



# TOWN OF HUACHUCA CITY

The Sunset City

## HUACHUCA CITY TOWN COUNCIL PUBLIC MEETING NOTICE

**Thursday April 9, 2020, at 7:00 PM**

**COUNCIL CHAMBERS**

**500 N. GONZALES BLVD.**

**HUACHUCA CITY, AZ 85616**

**SPECIAL NOTICE: BY PROCLAMATION OF THE MAYOR DUE TO THE COVID-19 PANDEMIC, THE MAYOR AND COUNCIL WILL HOLD PUBLIC MEETING'S AT THE TOWN LIBRARY. THESE MEETINGS WILL BE LIVE-STREAMED. MEMBERS OF THE PUBLIC MAY ATTEND THESE MEETINGS BY GOING TO <https://www.facebook.com/HuachucaCityAZ>. IN ADDITION, THE MAYOR HAS TEMPORARILY SUSPENDED CALLS TO THE PUBLIC AT THESE MEETINGS. HOWEVER, MEMBERS OF THE PUBLIC MAY SUBMIT WRITTEN COMMENTS TO THE TOWN CLERK TWENTY-FOUR HOURS IN ADVANCE OF THE MEETING. ADVANCE NOTICE OF THESE MEETINGS CAN BE FOUND AT THE TOWN'S USUAL AGENDA POSTING LOCATIONS INCLUDING THE TOWN'S WEBSITE <https://huachucacityaz.gov/>**

### **AGENDA**

#### **A. Call to Order – Mayor**

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

*Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.*

#### **B. Call to the Public – Mayor **TEMPORARILY SUSPENDED – WRITTEN COMMENTS MAY BE SUBMITTED TO THE TOWN CLERK****

*A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to*

address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

### **C. Consent Agenda - Mayor**

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1.** Consider approval of the minutes of the Council meeting held on March 26, 2020.
- C.2** Consider approval of the executive session minutes of the Council meeting held on March 26, 2020.
- C.3.** Consider approval of the Payment Approval Report in the amount of \$ 222,853.07

### **D. Unfinished Business before the Council – Mayor**

Public comment **TEMPORARILY SUSPENDED – WRITTEN COMMENTS MAY BE SUBMITTED TO THE TOWN CLERK** will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

### **E. New Business Before Council - Mayor**

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**E.1 Discussion and or/Action [Mayor Pro Tem Johnson]:** Direct staff to modify the employee manual to formalize oversight of required training for each department. Modifications should make department heads responsible and accountable for identifying necessary training within their departments, ensuring that the training is being completed and employees maintain any required certifications for their positions. In addition, make the town manager responsible and accountable for providing oversight to department heads to ensure they are completing

required training for their positions, providing training oversight to their employees, and to ensure they are obtaining and maintaining appropriate required certifications for their positions. Modifications should include provisions for department heads to review training records within their departments at least annually and report findings to the Town Manager. Training deficiencies and failures to maintain appropriate certifications should be part of employees' and department heads' annual evaluations.

**F. Items to be placed on future agendas**

**G. Reports of Current Events by Council**

**H. Adjournment**

Posted on April 7, 2020, 5:00 PM at the following locations:

<p><b>Town Hall Bulletin Board</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616</p>	<p><b>Town Hall Door Windows</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616</p>	<p><b>Town Website</b> <a href="https://huachucacityaz.gov">https://huachucacityaz.gov</a></p>
<p><b>Huachuca City U.S. Post Office</b> 690 N. Gonzales Blvd. Huachuca City, AZ 85616</p>	<p><b>Huachuca City Library Door Windows</b> 506 N. Gonzales Blvd. Huachuca City, AZ 85616</p>	<p><b>Huachuca City Police Department</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616</p>

*Ms. Janine Rustine*

Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Councilmembers, with the exception of material relating to any possible executive session, are available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at [www.huachucacityaz.gov](http://www.huachucacityaz.gov)

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.





# TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE  
HUACHUCA CITY TOWN COUNCIL  
March 26, 2020 AT 7:00 PM  
HUACHUCA CITY Library/ Online  
500 N. GONZALES BLVD.  
HUACHUCA CITY, AZ 85616**

**SPECIAL NOTICE: BY PROCLAMATION OF THE MAYOR DUE TO THE COVID-19 PANDEMIC, THE MAYOR AND COUNCIL WILL HOLD PUBLIC MEETING'S AT THE TOWN LIBRARY. THESE MEETINGS WILL BE LIVE-STREAMED. MEMBERS OF THE PUBLIC MAY ATTEND THESE MEETINGS BY GOING TO <https://www.facebook.com/HuachucaCityAZ>. IN ADDITION, THE MAYOR HAS TEMPORARILY SUSPENDED CALLS TO THE PUBLIC AT THESE MEETINGS. HOWEVER, MEMBERS OF THE PUBLIC MAY SUBMIT WRITTEN COMMENTS TO THE TOWN CLERK TWENTY-FOUR HOURS IN ADVANCE OF THE MEETING. ADVANCE NOTICE OF THESE MEETINGS CAN BE FOUND AT THE TOWN'S USUAL AGENDA POSTING LOCATIONS INCLUDING THE TOWN'S WEBSITE <https://huachucacityaz.gov/>**

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**The meeting was called to order at: 7:00 pm**  
**The Pledge of Allegiance was led by: Mayor Wallace**  
**The invocation was offered by: None**

### **Roll Call**

<b>Individual</b>	<b>Position</b>	<b>Present</b>	<b>Absent</b>
Johann Wallace	Mayor	X	
Donna Johnson	Mayor Pro-Tem	X	
Debra Trate	Councilor	X	
Christy Hirshberg	Councilor	X	
Joy Banks	Councilor		X
Cynthia Butterworth	Councilor	X	
Jean Post	Councilor	X	
Eric Duthie	Interm Town Manager	By phone	
Janine Rustine	Town Clerk	X	
Thomas Benavidez	Town Attorney	By phone	

**B. Call to the Public – Mayor TEMPORARILY SUSPENDED – WRITTEN COMMENTS MAY BE SUBMITTED TO THE TOWN CLERK**

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- C.1.** Consider approval of the minutes of the Council meeting held on March 12, 2020.
- C.2.** Consider approval of the minutes of the Council work session held on March 12, 2020.
- C.3.** Consider approval of the executive session minutes of the Council work session held on March 12, 2020.
- C.4.** Consider approval to renew Empire Service contract on the Water System Emergency Generator for two years with the cost being \$5,594.00.
- C.5.** Consider approval of the Payment Approval Report in the amount of \$ 67,611.37

<b>Motion C: Open item for discussion and/or action</b>		<b>Action: Open</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Mayor ProTem Johnson</b>	

**Ms. Butterworth:** What is this generator cost?

**Mayor Wallace:** It is just the yearly renewal for the water pumps generator.

<b>Motion C:</b>		<b>Action: Approved</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Mayor ProTem Johnson</b>	

**D. Unfinished Business before the Council – Mayor**

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**E.1 Discussion and or/Action [Spencer Forsberg]:** March 2020 Town Finance Report

<b>Motion E.1: Open item for discussion and/or action</b>		<b>Action: Open</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Councilor Butterworth</b>	

**Mayor Wallace:** We now have separate accounts for the library grants, the signal project and the bus project.

Water: \$2,276.29  
Sewer: \$7,404.04  
Landfill: -\$5,424.74

**E.2 Discussion and or/Action [Manager Duthie]:** Council approval of funding proposal between the Town and SEACOM (Southeastern Arizona Communications) concerning vehicle and portable radios for the Police Department.

<b>Motion E.2: Open Item for discussion and/or action</b>	<b>Action: Open</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Councilor Butterworth</b>

**Manager Duthie:** The police have been having radio issues especially in Lower Huachuca City when SEACOM is trying to reach them. SEACOM is willing to go into an IGA with the Town for them to purchase new radios for us and we would pay them back in a five year payment plan. Chief Thies will have to find the money in his budget with repayment starting in fiscal year 2021, which means that the first payment would have to be paid by June 2021.

**Councilor Hirshberg:** Why 8 and 8?

**Manager Duthie:** It is my understanding it would be to outfit the vehicles and personnel which includes the two animal control officers.

**Councilor Butterworth:** Have you talked to Chief Thies about how it will come out of his budget?

**Manager Duthie:** We have talked about it.

**Mayor Wallace:** It is a good idea but since we don't have an IGA I don't feel comfortable approving it yet.

**Councilor Hirshberg:** I would also like to see a breakdown of where these would be going.



<b>Motion E.2: Direct staff to begin development of IGA and how the radios will be paid for out of the police budget</b>		<b>Action: Approved</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Councilor Hirshberg</b>	

**E.3 Discussion and/or Action [Mayor Wallace]:** The Council might vote to go into executive [closed] session, pursuant to A.R.S. 38-431.03 (A) (1), for the purposes of discussing hiring Philip Cushman as town manager and pursuant to A.R.S 38-431.03 (A) (3) & (4) for legal advice and consultation with the Town's Attorney, and to consider its position and instruct its attorney regarding a contract with Mr. Cushman. Following the executive sessions, the Council might take action to approve a contract and/or to direct staff regarding the contract and search for a town manager.

<b>Motion E.3: Open item for discussion and/or action</b>		<b>Action: Open</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Councilor Butterworth</b>	

**Executive session started: 7:14 pm, motion made by Mayor Wallace, seconded by Mayor ProTem Johnson**

**Executive session ended: 7:34 pm, motion made by Mayor Wallace, seconded by Councilor Post**

**Mayor Wallace:** The contract is accepted with the exception that the candidate will use his best effort to reside within the town.

<b>Motion E.3: Approval of contract with housing to be flexible</b>		<b>Action: Approved</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Councilor Hirshberg</b>	

**F. Manager Report: Manger Duthie:** About the sewer pond, ADEQ has accepted all the materials we gave them and have owned up to any delays being on their side. They have said we are on the right track and that we can move forward.

**G. Items to be placed on future agendas:**

**H. Reports of Current Events by Council: Mayor Wallace:** The only thing I have to report is what's going on with Covid-19. I did issue a proclamation declaring a state of emergency and then I issued a second one when there was a confirmed case in Cochise County which closes restaurants to dining in. Unfortunately it's having an impact on the few restaurants we have here in town. I have been on the phone throughout the week with Senator Sinema. I talked to two of the restaurant owners this week and I need to get a hold of the third one to find out what issues they're having with. Some are having issues getting supplies to actually make their food and serve it to the public, and in some cases they're experiencing a triple in price for some of their products. They're still open, they're still cooking and serving food you just can't sit in the restaurant to eat it, but still support them, get some food because it's still good whether you eat it there or eat it at home. Parks are still open. I didn't want to shut down the parks but we don't want any mass gatherings. The second proclamation also directed the chief of police to make sure there's policies and procedures in place and enforced, to ensure the health and safety of the police officers and the public. We're using the CDC's guidelines to make sure everybody stays healthy and we get over this as soon as possible. Daily calls with the governor's office to find out what's going on from their end. Congress is working on passing that stimulus bill, something that's going to come out of the bill is some funding for small business loans. Also don't forget the Census. If you haven't done your Census yet do your Census, every person counts. It really helps us from the federal funding perspective and a whole line of other things.

**I. Adjournment**

<b>Motion: to Adjourn</b>		<b>Action: Approved</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Councillor Trate</b>	

**Meeting Adjourned: 7:42pm**

Approved by Mayor Johann R. Wallace on April 9, 2020.

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Mr. Johann R. Wallace  
Mayor

Attest: \_\_\_\_\_  
Ms. Janine Rustine,  
Town Clerk

Seal:

**Certification**

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on March 26, 2020. I further certify that the meeting was duly called and a quorum was present.

\_\_\_\_\_  
Ms. Janine Rustine,  
Town Clerk



## Report Criteria:

Detail report.  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>1022250</b>							
CopperPoint Insurance Company	1012519709	Workmans Comp	04/01/2020	1,827.00	1,827.00	04/08/2020	
Total 1022250:				1,827.00	1,827.00		
<b>1022410</b>							
DES-Unemployment Tax	1148100/03312	11481006/Unemployment Tax 03/	04/03/2020	78.21	78.21	04/08/2020	
Total 1022410:				78.21	78.21		
<b>1022500</b>							
Cigna Healthcare (FACETS Plans	EFT03202020	Employee Health Insurance	03/20/2020	10,465.67	10,465.67	03/23/2020	
Total 1022500:				10,465.67	10,465.67		
<b>1022510</b>							
Sun Life Financial	900791/031820	employee dental	03/18/2020	10.27	10.27	03/23/2020	
Sun Life Financial	900791/031820	administrative fee	03/18/2020	10.00	10.00	03/23/2020	
Total 1022510:				20.27	20.27		
<b>1022520</b>							
AFLAC	124193	Payroll Deduction	03/24/2020	439.98	439.98	03/30/2020	
Total 1022520:				439.98	439.98		
<b>1022530</b>							
Principal Life Insurance Co	03182020	employee benefit	03/18/2020	616.14	616.14	03/23/2020	
Total 1022530:				616.14	616.14		
<b>1022540</b>							
Vision Service Plan	03182020	Vision Ins./30 049730 0001	03/18/2020	136.75	136.75	03/30/2020	
Total 1022540:				136.75	136.75		
<b>1042220</b>							
Benavidez Law Group, P.C.	70114	Attorney Fees	03/25/2020	3,422.50	3,422.50	04/08/2020	
Total 1042220:				3,422.50	3,422.50		
<b>1042670</b>							
Arizona Municipal Risk Retention	00001	Dust Till Dawn-GL 29189 ME Man	03/24/2020	8,776.80	8,776.80	03/30/2020	
Total 1042670:				8,776.80	8,776.80		
<b>1043100</b>							
Interim Public Management, LLC	2462	Interim Town Manager	04/01/2020	4,950.00	4,950.00	04/08/2020	
Total 1043100:				4,950.00	4,950.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>1043102</b>							
Phillip Cushman	04032020	Relocation Expense Per Contract	04/03/2020	5,000.00	5,000.00	04/06/2020	
<b>Total 1043102:</b>				<u>5,000.00</u>	<u>5,000.00</u>		
<b>1043130</b>							
Sunwest Pensions	43298	Plan Year Admin Fee - 2nd Qtr	03/24/2020	117.87	117.87	03/30/2020	
<b>Total 1043130:</b>				<u>117.87</u>	<u>117.87</u>		
<b>1043290</b>							
Wist Office Products	1981330	All Purpose Cleaner, Glass Clean	12/18/2019	48.78	48.78	04/06/2020	
Wist Office Products	1988039	Hand Sanitizers, Wipes, Spray, GI	03/06/2020	33.38	33.38	04/06/2020	
Wist Office Products	1990728	Hand Sanitizers, Wipes, Spray, GI	03/13/2020	98.04	98.04	04/06/2020	
Wist Office Products	1992844	Hand Sanitizers, Wipes, Spray, GI	03/19/2020	98.04	98.04	04/06/2020	
<b>Total 1043290:</b>				<u>276.22</u>	<u>276.22</u>		
<b>1043340</b>							
Southwest Gas Corporation	040220	Utility Service-Gas	04/02/2020	82.51	82.51	04/06/2020	
<b>Total 1043340:</b>				<u>82.51</u>	<u>82.51</u>		
<b>1043380</b>							
AZ Department of Corrections	D08388720200	Inmate Transportation Cost	03/30/2020	12.01	12.01	04/06/2020	
AZ Department of Corrections	D08495720200	Inmate Labor	03/27/2020	12.00	12.00	03/30/2020	
<b>Total 1043380:</b>				<u>24.01</u>	<u>24.01</u>		
<b>1043480</b>							
Clark Information Systems	138508	Internet Service	03/27/2020	89.95	89.95	03/30/2020	
Caselle, Inc	101210	Contract Support	04/01/2020	712.00	712.00	04/06/2020	
<b>Total 1043480:</b>				<u>801.95</u>	<u>801.95</u>		
<b>1043850</b>							
Haymore & Forsberg CPA	3108	Accounting Services	04/03/2020	1,825.00	1,825.00	04/06/2020	
<b>Total 1043850:</b>				<u>1,825.00</u>	<u>1,825.00</u>		
<b>1045120</b>							
Benavidez Law Group, P.C.	70114	Prosecution Fees	03/25/2020	286.00	286.00	04/06/2020	
<b>Total 1045120:</b>				<u>286.00</u>	<u>286.00</u>		
<b>1045130</b>							
Sunwest Pensions	43298	Plan Year Admin Fee - 2nd Qtr	03/24/2020	39.29	39.29	03/30/2020	
<b>Total 1045130:</b>				<u>39.29</u>	<u>39.29</u>		
<b>1045221</b>							
Joseph Dimas Rueda Jr.	210	Court Appointed Legal	03/03/2020	140.00	140.00	03/23/2020	
<b>Total 1045221:</b>				<u>140.00</u>	<u>140.00</u>		
<b>1051130</b>							
Sunwest Pensions	43298	Plan Year Admin Fee - 2nd Qtr	03/24/2020	39.29	39.29	03/30/2020	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>Total 1051130:</b>				<b>39.29</b>	<b>39.29</b>		
<b>1051222</b>							
City of Sierra Vista	3149	SEACOM Payment	04/02/2020	20,487.50	20,487.50	04/08/2020	
<b>Total 1051222:</b>				<b>20,487.50</b>	<b>20,487.50</b>		
<b>1051240</b>							
Benavidez Law Group, P.C.	70114	Prosecution Fees	03/25/2020	286.00	286.00	04/06/2020	
<b>Total 1051240:</b>				<b>286.00</b>	<b>286.00</b>		
<b>1051290</b>							
Wlet Office Products	1991331	Legal Pads, Tape Refill, Envelope	03/16/2020	18.88	18.88	04/08/2020	
Wlet Office Products	1991334	Post Its, Folders, Hanging Files, L	03/16/2020	71.58	71.58	03/23/2020	
Wlet Office Products	1991792	Legal Pads, Tape Refill, Envelope	03/17/2020	17.82	17.82	04/08/2020	
<b>Total 1051290:</b>				<b>108.28</b>	<b>108.28</b>		
<b>1051340</b>							
Southwest Gas Corporation	040220	Utility Service-Gas	04/02/2020	82.51	82.51	04/08/2020	
<b>Total 1051340:</b>				<b>82.51</b>	<b>82.51</b>		
<b>1051360</b>							
AZ Department of Corrections	D08386720200	Inmate Transportation Cost	03/30/2020	12.02	12.02	04/08/2020	
AZ Department of Corrections	D08495720200	Inmate Labor	03/27/2020	12.00	12.00	03/30/2020	
<b>Total 1051360:</b>				<b>24.02</b>	<b>24.02</b>		
<b>1051470</b>							
Garden Canyon Towing, LLC	36735	Towing Fees	03/23/2020	85.00	85.00	04/08/2020	
Gardner's Garage	03P1779	Vehicle Maint	03/23/2020	42.52	42.52	03/23/2020	
Gardner's Garage	03P1780	Vehicle Maint	03/23/2020	362.73	362.73	03/23/2020	
<b>Total 1051470:</b>				<b>490.25</b>	<b>490.25</b>		
<b>1051475</b>							
WEX BANK	64430539	Fuel	03/15/2020	984.38	984.38	03/23/2020	
<b>Total 1051475:</b>				<b>984.38</b>	<b>984.38</b>		
<b>1051505</b>							
Garden Canyon Towing, LLC	36747	Vehicle Impound Tow Fee	03/27/2020	84.00	84.00	04/08/2020	
<b>Total 1051505:</b>				<b>84.00</b>	<b>84.00</b>		
<b>1052475</b>							
WEX BANK	64430539	Fuel	03/15/2020	88.48	88.48	03/23/2020	
<b>Total 1052475:</b>				<b>88.48</b>	<b>88.48</b>		
<b>1053340</b>							
Southwest Gas Corporation	040220	Utility Service-Gas	04/02/2020	75.70	75.70	04/08/2020	

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<b>Total 1063340:</b>				<b>75.70</b>	<b>75.70</b>		
<b>1063360</b>							
Whetstone Fire District	2020-10	Intergovernmental Services For FI	04/08/2020	102,500.00	.00		
<b>Total 1063360:</b>				<b>102,500.00</b>	<b>.00</b>		
<b>1064360</b>							
SW Building Inspection Service	9654	Contract Services	03/31/2020	4,100.00	4,100.00	04/08/2020	
<b>Total 1064360:</b>				<b>4,100.00</b>	<b>4,100.00</b>		
<b>1064760</b>							
Herald Review Media	489184/022048	Ordinance #2020-1 Planning & Zo	02/07/2020	229.81	229.81	03/23/2020	
Herald Review Media	489184/237528	Ordinance #2020-2 Planning & Zo	02/07/2020	206.66	206.66	03/23/2020	
<b>Total 1064760:</b>				<b>436.47</b>	<b>436.47</b>		
<b>1067110</b>							
Cintas Corporation No. 445	4046079794	Uniform and Rentals/Public Works	03/23/2020	26.43	26.43	04/06/2020	
Cintas Corporation No. 445	4046699976	Uniform and Rentals/Public Works	03/30/2020	26.57	26.57	04/06/2020	
Cintas Corporation No. 445	4047303182	Uniform and Rentals/Public Works	04/08/2020	26.43	26.43	04/08/2020	
<b>Total 1067110:</b>				<b>79.43</b>	<b>79.43</b>		
<b>1067130</b>							
Sunwest Penslons	43298	Plan Year Admin Fee - 2nd Qtr	03/24/2020	39.29	39.29	03/30/2020	
<b>Total 1067130:</b>				<b>39.29</b>	<b>39.29</b>		
<b>1067360</b>							
AZ Department of Corrections	D06366720200	Inmate Labor	03/27/2020	37.34	37.34	03/30/2020	
AZ Department of Corrections	D06366720200	Inmate Transportation Cost	03/30/2020	48.06	48.06	04/08/2020	
<b>Total 1067360:</b>				<b>85.40</b>	<b>85.40</b>		
<b>1067460</b>							
WEX BANK	64430539	Fuel	03/15/2020	32.84	32.84	03/23/2020	
<b>Total 1067460:</b>				<b>32.84</b>	<b>32.84</b>		
<b>1060460</b>							
Meiber Richard	75967767	Refund Parks & Rec Application F	03/09/2020	15.00	15.00	03/30/2020	
Allan Bushnell	74935974	Refund Application Parks & Rec F	02/19/2020	15.00	15.00	03/30/2020	
Allan Bushnell	75253011	Refund Application Parks & Rec F	03/24/2020	65.00	65.00	03/30/2020	
<b>Total 1060460:</b>				<b>95.00</b>	<b>95.00</b>		
<b>1062130</b>							
Sunwest Penslons	43298	Plan Year Admin Fee - 2nd Qtr	03/24/2020	39.29	39.29	03/30/2020	
<b>Total 1062130:</b>				<b>39.29</b>	<b>39.29</b>		
<b>1062340</b>							
Southwest Gas Corporation	040220	Utility Service-Gas	04/02/2020	129.11	129.11	04/06/2020	



Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>Total 1082340:</b>				<b>129.11</b>	<b>129.11</b>		
<b>1062366</b>							
AZ Department of Corrections	D08386720200	Inmate Transportation Cost	03/30/2020	24.03	24.03	04/06/2020	
AZ Department of Corrections	D08428920200	Inmate Labor	03/27/2020	20.00	20.00	03/30/2020	
<b>Total 1062366:</b>				<b>44.03</b>	<b>44.03</b>		
<b>1062460</b>							
Ace Hardware	170813/1	Parts For Toilet & Tube Repair Wh	03/31/2020	19.44	19.44	04/08/2020	
<b>Total 1062460:</b>				<b>19.44</b>	<b>19.44</b>		
<b>1062476</b>							
WEX BANK	64430539	Fuel	03/15/2020	12.72	12.72	03/23/2020	
<b>Total 1062476:</b>				<b>12.72</b>	<b>12.72</b>		
<b>1062705</b>							
Copygraphix	26712712	Copy Machine Lease/Library	03/23/2020	379.00	379.00	04/06/2020	
<b>Total 1062705:</b>				<b>379.00</b>	<b>379.00</b>		
<b>1068340</b>							
Southwest Gas Corporation	040220	Utility Service-Gas	04/02/2020	61.16	61.16	04/06/2020	
<b>Total 1068340:</b>				<b>61.16</b>	<b>61.16</b>		
<b>2040200</b>							
AZ Dept of Public Safety	353	Monthly Conversations-Court	04/02/2020	12.00	12.00	04/06/2020	
Az State Treasurer	350	monthly conversations	04/02/2020	6,879.17	6,879.17	04/06/2020	
Cochise County Superior Court	352	court revenue/\$1 Assessment	04/02/2020	31.35	31.35	04/06/2020	
General Fund(Trust)	351	monthly court conversations	04/02/2020	9,042.56	9,042.56	04/06/2020	
<b>Total 2040200:</b>				<b>15,965.08</b>	<b>15,965.08</b>		
<b>5140110</b>							
Cintas Corporation No. 445	4046079794	Uniform and Rentals/Water	03/23/2020	26.42	26.42	04/06/2020	
Cintas Corporation No. 445	4046699978	Uniform and Rentals/Water	03/30/2020	26.58	26.58	04/06/2020	
Cintas Corporation No. 445	4047303182	Uniform and Rentals/Water	04/06/2020	26.42	26.42	04/06/2020	
<b>Total 5140110:</b>				<b>79.42</b>	<b>79.42</b>		
<b>5140130</b>							
Sunwest Pensions	43298	Plan Year Admin Fee - 2nd Qtr	03/24/2020	78.58	78.58	03/30/2020	
<b>Total 5140130:</b>				<b>78.58</b>	<b>78.58</b>		
<b>5140380</b>							
AZ Department of Corrections	D08386720200	Inmate Labor	03/27/2020	37.33	37.33	03/30/2020	
AZ Department of Corrections	D08386720200	Inmate Transportation Cost	03/30/2020	48.06	48.06	04/06/2020	
Bolae Tech LLC	3-2020	Contract Service-Water Site Inape	04/01/2020	500.00	500.00	04/06/2020	
<b>Total 5140380:</b>				<b>585.39</b>	<b>585.39</b>		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>5140370</b>							
AZ Dept of Revenue	EFT03312020	Sales Tax	03/31/2020	2,106.74	2,106.74	04/02/2020	
<b>Total 5140370:</b>				<u>2,106.74</u>	<u>2,106.74</u>		
<b>5140460</b>							
Ace Hardware	170814/1	High Pressure Flex Hose	03/31/2020	29.78	29.78	04/06/2020	
AlphaGraphics	86485	Yellow Door Hangers Water Servi	03/25/2020	91.10	91.10	03/30/2020	
<b>Total 5140460:</b>				<u>120.88</u>	<u>120.88</u>		
<b>5140475</b>							
WEX BANK	64430539	Fuel	03/15/2020	257.17	257.17	03/23/2020	
<b>Total 5140475:</b>				<u>257.17</u>	<u>257.17</u>		
<b>5140510</b>							
Turner Laboratories, Inc	20C0020	Qtrly Ground Water Test	03/23/2020	470.00	470.00	03/30/2020	
<b>Total 5140510:</b>				<u>470.00</u>	<u>470.00</u>		
<b>5140650</b>							
Haymore & Forsberg CPA	3106	Accounting Services	04/03/2020	406.25	406.25	04/06/2020	
Moyes Sellers & Hendricks	33012	Water Rights Attorney	03/23/2020	2,297.00	2,297.00	03/30/2020	
<b>Total 5140650:</b>				<u>2,703.25</u>	<u>2,703.25</u>		
<b>5221350</b>							
John Arnoldblk	2101367/04012	Sewer Deposit Refund	04/01/2020	21.92	21.92	04/06/2020	
<b>Total 5221350:</b>				<u>21.92</u>	<u>21.92</u>		
<b>5240110</b>							
Cintas Corporation No. 445	4046079794	Uniform and Rentals/Sewer	03/23/2020	26.43	26.43	04/06/2020	
Cintas Corporation No. 445	4046699978	Uniform and Rentals/Sewer	03/30/2020	26.57	26.57	04/06/2020	
Cintas Corporation No. 445	4047303182	Uniform and Rentals/Sewer	04/06/2020	26.43	26.43	04/06/2020	
<b>Total 5240110:</b>				<u>79.43</u>	<u>79.43</u>		
<b>5240130</b>							
Sunwest Pensions	43298	Plan Year Admin Fee - 2nd Qtr	03/24/2020	39.29	39.29	03/30/2020	
<b>Total 5240130:</b>				<u>39.29</u>	<u>39.29</u>		
<b>5240360</b>							
AZ Department of Corrections	D08386720200	Inmate Labor	03/27/2020	37.33	37.33	03/30/2020	
AZ Department of Corrections	D08386720200	Inmate Transportation Cost	03/30/2020	48.06	48.06	04/06/2020	
Valenzuela, Jr. Carlos S.	790301	Contract Labor	04/03/2020	400.00	400.00	04/06/2020	
<b>Total 5240360:</b>				<u>485.39</u>	<u>485.39</u>		
<b>5240480</b>							
Ace Hardware	170895/1	6 Volts Battery Monitor For Sewer	04/03/2020	25.89	25.89	04/06/2020	
Antelope Run Electric, Inc.	12733	Holding Pone One-Repair Circuits	03/20/2020	4,445.00	4,445.00	03/23/2020	
<b>Total 5240480:</b>				<u>4,470.89</u>	<u>4,470.89</u>		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>5240475</b>							
WEX BANK	64430639	Fuel	03/16/2020	257.17	257.17	03/23/2020	
Total 5240475:				257.17	257.17		
<b>5240660</b>							
Haymore & Forsberg CPA	3106	Accounting Services	04/03/2020	406.25	406.25	04/06/2020	
Total 5240660:				406.25	406.25		
<b>5240702</b>							
Turner Laboratories, Inc	20C0021	Qtrly WasteWater Test	03/19/2020	372.50	372.50	03/23/2020	
Total 5240702:				372.50	372.50		
<b>5440360</b>							
WM Corporate Services, Inc.	0029867-1571-	Trash Service	04/01/2020	11,059.29	11,059.29	04/06/2020	
Total 5440360:				11,059.29	11,059.29		
<b>5540110</b>							
Cintas Corporation No. 445	4046076794	Uniform and Rentals/Landfill	03/23/2020	83.61	83.61	04/06/2020	
Cintas Corporation No. 445	4046699976	Uniform and Rentals/Landfill	03/30/2020	94.23	94.23	04/06/2020	
Cintas Corporation No. 445	4047303182	Uniform and Rentals/Landfill	04/06/2020	83.61	83.61	04/06/2020	
Total 5540110:				261.45	261.45		
<b>5540130</b>							
Sunwest Pensions	43298	Plan Year Admin Fee - 2nd Qtr	03/24/2020	157.10	157.10	03/30/2020	
Total 5540130:				157.10	157.10		
<b>5540340</b>							
Lal Enterprises, Inc	26323	septic clean out scalehouse	03/31/2020	57.75	57.75	04/06/2020	
Total 5540340:				57.75	57.75		
<b>5540360</b>							
AZ Department of Corrections	D06366720200	Inmate Transportation Cost	03/30/2020	96.12	96.12	04/06/2020	
AZ Department of Corrections	D06513320200	Inmate Labor	03/22/2020	84.00	84.00	03/30/2020	
McCoy's Septic Pumping Service	4507	Clean Landfill Septic Tank	04/02/2020	190.00	190.00	04/06/2020	
Total 5540360:				370.12	370.12		
<b>5540460</b>							
Ace Hardware	170812/1	3 Foot Ladder	03/31/2020	48.61	48.61	04/06/2020	
Sparkletts	117434480326	Water	03/26/2020	39.21	39.21	04/06/2020	
Wist Office Products	1981266	Gloves	12/18/2019	175.77	175.77	04/06/2020	
Total 5540460:				263.59	263.59		
<b>5540475</b>							
Senergy Petroleum LLC	623094	Red Dyed Diesel #2	03/24/2020	1,012.30	1,012.30	03/30/2020	
Senergy Petroleum LLC	624775	Red Dyed Diesel #2	03/31/2020	1,165.31	1,165.31	04/06/2020	
Total 5540475:				2,177.61	2,177.61		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>5540480</b>							
TransWorld Network, Corp	14807864-048	Internet Services	03/22/2020	48.86	48.86	03/23/2020	
<b>Total 5540480:</b>				<b>48.86</b>	<b>48.86</b>		
<b>5540610</b>							
Elite Sales and Service, LLC	19894	Replace Ware Blades/Parts For D	03/19/2020	4,412.83	4,412.83	03/23/2020	
Elite Sales and Service, LLC	19819	Repair Right Side Steering Cylind	04/03/2020	882.78	882.78	04/06/2020	
Empire Southwest, LLC	EMWK284158	Service Packer 818K	03/18/2020	1,887.01	1,887.01	03/23/2020	
Senergy Petroleum LLC	823018	15-40 Oil	03/28/2020	1,903.04	1,903.04	03/30/2020	
Southern Tire Mart	8020006529	Repair Tire LF R01 Roll Off	03/18/2020	550.43	550.43	03/23/2020	
<b>Total 5540610:</b>				<b>9,435.89</b>	<b>9,435.89</b>		
<b>5540650</b>							
Haymore & Forsberg CPA	3108	Accounting Services	04/03/2020	812.50	812.50	04/06/2020	
<b>Total 5540650:</b>				<b>812.50</b>	<b>812.50</b>		
<b>Grand Totals:</b>				<b>222,853.07</b>	<b>120,353.07</b>		

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

City Recorder: \_\_\_\_\_

City Treasurer: \_\_\_\_\_

**Report Criteria:**

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.