



TOWN OF HUACHUCA CITY

The Sunset City

**HUACHUCA CITY TOWN COUNCIL
PUBLIC MEETING NOTICE**
Thursday, February 23, 2023, at 6:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1 Consider approval of the Minutes of the Regular Council Meeting held on February 9, 2023.
- C.2 Consider approval of the Payment Approval Report.

D. Unfinished Business before the Council – Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and/or Action [Mayor Wallace]: Recognition of Kristy Ramirez, Finance Clerk and her service to the Town.

E.2 Discussion and/or Action [Mayor Wallace]: Proclamation No. 2023-03 - PROCLAIMING MARCH 2, 2023, AS “READ ACROSS AMERICA DAY.”

E.3 Discussion and/or Action [Manager Harvey]: Resolution No. 2023-04 - AUTHORIZING THE TOWN TO PARTICIPATE IN THE STATE OF ARIZONA SURPLUS PROPERTY PROGRAM AND DESIGNATING ITS AUTHORIZED REPRESENTATIVES.

E.4 Discussion and/or Action [Mayor Wallace/Dr. Johnson]: Second reading of Ordinance No. 2023-05 AMENDING THE TOWN CODE, TITLE 3 “REVENUE AND FINANCE,” CHAPTER 3.05 “PROCUREMENT AND INVESTMENT,” SECTION 3.05.180 “EMERGENCY PURCHASES,” TO ALLOW THE TOWN MANAGER TO EXPEDITE PROCUREMENT OF IMMEDIATELY NEEDED REPAIRS TO TOWN FACILITIES AND EQUIPMENT UP TO \$20,000 WITHOUT PRIOR APPROVAL OF THE COUNCIL.

E.5 Discussion and/or Action [Suzanne Harvey]: Approval of addendum to the contract for sale of the Town’s property at 830 Arizona Street to provide for a survey of the property and to include additional contiguous property which has been used as part of the parking lot for the property.

E.6 Discussion and/or Action [Suzanne Harvey]: Resolution No. 2023-05 - AUTHORIZING THE TOWN TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE U.S. ARMY TO PROVIDE TRANSIT SERVICES FOR BASE PERSONNEL FROM THE FT. HUACHUCA ARMY GARRISON.

E.7 Discussion and/or Action [Suzanne Harvey]: Authorizing the Town Manager to spend up to \$25,000 to acquire a passenger bus.

E.8 Discussion and/or Action [Suzanne Harvey]: Approval of contract with attorney Patrick Greene to provide criminal prosecution services in the Town’s municipal court.

E.9 Discussion and/or Action [Suzanne Harvey]: Approval to suspend the fares charged by the Town to ride the Town’s circulator service.

E.10 Discussion and/or Action [Mayor Wallace]: Establishing a program for recognizing outstanding residents and businesses.

E.11 Discussion and/or Action [Mayor Wallace]: Decision on whether to interview applicants for the vacant council seat or extend the deadline.

F. Reports of Current Events by Council

G. Adjournment

Posted at 5:00 PM on February __, 2023, at the following locations:

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| Town Hall Bulletin Board 500 N. Gonzales Blvd. Huachuca City, AZ 85616 | Town Hall Lobby 500 N. Gonzales Blvd. Huachuca City, AZ 85616 | Town Website https://huachucacityaz.gov |
| Huachuca City U.S. Post Office 690 N. Gonzales Blvd. Huachuca City, AZ 85616 | Huachuca City Library 506 N. Gonzales Blvd. Huachuca City, AZ 85616 | Huachuca City Police Department 500 N. Gonzales Blvd. Huachuca City, AZ 85616 |

Ms. Brandye Thorpe

Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Councilmembers, with the exception of confidential material relating to possible executive sessions, is available for public inspection at the Town Clerk’s Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at www.huachucacityaz.gov

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.