



TOWN OF HUACHUCA CITY

The Sunset City

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HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, MAY 25, 2017

- A. The Meeting was Called to Order at 7:00 p.m. and the Pledge of Allegiance was said.
- B. Roll Call

Present:

Mayor: Ken Taylor

Mayor Pro-Tem: Mayor Pro Tem Johnson

Council Members: Johann Wallace
Jane Hjeldness
Cynthia Butterworth
Christy Hirshberg

Town Clerk/Administrator: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez

Absent: Council Member Welsch, Excused

- C. **Approval of Regular Minutes from the Town Council Meeting of May 11, 2017.**
Motion made by Mayor Taylor to approve the Regular Minutes May 11, 2017 as Presented, seconded by Mayor Pro Tem Johnson.

6-0 Motion Carried

- D. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**

- E. **Reports by Council Members and Officers:**

1. **Council Member Welsch - Library/Senior Center**-Clerk Mitchell gave Ms. Harvey Library report to the council; since last report we have been gearing up for the Summer Reading Program called "Build a Better World" this starts on June 6, 2017. The Summer Splash registration has begun; the Sierra Vista Garden Club made a field trip to our beautiful Norma Lavender Discovery

Garden on May 25th and for our monthly display for our foyer is Asian/Pacific Islander.

2. **Council Member Hjeldness-Finance-** Council Member Hjeldness stated we are just working on the budget.
3. **Council Member Johann-Wallace-Planning and Zoning-**Council Member Wallace reported that WLB Group is here and we had a Public Hearing for the Development Plan. This is on the agenda for approval tonight. The P&Z next meeting will be on June 7th they will be working on the sign code. Doc Johnson reported that he attended a FEMA meeting and met with the Head Engineer for FEMA. They talked in length about lower Huachuca City flood area. Doc Johnson was told that we are in the top 10 of projects for them this year so hopefully we can get something done. Doc Johnson conveyed that we are having Gila and School Drive surveyed. The Child Center is moving forward they have received CDBG Funds from the County to restore and remodel this building.
4. **Council Member Butterworth –Public Safety** –Council Member Butterworth reported that as of 05/25/2017 the Police responded to 1,378 calls for service, 787 traffic stops, issued 257 warning and equipment repair order with 342 separate violations, issued 445 separate charges on 346 tickets and processed 50 arrests. The Animal Control responded to 71 calls for service and issued 3 citations citing 5 offenses. The Fire Department responded to 187 EMT calls and 39 fire calls. Dispatch cleared 159 calls, answered 4,743 calls and greeted 1,746 visitors. Fireman Jeff commented that everything is still on track for the new fire truck Chief Allmon is there now checking it out. He also gave the council information on the used truck Chief Allmon is looking at.
5. **Council Member Hirshberg-Parks and Recreation-** Council Member Hirshberg reported that the Parks and Rec's had their next meeting on June 12th We are working on the 4th of July event and have more information coming. There will be an Ice Cream Social in August and the Small Business Expo will be held in October.
6. **Mayor Pro Tem Johnson - Public Works (PW)-** Mayor Pro Tem reported that the Land Fill is looking better as we go along. Public Works is cutting grass around town and it is looking a lot better.
7. **Mayor - Mayor Taylor-**No report at this time.
8. **Town Clerk/Administrator Report-** Clerk Mitchell reported that the CDBG Grant Process has moved forward and out to Bid. June 8th, 2017 at 3:00 pm. we will open the Bids and have them on June 8th agenda to approve.

F. Unfinished Business:

1. **Discussion and/or Action [Mayor Taylor]: Resolution 2017-04, A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, UNDER CHAPTER 5.15 OF THE TOWN CODE TERMINATING THE CABLE TELEVISION LICENSE AGREEMENT AND LICENSE OF COX COMMUNICATIONS ARIZONA, LLC, TO PROVIDE CABLE TELEVISION SERVICES IN THE TOWN; PROVIDING TERMS AND CONDITIONS FOR THE TERMINATION; AUTHORIZING ISSUE OF AN IRREVOCABLE LIMITED RIGHT-OF-WAY ENCROACHMENT PERMIT; AUTHORIZING AS-IS WHERE-IS ACQUISITION OF CERTAIN EQUIPMENT IN THE CABLE SYSTEM: AND**

AUTHORIZING EXECUTION OF A SERVICE TERMINATION AND TRANSFER AGREEMENT WITH COX. Copies of the revised resolution and the proposed agreement may be obtained by contacting the Town Clerk.

Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to open this item.

6-0 Motion Carried

After further discussion the council decides to move forward with the approval of Resolution 2017-04. Motion made by Mayor Taylor, seconded by Council Member Wallace to adopt Resolution 2017-04 in its entirety.

6-0 Motion Carried

G. New Business:

- 1. Discussion and/or Action [Mayor Taylor]: Resolution 2017-05, A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, ADOPTING AN UPDATE TO THE TOWN'S GENERAL DEVELOPMENT PLAN, PURSUANT TO A.R.S. 9-461.06 (H). Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to open this item.**

6-0 Motion Carried

Motion made by Mayor Taylor, seconded by Council Member Wallace to adopt Resolution 2017-05 which will adopt the Development Plan for the Town of Huachuca City.

