



# TOWN OF HUACHUCA CITY

The Sunset City

**HUACHUCA CITY TOWN COUNCIL  
PUBLIC MEETING NOTICE**  
**Thursday, December 8, 2022, at 6:00 PM**  
**COUNCIL CHAMBERS**  
**500 N. GONZALES BLVD.**  
**HUACHUCA CITY, AZ 85616**

## AGENDA

### **A. Call to Order – Mayor**

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

*Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.*

### **B. Call to the Public – Mayor**

*A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*

### **C. Consent Agenda - Mayor**

*All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.*

- C.1 Consider approval of the Minutes of the Regular Council Meeting held on November 10, 2022 and the Special Session held on November 17, 2022.
- C.2 Consider approval of the Payment Approval Report.
- C.3 Consider approval of the disposal of a **JY4AM01Y53C044848**-2003 Yamaha ATV, **4T1BF18B9XU325165**- 1999 Toyota Avolan, **1GNFK16R6XJS70676**- 1999 Chevrolet Suburban, **KNAFE162765347134**- 2006 Kia Spectra, **1FTYR44U84PA65303**- 2004 Ford Ranger, **B3KA43G27H830699**- 2007 Dodge Charger, **5TDZA22C84S087804**- 2004 Toyota Sienna Van, **1GNEK13T41R118326**- 2001 Chevrolet Tahoe, **JNKCV61E99M308574**- 2009 Infiniti G37 and a **3FAKP113XXR220765**- 1999 Ford Escape through Public Surplus.

#### **D. Unfinished Business before the Council – Mayor**

*Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.*

#### **E. New Business Before Council - Mayor**

*Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.*

**E.1 Discussion and/or Action [Suzanne Harvey]: A representative from Hinton Burdick, CPAs, will present the Town’s annual financial audit report for fiscal year 2020-2021. All Town financial accounts, controls, debts, enterprises, revenues, and expenditures may be discussed.**

**E.2 Discussion and/or Action [Spencer Forsberg]: Mr. Forsberg will present the Town’s finances for the preceding months.**

**E.3 Discussion and/or Action [Mayor Wallace]: Farewell to former Councilmember Keith Settlemeyer.**

**E.4 Discussion and/or Action [Brandye Thorpe]: After Action Review of the Thanksgiving meal at the Lions Club.**

**E.5 Discussion and/or Action [Stephanie Fulton]: Review of plans for the Town’s Annual Holiday Gift Basket Program.**

**E.6 Discussion and/or Action [Suzanne Harvey]: Approval of a contract with Honorable Keith Barth to serve as the Town’s Magistrate Judge.**

**E.7 Discussion and/or Action [Brandye Thorpe]: Approval of the proposed Council Meeting schedule for January 2023 thru December 2023.**

**E.8 Discussion and/or Action [Suzanne Harvey]:** Consideration and possible approval of a letter of intent to purchase the Town’s building and real property located at 830 Arizona Ave. The Council might vote to enter into executive [closed] session, pursuant to A.R.S. 38-431.03(A)(3), (4) & (7), to consult with its attorney and instruct its representatives concerning the potential sale of the property.

**E.9 Discussion and/or Action [Chief Thies]:** Presentation from the Police Chief concerning participation in the Law Enforcement Support Office Program [“LESO”] and changes to the State Plan of Operation regarding controlled property/equipment provided to the Town’s police department through the LESO. The Chief will discuss which items of controlled equipment our police department already has and which pieces of equipment, if any, the department is considering acquiring.

**E.10 Discussion and/or Action [Mayor Wallace]:** Update concerning applications to fill the vacant seat on the Town Council [with a term to expire in November, 2024].

**E.11 Discussion and/or Action [Mayor Wallace]:** Oath of Office/Swearing in of each of the recently elected Councilmembers and Mayor.

**E.12 Discussion and/or Action [Suzanne Harvey]:** Approval of a bid for property lawnmowing services.

**F. Reports of Current Events by Council**

**G. Adjournment**

Posted at 5:00 PM on December 7, 2022, at the following locations:

<p><b>Town Hall Bulletin Board</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616</p>	<p><b>Town Hall Lobby</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616</p>	<p><b>Town Website</b> <a href="https://huachucacityaz.gov">https://huachucacityaz.gov</a></p>
<p><b>Huachuca City U.S. Post Office</b> 690 N. Gonzales Blvd. Huachuca City, AZ 85616</p>	<p><b>Huachuca City Library</b> 506 N. Gonzales Blvd. Huachuca City, AZ 85616</p>	<p><b>Huachuca City Police Department</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616</p>

*Ms. Brandy Thorpe*  
Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Councilmembers, with the exception of confidential material relating to possible executive sessions, is available for public inspection at the Town Clerk’s Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at [www.huachucacityaz.gov](http://www.huachucacityaz.gov)

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-

1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.