

NOTICE OF REGULAR MEETING

HUACHUCA CITY TOWN COUNCIL

THURSDAY, FEBRUARY 8, 2018, 7:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

AGENDA

- A. **Call to Order and Pledge of Allegiance.**
- B. **Invocation**
- C. **Roll Call and Determination of Quorum.**
- D. **Approval of minutes from the Town Council Meeting of January 25, 2018.**
- E. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**
- F. **Reports by Council Members and Officers.**
 - 1. **Councilmember Welsch - Library/Senior Center [may include a report by the Library Director]**
 - 2. **Councilmember Wallace- Finance**
 - 3. **Councilmember Banks – Planning and Zoning [may include a report by the Planning and Zoning Administrator]**
 - 4. **Councilmember Butterworth – Public Safety [may include reports by the Police and Fire Chiefs]**
 - 5. **Councilmember Hirshberg– Parks and Recreation**
 - 6. **Mayor Pro Tem Johnson - Public Works [may include reports by the Landfill and Public Works Directors]**
 - 7. **Mayor Taylor – Mayor’s Report**
 - 8. **Matthew Williams – Town Manager’s Report**
- G. **Unfinished Business:**
 - 1. **Discussion and/or Action [Town Manager]:** Approval of fee waiver for Vision of Hope Youth Center and Mustang Mountain Cowboy Church for use of the Huachuca City Community Center on February 17th & 24th, March 24th & 31st, April 21st & 28th, May 19th & 26th, June 23rd & 30th and July 21st & 28th for a Free Soup Lunch.
 - 2. **Discussion and/or Action [Town Manager]:** Required Second Reading and Adoption of Ordinance No. 2018-04, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE TITLE 2 “ADMINISTRATION AND PERSONNEL” BY DELETING CHAPTER 2.130, “PERSONNEL POLICIES AND PROCEDURES” IN ITS ENTIRETY, AND CREATING A PERSONNEL POLICY MANUAL SEPARATE AND APART FROM THE TOWN CODE.

3. **Discussion and/or Action [Town Attorney]:** Adoption of Resolution No. 2018-03, declaring as a public record that certain document known as “Noise Ordinance – Reasonable Person Standard.”
4. **Discussion and/or Action [Town Manager]:** First Reading of Ordinance No. 2018-05, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE TITLE 9 “PUBLIC PEACE, MORALS AND WELFARE” CHAPTER 9.05 “GENERAL OFFENSES” SECTION 9.05.100 “NOISE” BY DELETING CURRENT SECTION 9.05.100 IN ITS ENTIRETY, AND REPLACING IT WITH NEW PROVISIONS FOR NOISE STANDARDS BASED UPON A REASONABLE PERSON STANDARD; ADOPTING ENFORCEMENT PROCEDURES AND ESTABLISHING SANCTIONS FOR VIOLATIONS.

H. **New Business:**

1. **Discussion and/or Action [Mayor Taylor]: First reading of Ordinance No. 2018-03, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING TOWN CODE CHAPTER 2.20 “COUNCIL PROCEDURE” SECTION 2.20.060 “ORDER OF BUSINESS” TO CHANGE THE ORDER OF BUSINESS AT MEETINGS OF THE TOWN COUNCIL.** Discussion and possible decision by Council to proceed with Option 1, which includes an invocation at the beginning of Council Meetings or, Option 2, excluding the invocation.
2. **Discussion and/or Action [Mayor Taylor]:** Adoption of Resolution No. 2018-04, AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER LEASE AGREEMENT, AND SUPPLEMENT NO. 398269-401 THERETO, WITH WELLS FARGO EQUIPMENT FINANCE, INC., FOR ACQUISITION, PURCHASE, FINANCING AND LEASING OF A 2012 CATEPILLAR 835H LANDFILL COMPACTOR; AUTHORIZING THE EXECUTION AND DELIVERY OF ALL DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING ALL OTHER ACTIONS NECESSARY TO CLOSING THE TRANSACTION.
3. **Discussion and/or Action [Town Manager]:** Acceptance of proposal by Hugh A. Walker, Enterprises, Inc., to provide groundwater monitoring for the Town’s landfill.
4. **Discussion and/or Action [Town Manager]:** First Reading of Ordinance No. 2018-06, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING TOWN CODE TITLE 2 “ADMINISTRATION AND PERSONNEL” CHAPTER 2.35 “OFFICERS” SECTIONS 2.35.015 “TOWN MANAGER” AND 2.35.080 “DEPARTMENT OF LIBRARY SERVICES” TO REQUIRE THAT, WITH THE EXCEPTION OF CERTAIN OFFICERS, DEPARTMENT HEADS OF THE TOWN ARE UNDER THE ULTIMATE AUTHORITY OF THE TOWN MANAGER.
5. **Discussion and/or Action [Town Manager]:** Authorization to Declare as Surplus the following items from Huachuca City Administration to be sold by auction or otherwise disposed of in accordance with Town Policy.
 - a. Lot of Cell phones.
6. **Discussion and/or Action [Mayor Taylor]:** Authorization to Declare as Surplus the Following Items from the Huachuca City Landfill to be sold by auction or otherwise disposed of in accordance with Town Policy.

- a. Case 621 Loader VIN/JAK002018
 - b. Air Stream Camper
7. **Discussion and/or Action [Town Manager]:** Authorization to begin process of raising landfill fees, including publishing Notices of Intent and drafting an Ordinance.
 8. **Discussion and/or Action [Town Manager]:** Authorization to begin process of raising the fee to rent the Town's dump truck, including publishing Notices of Intent and drafting an Ordinance.
 9. **Discussion and/or Action [Town Manager]:** Authorization to begin process of raising town facility fees, including publishing Notices of Intent and drafting an Ordinance.
 10. **First Reading of Ordinance 2018-07, AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE TITLE 9 "PUBLIC PEACE, MORALS AND WELFARE" CHAPTER 9.15 "WEAPONS" TO REPEAL TOWN REGULATION OF THE USE AND POSSESSION OF FIREARMS BY DELETING CURRENT CHAPTER 9.15 IN ITS ENTIRETY.**
 11. **Discussion and action [Town Manager/Zoning Administrator] First reading of Ordinance 2018-08, an ordinance of the Mayor and Council of the Town of Huachuca City, Arizona, amending the Town Code, Title 2, Chapter 2.45 "Planning and Zoning Commission" Sections 2.45.020 "Membership" and 2.45.050 "Meetings," to reduce the number of appointed members of the Planning and Zoning Commission from 7 to 5."**
 12. **Discussion and/or Action [Town Manager]: Appointing Jennifer Fuller as Town Clerk.**
 - I. **Payment Approval Report in the amount of \$73,432.03**
 - J. **Call to the Public: [3 min. limit] ARS 38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.**
 - K. **Items to be placed on the next agenda:**
 - L. **Adjournment:**

Posted February 6, 2018 at 6:00 p.m. at the following locations:

Town Hall Bulletin Board 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Hall Lobby 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Website https://huachucacityaz.gov
Huachuca City U.S. Post Office 690 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Library 506 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Police Department 500 N. Gonzales Blvd. Huachuca City, AZ 85616

Jennifer A. Fuller

Interim Town Clerk

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.