



TOWN OF HUACHUCA CITY

The Sunset City

**HUACHUCA CITY TOWN COUNCIL
PUBLIC MEETING NOTICE**
Thursday, August 8, 2024, at 6:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1 Consider approval of the Minutes of the Regular Council meeting held on July 25, 2024, and the Special Meeting held on August 1, 2024.
- C.2 Consider approval of the Payment Approval Report.

D. Unfinished Business before the Council – Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and/or Action [Chief Berry]: Approval of the purchase of police vehicles, already included in the budget, for an amount not to exceed \$26,994.00.

E.2 Discussion and/or Action [Chief Berry]: After Action Review of the Town’s National Night Out event.

E.3 Discussion and/or Action [Stephanie Fulton]: After Action Review of the Town’s Back to School event.

E.4 Discussion and/or Action [Stephanie Fulton]: Approval to accept Libraries as Telehealth Access Points grant of \$10,000 from the Arizona State Library.

E.5 Discussion and/or Action [Clerk Thorpe]: Approval to rent a Caterpillar 623 Scraper for landfill operations.

F. Reports of Current Events by Council

G. Adjournment

Posted at 5:00 PM on August __, 2024, at the following locations:

Town Hall Bulletin Board 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Hall Lobby 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Website https://huachucacityaz.gov
Huachuca City U.S. Post Office 690 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Library 506 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Police Department 500 N. Gonzales Blvd. Huachuca City, AZ 85616

Ms. Brandye Thorpe

Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Councilmembers, with the exception of confidential material relating to possible executive sessions, is available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at www.huachucacityaz.gov

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
July 25, 2024 AT 6:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum

B. Roll Call.

Roll Call.

Present: Johann Wallace, Danielle Cardella, Cynthia Butterworth, Christy Hirshberg, Debra Trate, Jeffrey Ferro, Town Manager Suzanne Harvey (Not voting), Town Clerk Brandye Thorpe (not voting), Town Attorney Thomas Benavidez (Not voting).

Absent: Town Manager Suzanne Harvey (Not voting)

- a. Invocation

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D. Consent Agenda - Mayor

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C.1 Consider approval of the Minutes of the Regular Council meeting held on July 11, 2024, and the Public Hearing and Special Meeting held on July 18, 2024.

C.2 Consider approval of the Payment Approval Report.

C.3 Consider approval of the disposal of a 2012 Dodge Charger VIN: 2C3CDXAT6CH255678 through Public Surplus.

Motion: Approval of the items on the Consent Agenda, **Action:** Open for Discussion and/or Action, **moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion: Approval of the items on the Consent Agenda, **Action:** Approve, **moved by** Johann Wallace, **Seconded by** Christy Hirshberg.
Motion passed unanimously.

E. Unfinished Business before the Council – Mayor

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E.1 Discussion and/or Action [Spencer Forsberg]: Mr. Forsberg will present the Town's financials for the month of May.

Motion: Item E.1, Action: Open for Discussion and/or Action, moved by Johann Wallace, Seconded by Christy Hirshberg.

Mr. Forsberg reviews the Town's financials for the month of May.

E.2 Discussion and/or Action [Ruben Villa]: Approval to begin the process for consideration of a new rate schedule for fees at the Landfill.

Motion: Item E.2, Action: Open for Discussion and/or Action, moved by Johann Wallace, Seconded by Christy Hirshberg.

Ruben Villa advises that these fees are what the budget was based on for fiscal year 24/25. They need to be posted appropriately and Council will have to vote on it prior to the increase taking effect.

There is discussion about these proposed fees still being lower than surrounding landfills.

Motion: Begin the process for consideration of a new rate schedule for fees at the landfill,

Action: Approve, moved by Johann Wallace, Seconded by Christy Hirshberg.

Motion passed unanimously.

E.3 Discussion and/or Action [Mayor Wallace]: PROCLAMATION NO. 2024-13 -- A PROCLAMATION OF THE MAYOR, DECLARING THE MONTH OF AUGUST, 2024, AS "DROWNING IMPACT AWARENESS MONTH" IN THE TOWN OF HUACHUCA CITY.

Motion: Item E.3, Action: Open for Discussion and/or Action, moved by Johann Wallace, Seconded by Christy Hirshberg.

F. Reports of Current Events by Council

Councilmember Butterworth- Food distribution Friday. Will be helping hand out backpacks at Back to School.

Mayor Wallace- Went to the Hispanic Chamber event. National Night out is tomorrow and so is the Open House at the school. Will be doing the next update at the Hispanic Chamber mixer. Looks like the Albertsons/Kroger merger has been put on hold. Lot of road work happening, the bridge was torn down to rebar. In Pomerene a man was stung over one thousand times by bees, so be careful. Kids will be on the roads walking and riding bikes to school starting next week so be careful.

Councilmember Ferro- No report

Councilmember Cardella- Looking forward to National Night Out and Back to School tomorrow.

Councilmember Trate- Will be attending the meeting of Upper San Pedro if they have it in August.

Mayor Pro Tem Hirshberg- Went to the Hispanic chamber event. Will be at the Back to School event handing out backpacks as well.

G. Adjournment

Motion: To Adjourn, Action: Adjourn, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Motion passed unanimously.

Approved by Mayor Johann R. Wallace on August 8, 2024.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Brandye Thorpe,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on July 25, 2024. I further certify that the meeting was duly called and a quorum was present.

Ms. Brandye Thorpe,
Town Clerk



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
Special Session
August 1, 2024 AT 6:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY. AZ 85616**

A. Call to Order – Mayor

- a. Pledge of Allegiance
 - b. Roll Call and Ascertain Quorum
- Roll Call.**

Roll Call.

**Present: Johann Wallace, Danielle Cardella, Cynthia Butterworth, Christy Hirshberg, Jeffrey Ferro, Town Clerk Brandye Thorpe (not voting), Town Attorney Thomas Benavidez (Not voting).
Absent: Debra Trate, Town Manager Suzanne Harvey (Not voting)**

- c. Invocation

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C.1 Discussion and/or Action [Mayor Wallace]: RESOLUTION NO. 2024-10 - A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, ADOPTING THE PROPERTY TAX LEVY FOR FISCAL YEAR 2024-2025.

Motion: Item C.1, **Action:** Open for Discussion and/or Action, **moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Mayor Wallace advises this is the approval of the tax levy for fiscal year 2024-2025. He further states that all publications and hearings have been done as required by law. No increase is being made to taxes for this year.

Motion: Resolution 2024-10, Action: Approve, moved by Johann Wallace, Seconded by Christy Hirshberg.

Motion passed 5-0 in a roll call vote.

D. Adjournment

Motion: To Adjourn, **Action:** Adjourn, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion passed unanimously.

Approved by Mayor Johann R. Wallace on August 8, 2024.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Brandye Thorpe,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on August 1, 2024. I further certify that the meeting was duly called and a quorum was present.

Ms. Brandye Thorpe,
Town Clerk

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
A T & T							
1415	A T & T	071924	Phone Service	07/19/2024	12.94	12.94	10-43-271
Total A T & T:					12.94	12.94	
AZ Department of Corrections Mileage							
10743	AZ Department of Corrections Mil	D082113 2024	Mileage- AD	07/25/2024	35.10	35.10	10-43-366
10743	AZ Department of Corrections Mil	D082113 2024	Mileage- PD	07/25/2024	3.91	3.91	10-51-366
10743	AZ Department of Corrections Mil	D082113 2024	Mileage- PW	07/25/2024	19.51	19.51	10-57-366
10743	AZ Department of Corrections Mil	D082113 2024	Mileage- LB	07/25/2024	39.01	39.01	10-62-366
10743	AZ Department of Corrections Mil	D082113 2024	Mileage- Water	07/25/2024	87.77	87.77	51-40-366
10743	AZ Department of Corrections Mil	D082113 2024	Mileage- Sewer	07/25/2024	87.77	87.77	52-40-366
10743	AZ Department of Corrections Mil	D082113 2024	Mileage- LF	07/25/2024	78.01	78.01	55-40-366
Total AZ Department of Corrections Mileage:					351.08	351.08	
CDW Government							
1553	CDW Government	SM57235	Adobe Pro License Renewal	07/25/2024	1,499.28	.00	10-48-804
Total CDW Government:					1,499.28	.00	
Cintas Corporation No. 445							
10067	Cintas Corporation No. 445	4200208471	Uniforms- PW	07/29/2024	2.24	2.24	10-57-110
10067	Cintas Corporation No. 445	4200208471	Uniforms- Water	07/29/2024	10.09	10.09	51-40-110
10067	Cintas Corporation No. 445	4200208471	Uniforms- Sewer	07/29/2024	10.09	10.09	52-40-110
10067	Cintas Corporation No. 445	4198068287	Uniforms- LF	07/08/2024	832.61	832.61	55-40-110
10067	Cintas Corporation No. 445	4200208466	Uniforms- LF	07/29/2024	102.73	102.73	55-40-110
10067	Cintas Corporation No. 445	4200208471	Uniforms- LF	07/29/2024	91.50	91.50	55-40-110
10067	Cintas Corporation No. 445	4200208484	Landfill Uniforms	07/29/2024	25.64	25.64	55-40-110
10067	Cintas Corporation No. 445	4200208484	Landfill Supplies	07/29/2024	12.41	12.41	55-40-290
Total Cintas Corporation No. 445:					1,087.31	1,087.31	
City of Sierra Vista							
1702	City of Sierra Vista	4960	Diagnose & repair 2012 Whi Dodge	07/25/2024	419.08	419.08	10-51-470
1702	City of Sierra Vista	4961	Bus 10 new tire for outside dual a	07/25/2024	315.28	315.28	10-65-480
1702	City of Sierra Vista	4957	Bus #10 has a rough engine idle.	07/25/2024	2,724.02	2,724.02	65-40-480
1702	City of Sierra Vista	4958	Install safety camaras and check	07/25/2024	2,576.52	2,576.52	65-40-480
1702	City of Sierra Vista	4961	Emergency work on Bus 10 radiat	07/25/2024	386.08	386.08	65-40-480
Total City of Sierra Vista:					6,420.98	6,420.98	
Cochise Auto Service							
10738	Cochise Auto Service	WO1910	AC and wheel alignment on Santa	08/01/2024	320.34	.00	10-43-470
10738	Cochise Auto Service	WO1913	AC and wheel alignment on Santa	08/01/2024	220.30	.00	10-43-470
Total Cochise Auto Service:					540.64	.00	
DE Lage Landen Financial Services							
10476	DE Lage Landen Financial Servic	588058688	late fee	07/25/2024	4.34	4.34	10-43-122

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
Total DE Lage Landen Financial Services:					4.34	4.34	
Divine Sky Poggemeyer							
10780	Divine Sky Poggemeyer	619	DDS Diversion Fee Refunded	07/25/2024	150.00	150.00	20-40-200
Total Divine Sky Poggemeyer:					150.00	150.00	
Elite Sales and Service, LLC							
2130	Elite Sales and Service, LLC	INV-45992	Rebuild the Water Pump and Serv	07/26/2024	3,362.24	3,362.24	23-40-610
Total Elite Sales and Service, LLC:					3,362.24	3,362.24	
Empire Southwest, LLC							
2220	Empire Southwest, LLC	EMWK373221	PM4 Service require on the D6T T	07/25/2024	3,666.39	3,666.39	55-40-610
Total Empire Southwest, LLC:					3,666.39	3,666.39	
Ferguson Enterprises #1001							
2267	Ferguson Enterprises #1001	0266597	Restock Chlorine Injectors for Drin	07/22/2024	447.74	.00	51-40-610
Total Ferguson Enterprises #1001:					447.74	.00	
Haymore Real Estate LLC							
10153	Haymore Real Estate LLC	72524	Water Deposit Refund	07/25/2024	22.97	22.97	51-21350
10153	Haymore Real Estate LLC	72524	Sewer Deposit Refund	07/25/2024	25.00	25.00	52-21350
Total Haymore Real Estate LLC:					47.97	47.97	
Lund, Ann							
9971	Lund, Ann	040524	Judge Barth on vacation	04/05/2024	150.00	150.00	10-45-250
9971	Lund, Ann	071924	Judge Barth on vacation	07/19/2024	150.00	150.00	10-45-250
Total Lund, Ann:					300.00	300.00	
MWI Animal Health							
2950	MWI Animal Health	55476396	Ketamine/Pentobarb	07/11/2024	69.98	.00	10-51-463
2950	MWI Animal Health	55476814	Ketamine/Pentobarb	07/11/2024	20.73	.00	10-51-463
2950	MWI Animal Health	55482977	Animal Control Supplies Spectra 5	07/11/2024	201.25	.00	10-51-463
2950	MWI Animal Health	55482977	Vanguard b bordetella vaccine	07/11/2024	126.42	.00	10-51-463
Total MWI Animal Health:					418.38	.00	
Patrick K Greene							
4527	Patrick K Greene	JULY2024	Legal Services	07/29/2024	1,005.00	1,005.00	10-45-120
Total Patrick K Greene:					1,005.00	1,005.00	
Richard Miller							
10498	Richard Miller	620	Case: M0248CR20170016	07/25/2024	50.00	50.00	20-40-200
Total Richard Miller:					50.00	50.00	
Sky Islands Regional Partnership							
10199	Sky Islands Regional Partnership	5086	Civic Level Members	07/24/2024	250.00	250.00	10-43-640

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
Total Sky Islands Regional Partnership:					250.00	250.00	
The Bank of New York Mellon							
10439	The Bank of New York Mellon	072524	Tax revenue Obligation	07/25/2024	27,815.00	27,815.00	10-43-705
Total The Bank of New York Mellon:					27,815.00	27,815.00	
Tierra Water Management							
10566	Tierra Water Management	1390	Operator of Record	07/30/2024	1,500.00	.00	51-40-360
Total Tierra Water Management:					1,500.00	.00	
TransWorld Network, Corp							
9629	TransWorld Network, Corp	15868957-A12	Internet Services	07/22/2024	95.28	95.28	55-40-481
Total TransWorld Network, Corp:					95.28	95.28	
Turner Laboratories, Inc							
4243	Turner Laboratories, Inc	24G0431	Wastewater	07/17/2024	67.00	.00	51-40-510
Total Turner Laboratories, Inc:					67.00	.00	
Grand Totals:					49,091.57	44,618.53	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.



Rental Order Agreement D42377

7600 S NOGALES HWY, TUCSON, AZ 85756
 TUCSON Ph: 520-746-8270 Fax:

Date Out: **08/05/2024 Mon 08:00 AM**
 Est. Date In: **08/30/2024 Fri 08:00 AM**
 Delivery Date: **08/05/2024 Mon 08:00 AM**

Jobsite: **HUACHUCA LANDFIL**
 Contact: **JIM HALTERMAN**
 Phone: **520-249-5241**
HUACHUCA LANDFILL
600 N. SKYLINE DR
GATE CODE 1775
MIKE 520-255-3549
HUACHUCA CITY AZ 85616
 Written By: **Stephanie Frickle**
 Sales Rep: **STEPHANIE FRICKLE**
 PO #: **91702**

Customer: **0054171**
 Bill to: **TOWN OF HUACHUCA CITY**
500 NORTH GONZALES BLVD
HUACHUCA CITY, AZ 85616-9610

Signed By:
 Order By: **JIM HALTERMAN**

QTY	DESCRIPTION	DAY	WEEK	4WEEK
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Rental Items

1	*****PLEASE REQUEST A CONFIRMATION NUMBER WHEN STOPPING THE RENTAL ON THIS MACHINE.***** ID:E186057 SERIAL:0WTB00473 MODEL:623K 623K SCRAPER (23 YARD) SELF-LOAD HRS OUT: 2055.0 HRS ALLOWED: 8/40/160	\$3,247	\$8,813	\$22,855	22,855.00
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AFTER RETURN FUEL WILL BE BILLED @ \$8.00/GALLON.

Miscellaneous Items

1	FREIGHT OUT		700.00 each		700.00
1	FREIGHT OUT		700.00 each		700.00
State 6.1% County 2% Total Tax: 8.1%					1,964.66

EMPIRE SOUTHWEST, LLC

Terms: Unless otherwise agreed in writing by a vice president of Empire Southwest, LLC ("Empire"), this Rental Order and the rental of any Equipment from Empire will be governed solely by Empire's Rental Terms and Conditions (the "Terms") which are available at www.empire-cat.com/rentalterms or such other successor website at which Empire posts its Terms from time to time. A hard copy of the Terms is available upon written request to terms.conditions@empire-cat.com. The Terms are hereby incorporated by reference into this document. Placing a Rental Order with Empire or accepting rental Equipment from Empire constitutes agreement to be bound by the Terms exactly as written.

CARB REGULATIONS When operated in California, any on-road heavy-duty diesel vehicle, alternative-diesel vehicle, off-road diesel vehicle, or portable diesel engine may be subject to the California Air Resources Board's Regulation to Reduce Particulate Matter and Criteria Pollutant Emissions from In-Use Heavy-Duty Diesel Vehicles, In-Use Off-Road Diesel Vehicle Regulation, or Airborne Toxic Control Measure For Diesel Particulate Matter From Portable Engines Rated At 50 Horsepower And Greater. It therefore could be subject to retrofit, exhaust retrofit, or accelerated turnover requirements to reduce emissions of air pollutants. For more information, please visit the California Air Resources Board websites at <https://www.arb.ca.gov/dieseltruck>, <https://www.arb.ca.gov/msprog/ordiesel/ordiesel.htm>, or <https://www.arb.ca.gov/portable/portable.htm>.

Rev. 12/01/2018