



# TOWN OF HUACHUCA CITY

*The Sunset City*

500 NORTH GONZALES BOULEVARD • HUACHUCA CITY, ARIZONA 85616

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## HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00<sup>PM</sup> THURSDAY, SEPTEMBER 24, 2015

- A. The Meeting was Called to Order at 7:00 p.m. and the Pledge of Allegiance was said.
- B. Roll Call

**Present:**

**Mayor:** Ken Taylor

**Mayor Pro-Tem:** David A. Perry

**Council Members:** Christy Hirshberg  
Anna Gonzales  
Laura Wallace  
Walter Welsch

**Town Clerk:** Tammy J. Mitchell, MMC

**Town Attorney:** Thomas Benavidez

**Absent:** Donna Johnson-Excused

- C. **Approval of Minutes from the Regular Meeting held September 10, 2015.**  
**Motion** made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Perry*.  
**Motion** made by *Mayor Taylor* to approve the minutes, **seconded** by *Mayor Pro Tem Perry*.

**6-0 Motion Approved**

- D. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**  
**None**

**E. Reports by Council Members and Officers:**

- 1. ***Councilmember Welsch - Library/Senior Center-***. Councilmember Welsch said Library staff will be leaving to be a stay at home Dad. “Kids need to

Read” will be held on October 3, 2015 at 11:00 am. The coffee with a cop was held, a few people showed up and the next one will be held on Monday September 28<sup>th</sup>.

2. **Councilmember Gonzales– Planning and Zoning-** . Councilmember Gonzales mentioned you have received all of your documentation for P&Z that Mr. Wallace and Clerk Mitchell provided for you. W will discuss them later in the meeting.
3. **Councilmember Wallace – Parks and Recreation-**.Councilmember Wallace reported we had our Expo on Saturday. It was a good turnout but could always be better. We had a raffle every 15 minutes. Councilmember Wallace would like to thank Councilmember Hirshberg for helping set up and Clerk Mitchell for doing the raffle and Mayor Taylor for helping with the raffle, cleaning afterwards and spending the day.
4. **Councilmember Johnson – Public Safety-**Councilmember Johnson was absent. Assistant Chief Police Thies answered Mayor Pro Tem Perry’s question as to why all the police were at city hall. Assistant Chief Thies stated they were having an operation going on. They were staging here in Huachuca City.
5. **Mayor Pro Tem Perry - Public Works-** Mayor Pro Tem Perry stated on Gonzales the fire hydrant has been fixed. PW is mowing a lot of grass. The land fill we need to order another tarp sometime soon. Mayor Pro Tem stated that we don’t cover every day with dirt they use the tarps.
6. **Councilmember Hirshberg– Finance-**.Councilmember Hirshberg said we have our payment approval in the amount of \$66,223.46.
7. **Mayor Taylor-**Mayor Taylor would like to have the Biker Group Nomadens step up and state what they are doing. They said they are having a Christmas in July but have changed it to October for several reasons. This fundraiser will be on October 25, 2015 and they would like to invite the council and all the citizens to attend. This is the 27<sup>th</sup> year of fundraising for the children. Also Mayor Taylor said our animal shelter has two sets of puppies ready for adoption.
8. **Tammy Mitchell – Town Clerk’s Report-**Clerk Mitchell reported she is gearing up for Halloween. At this time I am not sure if it will be on Friday or Saturday and CampStone is still not sure what they are doing. CampStone will get with me as soon as they can.

F. **Unfinished Business:**

1. **Discussion and/or Action [Councilmember Gonzales]: Planning and Zoning recommended changes to the Huachuca City Town Code referencing sections 12 and 18 as it pertains to parking of RV’s, trailers, etc.**

**Motion** made by *Councilmember Gonzales* to open for discussion and/or action, **seconded** by *Mayor Taylor*

**Motion** made by *Councilmember Gonzales* to request P&Z work with Dr. Johnson with the corrections and suggestion made by the council, **seconded** by *Mayor Taylor*.

**6-0 Motion Approved**

2. **Discussion and/or Action [Councilmember Gonzales]: Planning and Zoning recommended changes to the Huachuca City Town Code title**

**18.105.070(H) clarifying surfacing requirements for parking lots and adding Decomposed Granite as a surfacing material.**

**Motion** made by *Councilmember Gonzales* to open for discussion and/or action, **seconded** by *Mayor Taylor*. Dr. Johnson gave the council a synopsis on the parking lots with primary and secondary. Dr. Johnson also suggested removing the “give a year to redo parking lots”. He suggested having the parking lots completed before business license is issued.

**Motion** made by *Councilmember Gonzales* to direct the city attorney to draft an ordinance, **seconded** by *Mayor Taylor*.

**6-0 Motion Approved**

**3. Discussion and/or Action [Councilmember Gonzales]: Planning and Zoning Roles and Responsibilities update to reflect Huachuca City Town Ordinance 2.45.**

**Motion** made by *Councilmember Gonzales* to open for discussion and/or action, **seconded** by *Mayor Taylor*. Dr. Johnson suggested updating the handbook for the P&Z. It will help old and new members to know what their job duties are.

**Motion** made by *Councilmember Gonzales* to direct the city attorney to prepare a final handbook for the P&Z Commission, **seconded** by *Mayor Taylor*.

**6-0 Motion Approved**

**G. New Business**

**1. Discussion and/or Action [Mayor Taylor]: Clerk Mitchell Read by Title only Ordinance 2015-05, An Ordinance of the Mayor and Town Council of the Town of Huachuca City, Cochise County, Arizona, Amending the Town Code Chapter 2.35 “Officers” to Amend Section 2.35.070 “Town Building Official” to Include Language Regarding the Town’s Zoning Administrator.**

**Motion** made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Perry*.

**Motion** made by *Mayor Taylor* to adopt Ordinance 2015-05, **seconded** by *Mayor Pro Tem Perry*.

**6-0 Motion Approved**

**2. Discussion and/or Action [Mayor Taylor]: Appointment to the Planning and Zoning Board (P&Z).**

**Motion** made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Gonzales*.

**Motion** made by *Mayor Taylor* to appoint Tiffany Chavez to P&Z Commission, **seconded** by *Councilmember Gonzales*.

**H. Payment Approval Report in the amount of \$66,223.46**

**Motion** made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Perry*. Mayor Pro Tem Perry questioned the Animal Shelter’s electric bill; Clerk Mitchell will look into this.

**Motion** made by *Mayor Taylor* to approve the payment report, **seconded** by *Councilmember Hirshberg*.

**6-0 Motion Approved**

- I. **Call to the Public: [3 min. limit] ARS38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.**

None

- J. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda**  
None. Clerk Mitchell was asked PW to help with recommendations on the alley problems.

- K. **Adjournment (8:35 PM)**

Motion made by *Mayor Taylor* to adjourn, seconded by *Mayor Pro Tem Perry*.

6-0 Motion Approved

Approved by Mayor Taylor on October 8, 2015

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Mayor Ken Taylor

Attest: \_\_\_\_\_  
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on September 24, 2015. I further certify that the meeting was duly called, and a quorum was present.

