



TOWN OF HUACHUCA CITY

The Sunset City

500 NORTH GONZALES BOULEVARD • HUACHUCA CITY, ARIZONA 85616

PHONE (520) 456- 1354 • TDD (520) 456-1353 FAX: (520) 456-2230

E-MAIL: tmitchell@huachucacityaz.gov

HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, JANUARY 28, 2016

- A. The Meeting was Called to Order at 7:00 p.m. and the Pledge of Allegiance was said.
- B. Roll Call

Present:

Mayor: Ken Taylor

Mayor Pro-Tem: David A. Perry

Council Members: Walter Welsch
Anna Gonzales
Laura Wallace
Christy Hirshberg

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez

Absent: Donna Johnson

- C. Approval of Minutes from the Closed Session of December 23, 2015, and January 14th Regular Council Meeting.

Motion made by *Mayor Taylor* to open for discussion and/or action to approve the Minutes from the Closed Session of December 23, 2015, and January 14th Regular Council Meeting, **seconded** by *Mayor Pro Tem Perry*.

Motion made by *Mayor Taylor* to approve the minutes, **seconded** by *Mayor Pro Tem Perry*.

6-0 Motion Carried

- D. Call to the Public [3 minute limit] Agenda Items Only. (See below)

None

- E. Reports by Council Members and Officers:

1. **Councilmember Welsch - Library/Senior Center-**. Councilmember Welsch stated Library Director Norris is back from maturity leave. Sign language classes are set for the first week in March. In February they will be preparing for the summer reading program. Director Norris said in her report they have hired a new library aide named Taylor Watson, he spent sometime in the Navy with the Navy Music Library. Council member Welsch stated they are starting they back to school drive for this August because it continues to grow each year.
2. **Councilmember Gonzales– Planning and Zoning-** . Councilmember Gonzales stated they are still working on the General Plan and are waiting for the Department Heads input.
3. **Councilmember Wallace – Parks and Recreation-**.Councilmember Wallace stated there are still two open positions for the Park & Rec’s Commission.
4. **Councilmember Johnson – Public Safety-**Assistant Chief Thies stated that on January 22 we had a fire at the Cochise County Children Center Building. This fire was put out by the Huachuca City Fire Department with Whetstone backup. We did request Sierra Vista Arson Investigator This is still under investigation, but I can tell you we do have a suspect in custody that is 18 years old named Joseph Lafkin. He will be charged with multiple accounts. Assistant Chief Thies said he cannot take questions on this subject but we are being transparency if anyone has any other questions. Fire Chief Allmon reported that he was in contact with the ISO and by February he will have all of the three years of records ready for them. The ISO said they would be here in March to inspect the fire dept. Chief Allmon is also working on ordering Fireworks for the 4th of July and we are looking at a 45 minute show. Chief Allmon stated that he would like to get rid of a few rumors that Sierra Vista came to put out the fire and that was “not true”, Huachuca put out the fire. We only had the Arson Investigators here because our town has none. Chief Allmon also mentioned that he found a place where he can get radios for 25,000 a lot cheaper than the 200,000 that was proposed. We will wait till next budget for discussion on the radios.
5. **Mayor Pro Tem Perry - Public Works-** Mayor Pro Tem Perry reported that he spoke with the LF Supervisor and the next payment list you will see an increase because of the tires for the loader. Normally the tires cost \$12,000 but he found them cheaper. Supervisor Brown found them for about \$6,000.
6. **Councilmember Hirshberg– Finance-**.Councilmember Hirshberg said the Audit is not complete but they are nearing the end.
7. **Mayor Taylor-** Mayor Taylor reported we will get in contact with Engineer Hugh for attending a Workshop, either Saturday the 6th or the 13th. We would like to add the CDBG on Agenda. Mayor Taylor also stated that the newspaper is a little bias in reporting for the Town of Huachuca City so please don’t take everything they say as gospel. Our Fire Dept. is not being taken over by anyone that is not true. They actually did not report what the town told them they went with the rumors. If you have any questions please ask the Town.
8. **Tammy Mitchell – Town Clerk’s Report-**Clerk Mitchell reported she has volunteered the Town to host the Executive SEAGO meeting at our Community Center. Clerk Mitchell stated we have not hosted this in a long time. It is scheduled for the 25th of February at 10:00 AM and lunch will be served.

