



# TOWN OF HUACHUCA CITY

The Sunset City

## HUACHUCA CITY TOWN COUNCIL MEETING NOTICE

**Thursday, April 9, 2026, 6:00 pm**

**COUNCIL CHAMBERS**

**500 N. GONZALES BLVD.**

**HUACHUCA CITY, AZ 85616**

**The meeting room will be open by 5:30 PM**

## AGENDA

### A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

*Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.*

### B. Call to the Public – Mayor

*A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*

### C. Consent Agenda - Mayor

*All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members*

may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1 Consider approval of the Minutes of the Regular Council Meeting held on March 26, 2026.
- C.2 Consider approval of the Payment Approval Report.

#### **D. Unfinished Business before the Council – Mayor**

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

#### **E. New Business Before Council - Mayor**

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

**E.1 Discussion and/or Action [Mayor Wallace]: Presentation of “years of service” awards to members of Town staff.**

**E.2 Discussion and/or Action [Suzanne Harvey/Jennifer Frank]: Presentation and approval of the financial audit results for the Town’s 2024-25 fiscal year. All Town fund balances, revenues, expenses, and financial procedures may be discussed.**

**E.3 Discussion and/or Action [Suzanne Harvey]: Approval of a Lions’ Club proposal for a rock garden/path project in Leffingwell Park.**

**E.4 Discussion and/or Action [Suzanne Harvey/Stephen Sherwood]: Presentation of a plan for the trees on Town property.**

**E.5 Discussion and/or Action [Mayor Wallace]: Ordinance No. 2026-05 -- AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL, AMENDING THE TOWN CODE TITLE 3 “REVENUE AND FINANCE,” CHAPTER 3.05 “PROCUREMENT AND INVESTMENT,” TO ADOPT CHANGES TO PROCUREMENT REQUIREMENTS AND PROCEDURES BY SHIFTING RESPONSIBILITIES FROM THE TOWN CLERK TO THE TOWN MANAGER AND RAISING THE DOLLAR AMOUNT THRESHOLDS FOR THE VARIOUS PROCUREMENT METHODS.**

**E.6 Discussion and/or Action [Mayor Wallace]: PROCLAMATION NO. 2026-06 -- A PROCLAMATION OF THE MAYOR, DECLARING THE WEEK OF APRIL 11 - 17, 2026, AS “WEEK OF THE YOUNG CHILD” IN THE TOWN OF HUACHUCA CITY.**

**E.7 Discussion and/or Action [Mayor Wallace]: PROCLAMATION NO. 2026-07 -- A PROCLAMATION OF THE MAYOR, DECLARING THE WEEK OF APRIL 19 - 25, 2026, AS “LIBRARY WEEK” IN THE TOWN OF HUACHUCA CITY.**

**F. Reports of Current Events by Council**

**G. Adjournment**

Posted at 5:00 PM on April \_\_, 2026, at the following locations:

<p><b>Town Hall Bulletin Board</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616</p>	<p><b>Town Hall Lobby</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616</p>	<p><b>Town Website</b> <a href="https://huachucacityaz.gov">https://huachucacityaz.gov</a></p>
<p><b>Huachuca City U.S. Post Office</b> 690 N. Gonzales Blvd. Huachuca City, AZ 85616</p>	<p><b>Huachuca City Library</b> 506 N. Gonzales Blvd. Huachuca City, AZ 85616</p>	<p><b>Huachuca City Police Department</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616</p>

*Ms. Brandye Thorpe*  
Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Councilmembers, with the exception of confidential material relating to possible executive sessions, is available for public inspection at the Town Clerk’s Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at [www.huachucacityaz.gov](http://www.huachucacityaz.gov)

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.