



# TOWN OF HUACHUCA CITY

The Sunset City

**HUACHUCA CITY TOWN COUNCIL  
PUBLIC MEETING NOTICE  
NOVEMBER 14, 2019, at 7:00 PM  
COUNCIL CHAMBERS  
500 N. GONZALES BLVD.  
HUACHUCA CITY, AZ 85616**

## AGENDA

### **A. Call to Order – Mayor**

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

*Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.*

### **B. Call to the Public – Mayor**

*A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*

### **C. Consent Agenda - Mayor**

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1 Consider approval of the minutes of the Council meeting held on October 24, 2019.
- C.2 Consider approval of the minutes of the Council work session held on October 24, 2019.
- C.3 Consider approval of the Payment Approval Report in the amount of \$ 82,735.94.
- C.4 Consider acceptance of Lt. Joe Glowacki's resignation from the PSPRS local board
- C.5 Consider approval of payment of \$19,684.80 to Hugh A. Walker Enterprises for completion of geologic/groundwater data report for Town landfill.
- C.6 Authorize the declaration as surplus property the following items, to be sold by auction or otherwise disposed of in accordance with Town Policy:
  - A. Lot of brooms for street sweeper
  - B. Lot of 10 R22.5 tires

#### **D. Unfinished Business before the Council – Mayor**

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

#### **E. New Business Before Council - Mayor**

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

**E.1 Discussion and or/Action [Mayor Wallace]:** Vote to select a candidate to fill the vacancy created by the passing of Walter Welsch. The selected candidate may be sworn in and may take their seat with the Council.

**E.2 Discussion and or/Action [Mayor Wallace]:** Council recognition of Lieutenant Joseph Glowacki's service to the Town of Huachuca City.

### **E.3 Discussion and or/Action October Town Finance Report [Spencer Forsberg]**

**E.4 Discussion and or/Action [Mayor Wallace]:** Council letter in support of the Town's USDA Equipment/Facilities grant application to help fund the purchase of two police vehicles.

**E.5 Discussion and or/Action [Mayor Wallace]:** Council approval for street closures for Town Christmas Parade scheduled for December 14, 2019.

**E.7 Discussion and or/Action [Manager Williams]:** Adoption of Resolution No. 2019-32 approving an Intergovernmental Agreement with the City of Sierra Vista for Emergency Signal Maintenance.

**E.8 Discussion and or/Action [Mayor Wallace]:** Council acceptance of resignation of Town Manager Matthew Williams with his last day of employment to be December 22, 2019.

**E.9 Discussion and or/Action [Manager Williams]:** Council approval of updates to the Town Manager's job description and job posting, and Council direction to begin the search for a new Town Manager.

**E.10 Discussion and or/Action [Manager Williams]:** Council approval of retention of Interim Public Management to assist with locating an Interim Town Manager.

**E.11 Discussion and or/Action [Manager Williams]:** Council approval of exit interview format for the Town Manager.

**E.12 Discussion and/or Action [Mayor Wallace]:** CONSIDERATION AND POSSIBLE ADOPTION OF RESOLUTION NO, 2019-33 APPROVING THE SALE AND EXECUTION AND DELIVERY OF AN EXCISE TAX REVENUE OBLIGATION, TAXABLE SERIES 2019, EVIDENCING ALL OF THE INTERESTS OF THE HOLDER THEREOF IN A PURCHASE AGREEMENT FROM THE CITY; APPROVING THE FORM AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH PURCHASE AGREEMENT AND OTHER NECESSARY AGREEMENTS FOR SUCH SALE; DELEGATING AUTHORITY TO DETERMINE CERTAIN MATTERS AND TERMS WITH RESPECT TO THE FOREGOING AND DECLARING AN EMERGENCY.

**E.13 Discussion and/or Action [Town Attorney]:** The Council might vote to go into Executive [closed] session, pursuant to A.R.S. 38-431.03(A) (3) & (4), for legal advice concerning the settlement agreement with Dusk till Dawn, financing and acquisition of the property.

**E.14 Discussion and/or Action [Town Attorney]:** The Council might vote to go into Executive [closed] session, pursuant to A.R.S. 38-431.03(A) (3) & (4), for legal advice and consultation concerning the water rights adjudication in Maricopa County Case No. W1-11-0245 ["In Re the General Adjudication of All Rights to Use Water in the Gila River System and Source"]. After the executive session, the Council might take action to direct the Town's attorneys and authorize them to engage Chuck Dickens, a licensed geologist, to provide

hydrogeological consulting services to support the Town's attorneys in their representation of the Town interests.

- F. **Town Manager's Report**
- G. **Items to be placed on future agendas**
- H. **Reports of Current Events by Council**
- I. **Adjournment**

Posted at 5:00 PM November 12, 2019 at the following locations:

<b>Town Hall Bulletin Board</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Town Hall Lobby</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Town Website</b> <a href="https://huachucacityaz.gov">https://huachucacityaz.gov</a>
<b>Huachuca City U.S. Post Office</b> 690 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Huachuca City Library</b> 506 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Huachuca City Police Department</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616

*Ms. Janine Collins*

### Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Committee Members, with the exception of material relating to possible executive session, are available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at [www.huachucacityaz.gov](http://www.huachucacityaz.gov)

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.