F. **Unfinished Business:**

1. **Discussion and/or Action [Mayor Pro Tem Perry]: For Changes that need to be made to the Town’s Code for Mayor and Council Elections.**
Motion made by *Mayor Pro Tem Perry* to open for discussion and/or action, seconded by *Mayor Taylor*. After discussion from Attorney Benavidez, he stated we need to update our codes. Attorney Benavidez said we can make these changes in one Ordinance.

2. **Discussion and/or Action [Mayor Pro Tem Perry]: Changing the Form of Town Government to Town Manager / Town Council.**
Motion made by *Mayor Pro Tem Perry* to open for discussion and/or action, seconded by *Mayor Taylor*.
Motion made by *Mayor Pro Tem Perry* to direct staff to assemble the documentation for the workshop, seconded by *Councilmember Welsch*.
6-0 Motion Approved

G. **New Business:**

1. **Discussion only [Mayor Taylor]:**
 - i. **Notice: Citizens of un-incorporated areas NOT within the jurisdiction of the Town of Huachuca City or Whetstone Fire District that request Emergency Fire and / or Medical response will be charged for applicable services rendered.**
 - ii **Notice: Fire and Safety compliance inspections and certificates to be conducted and issued for businesses and certain high risk properties within the Jurisdiction of the Town of Huachuca City.**

Motion made by Mayor Taylor to open for discussion, seconded by *Mayor Pro Tem Perry*

No Action

2. **Discussion only [Town Building Official and Town Attorney]: First Reading of the Following Ordinances Amending the Town Code:**

Clerk Tammy Mitchell read by title only, Ordinances 2016-01, 2016-02, 2016-03, 2016-04, 2016-05, 2016-06, 2016-07, 2016-08, 2016-09, 2016-10, 2016-11.

- i. **ORDINANCE NO. 16-01- AMENDING THE TOWN CODE TITLE 15 “BUILDINGS AND CONSTRUCTION,” SECTION 15.05.020 “AMENDMENTS” AND SECTION 15.80.010 “NOTICE OF VIOLATIONS” TO ADOPT AMENDMENTS TO THE BUILDING CODE AND TO CHANGE THE PENALTIES FOR VIOLATING THE BUILDING CODE.**
- ii. **ORDINANCE NO. 16-02 - AMENDING THE TOWN CODE TITLE 2 “ADMINISTRATION AND PERSONNEL,” CHAPTER 2.65 “VOLUNTEER FIRE DEPARTMENT” AND TITLE 15 “BUILDINGS AND CONSTRUCTION,” CHAPTER 15.50 ‘FIRE CODE” TO ADOPT THE**

