the Optic Fiber.

Jim Goad, 2445 Court, SV, Mr. Goad stated he posted a survey on his web site and it was not positive. Mr. Goad would like to have a survey before the city spends 13,000 thousand dollars to see if anyone is interested.

E. Reports by Council Members and Officers.

1. **Council Member Welsch - Library/Senior Center-** Ms. Suzanne Harvey gave the Library Report. Ms. Harvey stated that the Build a Better World is in full swing. The displays in front of you are just some of the items the children have made. On Wednesday, July 19 Christy Stuth from the First Smiles program will be at our preschool story time to read about dental hygiene. On August 1 from 5-8 is our back to school program where the Huachuca City children can pick up their back packs. This is in conjunction with the Police Departments National Night Out. Ms. Harvey stated that Our Maker's Space project is barreling ahead and should be open in about two weeks. We have Cochise College assisting in the (STEM) Science, Technology, Engineering and Math project. We will be sponsoring STEM-focused 4-H Club at the Library. They are hoping to use our STEM 4-H/Library partnership as a model for other libraries in the county. We are also working with Cochise County Library who has received a grant for Free Little Libraries throughout the county. Ms. Harvey is coordinating with the district director Amadee Ricketts to put a Little Library Book Stand in Whetstone however, the Friends of the Library expressed interest to adopt this project. Ms. Harvey stated that during the month of June the Library made 4 deposits totaling \$353.54 for fines, copy/fax and lost books. Other deposits include \$614.00 for the pool and \$2,540.00 for Summer Splash. Council Member Welsch stated that after the 4th of July the Senior Center was left a mess. Mayor Pro Tem Johnson commented that she called David Perry and the only thing that was left not done was mopping the floor they have scrubbed everything.
2. **Council Member Hjeldness- Finance-** Council Member Hjeldness mentioned that the city will still be short so we seriously have to look at the budget. The tipping fees are too low. We need to look at the prices at the land fill.
3. **Council Member J. Wallace – Planning and Zoning [might include a report by the Planning and Zoning Administrator]-**Council Member Wallace stated we had our Public Hearing for the Ordinances and their regular meeting that are on the agenda tonight. We have a new member but are in need of two more. Next meeting we are bringing back the digital sign code portion.
4. **Council Member Butterworth – Public Safety [might include reports by the police and fire chiefs] -** Council Member Butterworth reported So far this year, as of 07/13/2017, officers have: Responded to 2,014 calls for service of which, 1,203 were traffic stops, Issued 410 warning and equipment repair order with 524 separate violations, And Issued 654 separate charges on 517 tickets. Officers have processed 59 arrests. Animal Control has responded to 100 calls for service and issued 11 citations citing 25 offenses. They have also issued 1 warning. The fire department has responded to 246 EMS calls and 45 fire calls. Dispatch has cleared 212 calls for service, answered 6,963 calls and greeted 2,520 visitors. Chief Allmon commented that we have been also answering a lot of Wild Land calls, our crew went to Prescott and a few other fires. Next week we will have both of the new trucks in service.

5. **Council Member Hirshberg– Parks and Recreation-Council Member**
Hirshberg wanted to thank everyone who helped for the 4th of July. August 11 is our Ice Cream Social and on August 1st is our National Night Out for the Police Department and Back Packs for Back to School from 5 pm till 8 pm.
6. **Mayor Pro Tem Johnson - Public Works [might include a report by the landfill supervisor]-** Supervisor Halterman gave a report on the sewer ponds that we need a grinder and will have to meet with Ft. Huachuca on this item. Also, we have one Well (Skyline Well) down and are not watering like we usually do like Keeline Park. Once we get that well fixed we can water again. This week we are cleaning streets and we are doing all of our testing on the water and sewer ponds. The big dump truck is down waiting on parts. Chief Allmon stated that ADEQ came by and he showed them around and the inspection went well. The fires are slowing for Arizona.
7. **Mayor’s Report-** Mayor Taylor had no report at this time.
8. **Town Clerk’s Report-** Clerk Mitchell mentioned that she will be attending Election Training from the 24 through to 27.

F. Unfinished Business: None

G. New Business:

1. **Discussion and/or Action [Clerk Mitchell]: Evaluation of bids and bidding process for services to refurbish the Town’s 750,000 gallon water storage tank under the Community Development Block Grant awarded to the Town.** Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to open this item. 7-0 Motion Carried
Clerk Mitchell explained that we have to re-bid the CDBG Block Grant. Two were way over budget and one did not have the proper paperwork. Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to formally reject the three bids and go out for re-bid. 7-0 Motion Carried
2. **Discussion and/or Action [Mayor Taylor]: Read by Title Only Ordinance 2017-03, AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE TITLE 18 “ZONING,” CHAPTER 18.155 “VIOLATIONS AND PENALTIES,” TO PROVIDE FOR COURT ORDERED RESTITUTION IN ZONING ENFORCEMENT CASES.** Motion made by Mayor Taylor, seconded by Council Member Wallace to open this item. 7-0 Motion Carried
Doc Johnson commented that the P&Z had their Public Hearing on these two Ordinances 2017-03 & 2017-04 and is ready to move forward with them.
3. **Discussion and or Action [Mayor Taylor]: Read by Title Only Ordinance 2017-04, AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE TITLE 15 “BUILDINGS AND CONSTRUCTION,” CHAPTER 15.80 “VIOLATIONS AND PENALTIES,” SECTION 15.80.010 “NOTICE OF VIOLATIONS,” TO PROVIDE FOR COURT ORDERED RESTITUTION IN BUILDING**

CODE ENFORCEMENT CASES. Motion made by Mayor Taylor, seconded by Council Member Hirshberg to open this item. 7-0 Motion Carried

4. **Discussion and or Action [Mayor Taylor]: Updates regarding landfill operations, including ADEQ certifications and the search for a supervisor.** Motion Made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to open this item. 7-0 Motion Carried

Chief Allmon responded that ADEQ showed up and we showed them around and received no deficiencies. Also the inspector asked for water logs which, we were able to provide. So far we have received 5 applications for the Land Fill Supervisor. Council Member Wallace stated that we need to find someone with a degree in Administration or science something that would help the city so we need to look real hard for someone.

5. **Discussion and/or Action [Mayor Pro Tem Johnson]: Review of the HotRod Little League proposal regarding use of, and upgrades to, the facilities at Keeline Park; Council may direct staff on issues raised in the proposal.** Motion made by Mayor Pro Tem Johnson, seconded by Mayor Taylor to open this item. 7-0 Motion Carried

Mayor Pro Tem Johnson stated that she was wondering if the League could work on the bases. But she wants the city to work on the bathrooms and the fence needs to be up. The water fountains are not working. Supt. Halterman stated they have fixed the water fountains and they had an agreement that the league would clean the bathrooms and the snack shack we have no keys for them. Supt. Halterman stated we have not heard any problems on the bathrooms or the snack shack. Mayor Pro Tem Johnson stated that she would like for Council Member Wallace to have the combination so he can turn on and off the lights. Council Member Hjeldness said that she agrees with Supt. Halterman that the League should be responsible for the bathrooms and things like that. Mr. Mike Estrada HotRod League said that some of the things that Mayor Pro Tem Johnson said are what we are trying to bring awareness to the city. This league is trying to grow again and we would like to reset bases and re-due the diamonds. We would like to get it done and have the city to maintain it once we are done. There are things we can work around and we would like to bring this back to the way it used to be. The League will work with the town to get some of these things taken care of.

Break from 8:14 to 8:28 p.m.

6. **Discussion and/or Action [Mayor Taylor]: Engaging services for a feasibility study for bringing fiber optic infrastructure to the Town.** Motion Made by Mayor Taylor, seconded by Council Member Wallace to open this item. 6-0 Motion Carried

Mayor Taylor conveyed that we have looked around and tried to find another company that does this type of infrastructure and it was not easy. Council Member Wallace even tried to find a few. Pulse engineering does this type of thing and are located right here in Hereford. Mayor Taylor stated that everyone talks about how much does our Town have to offer and my hopes would be that we would be the first to offer this type of service. Attorney Benavidez commented that you complied with the procurement policy and you have

satisfied it. Motion made by Mayor Taylor, seconded by Council Member Wallace to engage the services of Pulse Broadband to do the feasibility study in the amount of \$13,000 for our Town. 6-0 Motion Carried

7. **Discussion and/or Action [Council Member Welsch]: Concerning the hiring of the Town Clerk's sister to work at the Town.** Motion made by Council Member Welsch, seconded by Mayor Taylor to open this item.

