



TOWN OF HUACHUCA CITY

The Sunset City

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HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, JUNE 8, 2017

A. **Call to Order and Pledge of Allegiance.** The meeting was called to order at 7:00 p.m.

B. **Roll Call: Present:**

Mayor: Ken Taylor

Mayor Pro-Tem: Mayor Pro Tem Johnson

Council Members: Johann Wallace
Christy Hirshberg
Jane Hjeldness
Cynthia Butterworth

Town Clerk/Administrator: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez

Absent: Council Member Welsch

C. **Approval of Regular and Executive Session Minutes from the Town Council Meeting of May 25, 2017 and the Executive Session for May 25, 2017.** Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to approve the Minutes of the regular and executive minutes from May 25, 2017.

6-0Motion Carried

D. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**
Neal Josephson 806 Ridgeview stated that the use of Town Vehicles should mean everyone just do not pick on one person. On the nepotism this also needs to be everyone don't single anyone person out. Mr. Josephson said on item #5 the Pulse Band he was not impressed. For a small town of 1,800 people and many on a fixed income they still could not afford it. This would take a lot of time and money on the city.

E. Reports by Council Members and Officers.

1. **Council Member Welsch - Library/Senior Center-Clerk Mitchell** conveyed that the Pool is Open with its new hours and doing very well.
2. **Council Member Hjeldness- Finance-** Council Member Hjeldness gave the council some information the budget and the final numbers of the revenue.
3. **Council Member Wallace – Planning and Zoning [might include a report by the Planning and Zoning Administrator]**-Council Member Wallace stated we have a new Chairman Tiffany Chavez was voted in. The Sign Code we are working on is going nowhere because of the pending court cases. We are watching to see the outcome then we can move forward. Council Member J. Wallace also stated we have two openings for commissioners. Doc Johnson stated that we have a new Mexican Restaurant coming to town. The General Plan will be on the Web Site shortly. Also, the Moto Mart has gotten a facelift and it is up for sale. The survey crew is still working on Gila and School Drive. With the new RV Codes we only had one person not conform and we went to court and he has now complied. Doc Johnson mentioned that he meets with staff every week and the police department about every three weeks.
4. **Council Member Butterworth – Public Safety [might include reports by the police and fire chiefs]** - Council Member Butterworth reported So far this year, as of 06/04/2017, officers have: Responded to 1,594 calls for service of which, 947 were traffic stops, Issued 307 warning and equipment repair order with 402 separate violations, And Issued 525 separate charges on 413 tickets. Officers have processed 53 arrests. Animal Control has responded to 79 calls for service and issued 3 citations citing 5 offenses. They have also issued 1 warning. The fire department has responded to 206 EMS calls and 39 fire calls. Dispatch has cleared 177 calls for service, answered 5,354 calls and greeted 1,950 visitors.
The new digital voice recorder was installed and is working beautifully. The department submitted for and was awarded a \$25,000 grant for an AFIS (Automatic Fingerprint Identification System) with a 10% match on the town's part. The department is on track to present its FY17-18 budget on the 20th. Chief Allmon has gone to deliver the ice truck to one of the fires.
5. **Council Member Hirshberg– Parks and Recreation-**Council Member Hirshberg reported that the Parks and Rec's had a planning meeting for the 4th of July so everything is moving forward with Food and games starting at 2:00 p.m., to 6:00 p.m. The band will play from 2:00 p.m. till 5:00 p.m. The Little League is having their Closing Ceremony on June 10, 2017. On August 1st, 2017 is the Police Department National Night Out and also in August we will have an Ice Cream Social.
6. **Mayor Pro Tem Johnson - Public Works [might include a report by the landfill supervisor]**-Mayor Pro Tem Johnson stated she has received a report from PW Supt. Halterman in your packet for you to read. Also, she took a drive to the Land Fill it look pretty good.
7. **Mayor's Report-** Mayor Taylor read a Proclamation for the 242 United States Army's Birthday and an Army Officer was in attendance. Mayor Taylor reported on the Cox Cable gave us the 5 thousand dollar check already and we are looking to move forward.
8. **Town Clerk's Report-** Clerk Mitchell reported that the CDBG Bid Process has a few Addendums. They are on our web site.

F. Unfinished Business:

1. **Discussion and/or Action [Council Member Butterworth]: Status and Update Concerning Purchase and Delivery of Previously-Owned Fire Truck.** Motion was made by Council Member Butterworth, seconded by Mayor Taylor to open this item. 6-0 Motion Carried
Council Member Butterworth commented that we got the used Truck for \$68,500 and we will be going to get it soon.

2. **Discussion and/or Action [Council Member Butterworth]: Purchase of Maintenance and Repair Warranties for the Town's Police Vehicles.** Motion made by Council Member Butterworth, seconded by Mayor Taylor to open this item. 6-0 Motion Carried
Chief Thies explained the warranty on the police vehicles and how important it is and how costly it would be without it. After further questions from the council it was decided to approve these extended warranties. Motion made by Council Member Butterworth, seconded by Mayor Pro Tem Johnson to purchase the maintenance and repair warranties for the Town's Police vehicles. 6-0 Motion Carried

3. **Discussion and/or Action (Mayor Taylor): Reviewing and Possibly Amending the Town's Policies Concerning Use of Town Vehicles.** Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to open this item. 6-0 Motion Carried
Motion made by Mayor Taylor, seconded by Council Member Hirshberg to postpone this item while staff researches this for the effects for the on call. 6-0 Motion Carried

G. New Business:

1. **Discussion and/or Action [Mayor Taylor]: Setting date for meeting and process to conduct annual evaluations of Dept. Heads; Chief Thies, Chief Allmon, and Town Clerk Mitchell for consideration of annual budget.** Motion made by Mayor Taylor, seconded by Council Member Hirshberg to open this item. 6-0 Motion Carried
Mayor Taylor stated he would like to have evaluations done on the three officers prior to the budget passing.

2. **Discussion and or Action [Mayor Taylor]: Ordinance 2017-02- Read by title only; First Reading of Ordinance 2017-02 - AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE, TITLE 9, "PUBLIC PEACE MORALS AND WELFARE", CHAPTER 9.30 "JUNKED MOTOR VEHICLES", SECTION 9.30.010, TO ADD A DEFINITION OF "INOPERABLE VEHICLE" AND REVISE THE DEFINITION OF "JUNKED VEHICLE."**

Motion made by Mayor Taylor, seconded by Council Member Butterworth to open this item. 6-0 Motion Carried

3. **Discussion and or Action [Town Attorney/Fire Chief Allmon]: Resolution 2017-06 - A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, ADOPTING A FEE SCHEDULE FOR PROVIDING FIRE, RESCUE AND EMERGENCY MEDICAL SERVICES OUTSIDE THE TOWN'S CORPORATE LIMITS.** Motion made by Mayor Taylor seconded by Council Member Butterworth to open this item.

6-0 Motion Carried

Motion made by Mayor Taylor, seconded by Council Member Hjeldness to Adopt Resolution 2017-06. 6-0 Motion Carried

4. **Discussion and/or Action [Mayor Taylor]: Requesting Services from Senior Center personnel for supporting Huachuca City's annual 4th of July Picnic.** Motion made by Mayor Taylor seconded by Mayor Pro Tem Johnson to open this item. 6-0 Motion Carried

Mayor Taylor thought it would be appropriate for the city to get permission from Dave Perry in order to use the Senior Center for the 4th of July food preparation. Mr. Perry explained that they have an association and other people donated the appliances. Motion was made by Mayor Taylor seconded by Mayor Pro Tem Johnson to ask permission to use the Senior Center for the 4th of July food preparation. 6-0 Motion Carried

5. **Discussion and/or Action [Mayor Taylor]: Consideration to engage the services of Pulse Broadband to conduct a Feasibility Study for bringing Broadband Internet Connection Services to our Town.** Motion made by Mayor Taylor, seconded by Council Member Wallace to open this item.

6-0 Motion Carried

Mayor Taylor wants to do a Feasibility Study for trying to get a grant for the Fiber project. Question came up if this would need to out for bid or not and it was decided to postpone until we find out for sure.

6. **Discussion and/or Action [Attorney Benavidez]: Executive [closed] Session, Pursuant to A.R.S. 38-431.03 (A)(3), for Legal Advice and Consultation with the Town Attorney for legal review of the Town's policy concerning nepotism and compliance with state law.** Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to open this item. 6-0 Motion Carried
It was decided to have staff (Attorney Benavidez) look into these codes for any updating then we can bring this back at another meeting.

- H. **Payment Approval Report in the amount of \$77,510.39**

Motion made by Mayor Taylor, seconded by Council Member Hirshberg to open this item. 6-0 Motion Carried

Mayor Taylor moved, seconded by Council Member Wallace to approve the Aged Obligation Report of \$77,510.39 and pay the bills. 6-0 Motion Carried

- I. **Call to the Public: [3 min. limit] ARS 38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and**

manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. None

J. **Items to be placed on the next agenda: Item 2, 3, 5 and 6**

K. **Adjournment: Adjourned at: 9:02 p.m.**

Mayor Taylor moved to adjourn, seconded by Mayor Pro Tem Johnson.

6-0 Motion Carried

Approved by Mayor Taylor on July 13, 2017



Mayor, Kenneth Taylor

Attest: 

Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on June 8, 2017. I further certify that the meeting was duly called, and a quorum was present.



Tammy J. Mitchell, MMC, Town Clerk/Administrator