

NOTICE OF REGULAR MEETING

HUACHUCA CITY TOWN COUNCIL

THURSDAY, AUGUST 10, 2017, 7:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

AGENDA

- A. **Call to Order and Pledge of Allegiance.**
- B. **Roll Call**
- C. **Approval of Regular Minutes from the Town Council meetings of July 13 and 27, 2017.**
- D. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**
- E. **Reports by Council Members and Officers.**
 1. **Councilmember Welsch - Library/Senior Center**
 2. **Councilmember Hjeldness- Finance**
 3. **Councilmember Wallace – Planning and Zoning [might include a report by the Planning and Zoning Administrator]**
 4. **Councilmember Butterworth – Public Safety [might include reports by the police and fire chiefs]**
 5. **Councilmember Hirshberg– Parks and Recreation**
 6. **Mayor Pro Tem Johnson - Public Works [might include a report by the landfill supervisor]**
 7. **Mayor Taylor – Mayor’s Report**
 8. **Tammy Mitchell – Town Clerk’s Report**
- F. **Unfinished Business:**
 1. **Discussion and/or Action [Mayor Taylor]: Authorizing staff to begin the process of publicly advertising for the position of town manager and reviewing the resumes received to-date from existing employees interested in the position.**
- G. **New Business:**
 1. **Discussion and/or Action [Mayor Taylor]: Notice of Potential Election to Recall Town Council Members.**
 2. **Discussion and/or Action [Council Member Wallace]: Second Reading of Ordinance 2017-05, AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE, CHAPTER 2.125 “PERSONNEL SYSTEM,” ADDING NEW SECTION 2.125.025 “NEPOTISM AND CONFLICTS OF INTEREST” ADOPTING THE STATE’S STATUTES ON NEPOTISM AND CONFLICTS OF INTEREST.**
 3. **Discussion Only [Mayor Taylor]: Notifying residents and businesses that Pulse Broadband Engineers will be in the area looking at existing infrastructure for the feasibility study.**

4. **Discussion and/or Action [Councilmember Wallace]: Promoting Ms. Suzanne Harvey to the position of Library Director with the Town of Huachuca City. This will be a probationary appointment, with a review conducted six months from the date she assumed those duties in accordance with Town Code, sections 2.130.260 "Promotional Appointments" and 2.130.300 "Period of Evaluation." Six month evaluation to occur no later than December 14, 2017**
5. **Discussion and/or Action [Councilmember Welsch]: Reviewing the salary recommended by Staff for Ms. Suzanne Harvey who has been performing the duties of Library Director effective 05.30.2017. Council may accept or amend the salary as recommended by Staff.**
6. **Discussion and/or Action [Councilmember Wallace]: Authorizing staff to begin the process of advertising for the position of IT Support Technician with the Town of Huachuca City. This may include receiving bids from interested companies who may wish to provide managed IT services to the Town.**
7. **Discussion and/or Action [Council Member Butterworth]: Concerning Hiring an Assistant Fire Chief.**
8. **Discussion and/or Action [Town Attorney]: Concerning Possible Formation of a Citizen Review Committee/Board for the Town's Police Department.**
9. **Discussion and/or Action [Town Attorney]: Resolution Nos. 2017-09 and 2017-10 authorizing transfer of funds on deposit earmarked for ADEQ landfill financial assurance into the ADEQ landfill financial assurance Trust.**
10. **Discussion and/or Action [Town Attorney]: Concerning the Hiring of the Town Clerk's Sister to Work at the Town.**

H. **Payment Approval Report in the amount of \$163,807.98**

I. **Call to the Public: [3 min. limit] ARS 38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.**

J. **Items to be placed on the next agenda:**

K. **Adjournment:**

TOWN CLERK'S NOTE:
 POSTED BY: *[Signature]* DATE: *8/5/2017*
 TOWN HALL BULLETIN BOARD, TOWN HALL LIBRARY, 9:30pm
 U.S. POST OFFICE

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.