6-0 Motion Carried

Council Member Welsch decided not to discuss this item based on rumors. Council Member Welsch stated he needs more information on this item and it was brought to his attention that he will be getting more information on this new hire. Mayor Taylor stated that something else came to light after Council Member Welsch put this item on the agenda.

8. **Discussion and/or Action [Mayor Taylor]: Read by Title Only, Ordinance 2017-05, AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE, CHAPTER 2.125 "PERSONNEL SYSTEM," ADDING NEW SECTION 2.125.025 "NEPOTISM AND CONFLICTS OF INTEREST" ADOPTING THE STATE'S STATUTES ON NEPOTISM AND CONFLICTS OF INTEREST.** Motion made by Mayor Taylor, seconded Mayor Pro Tem Johnson to open this item. 6-0 Motion Carried

9. **Discussion and/or Action [Mayor Pro Tem Johnson]: Concerning assignment of employees responsible for the Town Pool, and collection and handling of pool money on the weekends.** Motion made by Mayor Pro Tem Johnson, seconded by Mayor Taylor to open this item. 6-0 Motion Carried
After discussion of citizens trying to swim on Sunday and cannot because they have no way to pay for the day Mayor Pro Tem Johnson thought it would be a good idea to have a life guard collect the money on the weekends. Motion made by Mayor Pro Tem Johnson, seconded by Mayor Taylor to direct staff to set a program for collecting money on the weekends at the pool.

6-0 Motion Carried

10. **Discussion and/or Action [Mayor Pro Tem Johnson/Town Attorney]: Concerning planning for next year's Fourth of July celebration; possible discussion concerning adopting a fireworks regulation ordinance for the Town.** Motion made by Mayor Pro Tem Johnson, seconded by Mayor Taylor to open this item. 6-0 Motion Carried

Attorney Benavidez stated that the league has passed around an ordinance so we can get non residents to pay if something happens during the event, we can bring this back at a later date. Mayor Pro Tem Johnson stated that she would like for the Senior Center along with the Parks & Rec's to be involved with the 4th of July for now on. Motion made by Mayor Pro Tem Johnson, seconded by Mayor Taylor to have the Senior Center and Parks & Rec's involved with the 4th of July. 6-0 Motion Carried

11. **Discussion and/or Action [Council Member Butterworth]: Approving the purchase of a new Animal Control vehicle.** Motion made by Council Member Butterworth, seconded by Mayor Taylor to open this item.

6-0 Motion Carried

Council Member Butterworth stated that we found \$64,000 in the Animal Control funds that we didn't know we had. After further discussion and research, Motion was made by Council Member Butterworth, seconded by Mayor Taylor to purchase an Animal Control Vehicle with the (4) Four year plan.

Council Member Welsch voted Nay-

5-1 Motion Carried

- H. **Payment Approval Report in the amount of \$179,005.14:** Motion made by Mayor Taylor, seconded by Council Member Wallace to approve the Payment Approval Report and pay the bills in the amount of \$179,005.14.

6-0 Motion Carried

- I. **Call to the Public: [3 min. limit] ARS 38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.**

- J. **Items to be placed on the next agenda: Nothing at this time.**

- K. **Adjournment: 9:50 p.m.** Motion made by Mayor Taylor, seconded by Council Member Wallace to adjourn.

6-0 Motion Carried

Approved by Mayor Taylor on August 10, 2017



Mayor, Kenneth Taylor


Attest:


Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on July 13, 2017. I further certify that the meeting was duly called, and a quorum was present.



Tammy J. Mitchell, MMC, Town Clerk/Administrator