



TOWN OF HUACHUCA CITY

The Sunset City

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HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, MAY 28, 2015

- A. The Meeting was Called to Order at 7:00 p.m. and the Pledge of Allegiance was said.
- B. Roll Call

Present:

Mayor: Ken Taylor

Mayor Pro-Tem: David A. Perry

Council Members: Laura Wallace
Christy Hirshberg
Walter Welsch
Donna Johnson

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez-Not requested

Absent: Anna Gonzales

- C. Approval of Minutes from the Regular Meeting held on May 14, 2015
Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Mayor Pro Tem Perry*
Motion made by *Mayor Taylor* to approve the minutes, seconded by *Mayor Pro Tem Perry*

6-0 Motion Approved

- D. Call to the Public [3 minute limit] Agenda Items Only. (See below)
 - 1. Michael Yost: Parking Permits for RV's and Trailers said that he would like for the City to come to a solution for RV's.
 - 2. Neil Josephson: Landfill expansion plan and wants to know where it is at.

E. Reports by Council Members and Officers

1. **Councilmember Welsch - Library/Senior Center-** Councilmember Welsch has no report at this time.
2. **Councilmember – Planning and Zoning-** Clerk Mitchell stated they had no meeting since the last council meeting.
3. **Councilmember Wallace – Parks and Recreation-**Councilmember Wallace reported that the Summer Program starts on June 1st and will have two four week sessions. We are working with the school so the children get free breakfast and lunch. Also today we will be appointing someone for the Parks & Rec’s Board.
4. **Councilmember Johnson – Public Safety-**.Commander Bobby Chapman from the Citizens Patrol, explained that this is a voluntary program. Commander Chapman stated they drive at least 35 miles a night keeping an eye on the City. They do house checks and have found 200 street lights out during our driving. Mr. Chapman stated we our due diligent with helping the citizens and the police department on a voluntary basis. Our group helped with the Circus and saved a lot of money for the Police Department with traffic control and security. Chief Grey said thank you to the Citizens Patrol. Also, if anyone has an elderly person that needs care checks everyday to sign up at the police department. Chief Grey presented the Monthly Police Report. Council member Johnson stated the Animal Control has a cat that had kittens if anyone is interested in a new pet.
5. **Mayor Pro Tem Perry - Public Works-** Mayor Pro Tem Perry reported we will discuss the Land Fill later. The Public Works Dept. has been working on the grass. We are still working on the Goat Heads in the Park.
6. **Councilmember Hirshberg– Finance-**.Councilmember Hirshberg said we are having Budget Workshops.
7. **Mayor Taylor-**Mayor Taylor stated we are having a children’s bike run on Saturday June 6, behind City Hall. When we first signed up for this bike run Sierra Vista Regional Hospital used to donate bike helmets and now they will not. So, while Clerk Mitchell was scrambling to get bike helmets the Lion’s Club came through and donated money for the bike helmets. Mayor Taylor said a big Thank You to the Lion’s Club.
8. **Tammy Mitchell – Town Clerk’s Report-**Clerk Mitchell reported that the information you have received from ADOT is the first hoop to jump through for beautifying along the highway.

F. Unfinished Business:

1. **Discussion and/or Action [Councilmember Wallace]: Creation of Conditional Use RV Parking Permit.**
Motion made by *Councilmember Wallace* to open for discussion and/or action, **seconded** by *Mayor Taylor*

Council member Wallace and P&Z Member Wallace came up some ideas on the Conditional Use Permit. Also in your packet are suggestions from Dr. Johnson Building Official on Conditional Use Permit.

Council member Johnson asked if we could have Budget Workshop on a different day than Saturday. She has to work on Saturdays. Mayor Taylor said yes we can, we will look at Thursdays.

G. **New Business**

1. **Discussion and/or Action [Mayor Taylor]: Rachael LeFave with Edward Jones Investments.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Johnson*.

Ms. Rachael LaVave from Edward Jones investments gave a presentation on how her company can invest for Huachuca City safe, secure and insured investments.

No Action

2. **Discussion and/or Action [Mayor Taylor]: Consideration of Land Fill Expansion Plans through Adoption Plan 140.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Perry*.

Mayor Taylor gave a brief update on the Land Fill looking at the different alternatives for the Land Fill. Engineer Hugh Walker is still putting together the presentation and drawings for this project. Mr. Walker said that Plan 140 would be the best for the City. Public Hearings will follow in the near future.

No Action

3. **Discussion and/or Action [Mayor Taylor]: Wage and Salary discussion.**

Item moved to after item 6

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Hirshberg*

Mayor Taylor said we need to put something together on the wage schedule. Staff will be looking for alternatives and procedures for this.

No Action

4. **Discussion and/or Action [Mayor Taylor]: Acceptance of P&Z Member Resignation.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Perry*

Motion made by Mayor Taylor to accept the resignation, **seconded** by *Mayor Pro Tem Perry*

6-0 Motion Approved

5. **Discussion and/or Action [Councilmember Wallace]: Appointment to Park's and Rec's.**

Motion made by *Councilmember Wallace* to open for discussion and/or action, **seconded** by *Mayor Taylor*

Motion made by *Councilmember Wallace* to accept the application for Sharon Richardson for Parks and Recreations board, **seconded** by *Mayor Taylor*

6-0 Motion Approved

6. **Discussion and/or Action [Mayor Taylor]: Adopting Regulations and Fees for Municipalities Facilities.**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Johnson*

Mayor Taylor said every community around us charges fees for their ball fields the use of their parks etc. We are looking at adding some fees and would like staff to research and design some schedule. Council member Welsch stated he would like something a little different for outside people verses our citizens.

No Action

H. **Payment Approval Report in the amount of \$75,564.40**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Wallace*

Motion made by *Mayor Taylor* to approve the payment report, seconded by *Councilmember Hirshberg*

6-0 Motion Approved

I. **Call to the Public: [3 min. limit] ARS38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.**

1. Johann Wallace: Website information regarding The Mayor's Corner and What's Up pages
2. Michael Yost: Dr. Johnson should give a briefing every month not every 3 months
3. Jack Fishback: Pulled
4. Jim Goad: Talked about a fundraiser event every weekend.

J. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda**

1. **Discussion and/or Action [Mayor Taylor]: Adopting Regulations and Fees for Municipalities Facilities.**

K. **Adjournment (8:50 PM)**

Motion made by *Mayor Taylor* to adjourn, seconded by *Councilmember Johnson*

6-0 Motion Approved

Approved by Mayor Taylor on June 11, 2015

Mayor Ken Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on May 28, 2015. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator