



# TOWN OF HUACHUCA CITY

*The Sunset City*

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## HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00<sup>PM</sup> THURSDAY, NOVEMBER 10, 2016

- A. The Meeting was Called to Order at 7:00 p.m. and the Pledge of Allegiance was said.
- B. Roll Call

**Present:**

**Mayor:** Ken Taylor

**Mayor Pro-Tem:** David A. Perry

**Council Members:** Johann Wallace  
Christy Hirshberg  
Walter Welsch  
Donna Johnson

**Town Clerk/Administrator:** Tammy J. Mitchell, MMC

**Town Attorney:** Thomas Benavidez

**Absent:** Anna Gonzales

- C. Approval of Regular Minutes from the Town Council Meeting of October 27, 2016.

**Motion** made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Johnson*.

**Motion** made by *Mayor Taylor* to approve the minutes, **seconded** by *Councilmember Hirshberg*.

**5-1 Motion Carried/With 1 abstention**

- D. Call to the Public [3 minute limit] Agenda Items Only. (See below)  
None

E. **Reports by Council Members and Officers:**

1. ***Councilmember Welsch - Library/Senior Center***-Director Norris reported that Grasshopper will be installing the landscaping rocks and an irrigation system for the Discovery Garden. We are finishing up the advanced sign language classes and are going to start the basic again at the beginning of the year. The library had to order more library cards because the Library Con was successful and many people got a card with us. There is a young boy that came from Mexico to his family here and is deaf. Carmichael School contacted me to see if I could help once they heard from someone that we teach sign language. Director Norris to help him a little but he will need lots more help. With the Sign Language Grant we are making a Webinar so we can show other libraries how to hold these classes. Director Norris asked Mayor Taylor if he could be the conductor for Polar Express this year and he said he will check his schedule. Council member Welsch stated that the Senior Center is still serving meals and still receiving commodities.
2. ***Councilmember Johann-Wallace-Planning and Zoning***- Councilmember J. Wallace reported that the P&Z had a Workshop and are reviewing the sign code. Doc Johnson commented that we have worked on the metal building at the Powder Place next to DG and the Remote Control Remote Car Park is moving forward now. Also, the RV Ordinance we have looked at the whole town and those who complied got a permit and out of the entire town we have only 2 that we may have to cite or they may get a permit. Our weed cutting program went well. We have given out 60 permits for the building department. Doc Jim Johnson wished everyone a wonderful Thanksgiving. Mayor Taylor stated that there has been a lot of things done in town that take time and our departments are doing a great job.
3. ***Council Member Hirshberg-Parks and Recreation***-Council Member Hirshberg stated for Halloween we had over 150 kids turn out and had a lot of fun. Clerk Mitchell and Finance Clerk Ha passed out a lot of candy The Craft and Business Expo will be this weekend .
4. ***Councilmember Johnson - Public Safety***- Council member Johnson reported that so far this year the officers responded to 1,500 calls for service. Affected 1,000 traffic stops, Issued 288 warnings and equipment repair orders with 374 separate violations and issued 663 separate charges on 500 tickets. Animal control has responded to 205 calls for service. The Fire department has responded to 379 EMT calls and 61 Fire Calls. Dispatch has cleared 409 calls for service and answered 10,462 calls and greeted 4,354 visitors. Chief Thies let the council know he has taken a ride in the helicopter from the county and got a bird's eye view of the town. Mr. Kyle Arnett has graduated from the academy and is now on our force. We are having discussion on the body camera and it is a complex situation to have them so we are taking our time to put all this together. Council member Johnson thanked all veterans.
5. ***Mayor Pro Tem Perry - Public Works***- Council member Perry stated the Public Works is painting all the handicap lines making sure we are ADA compliant.
6. ***Councilmember Gonzales - Finance***- Clerk Mitchell stated the first week in December the Auditors and Accountants we be here to hopefully finish the Audit.
7. ***Mayor- Has no report at this time.***

8. **Tammy Mitchell - Town Clerk's/Administrator Report-** Clerk Mitchell reported she sat in on a meeting and realized that the Town of Huachuca City is not part of the master plan with the county. After I realized this I got it all together and sent it out and we are good to go now. I would like to incorporate this plan into the 10 Development plan.

F. **Unfinished Business: Discussion and/or action [Mayor Taylor]: Security planning for Town Hall, possibly including acquisition of metal detection and/or other security equipment.**

**Motion** made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Johnson*. *Chief Thies* said he can come up with many ways to have a security plan but he would like for the council to come up with ideas and he will go with it.

**No Action**

G. **New Business:**

1. **Discussion and/or action [Mayor Taylor]: The Councilmember's who won election in the primary will take the oath of office, administered by Mayor Taylor, and will begin serving their new terms on the Town Council; those elected Councilmember's are: Cynthia Butterworth, Christy Hirshberg, Jane Hjeldness, Johann Wallace and Walter Welsch.**

**Motion** made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Perry*.

Mayor Pro Tem Perry thanked everyone for his time on the council. He thanked the staff for all of their help and kindness. At the Senior Center we have served over 12 thousand meals and I will still be there. Mr. Perry stated he is proud of Ms. Mitchell as Town Clerk she has done a great job. He hopes the council will continue to serve the citizens. He was thanked by the council and audience. The new council was sworn in and took their seats.

2. **Discussion and/or Action [Mayor Taylor]: Selection and appointment of new Mayor Pro Tem.**

**Motion** made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Wallace*

Mayor Appointed Councilmember Donna Johnson as Mayor Pro Tem.

**5-1 Motion Carried**

3. **Discussion and/or Action [Mayor Taylor]: Selection and Appointment of Council members to the Council Commissions: Library/Senior Center, Finance, Planning and Zoning, Public Safety, Public Works and Parks and Recreation.**

**Motion** made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Johnson*

Councilmember Welsch: Library/Senior Center

Councilmember Hjeldness: Finance

Mayor Pro Tem Johnson: Public Works

Councilmember Butterworth: Public Safety

Councilmember Hirshberg: Parks and Recreation

Councilmember J. Wallace: Planning and Zoning

4. **Discussion and/or Action [Councilmember Johnson]: Presentation by Richard Hummel concerning a Men's baseball league to play at Keeline Park.**

**Item pulled by Mayor Pro Tem Jonson**

5. **Discussion and/or Action [Mayor Taylor]: Setting a date for Goals and planning meeting to include a financial status update.**

**Motion** made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Johnson*

6. **Discussion and/or Action [Town Attorney]: Presentation concerning possible Legislative changes coming to the Public Safety Personnel Retirement System.**

**Motion** made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Johnson*. *Attorney Benavidez gave an update on the PSPR retirement.*

- H. **Payment Approval Report in the amount of \$52,652.15:**

**Motion** made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Hirshberg*.

**Motion** made by *Mayor Taylor* to approve the payment of \$52,652.15, **seconded** by *Councilmember Hirshberg*.

**7-0 Motion Carried**

- I. **Call to the Public: [3 min. limit] ARS38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.**

The Council had no call slips at this time.

- J. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda.**

- K. **Adjournment: 8:08p.m.**

**Motion** made by *Mayor Taylor* to adjourn, **seconded** by *Mayor Pro Tem Johnson*.

**7-0 motion Carried**

Approved by Mayor Taylor on November 23, 2016.

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Mayor, Kenneth Taylor

Attest: \_\_\_\_\_  
Town Clerk Tammy J. Mitchell, MMC

Seal:

**Certification**

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on November 10, 2016. I further certify that the meeting was duly called, and a quorum was present.

\_\_\_\_\_  
Tammy J. Mitchell, MMC, Town Clerk/Administrator