



TOWN OF HUACHUCA CITY

The Sunset City

**HUACHUCA CITY TOWN COUNCIL
PUBLIC MEETING NOTICE
SEPTEMBER 10, 2020, AT 7:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a

Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1** Consider approval of the minutes of the Regular Council meeting held on August 27, 2020.
- C.2** Consider approval of the Payment Approval Report.
- C.3** Consider approval of the disposal of one large front load bucket and one front load bucket through Public Surplus.
- C.4** Consider approval of the disposal of the signage letters from "Dusk til Dawn" through Public Surplus.
- C.5** Consider approval of the disposal of one 30x94 gray metal folding table and 2 rolling office chairs through Public Surplus.
- C.5** Consider approval of the disposal of a 2015 Volkswagen Jetta VIN#3vw2k7aj1fm227350 through Public Surplus.
- C.6** Consider approval of the disposal of a 2002 Kia Sedona VIN#KNDUP131926213892 through Public Surplus.

D. Unfinished Business before the Council – Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and/or Action [Suzanne Harvey]: RESOLUTION NO. 2020-19 - AUTHORIZING THE TOWN TO ENTER INTO A REVISED INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF TOMBSTONE FOR INTERCITY BUS SERVICES. Director Harvey will present the proposed new IGA with Tombstone regarding bus services.

E.2 Discussion and/or Action [Suzanne Harvey]: Director Harvey will present a request made by Southern Arizona Humanitarian Aid Resource Alliance ["S.A.H.A.R.A"] for its trash/landfill fees to be waived by the Council.

E.3 Discussion and/or Action [Brandye Thorpe]: Ms. Thorpe will present the copy machine/service contract proposals for Town facilities.

E.4 Discussion and/or Action [Mayor Wallace]: Mayor Wallace will open discussion regarding renewal of the agreement with Whetstone Fire District for fire protection and emergency medical services for the Town.

E.5 Discussion and/or Action [Mayor Wallace]: Council will provide direction to staff regarding the possibility of updates/upgrades to the Town's phone system and services.

E.6 Discussion and/or Action [Chief Thies]: Chief Thies will present the proposal for procuring new police department vehicles.

E.7 Discussion and/or Action [Jean Post]: Councilmember Post will present options for employees who choose not to participate in the Town provided employment benefits.

E.8 Discussion and/or Action [Mayor Wallace]: Council will decide whether the Town will participate in the federal social security payroll tax deferral program offered by executive order of the President of the United States. The program merely extends the due date for an employer's obligation to withhold and pay to the US Treasury the 6.2 percent employee portion of the social security tax for pay periods beginning on September 1, 2020, and ending on December 31, 2020. Beginning in January, 2021, the Town would have to collect the deferred tax amounts from its employees because they must be repaid to the Treasury.

E.9 Discussion and/or Action [Debra Trate]: Councilmember Trate will present the possibility of engaging Xpress BillPay for processing and mailing the Town's water/sewer/trash bills.

E.10 Discussion and/or Action [Mayor Wallace]: Executive [closed] session, pursuant to A.R.S. 38-431.03(A)(1), to interview applicants and discuss hiring a new Town Clerk. Following the executive session, the Council might take action to hire a new Town Clerk or it might direct staff concerning further recruitment activity.

E.11 Discussion and/or Action [Mayor Pro Tem Donna Johnson]: Council might act to appoint an interim town manager should a town clerk be hired. The Council might also direct staff concerning the recruitment and hiring of a town manager.

F. Department Director reports

G. Items to be placed on future agendas

H. Reports of Current Events by Council

I. Adjournment

Posted at 5:00 PM on September 8, 2020, at the following locations:

Town Hall Bulletin Board 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Hall Lobby Windows 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Website https://huachucacityaz.gov
Huachuca City U.S. Post Office 690 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Library Windows 506 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Police Department 500 N. Gonzales Blvd. Huachuca City, AZ 85616

Ms. Brandye Thorpe
Office Manager

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Councilmembers, with the exception of confidential material relating to possible executive sessions, is available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at www.huachucacityaz.gov

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.