

# **NOTICE REGULAR COUNCIL MEETING**

**HUACHUCA CITY TOWN COUNCIL**

**THURSDAY, DECEMBER 14, 2017, 7:00 P.M.**

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

## **AGENDA**

- A. **Call to Order and Pledge of Allegiance.**
- B. **Roll Call**
- C. **Approval of Minutes from the Regular Town Council meeting of November 22, 2017 and November 28, 2017, includes Executive Sessions Minutes.**
- D. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**
- E. **Reports by Council Members and Officers.**
  - 1. **Councilmember Welsch - Library/Senior Center [may include a report by the Library Director]**
  - 2. **Councilmember Banks – Planning and Zoning [may include a report by the Planning and Zoning Administrator]**
  - 3. **Councilmember Wallace - Finance**
  - 4. **Councilmember Butterworth – Public Safety [might include reports by the police chief and acting fire chief]**
  - 5. **Councilmember Hirshberg– Parks and Recreation**
  - 6. **Mayor Pro Tem Johnson - Public Works [may include reports by the landfill and public works directors]**
  - 7. **Mayor Taylor – Mayor’s Report**
  - 8. **Jennifer Fuller – Town Clerk’s Report**
- F. **Unfinished Business:**
  - 1. **Discussion and/or action [Mayor Taylor]: Establishing a civilian review board for the Town’s police and fire departments; and possible direction to the Town Attorney to draft an ordinance.**
- G. **New Business:**
  - 1. **Discussion and/or Action [Mayor Taylor]: Appointment of Jennifer Fuller to the position of Interim Town Clerk.**
  - 2. **Discussion and/or Action [Mayor Taylor]: Changing the signatories list on the Town bank accounts.**
  - 3. **Discussion and/or Action [Mayor Pro Tem Johnson]: Presentation by John Warner of KE&G on the purchase and installation of a grinder and aerator for the**

**Huachuca City Waste Water Facility. Council may direct staff to proceed with the purchase and installation of a grinder and aerator.**

- 4. Discussion and/or Action [Mayor Taylor]: Update of the School Drive / Gila Drive project. The Council might vote to go into Executive [closed] session, pursuant to A.R.S. 38-431.03(A) (3) & (4) for legal advice and to direct the Attorney.**
  - 5. Discussion and/or Action [Council Member Butterworth]: Accepting the quotes for Antelope Run Electric and San Pedro Plumbing for repairs to the Huachuca City Animal Shelter.**
  - 6. Discussion and/or Action [Mayor Taylor]: Purchase of the Cox Cable plant infrastructure for a cost to the Town of \$1.00.**
  - 7. Discussion and/or Action [Council Member Welsch]: Requirement of a surplus property policy to dispose of Town equipment properly and legally. Council may direct staff to locate or create a proper Surplus Property ordinance or policy.**
  - 8. Discussion and/or Action [Mayor Taylor]: Clarifying or revising Town hiring practices to require an appropriate background check on all prospective employees; and possible consideration of engaging a vendor to provide this service.**
  - 9. Discussion and/or Action [Mayor Taylor]: Resolution No. 2017-14 approving an intergovernmental agreement with the Whetstone Fire District for fire and emergency medical services.**
  - 10. Discussion and/or Action [Mayor Pro Tem Johnson]: Clarifying the Town's policy/practice concerning payment of a \$599.00 stipend to Town firefighters as a uniforms purchase allowance.**
  - 11. Discussion and/or Action [Council Member Wallace]: Identifying additional revenue sources for the Town, to include the possibility of raising city sales tax, establishing an internet sales tax, and assessing a fire service fee to existing water bills.**
  - 12. Discussion and/or Action [Mayor Taylor]: Notification to the public of the potential for utility rate changes in the near future.**
  - 13. Discussion and/or Action [Town Attorney]: Executive [closed] session, pursuant to A.R.S. 38-431.03(A)(3) & (4), for legal advice, consultation and direction to the Town's Attorneys regarding claims of retaliatory discharge made against the Town's former fire chief through the Arizona Department of Safety and Health ["ADOSH"].**
- H. Payment Approval Report in the amount of \$160.754.87**
- I. Call to the Public: [3 min. limit] ARS 38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public**

**body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.**

**J. Items to be placed on the next agenda:**

**K. Adjournment:**

*Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.*