- INTERNATIONAL FIRE CODE 2012 EDITION WITH AMENDMENTS.
- iii. **ORDINANCE NO. 16-03** - AMENDING THE TOWN CODE TITLE 15 "BUILDINGS AND CONSTRUCTION," CHAPTER 15.10 "RESIDENTIAL CODE," SECTIONS 15.10.010 AND 15.10.020 TO ADOPT THE 2012 EDITION OF THE INTERNATIONAL RESIDENTIAL CODE WITH AMENDMENTS.
 - iv. **ORDINANCE NO. 16-04** - AMENDING THE TOWN CODE TITLE 15 "BUILDINGS AND CONSTRUCTION," CHAPTER 15.15 "ELECTRICAL CODE," SECTIONS 15.15.010 AND 15.15.020 TO ADOPT THE 2014 EDITION OF THE NATIONAL ELECTRICAL CODE WITH AMENDMENTS.
 - v. **ORDINANCE NO. 16-05** - AMENDING THE TOWN CODE TITLE 15 "BUILDINGS AND CONSTRUCTION," CHAPTER 15.20 "EXISTING BUILDING CODE," SECTIONS 15.20.010 AND 15.20.020 TO ADOPT THE 2012 EDITION OF THE INTERNATIONAL EXISTING BUILDING CODE WITH AMENDMENTS.
 - vi. **ORDINANCE NO. 16-06** - AMENDING THE TOWN CODE TITLE 15 "BUILDINGS AND CONSTRUCTION," CHAPTER 15.25 "PLUMBING CODE," SECTIONS 15.25.010 AND 15.25.020 TO ADOPT THE 2012 EDITION OF THE INTERNATIONAL PLUMBING CODE WITH AMENDMENTS.
 - vii. **ORDINANCE NO. 16-07** - AMENDING THE TOWN CODE TITLE 15 "BUILDINGS AND CONSTRUCTION," SECTIONS 15.30.010 AND 15.30.020 TO CLARIFY THAT THE TOWN HAS ADOPTED THE UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS, 1997 EDITION, AND TO MAKE AMENDMENTS TO THAT CODE.
 - viii. **ORDINANCE NO. 16-08** - AMENDING THE TOWN CODE TITLE 15 "BUILDINGS AND CONSTRUCTION," CHAPTER 15.35 "MECHANICAL CODE," SECTIONS 15.35.010 AND 15.35.020 TO ADOPT THE 2012 EDITION OF THE INTERNATIONAL MECHANICAL CODE WITH AMENDMENTS.
 - ix. **ORDINANCE NO. 16-09** - AMENDING THE TOWN CODE TITLE 15 "BUILDINGS AND CONSTRUCTION," CHAPTER 15.40 "ENERGY CONSERVATION CODE," SECTIONS 15.40.010 AND 15.40.020 TO ADOPT THE 2012 EDITION OF THE INTERNATIONAL ENERGY CONSERVATION CODE WITH AMENDMENTS.
 - x. **ORDINANCE NO. 16-10** - AMENDING THE TOWN CODE TITLE 15 "BUILDINGS AND CONSTRUCTION," SECTION 15.45.020, TO ADOPT AMENDMENTS TO THE UNIFORM HOUSING CODE.
 - xi. **ORDINANCE NO. 16-11** - AMENDING THE TOWN CODE TITLE 15 "BUILDINGS AND CONSTRUCTION,"

**CHAPTER 15.55 “PROPERTY MAINTENANCE CODE,”
TO ADOPT THE 2012 EDITION OF THE
INTERNATIONAL PROPERTY MAINTENANCE CODE
WITH AMENDMENTS.**

- xii. **RESOLUTION NO. 2016-01-A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AUTHORIZING THE TOWN TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH SANATA CRUZ COUNTY FOR INCARCERATION SERVICES.**

Resolution 2016-01 was not on agenda and is pulled for the next meeting.

Motion made by *Mayor Taylor* to open for discussion only for the ordinances, **seconded** by *Mayor Pro Tem Perry*.

- H. **Payment Approval Report in the amount of \$58,154.96**
Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Hirshberg*.
Motion made by *Mayor Taylor* to approve the payment report, **seconded** by *Councilmember Hirshberg*.

6-0 Motion Carried

- I. **Call to the Public: [3 min. limit] ARS38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.**
1. Neil Josephson: First of all, you're going to have the workshop for a landfill plan. This plan is not complete. It's listed 27 attachments, they are not there. You all seem to think things are peachy at the landfill; here are some aerial shots that show the trash is not covered. Arizona statutes say that the trash is supposed to be covered by tarps. It is not being done.
 2. Cynthia Butterworth: Suggestion to create an email group so when things are posted, that everyone gets notified. This would be for people who can't get down to the post office or to the Town Hall
 3. New Resident Diane Hildebrandt suggested that on the website under transportation. There is nothing indicating that there would be transportation to the post office.
 4. Craig Smith: Announce although the council cannot do an initiative, I'm going to start one. I would like to get the citizens to change the form of government for a Town Manager.

- J. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda**
Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by
Councilmember Wallace.
1. **Councilmember Wallace: Status of property on Howard St.**
 2. **Councilmember Wallace: Status of City Hall Parking lot re-pavement.**

- K. **Adjournment**
Motion made by *Mayor Taylor* to adjourn, **seconded** by *Councilmember Hirshberg*
Adjourned at 8:15 p.m. **6-0 motion Carried**

Approved by Mayor Taylor on February 11, 2016

Mayor, Kenneth Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on January 28, 2016. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator