



TOWN OF HUACHUCA CITY

The Sunset City

**HUACHUCA CITY TOWN COUNCIL
PUBLIC MEETING NOTICE**
Thursday, March 23, 2023, at 6:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1 Consider approval of the Minutes of the Regular Council Meeting held on March 9, 2023.
- C.2 Consider approval of the Payment Approval Report.
- C.3 Consider approval of the disposal of a Ford Fire Truck on Public Surplus.

D. Unfinished Business before the Council – Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and/or Action [Spencer Forsberg]: Mr. Forsberg will present the Town’s financials for the months of January and February.

E.2 Discussion and/or Action [Mayor Wallace]: PROCLAMATION NO. 2023-05 - A PROCLAMATION OF THE MAYOR DECLARING THE MONTH OF APRIL, 2023, AS GARDEN MONTH IN THE TOWN OF HUACHUCA CITY.

E.3 Discussion and/or Action [Mayor Wallace]: PROCLAMATION NO. 2023-06- A PROCLAMATION OF THE MAYOR DECLARING THE MONTH OF APRIL, 2023, AS SEXUAL ASSAULT AWARENESS AND PREVENTION MONTH IN THE TOWN OF HUACHUCA CITY.

E.4 Discussion and/or Action [Mayor Wallace]: PROCLAMATION NO. 2023-08- A PROCLAMATION OF THE MAYOR DECLARING THE MONTH OF APRIL, 2023, AS FAIR HOUSING MONTH IN THE TOWN OF HUACHUCA CITY.

E.5 Discussion and/or Action [Mayor Wallace]: ORDINANCE NO. 2023-06 – Second reading of AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, AMENDING THE TOWN CODE TITLE 15 “BUILDINGS AND CONSTRUCTION,” CHAPTER 15.60 “PLAN REVIEW,” AND CHAPTER 15.65 “BUILDING PERMIT FEES,” TO ADOPT CHANGES TO THE REQUIREMENTS FOR PLAN REVIEW AND BUILDING PERMITS WHEN MAKING CERTAIN REPAIRS OR IMPROVEMENTS TO REAL PROPERTY.

E.6 Discussion and/or Action [Mayor Wallace]: ORDINANCE NO. 2023-07- First reading of AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY AMENDING THE TOWN CODE TITLE 15 “BUILDINGS AND CONSTRUCTION,” CHAPTER 15.70 “FENCES,” TO ADOPT CHANGES TO THE REQUIREMENTS FOR BUILDING AND REPAIRING FENCES.

E.7 Discussion and/or Action [Jim Halterman]: Approval of repairs to the Caterpillar D8R Dozer in the amount of \$39,875.03.

E.8 Discussion and/or Action [Stephanie Fulton]: Approval to apply for a Library Services & Technology Act [“LSTA”] grant from the AZ State Library to install a StoryWalk® in Leffingwell Park.

E.9 Discussion and/or Action [Stephanie Fulton]: The federal Schools and Libraries (E-rate) Program provides discounts to assist eligible schools and libraries to obtain affordable internet access and telecommunications services. Staff seeks Council approval of the selection of Cox Communications as the E-rate and internet provider for the Town’s library.

E.10 Discussion and/or Action [Suzanne Harvey]: Approval of a contract for budget preparation consulting services.

E.11 Discussion and/or Action [Suzanne Harvey]: Approval of an amendment to the contract with Waste Management for refuse services to the Town, modifying the price index rate calculation for the annual contract price adjustment for inflation.

E.12 Discussion and/or Action [Suzanne Harvey]: Approval to draft a new fee schedule for the Town’s Landfill services for advertisement and future consideration by the Council after public comment is received.

F. Reports of Current Events by Council

G. Adjournment

Posted at 5:00 PM on March , 2023, at the following locations:

Town Hall Bulletin Board 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Hall Lobby 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Website https://huachucacityaz.gov
Huachuca City U.S. Post Office 690 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Library 506 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Police Department 500 N. Gonzales Blvd. Huachuca City, AZ 85616

Ms. Brandye Thorpe

Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Councilmembers, with the exception of confidential material relating to possible executive sessions, is available for public inspection at the Town Clerk’s Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at www.huachucacityaz.gov

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.