6-0 Motion Carried

- 2. Discussion and/or Action [Mayor Pro Tem Johnson]: Closing Ceremony for the Hot Rods Little League June 10, 2017. Motion made by Mayor Pro Tem Johnson, seconded by Mayor Taylor to open this item.**

6-0 Motion Carried

George Gallegos at 203 Grant St. and Liz from 2460 Calle? can to talk about the Little League Ceremony. They invited the entire council and audience to come out and attend. They will have food and fun for all the children of Huachuca City.

- 3. Discussion and/or Action [Mayor Taylor]: Status of Council Member Welsch Absenteeism. Motion made by Mayor Taylor, seconded by Council Member Wallace to open this item.**

6-0 Motion Carried

Mayor Taylor gave an update on Council Member Welsch he is feeling a little better but it will be several more week before he can return. We all wish him well.

- 4. Discussion and/or Action [Council Member Butterworth]: For a chance to get a Fire Truck with over 30 thousand dollars worth of equipment for a total of 75,500. Motion made by Council Member Butterworth, seconded by Mayor Taylor to open this item.**

6-0 Motion Carried

Fireman Jeff gave a speech on the truck that Chief Allmon found for 75 thousand with about 30 thousand in extra equipment. Motion was made by Council Member Butterworth to purchase a used fire truck and not to exceed 75 thousand dollars, seconded by Mayor Taylor.

6-0 Motion Carried

5. **Discussion and/or Action [Council Member Wallace]: Review and approval (with modifications if/as necessary), of the pre-application questionnaire that will be included into the solicitation process for the Town Manager position. Motion was made by Council Member Wallace, seconded by Mayor Taylor to open this item. 6-0 Motion Carried**
This will be sent to staff for legal review.
Council took a break at 8:08 and returned at 8:20 p.m.
6. **Discussion and/or Action [Council Member Butterworth]: On purchasing Maintenance and Repair Warranties for the Police Department's Vehicles. Motion made by Council Member Butterworth, seconded by Mayor Taylor to open this item. 6-0 Motion Carried**
This item will be postponed until further information is available.
7. **Discussion and/or Action [Council Member Wallace]: Accepting the Resignation of Randy Keeling as Chairman of the Planning and Zoning Commission; and Possible Discussion and Action to Appoint a New Member to the Commission. Motion made by Council Member Wallace, seconded by Mayor Taylor to open this item. 6-0 Motion Carried**
Motion made by Council Member Wallace, seconded by Council Member Hjeldness to accept the resignation of Randy Keeling from the Planning and Zoning Commission. 6-0 Motion Carried
8. **Discussion and/or Action [Mayor Taylor]: Proposal from the City of Bisbee for Acquiring the Town's Camp Naco [also known as "Camp Newell"] Property. Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to open this item. 6-0 Motion Carried**
David Perry of 107 Apache spoke on behalf of keeping Camp Naco.
Mayor Taylor Stated that he received a letter from the Mayor of Bisbee and he would like staff look at the codes for the selling of city owned property.
9. **Discussion and/or Action [Mayor Taylor]: Reviewing and Possibly Amending the Town's Policies Concerning Use of Town Vehicles. Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to open this item. 6-0 Motion Carried**
Mayor Taylor said that we need to tighten up the driving of city vehicle or having family members riding in them. Motion was made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to define what "on call means."
6-0 Motion Carried
10. **Discussion and/or Action [Dr. Johnson, Building Official, and Attorney Benavidez]: Executive [closed] Session, Pursuant to A.R.S. 38-431.03 (A)(3) & (4), for Legal Advice and Consultation with the Town Attorney Concerning Abatement of Hazardous Conditions on Private Real Property Located at 303 Apache Street; and Following the Executive Session, the Town Might Direct Staff to Proceed with Abatement of the Hazardous Conditions on the Property. Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to open this item. 6-0 Motion Carried**

Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to move into Executive Session (8:57 p.m.) The Council came back into open session at (9:31 p.m.) Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson to Abate the Property discussed in Executive Session.

6-0 Motion Carried

H. Payment Approval Report in the amount of \$137,286.34

Motion made by Mayor Taylor to open this item, seconded by Mayor Pro Tem Johnson.

6-0 Motion Carried

Motion made by Mayor Taylor to approve the payment of \$137,286.34 seconded by Mayor Pro Tem Johnson.

6-0 Motion Carried

I. Call to the Public: [3 min. limit] ARS38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. None

J. Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda. Item 6 and 9.

K. Adjournment: 9:39 p.m.

Motion made by Mayor Taylor to adjourn, seconded by Council Member Wallace.

6-0 Motion Carried

Approved by Mayor Taylor on June 8, 2017



Mayor, Kenneth Taylor

Attest:


Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on May 25, 2017. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator