



# TOWN OF HUACHUCA CITY

The Sunset City

**HUACHUCA CITY TOWN COUNCIL  
PUBLIC MEETING NOTICE  
January 9, 2020, at 7:00 PM  
COUNCIL CHAMBERS  
500 N. GONZALES BLVD.  
HUACHUCA CITY, AZ 85616**

## AGENDA

### **A. Call to Order – Mayor**

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

*Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.*

### **B. Call to the Public – Mayor**

*A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*

### **C. Consent Agenda - Mayor**

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1 Consider approval of the minutes of the Council Work session held on December 12, 2019.**
- C.2 Consider approval of the minutes of the Council meeting held on December 12, 2019**
- C.3 Consider approval of the minutes of the Public Hearing held on December 12, 2019.**
- C.4 Consider approval of the minutes of the executive minutes from December 12, 2019.**
- C.5 Consider approval of expenses for Digital History Library Project of \$6,575.00**
- C.6 Consider approval of the Payment Approval Report in the amount of \$ 242,583.34**
- C.7 Authorize the declaration as surplus property the following items, to be sold by auction or otherwise disposed of in accordance with Town Policy:**
  - A. Dusk till Dawn signage**

#### **D. Unfinished Business before the Council – Mayor**

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

**D.1 Discussion and or/Action [Mayor Wallace]:** Council consideration of Resolution No. 2020-01, to replace the two current north/south yield signs at the intersection of Navajo & Mohave Streets with stop signs; and rescinding Resolution 2019-25, which approved installation of four stop signs.

#### **E. New Business Before Council - Mayor**

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

**E.1 Discussion only [Mayor Wallace]:** Introduction of Interim Town Manager Eric Duthie.

**E.2 Discussion and or/Action [Mayor Wallace]:** Council consideration of contract with Mountain Power for emergency signal construction/installation.

**E.3 Discussion and or/Action [Mayor Wallace]:** Council to direct staff to prepare Intergovernmental Agreements with the City of Sierra Vista and the Town of Tombstone for connector bus line services; And to have these agreements prepared for review and possible approval at the February 13, 2020 regular Town Council meeting.

**E.4 Discussion and or/Action [Mayor Wallace]:** Council direction to staff to schedule and prepare for a Council work session to plan the Town bus line connector service and Council identification of bus stop locations.

**E.5 Discussion and or/Action [Mayor Wallace]:** Council approval to “write-off” the general fund debt to the landfill fund from 2008-2018 for future audit purposes.

**E.6 Discussion and or/Action [Jim Johnson]:** ORDINANCE NO. 2020-02. AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE, TITLE 8 “HEALTH AND SAFETY,” TO REMOVE CHAPTER 8.20 “REMOVAL OF LITTER” AND CHAPTER 8.25 “REMOVAL OF DEBRIS AND DILAPIDATED STRUCTURES” BECAUSE THOSE CHAPTERS HAVE BEEN SUPERSEDED BY TITLE 16 OF THE TOWN CODE.

**E.7 Discussion and or/Action [Jim Johnson]:** ORDINANCE NO. 2020-01. AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE, TITLE 2, CHAPTER 2.45 "PLANNING AND ZONING COMMISSION" SECTION 2.45.010 "ESTABLISHED" TO ALLOW FOR THE APPOINTMENT OF A HEARING OFFICER TO PERFORM THE DUTIES OF THE PLANNING AND ZONING COMMISSION

**E.8 Discussion and or/Action [Mayor Wallace]:** Renewal of contract with Southwest Building Inspection Service, Inc. [Dr. James Johnson], for Town building, planning and zoning department administration and related services

**E.9 Discussion and or/Action [Jim Halterman]:** Approval of changes in SSR (State Shared Revenues) construction project, as follows:

- Modification to Proposal S1205-19D for Project Case #2019-3, Skyline Drive Change Asphalt Depth from 2" to 3"
- Modification to Proposal S1205-19E, Project Case #2019-4, Town Hall parking lot which adds crack fill to scope of work.

**E.10 Discussion and or/Action [Manager Duthie]:** Approval of final invoice for groundwater study conducted by Hugh A Walker Enterprises (HAW), as follows:

MW-1 Silt Removal and Top Casing survey in the amount of \$5,500.

**E.11 Discussion and or/Action [Mayor Wallace]:** Approval of Clerk's Training for Clerk Rustine June 8<sup>th</sup>-June 12<sup>th</sup>, 2020.

## F. Items to be placed on future agendas

**G. Reports of Current Events by Council**

**H. Adjournment**

Posted at 5:00 PM January 7, 2020 at the following locations:

<b>Town Hall Bulletin Board</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Town Hall Lobby</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Town Website</b> <a href="https://huachucacityaz.gov">https://huachucacityaz.gov</a>
<b>Huachuca City U.S. Post Office</b> 690 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Huachuca City Library</b> 506 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Huachuca City Police Department</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616

*Ms. Janine Rustine*

**Town Clerk**

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Committee Members, with the exception of material relating to possible executive session, are available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at [www.huachucacityaz.gov](http://www.huachucacityaz.gov)

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.