



# TOWN OF HUACHUCA CITY

*The Sunset City*

500 NORTH GONZALES BOULEVARD • HUACHUCA CITY, ARIZONA 85616

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## HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00<sup>PM</sup> THURSDAY, APRIL 27, 2017

- A. The Meeting was Called to Order at 7:00 p.m. and the Pledge of Allegiance was said.
- B. Roll Call

**Present:**

**Mayor:** Ken Taylor

**Mayor Pro-Tem:** Mayor Pro Tem Johnson

**Council Members:** Johann Wallace  
Jane Hjeldness  
Cynthia Butterworth

**Town Clerk/Administrator:** Tammy J. Mitchell, MMC

**Town Attorney:** Thomas Benavidez

**Absent:** Council Member Welsch, Council Member Christy Hirshberg

- C. Approval of Regular Minutes from the Town Council Meeting of April 13, 2017 and Executive Session from March 23, 2017. Motion made by Mayor Taylor to approve the Regular Minutes April 13, 2017 as corrected and Executive Session Minutes from March 23, 2017, seconded by Mayor Pro Tem Johnson.

**5-0 Motion Carried**

- D. Call to the Public [3 minute limit] Agenda Items Only. (See below) None
- E. Reports by Council Members and Officers:
  - 1. *Council Member Welsch - Library/Senior Center-Clerk* Mitchell reported that the Grand Opening of the Norma Lavender Garden is April 22, 2017. Council Member Wallace said the internet is working great at the Library. Clerk

Mitchell also reported the Grant for the \$1,500 came in and Director Norris is researching cameras.

2. **Council Member Hjeldness-Finance-** Council Hjeldness commented she has nothing at this time.
3. **Council Member Johann-Wallace-Planning and Zoning-** Council Member Wallace reported that the P&Z next meeting will be on May 3, 2017, there will also be a Public Hearing. He will put the dates on the Web Site and the Development Plan draft. The P&Z is also working on the Sign Code with Dr. Johnson.
4. **Council Member Butterworth –Public Safety** –Council Member Butterworth reported that as of 04/08/2017 the Police responded to 1047 calls for service, 550 traffic stops, issued 190 warning and equipment repair order with 254 separate violations, issued 341 separate charges on 252 tickets and processed 43 arrests. The Animal Control responded to 54 calls for service. The Fire Department responded to 145 EMT calls and 27 fire calls. Dispatch cleared 129 calls, answered 3,539 calls and greeted 1,330 visitors. Chief Allmon said things are going well he just received pictures from our new fire truck looking at delivery in May. Chief Allmon said the ice truck is at the fire and we are on standby for the next 24 hours if the fire makes it to J6 or Mescal. Council Member Butterworth stated that people have driven over the fire hoses and this is a problem. CDR. Glowacki reported that four officers ran security and we had some off duty officers that jumped in and helped from Tombstone and DPS. The Police Dept has been researching the body cameras for five (5) years it comes to about 16,000. We have an anonymous donor for five thousand dollars. CDR. Glowacki conveyed that Chief Thies is at a training class and Officer Arndt will be attending training for DUI sobriety testing.
5. **Council Member Hirshberg-Parks and Recreation-** Clerk Mitchell reported that the Parks and Rec's Board will have their City Wide Yard Sale on May 20, 2017 from 7:00 a.m. till 1:00 p.m.
6. **Mayor Pro Tem Johnson - Public Works (PW)** –Mayor Pro Tem Johnson said that PW Mayor - Mayor Taylor-Mayor Taylor mentioned that if there is a fire, please be careful not to run over the fire hoses. We have to replace three hoses from the fire on 2<sup>nd</sup> Street.
7. **Town Clerk/Administrator Report-** Clerk Mitchell has no report at this time.

F. **Unfinished Business: None**

G. **New Business:**

1. **Discussion and/or Action [Mayor Taylor/Attorney Benavidez]: Executive [closed] session, pursuant to A.R.S. 38-431.03 (A)(3), for consultation with the Town Attorney for legal advice regarding financial management and control policies and procedures.** Motion made by Mayor Taylor, seconded by Mayor Pro Tem Johnson open this item. **5-0 Motion Carried**

Motion was made by Mayor Taylor to go into Executive Session at 7:23 p.m. seconded by Council Member Wallace. Attorney Benavidez said Mayor and Council Members we have to keep this confidential and have to stay on the agenda item. **5-0 Motion Carried**

Motion made by Mayor Taylor, seconded by Council Member Wallace to Close Executive Session at 7:45 p.m.

