



TOWN OF HUACHUCA CITY

The Sunset City

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HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, OCTOBER 27, 2016

- A. **The Meeting was Called to Order at 7:00 p.m. and the Pledge of Allegiance was said.**
- B. **Roll Call**

Present:

Mayor: Ken Taylor

Mayor Pro-Tem: David A. Perry

**Council Members: Johann Wallace
Christy Hirshberg
Walter Welsch
Donna Johnson**

Town Clerk/Administrator: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez

Absent: Anna Gonzales

- C. **Approval of Executive Session Minutes from September 22, 2016 and Regular Minutes from October 13, 2016.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Hirshberg*.

Motion made by *Mayor Taylor* to approve the minutes, **seconded** by *Councilmember Welsch*. *Council member Johnson abstained.*

5-1 Motion Carried

- D. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**
None

E. **Reports by Council Members and Officers:**

1. ***Councilmember Welsch - Library/Senior Center***-Councilmember Welsch reported that he discussed with Director Norris to have one report a month unless there is a lot going on.
2. ***Councilmember Johann-Wallace-Planning and Zoning***- Councilmember J. Wallace reported that the P & Z is fairly quit right now. The WLB is working on the first draft of the 10 year plan.
3. ***Council Member Hirshberg-Parks and Recreation***-Council Member Hirshberg reported that they had their Parks & Rec's meeting and the Trunk or Treat is ready to go. We have plaques made for first, second and third place so come and decorate your car and hand out candy. We have donations from Midas for a free oil change and from Peter Piper Pizza for free pizzas. The Craft and Small Business Expo still has tables available. The Polar Express is ready to go on December 9th along with the tree lighting.
4. ***Councilmember Johnson - Public Safety***- Council member Johnson reported that so far this year, the police responded to 1,447 calls for service, affected 970 traffic stops, issued 283 warnings and equipment repair orders with 367 violations and issued 645 separate charges on 486 tickets. Animal Control responded to 199 calls for service. The Fire Department has responded to 65 EMT calls and 55 fire calls. Dispatch cleared 391 calls for service and answered 9,973 calls and greeted 4,192 visitors. Chief Thies reported that this week Kyle Arnett will graduate from Police Academy. Chief Allmon said we are planning the food drive right after Thanksgiving; we are also planning the Toy Drive slated for December 17, 2016. There have been a few vehicle accidents lately one right out in front of City Hall; and we have the EMT's working now they have been great. Chief Allmon stated he has a prebuilt meeting in Phoenix for the new fire truck and he will be attending this on Monday November 7, 2016. Chief Allmon stated he put in for another ISO inspection but we will not know when it will be. Chief Thies stated that the fire department is doing great with people there all the time the response time is immediate and Chief Thies thanked the council for approving this and Chief Allmon for all his hard work to get this accomplished.
5. ***Mayor Pro Tem Perry - Public Works***- Council member Perry reported that Public Works is cutting grass hopefully the last time this year. No big thing going on at the landfill.
6. ***Councilmember Gonzales - Finance***- Clerk Mitchell reported we are still working with the accountants and most of all the accounts are balanced. Mayor Taylor said the accounting for the city has been a little bit off and he is confident that we are finally catching up and balancing the accounts.
7. ***Mayor Taylor*** -Mayor Taylor stated he has nothing at this time.
8. ***Tammy Mitchell - Town Clerk's/Administrator Report***- Clerk Mitchell reported that she will have a table set up for Trunk or Treat.

F. **Unfinished Business:**

None

G. **New Business:**

1. **Discussion and/or action [Mayor Taylor]: Security for city hall including a metal detector.**
Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Johnson*.

Council member Johnson commented she would like to look into security for town hall. Council member Johnson said she spoke with Ranger Chapman on some items to secure city hall. Ranger Chapman said he found a portable metal detector that comes with a free wand. This was about 2700 hundred dollars. Councilmember Wallace asked Chief Thies his thoughts on this. Chief Thies stated this could be very intrusive and that is not what we are looking to do therefore, he would like to do more research on this. Mayor Taylor said that we should have staff look at this and see what procedures need to take place. **Motion** made by *Mayor Taylor* to postpone this item while staff researches for a solution, **seconded** by *Councilmember Johnson*.

6-0 Motion Carried

2. **Discussion and/or Action [Mayor Taylor]: Set date and time for the second meeting in November due to the Holiday.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Hirshberg*.

Motion made by *Mayor Taylor* to set the second council meeting of November meeting for Wednesday November 23, **seconded** by *Councilmember Johnson*

6-0 Motion Carried

3. **Discussion and/or Action [Mayor Taylor]: Second reading of Ordinance No. 2016-20, an ordinance of the Town amending the Town Code, Title 9 “Public Peace Morals and Welfare,” Chapter 9.05 “General Offenses,” adding new section 9.05.240, prohibiting permitting or encouraging underage drinking.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Wallace*. After further discussion the council moved this forward.

Motion made by *Mayor Taylor* to approve Ordinance No. 2016-20, **seconded** by *Councilmember Welsh*.

6-0 Motion Carried

4. **Discussion and/or action [Mayor Taylor]: Adopting a salary range or pay schedule for employment positions at the Town. Resolution 2016-24.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Johnson*. After further discussion the council moved this forward.

Motion made by *Mayor Taylor* to approve Resolution 2016-24 Adopting the Salary Range or Pay Schedule, **seconded** by *Councilmember Johnson*.

6-0 Motion Carried

- H. **Payment Approval Report in the amount of \$52,181.66:**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Johnson*.

Motion made by *Mayor Taylor* to approve the payment of \$52,181.66, **seconded** by *Councilmember Johnson*.

6-0 Motion Carried

- I. **Call to the Public: [3 min. limit] ARS38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and**

manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

The Council had no call slips at this time.

J. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda.**
Item (1) from agenda – Security for City Hall

K. **Adjournment: p.m.**

Motion made by *Mayor Taylor* to adjourn, **seconded** by *Councilmember Hirshberg*.
6-0 motion Carried

Approved by Mayor Taylor on November 10, 2016.

Mayor, Kenneth Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on October 27, 2016. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator