



**PUBLIC NOTICE**  
**HUACHUCA CITY TOWN COUNCIL**  
**MEETS**  
**THURSDAY, SEPTEMBER 12, 2019, AT 7:00PM**  
**HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD. HUACHUCA CITY,**  
**AZ 85616**

**AGENDA**

**A. Call to Order**

Mayor

- Pledge of Allegiance
- Roll Call and Ascertain Quorum
- Invocation

*Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.*

**B. Call to the Public**

Mayor

*A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*

**C. Consent Agenda**

Mayor

*All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without the removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.*

- C.1 Consider approval of the minutes of the Council meeting held on August 8, 2019.
- C.2 Consider approval of the Payment Approval Report in the amount of \$ **153,748.00**
- C.3 Consider appointment of Ashley Pietro to serve on the Town’s Public Safety Personnel Retirement System “PSPRS” Local Board.
- C.4 Authorize the declaration as surplus property the following items, to be sold by auction or otherwise disposed of in accordance with Town Policy:
  - A. 2002 KIA SEDONA VIN # KNDUP131926213892
  - B. 2002 CHRYSLER TOWN & COUNTRY VIN# 2C4GP44392R605939
  - C. 1998 CHEVROLET SILVERADO VIN# 1GCEK14WXWZ140727
  - D. 1995 PLYMOUTH VOYAGER VIN# 1P4GH54L8SX581813
  - E. 2004 CHEVROLET IMPALA VIN# 1G1JF52F347316094
  - F. 2003 DODGE DAKOTA VIN# 1D7HL38N43S382270
  - G. 2001 FORD TAURUS VIN# 1FAFP55U31A128491
  - H. 2005 PONTIAC SUNFIRE VIN# 3G2JB12FX5S183952
  - I. 2001 OLDSMOBILE ALERO VIN# 1G3NL52E81C174773
  - J. 2013 DODGE AVENGER VIN# 1C3CDZAB1DN537205
  - K. 2003 HONDA ODYSSEY VIN# 5FNRL186X3B105843
  - L. 2001 CHRYSLER SEBRING VIN# 4C3AG42H81E104608
  - M. 1988 LINCOLN TOWN CAR VIN# 1LNBM82FXJY704282

**D. Unfinished Business before the Council**

Mayor

*Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.*

- D.1 Discussion and/or Action [Mayor Wallace]: Second Required Reading and Adoption of Ordinance 2019-15, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA AMENDING THE TOWN CODE, TITLE 2 “ADMINISTRATION AND PERSONNEL” TO ADD PROVISIONS FOR ESTABLISHING A PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS) LOCAL BOARD IN TOWN CODE AND TO REFERENCE STATE STATUTORY REQUIREMENTS FOR PSPRS LOCAL BOARDS.
- D.2 Discussion and/or Action [Mayor Wallace]: Creation of a Review Board or Advisory Commission for the Town Police Department.

**E. New Business before the Council**

Mayor

*Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.*

- E.1 Discussion and or/Action [Mayor Wallace]: Presentation of September yard of the month winners. The winners are: Phillip & Yvonne Johnston, Mirena Weber, and Nancy M. Miner.
- E.2 Discussion and or/Action [Spencer Forsberg]: July 2019 and August 2019 Financial Statement Review including Town grant tracking.
- E.3 Discussion and or/Action [Mayor Wallace]: Council decision acceptance of Councilmember Walter Welsch's resignation from Council, effective September 12, 2019.
- E.4 Discussion and or/Action [Mayor Wallace]: Council recognition and presentation of plaque to Councilmember Walter Welsch for six years of service to the Town of Huachuca City.
- E.5 Discussion and/or Action [Clerk Collins]: Announcement of vacant seat on the Town Council and establishment of the timeline for applicants to submit application materials for appointment to it.
- E.6 Discussion only [Mayor Wallace]: Recognition of Mayor Pro-Tem Donna Johnson's sixteen year service award from the League of Arizona Cities and Towns.
- E.7 Discussion and/or Action [Director Harvey] Town 4<sup>th</sup> of July, 2019, event after-action report and Council approval to schedule the 2020 event for Friday, July 3.
- E.8 Discussion and or/Action [Clerk Collins]: Council approval of Resolution 2019-28 adopting the Arizona State Library's public records retention and destruction schedules for the Town's records.
- E.9 Discussion and/or Action [Mayor Wallace]: First Reading of Ordinance 2019-14, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE, TITLE 2 "ADMINISTRATION AND PERSONNEL," TO CHANGE THE DUTIES OF THE POLICE CHIEF, TOWN MANAGER, TOWN CLERK, FINANCE CLERK AND TOWN COUNCIL; REMOVE PROVISIONS FOR K-9 OFFICERS; HAVE POLICE OFFICERS' AND ANIMAL CONTROL OFFICERS' PAY RATES ESTABLISHED BY THE TOWN MANAGER; AND AUTHORIZE THE TOWN MANAGER TO HIRE POLICE OFFICERS AND ANIMAL CONTROL OFFICERS BASED ON NEED AND BUDGET AVAILABILITY.
- E.10 Discussion and/or Action [Manager Williams]: Council approval of Resolution 2019-29 to adopt an Intergovernmental Agreement (IGA) with the Arizona Department of Transportation [ADOT] to establish maintenance and installation responsibilities for an emergency vehicle pre-emption system ("evp system") in the right-of-way of state highway 90.

- E.11 Discussion and/or Action [Dr. Johnson]: Council approval for temporary closure of Skyline starting Monday September 30, 2019 & Hunt Road for repairs, and approval of expense of \$4997.04 for road repair plus a 10% contingency expense if needed.
- E.12 Discussion and/or Action [Councilmember Banks]: Council approval of Resolution 2019-30 to recommend Chiricahua National Monument be made a national park. Council approval would also authorize Mayor Wallace to sign a letter of support.
- E.13 Discussion only [Mayor Wallace]: Councilmember reports from the 2019 League of Arizona Cities and Towns' conference.

- F. Reports of Current Events by Council
- G. Manager's Report-August
- H. Items to be placed on future agendas
- I. Adjournment

Posted at 5:00pm September 9, 2019 at the following locations:

<b>Town Hall Bulletin Board</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Town Hall Lobby</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Town Website</b> <a href="https://huachucacityaz.gov">https://huachucacityaz.gov</a>
<b>Huachuca City U.S. Post Office</b> 690 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Huachuca City Library</b> 506 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Huachuca City Police Department</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616

*Janine Collins*

Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Committee Members, with the exception of material relating to possible executive session, are available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at [www.huachucacityaz.gov](http://www.huachucacityaz.gov)

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.