**5-0 Motion carried**

2. **Discussion and/or Action [Mayor Taylor]: Presentation of the Town's financial audit for fiscal year 2016/2017 by the Town's auditor, BEACHFLEISCHMAN. The Council will be asked to approve the audit report. The Council might direct staff to implement any recommended financial management and control policies and procedures. Motion Mayor Taylor to open this item, seconded by Mayor Pro Tem Johnson.**

**5-0 Motion Carries**

Motion made by Mayor Taylor to approve and accept the Audit from BeachFleischman as presented, seconded by Council Member Hjeldness.

**5-0 Motion Carried**

3. **Discussion and/or Action [Council Member Butterworth]: Approval of the "Funding for Century Link 9-1-1 Managed Services Agreement" This is to update our 9-1-1 System at no cost the Town of Huachuca. Motion made by Council Member Butterworth to open this item, Seconded by Mayor Taylor.**

**5-0 Motion Carried**

Jennifer Fuller from the Police Department came and explained that the state will be paying for the entire upgrade. The 9-1-1 system will upgrade from a one (1) to an eight (8) and that shows how old our system is. Ms. Fuller commented that this is a great opportunity to get our 9-1-1 system upgraded at no cost to the Town.

Motion was made by Council Member Butterworth, seconded by Mayor Taylor approve the Agreement with the state and have our 9-1-1 system upgraded at no cost to the Town.

**5-0 Motion Carried**

4. **Discussion and/or Action [Mayor Taylor]: Resolution 2017-04, A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, UNDER CHAPTER 5.15 OF THE TOWN CODE TERMINATING THE CABLE TELEVISION LICENSE AGREEMENT AND LICENSE OF COX COMMUNICATIONS ARIZONA, LLC, TO PROVIDE CABLE TELEVISION SERVICES IN THE TOWN; PROVIDING TERMS AND CONDITIONS FOR THE TERMINATION; AND AUTHORIZING ISSUE OF AN IRREVOCABLE LIMITED RIGHT-OF-WAY ENCROACHMENT PERMIT. This item was postponed.**
5. **Discussion and/or Action [Mayor Taylor]: Read by Title Only, Ordinance 2017-01, AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE TITLE 2 "ADMINISTRATION AND PERSONNEL," CHAPTER 2.65 "VOLUNTEER FIRE DEPARTMENT," SECTION 2.65.070 "PROVIDING FIRE PROTECTION OUTSIDE THE TOWN," TO AUTHORIZE THE FIRE DEPARTMENT TO RESPOND TO CALLS FOR SERVICE OUTSIDE THE TOWN'S JURISDICTIONAL LIMITS AND TO CHARGE FEES FOR THOSE SERVICES.**

Motion made by Mayor Taylor, seconded by Council Member Butterworth to open this item. 5-0 Motion Carried

Motion made by Mayor Taylor to pass Ordinance 2017-01 seconded by Council Member Butterworth. 5-0 Motion carried

**H. Payment Approval Report in the amount of \$75,906.77.**

Motion made by Mayor Taylor to open for discussion and/or action, seconded by Council Member Wallace. 5-0 Motion Carried

Motion made by Mayor Taylor to approve the payment of \$75,906.77 seconded by Council Member Wallace.

5-0 Motion Carried

**I. Call to the Public: [3 min. limit] ARS38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.**

Mr. Jenson commented that we need to clean up or site people for not cleaning up.

**J. Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda.**

**K. Adjournment: 8:12 p.m.**

Motion made by Mayor Taylor to adjourn, seconded by Council Member Wallace.

5-0 motion Carried

Approved by Mayor Taylor on May 11, 2017

  
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Mayor, Kenneth Taylor

Attest:   
Town Clerk Tammy J. Mitchell, MMC

Seal:

**Certification**

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on April 27, 2017. I further certify that the meeting was duly called, and a quorum was present.

  
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Tammy J. Mitchell, MMC, Town Clerk/Administrator

**Huachuca City Council  
Council Meeting  
Thursday, April 27, 2017  
At 7:00PM**

		<b>Present</b>	<b>Absent</b>
<b>Mayor:</b>	<b>Ken Taylor</b>	<u>X</u>	<u>      </u>
<b>Mayor Pro-Tem</b>	<b>Donna Johnson</b>	<u>X</u>	<u>      </u>
<b>Council Members:</b>	<b>Jane Hjeldness</b>	<u>X</u>	<u>      </u>
	<b>Johann Wallace</b>	<u>X</u>	<u>      </u>
	<b>Cynthia Butterworth</b>	<u>X</u>	<u>      </u>
	<b>Walter Welsch</b>	<u>      </u>	<u>X</u>
	<b>Christy Hirshberg</b>	<u>      </u>	<u>X</u>
<b>Town Clerk:</b>	<b>Tammy Mitchell</b>	<u>X</u>	<u>      </u>
<b>Town Attorney:</b>	<b>Thomas Benavidez</b>	<u>X</u>	<u>      </u>