



TOWN OF HUACHUCA CITY

The Sunset City

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HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, JANUARY 26, 2017

- A. The Meeting was Called to Order at 7:00 p.m. and the Pledge of Allegiance was said.
- B. Roll Call

Present:

Mayor: Ken Taylor

Mayor Pro-Tem: Donna Johnson

Council Members: Johann Wallace
Walter Welsch
Christy Hirshberg
Jane Hjeldness
Cynthia Butterworth

Town Clerk/Administrator: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez

Absent: None

- C. Approval of Regular Minutes, including executive session minutes, from the Town Council Meeting of January 12, 2017. Attorney Benavidez stated he didn't get the executive session minutes in time so we will remove those. Mayor Taylor moved to approve the regular minutes from January 12, 2017, seconded by Mayor Pro Tem Johnson. **7-0 Motion Approved**
- D. Call to the Public [3 minute limit] Agenda Items Only. (See below)
 - 1. Joy Banks spoke about the fire department and workshop.
- E. Reports by Council Members and Officers:

1. **Council Member Welsch - Library/Senior Center-**. Council Member Welsch reported that he will only being doing report once a month.
2. **Council Member Hjeldness – Finance –**. Council Member Hjeldness reported that she has been working with Clerk Mitchell and Finance Clerk Ha to see what our option are for making an educated decision on what Police and Fire needs.
3. **Council Member Johann-Wallace-Planning and Zoning-** Council Member J. Wallace reported that we have our P & Z meeting on February 1, 2017. They will be working on the sign codes and the General Plan. Council Member Wallace conveyed that he is contacting Cox Communications to see what our options are and what we as a town can do next.
4. **Council Member Butterworth –Public Safety –**Council Member Butterworth reported that the Police as of 1/21/2017 have responded to 94 calls for service, affected 48 traffic stops, issued 6 warnings and equipment repair orders with 11 separate violations, issued 34 separate charges on 22 tickets and processed 5 arrests. The Animal Control responded to 13 calls for service. The Fire Department responded to 27 EMT calls and 3 fire calls. Dispatch cleared 25 calls and answered 619 calls and greeted 266 visitors. Chief Allmon stated that they have been working on the trucks and have another one down. Right now we have been going around and finding dangerous areas that have high brush and we are cleaning this out for Fire Danger. We have been moving the fire danger back about 10 feet from houses trying to prevent fires from spreading. The Fire Department has entered an agreement with Fry Fire in case there is an emergency that we can drive the ambulance while they work on the patient.
5. **Council Member Hirshberg-Parks and Recreation-**Council Member Hirshberg reported that the Ice Cream Social will be February 17 at the Senior Center. We are always welcoming new members so let me know.
6. **Mayor Pro Tem Johnson - Public Works (PW) -** Mayor Pro Tem Johnson read the report presented from PW Halterman.
7. **Mayor - Mayor Taylor** reported that we had a planning and goal setting meeting and it went great. Setting goal for the city and discussing budgetary items. This has taken a few years to get things together. Public is invited it will be held February 7 at 6:30 p.m.
8. **Town Clerk/Administrator Report-** Clerk Mitchell reported that she has received a letter from CDBG Block Grant and we have 240,000.00 reserved for us. The project will not be ready to go till the later part of this year. Our heating and cooling units will be delivered on Monday. Also with Fire Mitigation the old trailer park in lower has been cut and cleaned. .

F. Unfinished Business:

G. New Business:

1. **Discussion and/or action (Council Member Butterworth): Investigate acquisition of New Radio Communications system for Public Safety (Fire).** Motion made by *Council Member Butterworth* to open for discussion and/or action, seconded by *Mayor Taylor*. Chief Allmon gave a report on the radios and the person selling this type. Mr. Jeff Clark with IFC was in the audience to answer any questions that the council has.

Motion made by *Mayor Taylor* to direct staff to research financial options to purchase new radio communications, seconded by *Council Member Butterworth*.

7-0 Motion Approved

2. **Discussion and/or Action [Council Member Butterworth]: Investigate acquisition of New Communications recording system for Public Safety (Police).**

Motion made by *Council Member Butterworth* to open for discussion and/or action, seconded by *Mayor Taylor*. Chief Thies gave a presentation on the recording system needed by our police department.

Motion made by *Mayor Taylor* to direct staff to research budget and quotes in regards to the recording system, seconded by *Council Member Butterworth*.

7-0 Motion Approved

3. **Discussion and/or Action [Mayor Taylor]: Creating a Commission for Town Facilities and Infrastructure Maintenance and Improvements.**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Mayor Pro Tem Johnson*. Mayor Taylor presented Council Member Welsch to be chairman with three on the commission.

Motion made by *Mayor Taylor* to create a commission for Infrastructure Maintenance and Improvements, seconded by *Mayor Pro Tem Johnson*.

7-0 Motion Approved

4. **Discussion and/or Action [Mayor Taylor]: Investigate merging the Town's Municipal Court with the County's Justice Court.**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Mayor Pro Tem Johnson*. Mayor Taylor stated he investigated this about three years ago and at that time would of cost us about 25,000 dollars. Mayor Taylor said he does not know what it will be now. The only two towns left to merge in Cochise County are Tombstone and us. He would like to have some numbers put together and see where we are at with the courts.

Motion made by *Mayor Taylor* to direct staff to investigate the merger of the Municipal Court with the County's Justice Court, seconded by *Mayor Pro Tem Johnson*.

7-0 Motion Approved

5. **Discussion and/or Action [Council Member Wallace]: Appointment of John Meister to the Planning and Zoning Commission.**

Motion made by *Council Member Wallace* to open for discussion and/or action, seconded by *Mayor Taylor*.

Motion made by *Council Member Wallace* to approve the appointment of John Meister to the Planning and Zoning Commission, seconded by *Mayor Taylor*.

7-0 Motion Approved

- H. **Payment Approval Report in the amount of \$75,236.90**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Council Member Butterworth*.

Motion made by *Mayor Taylor* to approve the payment of \$75,236.90, seconded by *Council Member Hjeldness*.

7-0 Motion Carried

- I. **Call to the Public: [3 min. limit] ARS38-431-01** Public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.
- J. **Discussion and/or Action [Town Clerk]:** Items to be placed on the next agenda.
- K. **Adjournment: 8:44p.m.**
Motion made by Mayor Taylor to adjourn, seconded by Council Member Wallace.
7-0 motion Carried

Approved by Mayor Taylor on February 9, 2017



Mayor, Kenneth Taylor

Attest: 
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on January 26, 2017. I further certify that the meeting was duly called, and a quorum was present.



Tammy J. Mitchell, MMC, Town Clerk/Administrator