



TOWN OF HUACHUCA CITY

The Sunset City

HUACHUCA CITY TOWN COUNCIL MEETING NOTICE

Thursday, March 26, 2026, 6:00 pm

COUNCIL CHAMBERS

500 N. GONZALES BLVD.

HUACHUCA CITY, AZ 85616

The meeting room will be open by 5:30 PM

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members

may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

C.1 Consider approval of the Minutes of the Regular Council Meeting held on March 12, 2026, and the Public Hearing held on March 21, 2026.

C.2 Consider approval of the Payment Approval Report.

D. Unfinished Business before the Council – Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and/or Action [Suzanne Harvey]: Request for Council direction to staff regarding exploration of possible annexation of land adjacent to the Town’s jurisdictional limits: 1) Along Highway 90 north of Town, and 2) in the 400 and 500 blocks of “Lower Huachuca City.” The Council might direct staff to evaluate the costs of extending services to these areas, the level of interest of citizens and property owners in these areas in becoming Town residents, and the potential benefits to the current Town residents if these areas were to be incorporated into the Town. The Council might also schedule a work session meeting to study these issues.

E.2 Discussion and/or Action [Suzanne Harvey]: Approval of repairs/replacement of a playground slide in Hunt Park.

E.3 Discussion and/or Action [Suzanne Harvey]: Request for Council direction to staff regarding the Council’s priorities for enforcement of the Town’s Code provisions regarding zoning, health and safety, buildings and construction and neighborhood preservation. Town staff has heard from numerous residents that these provisions in the Town’s Code need to be enforced to protect property values and preserve health and safety.

E.4 Discussion and/or Action [Suzanne Harvey]: Request for Council direction regarding possible changes to the procurement code to empower the Town Manager to address budgeted and routine expenditures without the need for prior Council action.

E.5 Discussion and/or Action [Chief Berry/Suzanne Harvey]: Approval to undertake improvements to the parking lot at Town Hall.

E.6 Discussion and/or Action [Mayor Wallace]: Council direction regarding exploration of possible foreclosure on the Town’s property abatement liens to reimburse the Town for its costs of remediating hazardous conditions on the subject properties: 217 Pima Street, 303 Apache Street, and 103 Tomahawk.

E.7 Discussion and/or Action [Mayor Wallace]: PROCLAMATION NO. 2026-05 -- A PROCLAMATION OF THE MAYOR, DECLARING THE MONTH OF APRIL, 2026, AS FAIR HOUSING MONTH IN THE TOWN OF HUACHUCA CITY.

E.8 Discussion and/or Action [Mayor Wallace]: PROCLAMATION NO. 2026-04 -- A PROCLAMATION OF THE MAYOR, DECLARING THE MONTH OF APRIL, 2026, AS SEXUAL ASSAULT AWARENESS AND PREVENTION MONTH IN THE TOWN OF HUACHUCA CITY.

E.9 Discussion and/or Action [Mayor Wallace]: PROCLAMATION NO. 2026-03 -- A PROCLAMATION OF THE MAYOR, DECLARING THE MONTH OF APRIL, 2026, AS GARDEN MONTH IN THE TOWN OF HUACHUCA CITY.

F. Reports of Current Events by Council

G. Adjournment

Posted at 5:00 PM on March __, 2026, at the following locations:

Town Hall Bulletin Board 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Hall Lobby 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Website https://huachucacityaz.gov
Huachuca City U.S. Post Office 690 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Library 506 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Police Department 500 N. Gonzales Blvd. Huachuca City, AZ 85616

Ms. Brandye Thorpe
Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Councilmembers, with the exception of confidential material relating to possible executive sessions, is available for public inspection at the Town Clerk’s Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at www.huachucacityaz.gov

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
March 12, 2026 AT 6:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum

B. Roll Call.

Roll Call.

Present: Johann Wallace, **Debra Trate**, Danielle Cardella, Christy Hirshberg, Cynthia Butterworth, Geovona Thompson (online), Town Manager Suzanne Harvey (Not voting), Town Clerk Brandye Thorpe (not voting), Town Attorney Thomas Benavidez (Not voting).

Absent: Nallely Arreola

- c. Invocation

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Mayor Wallace recognizes Mr. Newcomb. He reminds Mr. Newcomb of the three minute time limit.
Mr. Newcomb speaks.

C. Consent Agenda - Mayor

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- C.1 Consider approval of the Minutes of the Regular Council Meeting held on February 12, 2026 and the Public Hearing held on February 19, 2026.
- C.2 Consider approval of the Payment Approval Report.

Motion: Items listed on the Consent Agenda Action: Open for discussion and/or Action, moved by Johann Wallace, Seconded by Christy Hirshberg.

Motion: Approval of the items on the Consent Agenda, **Action:** Approve, **moved by** Johann Wallace, **Seconded by Christy Hirshberg.**
Motion passed unanimously.

D. Unfinished Business before the Council – Mayor

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E.1 Discussion and/or Action [Suzanne Harvey/Ruben Villa]: Approval of the proposed budget adoption calendar.

Motion: Item E.1 Action: Open for discussion and/or Action, moved by Johann Wallace, Seconded by Christy Hirshberg.

Ruben Villa: Good evening, mayor and council members of the public and staff, Suzanne. So tonight we have the report through January 31st, which represents 59% of the fiscal year, seven months of the fiscal year.

I have just as I always do promise with the note that these numbers are unaudited and are subject to change.

We continue to make changes until the audit.

So the typical format that we've seen month to month is before you tonight.

Don't pretend to go through the whole document, it just highlight a few things.

I'd like to 1st mention that all departments and there's a report attached to this, which is a summary of the bigger report, are showing positive numbers where the budget is under or the actuals are under budget.

As is with revenue, but both of them are matching and revenue supersedes or exceeds expenditures by 200.

\$231,000 through January 30, which is a positive number in general.

Fund all the funds themselves.

None of them, except for landfill are in the condition that we would be concerned about the landfill as we know through the gada grant, we will be receiving funds to repay those expenditures that are recorded.

Currently and those would be amortized between 10 to 15 years, so that will free up dollars in landfill to do other things.

So All in all, the best way I can describe this I know it tends to be a little bit more positive, but this is a positive report.

There are areas and I do mention those in my report, that these are a little bit of a tension and there's another report to show line items that are above budget.

But those line items.

Either because we expend dollars at the beginning part of the fiscal year, or we have simply underestimated. But overall, the department is still within budget.

Most of those line items we will reexamine during the budget make reallocations and just align those those to to bring them current, and if we see anything that is of concern before any of these reports are presented, we would definitely notify the city and the Council.

One of the other items that I think is important to mention is that.

Sales tax is the only line on which actually the largest revenue source for general fund, although it shows behind there are two two possible reasons. One, we know that the construction project on in the State Highway 10 did so that was a huge contributor to sales tax but the other part is that we have a lag between December reporting. So we will hopefully see here in February and March an adjustment from the State reporting that will bring us a little bit closer to our budgeted totals. So again, nothing that I see here to be concerned about.

And now you know, as I said, the report is complete with a memo. The full detail and a summary and I can answer any questions the best I can and if I don't have answers I can bring those back.

Council Discusses.

Motion: To begin the truth of taxation, public notice process. **Action:** Direct Staff, moved by Johann Wallace, Seconded by Debra Trate.

Motion Passed Unanimously.

E.3 Discussion and/or Action [Suzanne Harvey/Ruben Villa]: Council approval to begin the “truth in taxation” public notice process as part of the Town’s budget planning for the upcoming fiscal year. “Truth in taxation” applies when a taxing entity (county, city, town, or school district) proposes a primary property tax levy that could be higher than the previous year, excluding revenue based upon new construction.

Motion: Item E.3 Action: Open for discussion and/or Action, moved by Johann Wallace, Seconded by Debra Trate.

As with the last two fiscal years, we brought this early before the budget process. Staff is seeking direction, just policy direction.

There is no decision tonight.

On any of this. But what we do is we bring you an estimate of what it would look like if the Council chooses to either stay at the neutral rate, which would not dictate or require any sort of truth and taxation steps, which are many, many publication and.

Couple public hearings that could and will be aligned with other public hearings.

So it wouldn’t change the calendar that you just approved, but it would add another line item or another agenda item before that particular hearing.

But it’s a neutral rate, which would be \$17,765 a year.

The rate would actually drop from the current rate.

To 1.3619.

The total revenue, as I said, 17,000, but if you move to the midpoint, if the Council were to choose a rate between the the maximum allowable somewhere in the middle, the total revenue would be 128,000, which would be 10,400.

And \$42.00 over neutral and the rate would look like about \$1.48.

And then the the maximum allowable would be \$139,000 a year, with the 20,000 almost \$21,000.

Over the neutral and the rate would be a dollar 6092.

Now on the bottom half of that report, we show some examples.

It’s it’s. It’s hard to pinpoint this, but I’m using \$100,000 home value as an example.

The the increase at midpoint would be about \$12.00 a year for a resident that has \$100,000 valued home and the top the maximum allow would be about \$24.00 for that year.

So again, all we see tonight is this direction.

Do you want us to proceed with with putting this together?

We would put the notices together and then during the budget process you would decide what rates.

Council Discusses.

Motion: To begin the truth of taxation, public notice process as part of the Town’s budget planning for the fiscal year. Action: Direct Staff, moved by Johann Wallace, Seconded by Christy Hirshberg.

Motion Passed Unanimously.

E.4 Discussion and/or Action [Suzanne Harvey]: Approval to submit two Congressionally Directed Spending requests through Congressman Juan Ciscomani and Senator Mark Kelly for funding to purchase a new fire engine and implement water meter upgrades.

Motion: Item E.4 Action: Open for discussion and/or Action, moved by Johann Wallace, Seconded by Christy Hirshberg.

Suzanne Harvey: Mayor and Council, one of these is kind of retroactive because Congressman Siscomani closed the window last Friday. And so I did not have time. I had the meeting with them on Monday and had to get the thing done by Friday. So the fire department spoke to me about an actual need for a fire engine because ours is nearing the end of its useful life. And if it gets to the end of its usable, useful life that impacts our ISO rating, which then impacts everybody who lives here or has a business here as far as their insurance costs. Also, I mean, we want people to be safe, right? We want to be able to fight fires. We need a ladder truck because we were we had an old truck before. Maybe we had so many two-story buildings, but we have several two-story buildings in town. We have factories and for factories, even if they're not two-story, you want to get on top of the fire. So we need a ladder truck. So I submitted to Congressman Siscomani a CPF request for \$1.3 million for a ladder truck our match for that would be approximately 200, 300,000. So it's going to be a \$1.5 million purchase. I would like to ask permission this time to submit the same request to Senator Mark Kelly. I have until tomorrow, but the next Friday to submit that request. I think the fire truck is important enough that we should submit it to both to double our chances of getting a yes. But Senator Kelly is not constrained by number of requests that he could take, Congressman because there's a difference between the House and Senate. Congressman Ciscomani could only have 20 that he moves forward, so I didn't think it was appropriate to to submit two to him because he's going to be limited and of course he's asking for them from everybody in this area. But since Senator Kelly is not constrained, he doesn't have a specific number he can submit more than one. I would like to ask again for the water meters because I think those are important as well. So I would like to submit both of those and part of the submittal process asked me to prioritize it and if Mayor and Council are in agreement, I would like to prioritize that fire truck first because that has the long lasting impact on the town and its public safety, obviously. I we will have to come up with a match because the only so when you do these things you have to do them in committees that are set up in the federal government. The only committee through which we can get a fire truck is through USDA rural development and it's through the community facility program there is a match and so we will have to have that match and we're gonna make it work with the budget that I believe that we'll end up having being able to put aside some money in the upcoming fiscal year and then that following year. Because the funds cannot be released until a new budget is approved by Congress. And we all know that's not gonna happen in October. And so by the time that they approve this, right. Then it has to go into USDA. We have to follow all the rules even though we are not competing, we still there's a lot of hoops to jump through. We just did it for that fresh Trek, and then you have to order the truck and you know that those things also take time. So I believe that we will be able to cover the match over two fiscal years instead of one. However, should something happen. A miracle happen and they passed the budget and we're we're gonna. We're gonna put aside money to make it to make it work.

So I I'm asking for direction from Mayor Council of what they would like me to submit to Senator Kelly's office and approval of what I already submitted.

Motion: The submission of commercial and directive spending request through Congressman Ciscomani's office, which was retroactive and then Senator Mark Kelly's office will be coming up for funding to purchase a new fire engine as the number one priority with the water maintenance upgrades as the number two priority. **Action:** Approve, moved by Johann Wallace, Seconded by Christy Hirshberg.
Motion Passed Unanimously.

E.5 Discussion and/or Action [Suzanne Harvey]: Resolution 2026-01: A resolution of the Mayor and Council approving an intergovernmental agreement [IGA] with Cochise County regarding pooling, use and distribution of certain opioid settlement funds, intended to mitigate the impact of the opioid crisis on the community.

Motion: Item E.4 **Action:** Open for discussion and/or Action, moved by Johann Wallace, Seconded by Christy Hirshberg.

Suzanne Harvey: Mayor and Council about a year ago, I think, brought this before Council and you all voted that we would pool our money with the county because our money would be so little and the rules about how we could use the money are very strict and onerous and we don't have a lot of staff, so we agreed that we would pool our money with the county and it has taken them this long to get an IGA to us. But they've got it done. It's in your packet part of the IGA includes an Advisory Board which I would be I would set on so that we still have a voice in how our money is used. I hope that this means that they're ready to start looking at some projects. I got an e-mail after the packet was already sent out. Out Cochise County, so far between all of our money, 'cause. It's not just us, it's other cities too, right? They have \$3,000,000 sitting in that account and so you know that's a good amount of money and I'm interested to see what kinds of projects they are going to hear from all of the cities and towns, right about what could help in our county to mitigate some of the damages caused by the opioid crisis. Our amount would have been 20. What we've got so far, because it goes to the county anyway. That's the way that it's set up to funnel through is \$28,000. It would be very little we could do with \$28,000, but when you pool it with everybody else's and it's \$3,000,000 for the county, I think you know I'm hopeful that that will come up with some good projects that help people.

Motion: Resolution 2026-01 **Action:** Approve, moved by Johann Wallace, Seconded by Christy Hirshberg.
Motion Passed Unanimously.

F. Reports of Current Events by Council

Councilmember Butterworth- we have the food distribution next Friday and so we'll if anyone wants to volunteer just two little hours of your time to help pack a chip food and help get it in cars. And well, from 7:00 in the morning as well, we'll start bagging and putting stuff together as long as the trucks arrive on time, and the other thing is that PSA, please pick up after your

dogs. And there are certain areas that I walk with Lucy. And especially down Howard St. I mean it and at the bus stops where the kids are going waiting for the bus to pick up it. Just it has just waste. My God, you know the things that kids have to walk around and step over. So it's not that difficult, people. You know, I'm taking plastic bag. Put your hand in the bag. You bend down, pick it up, turn the bag inside. Outside in a knot and put it in the trash. When you get home. Or if there's a public trash can safety of the park. You know, don't just leave it. It's violation of a town ordinance and it's rude and it's just discourteous not to pick up.

Councilmember Cardella- Parks and really great weather. It's supposed to be warmer next week and just go out. Enjoy our parks. Start walking past the storybooks for the kids. It's a good time.

Councilmember Trate-

Mayor Pro Tem Hirshberg- Yesterday I went to a meeting at Doc's watering hole.

It was called Network at noon and it's I think a newer thing. I saw it on Facebook. So I went just to see what it was all about. So I did share our circus information with everybody and I heard that Mayor Wallace mentioned in your meeting yesterday morning the circus as well. The second thing I have, I'll be at the food distribution next Friday and then at the Community meeting on the 21st and I will be selling circus tickets if anybody needs circus tickets. Get ahold of me and I will meet you with tickets. And that's all I know.

Councilmember Arreola-

Councilmember Thompson- Nothing to report. I've been terribly sick.

Mayor Wallace- Tuesday did the good morning Sierra Vista. This is first one of 2026. It's always fun to do that. Just gotta give an update of a few things going on in town. Talk about the Skyline project, which will be starting in about 30 days. Kind of mentioned the two House bills that are kind of making its way through that has additional funding for the town, like working on Gila and everything else through the SBA action. The GADA that we got for the equipment, the landfill. Talk about the CDS/CDF for the fire truck. I also went through and covered the CDBG stuff. CDBG meeting that we're having on the 21st, and Yep, I told everybody that there's a circus coming to Huachuca City and this time it's not the politicians there. And I mentioned how we'd be one of their ring leaders or whatever. They're stick me in some cannon and shoot me out of it. I don't know. But no, it was actually a pretty, pretty good meeting Cochise College, Dr. Perry, I mentioned some funding that they got to really kind of focus more and provide more education. On AI, which is huge, so it's good for them. Interesting and to see how well that goes. The county also mentions you guys on track. It's obviously the county with the the the jail. There was a concern about the cacti in the spot that they found the ocotillos they you can't destroy them per state law. Yeah, but we have to make sure we're not destroying any. So there there's something about state law that that you have to you have to harvest them and you have to be certified to basically you gotta move them. You can't just plow them down. Sharon did mention that they they figured it out. They found somebody, you know, they they got the permit. You have to have. You gotta have to be permitted to harvest them. So they got to permit the harvest of the movement. So they, you know, it's not a hang up for the jail. And then I was talking to Mark Hayes yesterday, and then I'm gonna find a time on a Friday to

go and sit in their new little round table thing that they're doing and that Harold's doing it on on Friday. So gotta find a date and go knock that out. Other than that. Hispanic Chamber next Friday, Jason Boling SPDCO is speaking. So I'll be going to that one then.

G. Adjournment

Motion: To Adjourn, **Action:** Adjourn, **Moved by** Johann Wallace, **Seconded by Christy Hirshberg.**

Motion passed unanimously.

Approved by Mayor Johann R. Wallace on March 26, 2026.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Brandye Thorpe,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on March 12, 2026. I further certify that the meeting was duly called and a quorum was present.

Ms. Brandye Thorpe,
Town Clerk



TOWN OF HUACHUCA CITY

The Sunset City

MEETING MINUTES OF THE HUACHUCA CITY TOWN COUNCIL PUBLIC HEARING

March 21, 2026 AT 1:00 PM

**COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum

B. Roll Call.

Roll Call.

Present: Johann Wallace, Debra Trate, Danielle Cardella, Christy Hirshberg, Cynthia Butterworth, Geovona Thompson, Town Manager Suzanne Harvey (Not voting), Town Clerk Brandye Thorpe (not voting),

Absent: Nallely Arreola (Joined the meeting late at 1:15pm), Town Attorney Thomas Benavidez (Not voting).

B. Call to the Public – Mayor

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C.1 Discussion only [William Osborne]: Discussion of 2026 Community Development Block Grant (CDBG)

Town of Huachuca City Public Hearing Regarding Use of CDBG Funds The Town of Huachuca City is expected to receive approximately \$516,000 in FY2026 of federal Community Development Block Grant (CDBG) funds from the Arizona Department of Housing (ADOH) Regional Account (RA), and may consider future competitive applications for Colonias and State Special Project (SSP) CDBG funds. CDBG funds must be used to benefit low-income persons and areas, alleviate slum and blight or address urgent need. A public hearing will be held on today, Saturday, March 21, 2026 at 1:00 p.m. at the Huachuca City Activity Center, and via remote participation. So we are streaming on Facebook live right now, so we will be gathering citizen input both from here in the room and from online. Examples of possible uses include the following:

- 1) Public infrastructure (e.g., water, wastewater, street improvements);
- 2) Community facilities (e.g., parks, health clinics, libraries, senior or youth centers);
- 3) Housing (e.g., owner-occupied or multi-family rehab, utility connections on private property, new housing constructed by a non-profit);
- 4) Public services (e.g., paying the salary of an additional staff person to expand a Head Start program, purchasing a van to transport persons with disabilities, equipment and rent to start a new job training program); and
- 5) Economic development (e.g., a loan to a business for job creation, micro-enterprise development, acquisition of land for an existing business expansion).

For more information about accessing the hearing remotely you can go ahead and send a message on Facebook or you can also give me a call at 520-595-8237 and we will make sure you get access to this stuff.

Mayor Wallace: So with that, we are going to this is a public hearing.

And basically the way we work is we're going to collect Mr.

Mr. Osborne go through kind of get a quick overview of what the CDBG is, what it does. I guess you've got a presentation coming up for us.

I want to spend more time just kind of talking to the public, getting your thoughts, getting your input.

See what anybody might have online.

So we'll we'll go ahead and get through this presentation rather quickly.

I really want to turn this into a conversation, so we start getting ideas on where we could potentially use CDBG funds, but I'll turn it over to staff.

William Osborne: Thank you, Mr. Mayor, members of the Council and for everybody who's attending my presentation may not be as brief as the mayor hoped.

It will be brief. There are some items that the Arizona Department of Housing requires us to cover, and we'll be covering all of those today. As part of our requirement that we need to facilitate a full understanding of CDBG, which will be primarily focused on regional account, especially when it comes to your testimony, but it doesn't also preclude the other forms of funding that we might have. Well the agenda for today's hearing is to tell you what the Community Development Block Grant program is about. It is to help communities with housing, infrastructure, the living environment and economic development opportunities. It's allocating limited tax dollars to the community and economic development needs through programs

that are either divided regionally or community wide. The CDBG criteria funding eligibility, or something, we'll also talk about and we'll close with past Town of Huachuca City CDBG projects that we've been able to locate in our files and also from other records. And the main thing that the Mayor is focused on is for you to get involved in this process today, to get your tax dollars back for a Huachuca City CDBG project, for which you'll only be able to select one. However, want to make sure that all the project ideas that you can think of are listed out today because those need to be included as a list of projects that can be considered by the Mayor and Council put in a resolution. Go into more detail on that in just a moment. And so CDBG funding allocations, how much, to who, and for what?

The Department of Housing at the federal level provides just over \$10 million to the Arizona Department of Housing for them to allocate the funds. They're going to keep some of the money for their administrative budget. Of that 10 million, they're going to have 2% of that money that they actually use to provide assistance to other funding, including councils of government which I'll go into in just a moment. But there's also 1% for technical assistance to locals that we are able to see go to collect so that we can provide technical assistance to you without having a contract in place with you as a local community because your community is a member of SEAGO. So \$1 million of the funding that ADOH has also built into a 10% colonia set aside account for defined communities. Which Huachuca City may have one of these located within city limits. And we'll go into more detail about Colonias also. But then there's also \$1.3 million that set aside in about 15% of all the funds for state special projects. And those are for post-ADOH retention and Colonias for Statewide Competition, money that is clawed back from projects that don't proceed. That projects money goes back to the state. And they put it into a state and special projects fund, which you and all communities in Arizona can compete for. And then seven and a half million approximately, is allocated into a regional account for rural Arizona communities with councils of government. The Council of Government in Arizona. It's basically we review COG applications and provide those applications to ADOH after working with the local communities, including this year with Huachuca City for regional account, provide technical assistance for the Council of Government. We provide technical assistance and guidance on CDBG to locals, including this hearing today. We also prepared applications, so we actually do a lot of legwork. In preparing the applications we may reach out to city staff to provide some additional details that are really locally known. We also communicate and advocate with our member or our member communities with ADOH. So if for some reason our project is getting off track we try to make sure that it gets back on track. We help with that, but we also will beg if necessary, with any ways to make sure that the community doesn't lose any money. Just because there's a problem with supply chain for certain materials on the construction project as an example. So our executive board and through other executive boards from other COGS, they adopt a method of distribution of funds. This is how we maximize impact for each of our jurisdictions that go through a cycle and what you can see, because it is part of Cochise County has, I believe, five or six other jurisdictions that it has to wait in line until the next term that it gets. And so I bring the last application. Was the 2019, I think or 2020 for Huachuca City and last year was the City of Tombstone. Tombstone, they won't see it again until sometime in two thousand 30s. So next one in the Council of Government. We have rural populations and we get that share of money and we allocate it based on weighted population and poverty stats. So our communities in Cochise County have a larger population than anywhere else in counties which also include Greenlee, Graham and Santa Cruz counties.

But the level of poverty there's also higher in Cochise County. And that's why Cochise County of all four counties, when the community gets its chance for the funds, they get more funds than anywhere else for regional account. And so the four COGS that we have are WACOG that's out in Yuma, CAG, I believe that's out in Tucson, but also like Pinal County. NACOG, that would be up with Flagstaff, Winslow and SEAGO, southeastern corner of Arizona. And that shows you that we get about 1.34 million in regional account spending each year. You can see that CAG doesn't get very much because I think most of their communities are actually incorporated and have to deal with CDBG on their own. But county wide for the rural communities, they don't have as many and their funding is less than ours but you can see have significantly less funding than the county, which includes Yuma and the county, which includes Sedona. Flagstaff, a community up in the north. And so the type of CDBG that are available to what you consider this year includes regional account, which is your term once every six years. But there's also state special project funds and also colonias because we do have a colonias community that we believe is within the city limits. It might be in the county, but we're going to find out. And so I'll talk a little bit about colonias. And there's a map that's included on this slide that shows the location of colonias throughout Southern Arizona, but also kind of going over the border with New Mexico. You can actually see that quite a few of these clusters of communities are located in our service area. These colonias are designated using objective criteria, including lack of potable water supply for people to drink. There's a problem with that in many places. A lack of adequate sewage systems. That, and a lack of decent, safe and sanitary housing. Housing is dilapidated. Folks can't afford to keep it up. There are issues with connection if not issues with foundations. All sorts of problems because many of these communities were built long before zoning existed or they were built without building code requirements. But these communities had to exist before November 28, 1991. And so the Colonias program, though only funds every two years, this year is one of those years. And so this hearing today provides the opportunity if people here come up with ideas that might qualify for a colonias grant we've already done the public hearing and we don't need to go out to public notice and do another 1-2 months from now or anytime in the future. We've got this taken care of today. It is a competitive grant, but only with other qualified colonias communities in Arizona. And so the number of colonias that in our area, we also have a slides that covers that. But again, typically the projects for colonias, though we will have an inherent advantage in competing for them with anybody else in Arizona, are typically limited to water, wastewater, stormwater, or housing rehabilitation projects. Arizona has 68 qualifying colonias. The SEAGO region has 37. We already have a majority of clients within the state and this is where our strength is. All 68 communities could apply for the money this year, of which there should be just about 1.3 million available. But there aren't very many people who put forward applications, so competition may be fierce, but it's usually small. There are 15 colonias in Cochise County, 10 in Graham, whereas Greenlee has two, both of their communities, Clifton and Duncan, are considered colonias, and Santa Cruz County has ten. I think half of them are in no doubt. Colonias projects have to be shovel ready. Designs for the improvements have to be completed already. And again, that's if it's going to be some infrastructure, if it's going to be a housing rehabilitation effort, the income qualified waiting list has to be ready. People have to be income qualified. We'll talk a little bit more about that in a moment. But that client list has to be ready to go when it comes to applying or the application. There also needs to be the environmental review completed. And the town may need to provide a leverage or match in order to raise the score for competition and maybe

other sorts of funding like USDA Rural Development grants. For infrastructure projects, it might be that, but also water infrastructure finance authority grants, all these things that included together provide a better opportunity to compete.

Mayor Wallace: We don't have any colonias.

Manager Harvey: We might have but we're not sure. That trailer park out there. They have their own well.

William Osborne: But if there was a desire that they're located within the city to provide the opportunity for a project, if you have a project listed in the list of projects, it's something that could be discussed.

Mayor Wallace: If they'd been interested, they would have been coming to us here sooner than that.

William Osborne: Well, just to give you an idea though, if they do reach out to somebody like water infrastructure finance authority separate from the Town of Huachuca City, we're probably going to say into WIFA, but you're going to need to find somebody else to provide assistance. And normally we're the ones who provide that support too. But if they're trying to kind of go around and say, well, we don't want to tell Huachuca City, that may be a problem for us because in terms of project management, we're not going to try to read the basically educate these people to ground up that you need to follow federal regulations for this. State Regulations for how you actually get this money and do bid, you know, do a bid advertisement. So again, that list of projects can provide the opportunity for those folks.

Maybe not even for an application that goes forward this year or right there, but somewhere in the future, because the biggest problem I'm going to just we're in the middle of this.

Manager Harvey: But our biggest problem is we are not clear where the colonias is. The map is not very clear, so we don't know for sure if it's in town limits or if it's in Cochise County.

Mayor Wallace: So whatever the question that we don't know for sure, when we were looking into the brownsfield stuff, it was not. It is just on the other side, in the County. It's not in the city.

William Osborne: But brownsfield and colonias aren't necessarily the same thing. The colonial as a designation that provides you with competitive advantage.

Mayor Wallace: The designation. But like the criteria that kind of helps determine is pretty much the same between the brownsfield and the colonias. Because a lot of the stuff they're looking at to get it federal dollars to do improvements, whether what, whatever it is, they look at the same criteria. They just do.

William Osborne: I don't mean to bark up a tree, but basically with the brownfields, those are really focused on commercial properties or rental properties or rental buildings or commercial businesses.

Mayor Wallace: I can tell you what we went through a couple years ago, they were not looking at that.

William Osborne: OK, fantastic. With the colonias, they're looking at residential properties only. And it's going to be water systems, sewer system, storm drainage or to actual rehabilitation of homes. So it's just like, it has that very narrow focus. So you see, here's a listing of colonias communities in Cochise County, which again includes the little highlight for Lower, which you could see. It's located it seems like the little thought bubble piece right along the highway, but again, getting it really clearly designated, we'd have to make a inquiry about that further. But the state special projects. That's annual funding that's typically each spring grant amounts that are up to 700,000. It's even more than the Regional Account award that's guaranteed. You could consider this annually, however, you'd be in competition with all rural non

entitlement Arizona communities. Sierra Vista and Douglas within Cochise County are considered entitlement communities. Cochise County itself is also considered an entitlement. Cochise County by population with Sierra Vista, I think also by population, but Douglas, it's by choice. Those communities have to go in on their own and do all the grant management on their own. And also they have to compete for the funding with Phoenix, Tucson, other communities, you guys don't have to compete with those folks. You only compete with rural towns. The Arizona Department of Housing rates applications by scoring criteria. They do again want shovel ready projects where the designs are already in and finished, and where the environmental review has also been completed. The funding from state special projects does come from past awarded CDBG projects, where those projects have died. We recently helped the city of Nogales ensure that it didn't lose its funding. They were about ready to, even though they actually finished construction for the project, but because of staffing changes, there was some question about how we could actually make sure that they're getting their funding to the contractor and making sure that they got their reimbursement in time and they did.

Manager Harvey: Can I ask a quick question, the bullet that says planning, design, interviewing activities tied to future Phase 2B construction? What would that be exactly?

William Osborne: That means if you have a project where you know it's going to be a large multi year project, is that you could use state special projects funding and again that is a grant up to 750,000. Doesn't mean that you have to apply for that much, or that you might need that much. It might be, if you would actually like to do the engineering or there are some areas of the town where we know there's need. And as we've discussed, and we'll tap on it in just a moment about the national objectives.

Is that you can really kind of look at citywide where there are infrastructure issues regularly that those might be areas where we say if you'd like to actually get some money towards figuring out how to fix some of these problems.

In fact, I believe one of the projects is in the picture in the background of doing assessment 1st and doing the engineering 1st and then following up with an actual implementation.

Manager Harvey: Is there a timeline for execution? Like do they expire after a year? Do you get more of the funds? How does that work?

William Osborne: There may be a timeline on that, but typically it's like every project's gonna have a timeline, yeah. That, especially because of the economic situation but also because of The Build America requirement that you get American made is the defining mantra. There's a shortage of the stuff, we're going to need another six months, ADOH is going to understand that. We would just need to make sure that they know. We're going to be putting in probably their contract amendment with ADOH. ADOH are going to be cool. That'll be able to get them. Be able to get it as long as you're documenting that. It's like, yeah. So we have several extensions, all those things. Then you just make sure that in the performance, you're kind of indicating, hey, we've got a log jam and it's not us, it's not the contractor, it's the contractor can't get the supplies that are needed to make this thing happen.

Mayor Wallace: Yeah, we have experienced that last CDBG was during the COVID times. So we figured something out. We figured it out and after that we had to slice off a whole lot of stuff.

William Osborne: Yeah. And so, I mean that you know again after the six months of project could be kind of like the scoping of hey, we know that this is gonna be a big project. We don't know how big. We know that we probably may need to look into like for an infrastructure

might be a WIFA thing, and we're gonna plan on using this effort. Yeah, it's gonna be totally OK. But again, it's for projects where the folks weren't involved and they did let the ball drop and they didn't stay in contact. Where they may lose their funding, the funding goes back to ADOH who then says, OK, state Special Projects fund is being enriched by these hundreds of thousands of dollars. So again, our our goal in working for you on these grant is to make sure that doesn't happen. So that's why regular communication is a good thing.

Suzanne's been awesome and Brandye's been awesome helping us get set up here, but we expect we'll have that constant communication as we go through the process. With the regional account, and that's one of the things that's gonna be more immediate here is that you have non competitive funding that's already awarded or basically pre awarded. The application still needs to be filed, but this money cannot be taken by anybody else in Cochise County or anywhere else in the single service area or anywhere else. This money is already earmarked for what you consider the mod. The number of participating jurisdictions determines how many years that you have to wait, and it's like 6 here. And then we also, looking at our mod, it's valid until the next year. So I believe next year I want to say that it's going to be Benson, but I'm not 100% sure on that. But again, as the Mayor said, this is put into the mailing and also publication of papers looking at infrastructure, community facilities, parks, public and community services. There is a limit on public and community services 31 Max. Expert expenditures of regional count and that stuff and for planning, design and engineering 20% backs, which is why a state special project fund where you know you're going to need to bring in, you know, serious engineering for, you know maybe a few \$100,000 worth of work just on that and the things that might be better to go for state special project, that slum of blight reduction. There's a 15% Max on that. Talk a little bit more about that in a moment.

But also housing development and housing rehabilitation. So SEAGO splits out the money to four counties, Cochise, Greenlee, Graham and Santa Cruz County.

The amounts that each of them are getting each year approximately, are listed here. So it's like Cochise County little over 515 thousand. Graham County gets about 291,000, Greenlee county gets 100,000 and Santa Cruz County gets 440,000. And this year's communities in 2026 rotation is Huachuca City, Safford, Clifton and Nogales. These are communities that we're going to be going out to as a matter of course by, you know, what we need to do. But we're also probably going to be requesting more open to it to reaching out to and having to other communities. We're thinking about their colonias location. But those are eligibility things that they have this year. The natural objectives criteria for which a project can be selected must benefit primarily the whole and moderate income flows. Low Mod 51% of the service area beneficiaries must have an income that's 80% or less of the median income for the area for all households in the same size of the same size in the area. So they have one person all the way through 80% households and specific amounts of income that they have. And for Huachuca City, the amount that comes out, I believe it's close to 55% of your total community actually qualifies as low mod, which is a great thing for you all, because that means that pretty much anywhere in Huachuca City is going to be eligible for these deployments. Or if we do have colonias, that's pretty much automatically going to be considered qualifying for the population or any of the other grants that might be able to get through CDBG. Otherwise, you'd have to be looking at special needs groups. A lot of our communities need to consider Senior Center improvements or they need to consider ADA accessibility improvements to remove barriers to access. But it could also go for folks who are disabled or domestic violence victims, or folks who have other special needs. The project must prevent or if you're going to

do slum reduction it must be to eliminate. Those conditions, if it's an area wide effort, that 25% or more of the properties in that area have to be deteriorated or abandoned. And if it's a spot consideration, the rehabilitation of the specific condition, detrimental apartment building safety, it might be that the swimming pool has suddenly become a wastewater pond and it's an accident that it's happened. That might be something that might be qualified in part for a slum or blight condition, but it may also qualify as an urgent need related to health safety issue such as a natural disaster or other sort of event that relates that creates a damage and a hazard. So again, the swimming pool example I just give that, but that's not something that's typical. I'm not sure if there's a normal normal hazard that occurs here, but funding might be available for the dealing with projects like that.

Manager Harvey: What if it's abatement that needs to be done on private property because it's created a hazard. Because of a fire, something like that. Is that something that's or is it not because it's private property?

William Osborne: I believe that it's something that is doable. You have to try to make sure that your local regulations have coverage, but also they're consistent with statute, state law about slum and blight abatement and kind of what the definitions are of that and if there are any sorts of prereqs or processes that are in place to identify that, hey, this is actually a public health issue. This particular property is a public health issue, but same time when you're looking at the amount of funding that you have usually looking at that amount is probably going to be more than just a single property issue. That's kind of a neighborhood wide issue. If it's that and, as Suzanne and I were talking a little bit earlier, just to reaffirm that would the town, Huachuca City be able to do more than 1 account project? Could not do more than one for implementation. Could provide some accommodation for partially addressing a planning effort or a design effort. Maybe the planning effort could be to identify where areas are really affected by slum and blight. It might be, you know, kind of putting that as part of an effort if there were funds available leftover from an implementation, under construction project. There may be other projects where you might also consider having get a split where you might have some that are public services. But usually again, it's gonna be something make it related to a Senior Center where you need the funds for something, for staff, but also to actually have a facility. But those also are usually for new facilities. When you have that kind of public service and community service, angled for like Huachuca City, that's when you have a new facility that is not been provided. It's not usually building up an existing capacity, it's actually creating a new capacity that's been listed. So if some eligible project categories and types include again the public and community facilities, not necessarily the services part focus so much, but the actual buildings, the border and brick so to speak. Street improvements for roads, sidewalks and ADA plant improvements, water and sewer systems, lines and stations, parks and treatments, and community service facilities. Housing for housing rehabilitation is typically, in our service area, to see more of that, that new housing construction with funding for CDBG because the amount usually isn't enough to cover an entire project that would qualify. But it could still be, in part, funding sources for a larger project that's funded with other sources as well. And so activities of supportive housing construction, land acquisition clearance, street improvements related to a development might also be covered by CDBG, and those could be eligible, but, also, not that we've seen this very recently because it's very difficult to administer its homeownership assistance. Like down payment assistance. On the administration side on that it really tends to be very expensive unless you have a housing office in house. And though we have increased the size of our staff, that one just a brief introduction,

we have Maria Villas here, who is our community coordinator at SEAGO? She's going to be helping me throughout many of these projects and doing some of the ones that we've already been doing, but homeownership, home ownership assistance, it's usually something that might go through our AAA. Area Agency on Aging has been a help on these, but we also do consult with them to provide some additional ideas for possible funding sources that had an emergency assistance. Public services could include child care, training, healthcare and substance abuse services, crime prevention. And for planning design engineering, some of these things, I believe that we, Chuka, Cities, a couple of these.

The comprehensive or General plan funding for that area specific plans or strategic plans actually looking at certain areas that might be developed, certain conditions or melt or net, but also engineering design plans for qualifying infrastructure projects and architectural engineering plans for buying, building so infrastructure and building project.

The engineering for those can be covered by CDBG.

And so the path projects that we were able to locate include the engineering for Skyline, for Huachuca Heights drainage project. Also, the 2013 General Plan update, which if I'm not mistaken, if the update the next update would be due in 2023.

Mayor Wallace: We've already done that. He discusses the requirement to do it every 10 years. It was done when he was on the P&Z board and will be done again this year.

William Osborne: Discusses other projects like the water system tank improvements and the most recent one which was the 5 parks project.

Mayor Wallace: Asks to see the files on the Skyline drainage project.

William Osborne: Will provide what SEAGO has pertaining to it. He suggests that Council must adopt a resolution for the regional account application, however they should consider one for the colonias as well, in case it turns out that we do have one.

Mayor Wallace opens the meeting up to the public for their project ideas. He asks that everyone give their name and address for the meeting minutes.

Diane Hildebrant from 175 Skyline suggests getting the kitchen back in the Activity Center, and also making the Activity Center ADA compliant. She suggests that the ramp is great, but once they get to the doors, they can't open them.

Steven Sherwood discusses trees, 242 trees in Town. If grass catches fire, it will spread to the trees. He suggest a cement pad under the picnic table along with a low ramp to it. Then when the road crew is working on Skyline they can put in a blacktop road. He also suggests that a sidewalk from the school to the parking lot for the Activity Center and Library so that the children don't have to walk through the goat heads.

William Osborne: I would also tell Mayor, Council, you also are allowed to bring up projects you thought of because you remember this. I mean, you're Council but you live here too. And I would also say constituents have brought up ideas for you, but they're not here today. You can put those ideas out, and I know there's a lot more ideas than just the two that we just heard.

Manager Harvey from 116 Tomahawk asks a question to piggyback off of Diane's idea. She asks if we were to do, for instance, someone brought up the kitchen, but the project would be bigger than just the kitchen. It could be modernization of the entire activity center to include ADA compliant doors, ADA compliant ramps, ADA compliant bathrooms and perhaps even making a parking lot safer and more easily accessible to handicapped?

Like the project could encompass more than just a kitchen, right?

Modernization of the entire activity center in shortness?

William Osborne: Uh, until maybe they, uh, update what's called the American Community Survey. The data that we use to qualify low moderate income for a lot of communities, once that changed in 2024 until 2024 the old database what's called the ACS in our Community Survey, 2011, 2015. Once the 2016, 2016 to 2020 data was adopted, most all of our CV communities no longer qualified, no longer not at the Community level, and not even the block grant funds. So every one of those communities now has to consider being very specific about where they would have a low moderate income special survey. In which it was a bit of an argument process, but it's doable. Or they look at focusing on a Senior Center project. If this was a Senior Center. Like strictly for seniors and for their caregivers with the caregivers came round.

Geovona Thompson: I personally have been an advocate for trying to eliminate goat heads in our Town. It has a lot to do with our spaces. I think that if we could revitalize our public spaces, including the park, the entire park, both upper and lower, where kids are playing. It would be also including a way of maintaining that, like including a watering system to maintain any kind of landscaping that you would do.

Steven Sherwood: There is a pre emergent that we have on order. Once we get it we'll get it out. We have enough ordered for Leffingwell park. We need to dig them out before they go to seed. It won't be done in three or four years. It takes diligence.

Geovona Thompson: It's not just the goat heads, it not just one thing. We have grass that isn't even comfortable to sit on. It would be nice if it was something that was inviting the people to picnic on.

Mayor Wallace: Another park project?

Geovona Thompson: I guess. I guess, what you guys have done is you've added things to the park but what about what's already there?

Steven Sherwood: We can ask for donations, from Lowes and Home Depot to donate the grass seed that they can't use, and we just go pick it up and spread it out. He further states that he is taking a master gardener's class and there are plenty of grasses and wildflowers that grow without a watering system and he's pretty much against watering systems.

Mayor Wallace: We need to bring this conversation back to CDBG grant and project funds. So I want to take your information, you're looking at a parks project.

Debra Trate: I think it would be nice if there was some sort of shade at the pool because there's no place for people to go. Also some artificial turf because everybody says goat heads go in there when people walk. So just some small things at the pool like that so people have a place to go and shade.

Cynthia Butterworth: I do agree that the kitchen at the Activity Center because it's an activity center and we have all kinds of various activities going on here. But also the idea of changing out the water meters to read by the hundreds of gallons instead of thousand gallons. It would help business and people monitor their usage and hopefully in some cases bring down their bills because someone who used 3000 gallons is paying the same as someone who uses 3999 gallons. We do need to get the kitchen done. Then we can bring in the people who can teach how to cook the vegetables, and the community garden can bring in the vegetables. So I'm split between the two.

Kathy Wozniak 117 E. Yuma: I'm not complaining about the cost, I'm just complaining about the infrastructure. The pipes need work. You can't live without water, you know?

Frances Mock, 105 Pima: The water is bad, the past 7 years my dog doesn't even drink the water. Years ago when I moved here they said the pipes were old and had rust and there's been nothing done about it. The water here is it. It needs work, and that's where I'm at.

Suzanne Harvey: We have a consumer report online. While it's tested and the testing is sent to ADQ every year and we pass, so you may not like the taste of it but I don't want you even to go around here, leave here thinking our water is not safe because that is untrue. We are required to send it in for testing monthly and our water is absolutely good. I understand and I totally get we need to do an evaluation of our system. The water may not taste the way that you would like it to taste, but I don't want you to go out of here thinking that there's something wrong with our water.

Christy Hirshberg: I do know two things that people have brought to me. One is the water meter they're talking about. They're the ones that you can drive by and just like scan it and it automatically uploads, which would really decrease work on the staff and the other is the kitchen and the revitalization of the Activities Center because then people could use this. We could rent it out for small businesses, so the things that would actually bring funding into the community.

Julian Barclay, 211 First St.: I just wanted to suggest a couple different ideas, just some things from what I saw on the Facebook post. What I kind of been hearing some good stuff like that. The first option is the path between Blvd. that connects lower and Upper Huachuca City to each other. I know that it has power and it's kind of paved, but not it's the one that goes up. Yeah, yeah, it goes all the way from up and down. It'd be really nice if that one was actually like finished, because that'd be a really nice path that connects both things to each other and also give residents a direct access to the library. The Community Center, the City Hall, all that stuff without walking on the road. Especially that very steep hill. If you've ever walked up that street, you know just how much. And I've had the luxury of being able to do that.

Alternatively, following up there kind of just like maintenance concepts would be really good. If we could look at all piles of trash and debris and garbage kind of falling under like the what is it? The slums maintenance. Cindy, you know, we're walking up. What's that?

McCrae St. we see just piles of I don't know what it is. Tiles and things just refuse into places we went down in lower Huachuca City. Just a few minutes ago, quite frankly, and it was just. Junk. It was crap. It was things that all spread out throughout the area.

We talked about, you know, wanting to update our parks and make everything nice, but we need to start, like, making our community nice first and then we can focus on, like, goat heads and things. But right now we're just derelict areas, places falling apart. They really do need to be maintained. It really needs the whole community. Undesirable doesn't bring a lot of people in there. Or we could also finish park. I know that there's been projects we've been talking about with, like installing the water. Sprinklers, yes. The sprinklers in the park. I don't know if I ever got finished. And it would be nice if those got updated. Alternatively, talking about kind of uplifting our services, it would be nice if we could fund our library more.

There's a lot of talk about how can we uplift our community and a lot of the community does just go back to the library like the library does a lot of projects and if they have the funding, that funding spills out into the Community. Directly. So it's those job application programs. It's the connection the local organizations, operations and stuff like that. It's the stuff that we do wanna provide to our community and I think that would be a really good option. Lastly, I did like the idea of just promoting. There has been talk about bringing in more multi dwelling housing.

I know that that apartment complex over there, those are really nice. They're low income. Our community could have low income housing. Then we definitely need some new housing that might help people who are low income and kind of and also attract people to come live in the city because we do need more residents.

Nallely Arreola, 103 Second St.: Boys and Girls Club, some kind of after school, childcare activity for kids or like you said, more funding for the library because I'm wondering with my daughter after school and there is a lot of kids in the library, in our park. And I do hear them say, well, we can't go home alone. We're gonna stay here and until Mom gets home. Some after school program.

Danielle Cardella: Two that have not been finished on would be more towards their safe streets, more signage, maybe some speed bumps. They've got serious neighborhood speeders. Maybe we need some speed bumps. Maybe speed table. And then our roads. The Skyline hill.

Frances Mock: My water bill. The average bill my average bill is about \$85 a month. Sir, my income is right around 2. It's great now from when I first moved here, my income was \$900 a month. And because of certain circumstances, it's got to like 2000.

Danielle Cardella: Now, I think it's really important to note that this is why we have these meetings. This is why we have national elections. If you look at the gas prices today, this isn't a Huachuca City problem. This is an American problem. It's not just the price of water. It's not just the price of gasoline. If more people from our community, there's a handful of you, we're not even one city, one of our city streets were the people in this room right now. So without more people all start caring, changes aren't going to get made. So I hear what you're saying about your water bill, but unless we get more community involvement, it ain't going to change. So I mean, I'm a single mom with three kids. I get that. That water bill it hits every month. So we can't help people, they don't want to show up.

355 Huachuca Blvd. Mobile Home Park: I attend a lot of things here in the center. And I also am interested in the kitchen situation, not only for what we do with the seniors or other people. But it also rented as a venue too. And I think that's kind of important because I think you're a lot of seniors that are on that and if ever that started, maybe they have a meal a week or something like that, then we'd get them to socialize a little bit more. I know some of the other projects are important, but I think that's also important for depression, anxiety, panic and whatever to have somewhere to go. That's all really conducive to socializing. That's why I'm here on Fridays, hoping that we can get more seniors to come in and socialize. Again, yeah, same thing. But like I agree with you. Nobody cares. I mean, it's very frustrating, you know.

John Gonzales, 200 First St.: I want more projects in the library. So here's your first question. Is it more like a fast pitch where we have to be 1 project or can we use the money for multiple projects or does it have to be like categorical data project?

William Osborne: So we've been talking about water treatments or water system improvements, which I've been hearing that. I've been hearing that here's that. You will for an application want to access project for water systems improvement that would include these streets. And because of the city wide, the town wide impact of having these improvements, we want to ensure that we have the ability to assess future need and to be able to monitor use. But having that sound like the number of folks in the community that approximately like just a rough thumb sketch. Estimate which is appropriate for an application is to say we could get water meters. Smart meters for every home in the community. That's one part of it. But. Most likely you would still need to have a where are we actually fixing the pipes in the ground?

Where are the pipes actually failing? Where are we? Like have an idea that they're failing here often, and I would say that the water quality may be sufficient at this point, but there may be sort of like some indicators. That there may be problems in the area where you live and maybe where other folks live that like you know there, you probably really should look at this. There may be that a lot of other communities that haven't had their water systems pipes the mains changed over the last 50 or 60 years, that those pipes, if they're prior to that, have access and so. That, you know, at some places they're well, we haven't even heard. Like I think maybe Tombstone, one that they have. They have wood pipes, so it's like so you know, they have stuff that is like, you know, it's a sort of cool that's put in the museum and but we actually need to have enough water for these folks here that's getting ready and not contaminated. But the other goal of having water meters. I would say you probably want a couple that with a physical location to have type replacements because it's so bad in that. Or could it be? A water infrastructure. Because those possible outcomes that could be like when it comes out, we haven't had a notice of funding of general building for the state special projects yet, but that would be. But that could be solid if it comes out that you know what we've actually found out. Through your own that we know that these are problem areas, you still might say, hey, the assessment process Grant State Special Project Grant might be a good thing. Anyway to go citywide? But you may again may or may not have as lower Huachuca City in the list of designated colonias. If you know that there are problems or people actually say, well yeah, there's a well, but the water is that it really is having problems for the septic systems are failing that, might be time to connect to the town and not just, you know, not just any other flood, but also colonias. Could be applied to that specific area. Which again, we don't have any application for colonias, but we also have not had the notice of funding. But once that drops, I think you have like about a five month period to put in an application if today we identify specific locations in what you consider that increases your likelihood of getting an application in that it will follow. So specific locations would be better than just general ideas, unless it's a water meters. It's like a, you know that pass up on the state special project. Is that really available to the colonias area? That's day one. State special project and do the activity center. Possibly, yeah. And so again, the idea of the state special projects and that's where the state takes like a slush fund, all the projects that have been funded in the past like fell away for some reason the contractors fell out and wrote their contract in the city or town or the county didn't get a project done and the ADOH clause backed that money into the state pot. That that money you could compete for, but you'd have to compete with even, I think with Phoenix. No, I'm sorry. Not with Phoenix, but with any non urban area anywhere in Arizona. So if I got thinking like a show low doesn't qualify as an urban area. Like it's just like a rural town, even though it's like the high end up, they can compete for that. And so your competition for the whole state. Like every year that we stay, special projects could be every year. SSP was an annual CDBG is every six years and then regional accounts. You're guaranteed 515,000 ish. That's every six years, and it may not it may be more than 515. but with the colonias, that's only every two years and only lower. What you can do, and only lower to the city. And let's say in Bisbee is that take us Canyon Baker, Tintown. You know, I think there may be a few more.. All right, so. Let me go over two things real quick.

Mayor Wallace: Just couple more comments from Facebook.

Somebody mentioned changing station for children. Stations that are in public libraries that we've been looking for self value there that, yeah, that's probably not going to be a CDBG that would be like maybe there's something like they maybe Fry's or Safeway has some

sort of special grant to help or might even be something.

But I saw 100 and just talking about, you know, getting your money to entrepreneur work. Basically, you'd have to hire people. What I'm saying is that is not what we're gonna go for yeah, with, with CDBG related development, it can be retrofit to be honest. Is that correct? So a lot of people talked about, I just wanna make sure that we all get here with an understanding because Mayor, Council, you have a decision.

Oh yeah, so when people are talking about more funding to the library, we would have to specify and have a specific project in the library, correct?

William Osborne: Correct. So it cannot just be we're gonna give some money to the library and this is the day. This is the only day that we can identify the project, so if someone has something in mind when the library gets a specific project or a specific program, they need to say it now because it will not be considered later, it has to be part of what comes out of this meeting, and that's very general and I don't think that that would qualify. And so I wanted to make sure that everybody knows that you get that opportunity to say some specific things. And then I wanted to remind everybody, it is one project.

Mayor Wallace; So whatever that little project is, it's not like we can throw a little bit of money to the pool. A little bit of money to the park, and then we're gonna throw some money to that. We can't do that. It's got to be one project. Half \$1,000,000. And if we want to get the most, I'm sorry the most bang for our buck. We need to choose a project that is gonna cost that, because otherwise that money goes back to the to I guess the feds. And we don't want that. We want to spend. We want that money.

Suzanne Harvey: So my next question is, if we were to say we want to revitalize the activity center, it's used by seniors by youth, it's used by everyone in this community and other people. We could also get some revenues from it. Revenue comes back to the town and we can use it for things like our office, right? So but if we wanted to do that, is there the ability to say that we're going to modernize our community buildings, which there were two of them? There's a Community Center and an activity center. Could that be one project or is that going to be considered two projects?

William Osborne: It's got you figure out like, hey, what do you want to have? Why? Why these? What it's going to do? What are these implicit things like? It's going to provide you possibly more meals. Here are going to be for folks to meet, right? Otherwise don't, can't cook or have you know, the low income place where they can't. But it's also for the accessibility, that can be permitted. But new facilities, new facilities could be a bit problematic with CDBG.

Mayor Wallace; So if someone's not creating a new facility, I think we're getting, I think what I'm what I'm hearing today, what I'm hearing is the idea of we're basically going to modernize and improve our you know community use buildings, public use buildings like these communities, buildings which activity center. Because neither one of them truly are ADA compliant. And I have something else on my list that I want to try to use. SSP funds to look at, Gila, because there's other issues behind Gila. You look straight up. Actually it's not straight, it's a it's throughput. So maybe from the one thing that I'm hearing, the biggest project that the the most explicit thing I'm hearing really is tying back to our public use buildings to enable, you know, to provide for ADA intercessibility and compliance. To expand their potential use of effective community through food, private delivery for our homebound seniors to have a safe place for students to go after school and to provide more opportunity for public use through community engagement activities.

William Osborne: So I just add this as a thought. It's like you can talk about these places again, especially in the library. What would that mean? Because just say, well, ADA compliance, well, you know, you'd have to sort of figure out what exactly. So you want to kind of like have that thinking about thinking about because just saying maybe the state that would be enough, right? But if there are other things you're thinking about, this isn't a bad idea. This is not an ADA building. We don't push a button for people wheelchairs. There's different facets of ADA compliance.

And so that's kind of the activity center here. We talked about the library, but then you throw out the idea about the public, our public buildings, our public use buildings. Is that making it separate topical application to tell you a accessibility for existing public use buildings that may get totally separate application to consider? So that's just what I want to throw out there, because that would be different than a new office we could do with the activity center to make sure that for the next 20 years. That it's a facility that could serve the community or it because of for whatever reason, for grants that we need to make this city specific because the population.

Mayor Wallace: So I'm going to wrap this up. I'm gonna go through everything that I wrote down as far as projects and ideas. So potentially funding for after school programs. We need to do abating. Look at a path across Leffingwell to here for students to get from school. Talk about goathead removal, I think that's internally. The activity center. Kitchen in the Activity Center basically revitalizing our community buildings, which includes kitchen ensuring ADA everything like that.

They can do an SSP to figure out our water pipe situation today, maybe SSP for Gila. Heard something about some junk renewable, but I think that's something addressed internally. Water meters. Water meter project to switch out everybody, smart meters that will help us more swiftly with the management of water usage, which will day-to-day impact the the ability for us to adjust the billing. I can get into the parks and get things to look better. I heard somebody mention this splash pad in lower.

Low income housing and then I think that's it.

Debra Trate: She mentioned roads.

Brandy Thorpe: And she also said signage and speed bumps.

William Osborne: But we should at least glue down on our list.

Mayor Wallace: Yeah. And I think one of the biggest things that I think we haven't been doing a great job of really is leveraging the annual SSP funds because that is the that is the money you can get to help support site and engineering to figure out what you want to do and make your project somewhat regular, so that when you get to CDBG dollars, you don't have to spend that money or as much of it for the design engineering you have something which is all ready, funds can actually go towards the propulsion side of the building and it will be done much quicker. So I think that there's an opportunity looking at trying to push these SSP that we can go through, get it done and we haven't maintained it on record. So that when CDBG lending comes out, we can do that. We find other grant funding say hey, you already got a project, here you go. Move on. We don't have to wait for that, so it is a great thing for us to start targeting and using to get after because a lot of the questions like what's it going to cost us, we don't know. Use this. Figure it out. We know it's gonna cost, you know, we can go get the funding so, but OK, so we did mention speed bumps. So I think, did I kind of capture, I think every project idea that people threw around. I think that covers everything. Any last project ideas?

Unknown Public: It's not a project, but we do game night once a month. Now it's getting lighter, but in the winter time, all the folks don't wanna drive in the dark.

Mayor Wallace: We can make that happen. We can do the bus.

Unknown Public: Can we get the bus to pick them up or something?

Mayor Wallace: We don't need these funds for that. Yeah, we can make that happen.

All right. No problem. OK, if there's nothing else, then I think we have the list, Sir.

Is there anything else specific you need from us before we pull out to open?

William Osborne: I don't think so. The idea is that you're not going to be picking the project today, and it's not even if the project isn't going to be selected with the regional calendar. It's still a good thing for folks in attendance, and you've actually put forward your ideas. If you still invite me, then I still recommend allowing them the opportunity to OK to bring them up. But yeah, things like the goat head removal stuff. And again, any mention you talk about maintenance. Usually CDBG to be is not gonna be able to handle this. It's going to be blight removal. Typically there has to be some definition of where some of like by resolution of the Council. This is where the problem is. If you want to address with finite resource and then the next after cleaning it up, it's going to be what you decide. That is 2. So the slum and blight really in some ways is kind of like hey down there, it's probably we're not just here to clean it up. What comes next like? Well, this area got, you know, big properties that are not being cared for. The city may want to say, well, maybe not popular, but maybe condemned that. And then the next step is like, hey, we've done this little blight clearance and now we're actually going to prep to become our next park.

Is what you want to think about.

Mayor Wallace: I do have another. Who's recalling for the official list of projects?

William Osborne: It will be from the minutes of this meeting.

Mayor Wallace: Alright so get those done ASAP, but once we have that I wanna be able to take that list and push it out and say hey, this is what we identified. Public do you have any other ideas?

William Osborne: Yeah, that's a, today should be the day that you....

Mayor Wallace: So clarify.

William Osborne: It's, OK. Yeah, because the thing is that what is not in administration, but it's not in administrative it's not something. You have to publish the notice for the next hearing, where decision could be made, but you shouldn't be doing any editing of that list, right? Whether it's adding something, taking something off or taking anything off you go and get it, because everybody who's here who's called and brought it forward. Their ideas should be in it, right, even if ultimately that's not one that we can actually act upon with CDBG.

Danielle Cardella; And a lot of these were not like the projects. A lot of them were a good idea and we have meetings twice a month that you can come to and give us your ideas.

Like, do you think they seem like they've been bothering for a while and we have a forum for you. So please use it. We want to hear from you.

I only hear from maybe the person that lives across the street from me.

Or next door.

William Osborne: What could that area of need address if possible?

Is that exactly kind of thinking that an application would need to have doesn't mean it gets picked on this round or this thing? Maybe it doesn't. But that's definitely kind of thinking. It's like, well, what to do with the barracks?

Maybe there's a building or two that's worth salvaging, but there may be two there aren't. No,

I mean if you can't see that effect.

Suzanne Harvey: But I was telling you when I first asked about this, those are on private property and we have already been in contact with the property owner saying he's gonna fix it his property. But there comes a point where we can abate. We can come in and abate all that. It's just the legal process.

Mayor Wallace: It is and.

I personally do not want CDBG dollars to clean something up that we're never going to be, that is no benefit. It helps the property owner, hey, cool. Similarly, if we use tax dollars to clean up a property, we could eliminate that problem. We may not ever see that money back. So when we're looking at putting up properties that all the people we have to be very cognitive of that is your, we put up the properties of town that we've got a few thousand of dollars lien on. That we're just like being 4th or 5th in the list of liens on it. So we had to be very, very careful how we spend CDBG money.

Especially if we're looking at trying to clean up something. Also because there's other funding sources.

Mayor Wallace, Suzanne Harvey and William Osborne discuss some specific properties in Huachuca City that the Town currently has liens on because they have abated them previously and whether we could use the funds to foreclose and gain the property and build something on it or turn it into a park.

William Osborne: And then that's pretty if we have a, if you have a plan, then you have a reason for buying that. Again, we wouldn't actually detect it's a slum.

It's blight. It's like we also have a need for affordable housing.

For all for connect and maybe it's an area that has substandard things.

Maybe it has an area of substandard water sewer service.

So I just want to say I want to owner occupy rehabilitation, which they it's what you could sit in say at one point and you have owner occupied housing rehab as a project. That's something we could pursue colonias funding for it. That is what you consider could get the rehab though we would have to basically come up with qualified public clients. That's pretty slam dunky.

That's not water. Sewer lines and still need work in the floodplain as we did there, you can be able to do flood plains. You just have to be celebrating them. It wouldn't be rehabilitation. This is a project Mayor Wallace: OK. Anybody else, anyone?

If it's our project idea, we're any other projects that you go once go twice. So no other project ideas for the CDBG funds, all right. If not, I'm gonna go ahead and make a motion to close this public hearing.

Christy Hirshberg: Second

Mayor Wallace: I've got a second all in favor?

Opposed? All right, so the public hearing is now closed.

G. Adjournment

Motion: To Adjourn, **Action:** Adjourn, **Moved by** Johann Wallace, **Seconded by Christy Hirshberg.**

Motion passed unanimously.

Approved by Mayor Johann R. Wallace on March 26, 2026.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Brandye Thorpe,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on March 21, 2026. I further certify that the meeting was duly called and a quorum was present.

Ms. Brandye Thorpe,
Town Clerk

Report Criteria:
 Detail report.
 Invoices with totals above \$0.00 included.
 Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
Ace Hardware							
1020	Ace Hardware	203521/1	1 1/2inch Gate Valve for meter.	02/02/2026	15.04	15.04	51-40-460
Total Ace Hardware:					15.04	15.04	
AETNA US HEALTHCARE							
1092	AETNA US HEALTHCARE	J3051075	Employee Health Insurance	04/02/2026	9,142.80	.00	10-22500
Total AETNA US HEALTHCARE:					9,142.80	.00	
AFLAC							
1030	AFLAC	403113	Supplemental Employee Insuranc	03/26/2026	1,398.26	.00	10-22520
Total AFLAC:					1,398.26	.00	
AlphaGraphics							
3086	AlphaGraphics	103835	500 no carbon required duplicate	03/17/2026	156.49	156.49	10-51-295
Total AlphaGraphics:					156.49	156.49	
Arizona Animal Control Association							
10658	Arizona Animal Control Associatio	03192026	Annual conference tuition	03/19/2026	75.00	75.00	10-51-660
Total Arizona Animal Control Association:					75.00	75.00	
Arizona Municipal Risk Retention Pool							
10403	Arizona Municipal Risk Retention	40000914-030	AZ Commercial Package and AZ	03/04/2026	5,430.60	5,430.60	10-43-280
10403	Arizona Municipal Risk Retention	40000914-030	AZ Commercial Package and AZ	03/04/2026	5,430.60	5,430.60	51-40-280
10403	Arizona Municipal Risk Retention	40000914-030	AZ Commercial Package and AZ	03/04/2026	5,430.60	5,430.60	52-40-280
10403	Arizona Municipal Risk Retention	40000914-030	AZ Commercial Package and AZ	03/04/2026	5,430.60	5,430.60	55-40-280
10403	Arizona Municipal Risk Retention	40000914-030	AZ Commercial Package and AZ	03/04/2026	5,430.60	5,430.60	65-40-280
Total Arizona Municipal Risk Retention Pool:					27,153.00	27,153.00	
AT&T							
1398	AT&T	1080-2/19	City Hall	02/19/2026	37.13	37.13	10-43-271
1398	AT&T	1063-3/4	Library Landline	03/04/2026	35.48	35.48	10-62-271
Total AT&T:					72.61	72.61	
AZ Department of Corrections Labor							
1315	AZ Department of Corrections Lab	D082253 2026	Labor AD	03/03/2026	13.50	13.50	10-43-366
1315	AZ Department of Corrections Lab	D082253 2026	Labor PD	03/03/2026	1.50	1.50	10-51-366
1315	AZ Department of Corrections Lab	D082253 2026	Labor PW	03/03/2026	3.00	3.00	10-57-366
1315	AZ Department of Corrections Lab	D083640 2026	Labor PW	03/18/2026	2.87	.00	10-57-366
1315	AZ Department of Corrections Lab	D082253 2026	Labor Water	03/03/2026	13.50	13.50	51-40-366
1315	AZ Department of Corrections Lab	D083640 2026	Labor Water	03/18/2026	12.94	.00	51-40-366
1315	AZ Department of Corrections Lab	D082253 2026	Labor Sewer	03/03/2026	13.50	13.50	52-40-366
1315	AZ Department of Corrections Lab	D083640 2026	Labor Sewer	03/18/2026	12.94	.00	52-40-366
1315	AZ Department of Corrections Lab	D082253 2026	Labor LF	03/03/2026	15.00	15.00	55-40-366
1315	AZ Department of Corrections Lab	D083640 2026	Labor LF	03/18/2026	28.75	.00	55-40-366

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
Total AZ Department of Corrections Labor:					117.50	60.00	
AZ Department of Corrections Mileage							
10743	AZ Department of Corrections Mil	D084588 2026	Mileage- AD	03/03/2026	141.40	141.40	10-43-366
10743	AZ Department of Corrections Mil	D084588 2026	Mileage- PD	03/03/2026	15.72	15.72	10-51-366
10743	AZ Department of Corrections Mil	D084588 2026	Mileage- PW	03/03/2026	31.42	31.42	10-57-366
10743	AZ Department of Corrections Mil	D084588 2026	Mileage- PW	03/17/2026	31.42	31.42	10-57-366
10743	AZ Department of Corrections Mil	D084588 2026	Mileage- Water	03/03/2026	141.40	141.40	51-40-366
10743	AZ Department of Corrections Mil	D084588 2026	Mileage- Water	03/17/2026	141.40	141.40	51-40-366
10743	AZ Department of Corrections Mil	D084588 2026	Mileage- Sewer	03/03/2026	141.40	141.40	52-40-366
10743	AZ Department of Corrections Mil	D084588 2026	Mileage- Sewer	03/17/2026	141.40	141.40	52-40-366
10743	AZ Department of Corrections Mil	D084588 2026	Mileage- LF	03/03/2026	157.12	157.12	55-40-366
10743	AZ Department of Corrections Mil	D084588 2026	Mileage- LF	03/17/2026	314.24	314.24	55-40-366
Total AZ Department of Corrections Mileage:					1,256.92	1,256.92	
Bradley Properties							
9576	Bradley Properties	3/12/26	water customer refund	03/12/2026	18.56	18.56	51-21350
Total Bradley Properties:					18.56	18.56	
Cintas Corporation No. 445							
10067	Cintas Corporation No. 445	4262696363	Office Supplies	03/16/2026	17.22	17.22	10-43-460
10067	Cintas Corporation No. 445	4263437799	Office Supplies	03/23/2026	31.32	.00	10-43-460
10067	Cintas Corporation No. 445	4261207471	Uniforms- PW	03/02/2026	5.58	5.58	10-57-410
10067	Cintas Corporation No. 445	4261934634	Uniforms- PW	03/09/2026	5.58	5.58	10-57-410
10067	Cintas Corporation No. 445	4262696363	Uniforms- PW	03/16/2026	2.04	2.04	10-57-410
10067	Cintas Corporation No. 445	4262696395	Uniforms- PW	03/16/2026	5.58	5.58	10-57-410
10067	Cintas Corporation No. 445	4263437731	Uniforms- PW	03/23/2026	5.58	.00	10-57-410
10067	Cintas Corporation No. 445	4263437799	Uniforms- PW	03/23/2026	2.06	.00	10-57-410
10067	Cintas Corporation No. 445	4261207471	Uniforms- Road User	03/02/2026	16.73	16.73	23-40-410
10067	Cintas Corporation No. 445	4261934634	Uniforms- Road User	03/09/2026	16.73	16.73	23-40-410
10067	Cintas Corporation No. 445	4262696363	Uniforms- Road User	03/16/2026	6.12	6.12	23-40-410
10067	Cintas Corporation No. 445	4262696395	Uniforms- Road User	03/16/2026	16.73	16.73	23-40-410
10067	Cintas Corporation No. 445	4263437731	Uniforms- Road User	03/23/2026	16.73	.00	23-40-410
10067	Cintas Corporation No. 445	4263437799	Uniforms- Road User	03/23/2026	6.17	.00	23-40-410
10067	Cintas Corporation No. 445	4261207471	Uniforms- Water	03/02/2026	16.73	16.73	51-40-410
10067	Cintas Corporation No. 445	4261934634	Uniforms- Water	03/09/2026	16.73	16.73	51-40-410
10067	Cintas Corporation No. 445	4262696363	Uniforms- Water	03/16/2026	6.12	6.12	51-40-410
10067	Cintas Corporation No. 445	4262696395	Uniforms- Water	03/16/2026	16.73	16.73	51-40-410
10067	Cintas Corporation No. 445	4263437731	Uniforms- Water	03/23/2026	16.73	.00	51-40-410
10067	Cintas Corporation No. 445	4263437799	Uniforms- Water	03/23/2026	6.17	.00	51-40-410
10067	Cintas Corporation No. 445	4261207471	Uniforms- Sewer	03/02/2026	16.73	16.73	52-40-410
10067	Cintas Corporation No. 445	4261934634	Uniforms- Sewer	03/09/2026	16.73	16.73	52-40-410
10067	Cintas Corporation No. 445	4262696363	Uniforms- Sewer	03/16/2026	6.12	6.12	52-40-410
10067	Cintas Corporation No. 445	4262696395	Uniforms- Sewer	03/16/2026	16.73	16.73	52-40-410
10067	Cintas Corporation No. 445	4263437731	Uniforms- Sewer	03/23/2026	16.73	.00	52-40-410
10067	Cintas Corporation No. 445	4263437799	Uniforms- Sewer	03/23/2026	6.17	.00	52-40-410
10067	Cintas Corporation No. 445	4261207526	Landfill Supplies	03/02/2026	6.66	6.66	55-40-290
10067	Cintas Corporation No. 445	4261934560	Landfill Supplies	03/09/2026	6.66	6.66	55-40-290
10067	Cintas Corporation No. 445	4262696300	Landfill Supplies	03/16/2026	6.66	6.66	55-40-290
10067	Cintas Corporation No. 445	4263437750	Landfill Supplies	03/23/2026	6.66	.00	55-40-290
10067	Cintas Corporation No. 445	4261207471	Landfill Uniforms	03/02/2026	33.79	33.79	55-40-410
10067	Cintas Corporation No. 445	4261207526	Landfill Uniforms	03/02/2026	44.24	44.24	55-40-410
10067	Cintas Corporation No. 445	4261934560	Landfill Uniforms	03/09/2026	44.24	44.24	55-40-410
10067	Cintas Corporation No. 445	4261934634	Landfill Uniforms	03/09/2026	33.79	33.79	55-40-410

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
10067	Cintas Corporation No. 445	4262696300	Landfill Uniforms	03/16/2026	44.24	44.24	55-40-410
10067	Cintas Corporation No. 445	4262696363	Landfill Uniforms	03/16/2026	61.83	61.83	55-40-410
10067	Cintas Corporation No. 445	4262696395	Uniforms- LF	03/16/2026	33.79	33.79	55-40-410
10067	Cintas Corporation No. 445	4263437731	Uniforms- LF	03/23/2026	33.79	.00	55-40-410
10067	Cintas Corporation No. 445	4263437750	Landfill Uniforms	03/23/2026	44.24	.00	55-40-410
10067	Cintas Corporation No. 445	4263437799	Uniforms- LF	03/23/2026	62.06	.00	55-40-410
Total Cintas Corporation No. 445:					775.24	520.83	
City of Sierra Vista							
1702	City of Sierra Vista	5764	Fuel PD	03/04/2026	803.43	803.43	10-51-475
1702	City of Sierra Vista	5764	Fuel PW	03/04/2026	46.05	46.05	10-57-475
1702	City of Sierra Vista	5764	Fuel HC	03/04/2026	227.88	227.88	10-65-475
1702	City of Sierra Vista	5764	Fuel Post Bus	03/04/2026	1,053.29	1,053.29	65-40-475
Total City of Sierra Vista:					2,130.65	2,130.65	
Cochise Health & Social Services							
10110	Cochise Health & Social Services	14984	Pool License	03/09/2026	135.00	135.00	10-58-460
Total Cochise Health & Social Services:					135.00	135.00	
COX Business							
10695	COX Business	8301-3/1/26	Internet Town Hall	03/01/2026	1,000.00	1,000.00	10-48-481
10695	COX Business	8601-2/26	Library Internet-Erate	02/26/2026	400.00	400.00	10-62-481
Total COX Business:					1,400.00	1,400.00	
Empire Southwest, LLC							
2220	Empire Southwest, LLC	4146254	613c scraper is leaking fluid has a	02/10/2026	439.25	439.25	55-40-610
2220	Empire Southwest, LLC	EMPS7357687	need filters for the d6 dozer and fo	03/17/2026	1,393.75	1,393.75	55-40-610
2220	Empire Southwest, LLC	EMWK425012	the grease steering line are broke	03/20/2026	3,458.72	.00	55-40-610
Total Empire Southwest, LLC:					5,291.72	1,833.00	
ESG Corp							
10787	ESG Corp	48350	COBRA Monthly	03/10/2026	42.20	42.20	10-43-122
Total ESG Corp:					42.20	42.20	
General Code LLC							
1897	General Code LLC	GC00134471	Annual Web Fees	03/19/2026	1,195.00	.00	10-43-703
Total General Code LLC:					1,195.00	.00	
GOGov, Inc.							
10563	GOGov, Inc.	26-009	GONotify Notifications & Alerts for	01/05/2026	3,000.00	3,000.00	10-48-210
10563	GOGov, Inc.	26-009	Bundle Discount for Multiple Modu	01/05/2026	4,320.00-	4,320.00-	10-48-210
10563	GOGov, Inc.	26-009	GoRequest Citizen Request Mana	01/05/2026	7,560.00	7,560.00	10-48-210
Total GOGov, Inc.:					6,240.00	6,240.00	
Jack Furrier Tire & Auto Care							
10395	Jack Furrier Tire & Auto Care	331709	Front Brake Pads	01/28/2026	144.99	144.99	10-51-470
10395	Jack Furrier Tire & Auto Care	331709	Front Brake Rotors	01/28/2026	415.98	415.98	10-51-470
10395	Jack Furrier Tire & Auto Care	331709	Front brake service LABOR	01/28/2026	163.90	163.90	10-51-470
10395	Jack Furrier Tire & Auto Care	331709	Rear brake pads	01/28/2026	119.99	119.99	10-51-470

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
10395	Jack Furrier Tire & Auto Care	331709	Rear brake rotors	01/28/2026	209.98	209.98	10-51-470
10395	Jack Furrier Tire & Auto Care	331709	rear brake service LABOR	01/28/2026	149.00	149.00	10-51-470
10395	Jack Furrier Tire & Auto Care	331709	shop supplies	01/28/2026	10.00	10.00	10-51-470
10395	Jack Furrier Tire & Auto Care	331709	taxable amount on \$900.94	01/28/2026	77.03	77.03	10-51-470
10395	Jack Furrier Tire & Auto Care	332882	Full Synthetic Oil change for PD1	03/03/2026	104.24	104.24	10-51-470
10395	Jack Furrier Tire & Auto Care	333155	Full synthetic oil change for PD12,	03/09/2026	99.92	99.92	10-51-470
10395	Jack Furrier Tire & Auto Care	332969	Oil Change and Dia on electric pr	03/05/2026	186.51	186.51	10-65-480
10395	Jack Furrier Tire & Auto Care	333154	Oil change for PW1, brakes, throt	03/09/2026	2,495.60	2,495.60	51-40-610
10395	Jack Furrier Tire & Auto Care	332916	Oil Change	03/03/2026	920.01	920.01	65-40-480
Total Jack Furrier Tire & Auto Care:					5,097.15	5,097.15	
Legend Technical Services of Arizona Inc							
10774	Legend Technical Services of Ariz	2604215	Drinking Water Sample	02/28/2026	75.00	75.00	51-40-510
10774	Legend Technical Services of Ariz	2604444	GW Monitoring	03/11/2026	138.00	138.00	52-40-702
10774	Legend Technical Services of Ariz	2605052	GW Monitoring	03/24/2026	402.00	.00	52-40-702
Total Legend Technical Services of Arizona Inc:					615.00	213.00	
Moyes Sellers & Hendricks							
10370	Moyes Sellers & Hendricks	44364	Gila River Adjudication Proceedin	03/10/2026	503.50	.00	51-40-650
Total Moyes Sellers & Hendricks:					503.50	.00	
PITNEY BOWES BANK INC							
3187	PITNEY BOWES BANK INC	1630-2/17/26	Postage- Admin	02/17/2026	151.73	151.73	10-43-440
3187	PITNEY BOWES BANK INC	1630-2/17/26	Postage- Water	02/17/2026	531.04	531.04	51-40-440
3187	PITNEY BOWES BANK INC	1630-2/17/26	Postage- Sewer	02/17/2026	531.04	531.04	52-40-440
3187	PITNEY BOWES BANK INC	1630-2/17/26	Postage- Landfill	02/17/2026	303.44	303.44	55-40-440
Total PITNEY BOWES BANK INC:					1,517.25	1,517.25	
Principal Life Insurance Co							
4121	Principal Life Insurance Co	3/1/26-3/31/26	Dental	02/15/2026	894.49	.00	10-22510
4121	Principal Life Insurance Co	3/1/26-3/31/26	Life Insurance- Employee Benefit	02/15/2026	535.33	.00	10-22530
4121	Principal Life Insurance Co	3/1/26-3/31/26	Vision	02/15/2026	199.27	.00	10-22540
Total Principal Life Insurance Co:					1,629.09	.00	
RDO Equipment Co.							
3322	RDO Equipment Co.	W5401432	water tender truck not building air	03/17/2026	4,072.47	4,072.47	55-40-610
Total RDO Equipment Co.:					4,072.47	4,072.47	
Ruben A. Villa							
4360	Ruben A. Villa	H-0610-031526	Admin	03/29/2026	1,394.74	1,394.74	10-43-650
4360	Ruben A. Villa	H-0610-031526	Magistrate	03/29/2026	116.26	116.26	10-45-650
4360	Ruben A. Villa	H-0610-031526	Road User	03/29/2026	174.40	174.40	23-40-650
4360	Ruben A. Villa	H-0610-031526	Water	03/29/2026	1,045.95	1,045.95	51-40-650
4360	Ruben A. Villa	H-0610-031526	Sewer	03/29/2026	783.52	783.52	52-40-650
4360	Ruben A. Villa	H-0610-031526	Landfill	03/29/2026	697.58	697.58	55-40-650
Total Ruben A. Villa:					4,212.45	4,212.45	
S.S.V.E.C							
3920	S.S.V.E.C	6100-3/5	City Hall	03/05/2026	610.81	610.81	10-43-340
3920	S.S.V.E.C	9100-3/5	Sign Meter	03/05/2026	67.15	67.15	10-43-340

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
3920	S.S.V.E.C	1200PD-3/5	Police Station	03/05/2026	297.60	297.60	10-51-340
3920	S.S.V.E.C	1200FD-3/5	Fire Station	03/05/2026	297.61	297.61	10-53-340
3920	S.S.V.E.C	8300-3/5	City Pool	03/05/2026	588.87	588.87	10-58-340
3920	S.S.V.E.C	2300-3/5	Community Center	03/05/2026	61.99	61.99	10-60-340
3920	S.S.V.E.C	6101-3/5	Keeline Park	03/05/2026	44.00	44.00	10-60-340
3920	S.S.V.E.C	6200-3/5	Keeline Park Skyline	03/05/2026	680.43	680.43	10-60-340
3920	S.S.V.E.C	7200-3/5	Tennis Courts	03/05/2026	249.55	249.55	10-60-340
3920	S.S.V.E.C	1100-3/5	Library	03/05/2026	475.73	475.73	10-62-340
3920	S.S.V.E.C	1300-3/5	Senior Center	03/05/2026	189.49	189.49	10-68-340
3920	S.S.V.E.C	2200-3/5	Streetlight Master	03/05/2026	2,584.54	2,584.54	23-40-340
3920	S.S.V.E.C	0500-3/5	Howard St Well	03/05/2026	489.33	489.33	51-40-340
3920	S.S.V.E.C	1400-3/5	Skyline Well	03/05/2026	381.79	381.79	51-40-340
3920	S.S.V.E.C	1800-3/5	Well at Cochise	03/05/2026	473.06	473.06	51-40-340
3920	S.S.V.E.C	6000-3/5	Gila St Well	03/05/2026	637.31	637.31	51-40-340
3920	S.S.V.E.C	00500-3/5	Hunt Rd Sewer Pond	03/05/2026	312.03	312.03	52-40-340
3920	S.S.V.E.C	2500-3/5	Scales at Landfill	03/05/2026	69.38	69.38	55-40-340
3920	S.S.V.E.C	6800-3/5	Landfill	03/05/2026	886.31	886.31	55-40-340
Total S.S.V.E.C:					9,396.98	9,396.98	
Senergy Petroleum LLC							
10215	Senergy Petroleum LLC	415388068	DYED-ULSD #2	01/28/2026	23.72	23.72	10-57-476
10215	Senergy Petroleum LLC	415405749	DYED-ULSD #2	02/09/2026	25.27	25.27	10-57-476
10215	Senergy Petroleum LLC	415438902	DYED-ULSD #2	03/07/2026	25.77	25.77	10-57-476
10215	Senergy Petroleum LLC	415438902	CLEAR- ULSD #2	03/07/2026	157.94	157.94	10-57-476
10215	Senergy Petroleum LLC	415388068	DYED-ULSD #2	01/28/2026	106.73	106.73	51-40-476
10215	Senergy Petroleum LLC	415405749	DYED-ULSD #2	02/09/2026	113.74	113.74	51-40-476
10215	Senergy Petroleum LLC	415438902	DYED-ULSD #2	03/07/2026	115.93	115.93	51-40-476
10215	Senergy Petroleum LLC	415438902	CLEAR- ULSD #2	03/07/2026	710.71	710.71	51-40-476
10215	Senergy Petroleum LLC	415409898	PRMX 50/50	02/12/2026	131.04	131.04	51-40-610
10215	Senergy Petroleum LLC	415425670	P66 Powerdrive Fluid	02/26/2026	144.79	144.79	51-40-610
10215	Senergy Petroleum LLC	415388068	DYED-ULSD #2	01/28/2026	106.73	106.73	52-40-476
10215	Senergy Petroleum LLC	415405749	DYED-ULSD #2	02/09/2026	113.74	113.74	52-40-476
10215	Senergy Petroleum LLC	415438902	DYED-ULSD #2	03/07/2026	115.93	115.93	52-40-476
10215	Senergy Petroleum LLC	415438902	CLEAR- ULSD #2	03/07/2026	710.71	710.71	52-40-476
10215	Senergy Petroleum LLC	415409898	PRMX 50/50	02/12/2026	131.04	131.04	52-40-610
10215	Senergy Petroleum LLC	415425670	P66 Powerdrive Fluid	02/26/2026	144.79	144.79	52-40-610
10215	Senergy Petroleum LLC	415388068	DYED-ULSD #2	01/28/2026	2,134.54	2,134.54	55-40-476
10215	Senergy Petroleum LLC	415405749	DYED-ULSD #2	02/09/2026	2,274.63	2,274.63	55-40-476
10215	Senergy Petroleum LLC	415438902	DYED-ULSD #2	03/07/2026	2,318.65	2,318.65	55-40-476
10215	Senergy Petroleum LLC	415409894	Diesel Exhaust Fluid	02/12/2026	577.18	577.18	55-40-610
10215	Senergy Petroleum LLC	415409898	PRMX 50/50	02/12/2026	1,048.31	1,048.31	55-40-610
10215	Senergy Petroleum LLC	415425670	P66 Powerdrive Fluid	02/26/2026	1,158.34	1,158.34	55-40-610
Total Senergy Petroleum LLC:					12,390.23	12,390.23	
SIRCHIE							
3706	SIRCHIE	0713523-IN	Rifle boxes, 25 per pack	10/10/2025	209.78	209.78	10-51-440
3706	SIRCHIE	0716938-IN	handgun boxes, 25 per pack	10/30/2025	107.07	107.07	10-51-440
3706	SIRCHIE	0719520-IN	knife boxes, 25 per pack	11/17/2025	44.25	44.25	10-51-440
Total SIRCHIE:					361.10	361.10	
Southwest Gas Corporation							
3879	Southwest Gas Corporation	1686-1/30-26-3	Gas Utility- Town Hall	03/04/2026	261.57	261.57	10-43-340
3879	Southwest Gas Corporation	3971-1/30/26-3	Gas Utility- Community Center	03/04/2026	34.63	34.63	10-60-340
3879	Southwest Gas Corporation	952-1/30/26-3/	Gas Utility- Library	03/04/2026	290.38	290.38	10-62-340

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
3879	Southwest Gas Corporation	3972-1/30/26-3	Gas Utility- Senior Center	03/04/2026	79.42	79.42	10-68-340
Total Southwest Gas Corporation:					666.00	666.00	
Southwest Motor Services Group							
10480	Southwest Motor Services Group	14843	Tow for Bus 1 from Bliss to Jack F	12/18/2025	100.00	100.00	65-40-480
Total Southwest Motor Services Group:					100.00	100.00	
Squire							
10914	Squire	44609	Audit Services	02/28/2026	9,270.80	9,270.80	10-43-650
10914	Squire	44609	Audit Services	02/28/2026	772.80	772.80	10-45-650
10914	Squire	44609	Audit Services	02/28/2026	1,159.20	1,159.20	23-40-650
10914	Squire	44609	Audit Services	02/28/2026	6,952.40	6,952.40	51-40-650
10914	Squire	44609	Audit Services	02/28/2026	5,208.00	5,208.00	52-40-650
10914	Squire	44609	Audit Services	02/28/2026	4,636.80	4,636.80	55-40-650
Total Squire:					28,000.00	28,000.00	
Sterling Volunteers							
10259	Sterling Volunteers	10554055	New Hire Background Check	12/31/2025	3.39	3.39	10-43-465
10259	Sterling Volunteers	10613586	New Hire Background Check	02/28/2026	23.44	23.44	10-43-465
Total Sterling Volunteers:					26.83	26.83	
Terminix Processing Center							
10459	Terminix Processing Center	92891513	Rat Bait Boxes- Town Hall	03/09/2026	11.50	11.50	10-43-462
10459	Terminix Processing Center	92891864	Pest Control- Town Hall	03/09/2026	32.56	32.56	10-43-462
10459	Terminix Processing Center	92891513	Rat Bait Boxes- Police	03/09/2026	11.50	11.50	10-51-462
10459	Terminix Processing Center	92891864	Pest Control- Police	03/09/2026	32.56	32.56	10-51-462
10459	Terminix Processing Center	92891513	Rat Bait Boxes- Fire	03/09/2026	11.50	11.50	10-53-462
10459	Terminix Processing Center	92891864	Pest Control- Fire	03/09/2026	32.56	32.56	10-53-462
10459	Terminix Processing Center	92891513	Rat Bait Boxes- Library	03/09/2026	11.50	11.50	10-62-462
10459	Terminix Processing Center	92891864	Pest Control- Library	03/09/2026	32.56	32.56	10-62-462
10459	Terminix Processing Center	92891513	Rat Bait Boxes- Senior Center	03/09/2026	11.50	11.50	10-68-462
10459	Terminix Processing Center	92891864	Pest Control- Senior Center	03/09/2026	32.55	32.55	10-68-462
Total Terminix Processing Center:					220.29	220.29	
TransWorld Network, Corp							
9629	TransWorld Network, Corp	16325218-A11	Internet Services- Landfill/PW	02/22/2026	90.66	90.66	55-40-460
Total TransWorld Network, Corp:					90.66	90.66	
USA BlueBook							
4278	USA BlueBook	INV00942868	2" Meter for the school.	01/22/2026	509.97	509.97	51-40-472
Total USA BlueBook:					509.97	509.97	
Verizon Wireless							
4343	Verizon Wireless	6137916343	Admin Phones	03/07/2026	170.00	170.00	10-43-271
4343	Verizon Wireless	6137916343	Cell Phone	03/07/2026	1,963.18	1,963.18	10-48-275
4343	Verizon Wireless	6137916343	PD Phones	03/07/2026	212.50	212.50	10-51-271
4343	Verizon Wireless	6137916343	FD Phone	03/07/2026	21.25	21.25	10-53-340
4343	Verizon Wireless	6137916343	PW Phone	03/07/2026	21.25	21.25	10-57-271
4343	Verizon Wireless	6137916343	LB Phones	03/07/2026	63.75	63.75	10-62-271
4343	Verizon Wireless	6137916343	LF Phones	03/07/2026	42.50	42.50	55-40-271

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
Total Verizon Wireless:					2,494.43	2,494.43	
Waste Management of AZ							
10207	Waste Management of AZ	0062417-1571-	Trash Service	03/02/2026	14,859.59	14,859.59	54-40-360
Total Waste Management of AZ:					14,859.59	14,859.59	
Wells Fargo Remittance Center							
4377	Wells Fargo Remittance Center	02102026	SChlosser Condolence gift	02/11/2026	15.10	15.10	10-42-530
4377	Wells Fargo Remittance Center	02102026	Governor Hobbs Fireside	02/11/2026	60.00	60.00	10-42-660
4377	Wells Fargo Remittance Center	02102026	Column Public Notice	02/11/2026	74.33	74.33	10-43-250
4377	Wells Fargo Remittance Center	02102026	Finance Charges	02/11/2026	149.87	149.87	10-43-483
4377	Wells Fargo Remittance Center	02102026	Governor Hobbs Fireside	02/11/2026	40.00	40.00	10-43-660
4377	Wells Fargo Remittance Center	02102026	This is a latent REQ. GoDaddy au	02/11/2026	399.98	399.98	10-48-210
4377	Wells Fargo Remittance Center	02102026	3 x folding collapsible stocks for p	02/11/2026	179.35	179.35	10-51-466
4377	Wells Fargo Remittance Center	02102026	two keys and programming	02/11/2026	556.20	556.20	10-51-470
4377	Wells Fargo Remittance Center	02102026	two nights stay for pepperball train	02/11/2026	360.86	360.86	10-51-660
4377	Wells Fargo Remittance Center	02102026	CPR Cards and AACOP conf hote	02/11/2026	431.14	431.14	10-51-660
4377	Wells Fargo Remittance Center	02102026	Trash bags and toilet cleaner rest	02/11/2026	112.04	112.04	10-57-460
4377	Wells Fargo Remittance Center	02102026	Water Key Lowes	02/11/2026	47.41	47.41	10-57-460
4377	Wells Fargo Remittance Center	02102026	Lugs and studs for D1.	02/11/2026	80.22	80.22	10-57-470
4377	Wells Fargo Remittance Center	02102026	Toilet, ballasts, lights, and deadbol	02/11/2026	228.70	228.70	10-57-500
4377	Wells Fargo Remittance Center	02102026	PW Tools Harbor Freight	02/11/2026	37.79	37.79	10-57-540
4377	Wells Fargo Remittance Center	02102026	Blades for sawzall.	02/11/2026	69.95	69.95	10-60-460
4377	Wells Fargo Remittance Center	02102026	Home Depot Return	02/11/2026	34.98-	34.98-	10-60-460
4377	Wells Fargo Remittance Center	02102026	Screws for Storywalk	02/11/2026	11.02	11.02	10-60-460
4377	Wells Fargo Remittance Center	02102026	Paint Supplies Library	02/11/2026	197.15	197.15	10-62-460
4377	Wells Fargo Remittance Center	02102026	x10 Curb stop for restock	02/11/2026	558.09	558.09	51-40-460
4377	Wells Fargo Remittance Center	02102026	Gate valve x3	02/11/2026	34.94	34.94	51-40-460
4377	Wells Fargo Remittance Center	02102026	Plumbing nipples.	02/11/2026	83.80	83.80	51-40-460
4377	Wells Fargo Remittance Center	02102026	Scale house gas pump	02/11/2026	29.16	29.16	55-40-290
4377	Wells Fargo Remittance Center	02102026	Porta Pot	02/11/2026	63.00	63.00	55-40-340
4377	Wells Fargo Remittance Center	02102026	Supplies-Amazon-Paint, Marking	02/11/2026	272.01	272.01	55-40-460
4377	Wells Fargo Remittance Center	02102026	Autozone	02/11/2026	31.32	31.32	55-40-610
Total Wells Fargo Remittance Center:					4,088.45	4,088.45	
Westway Power EQ							
10021	Westway Power EQ	17848	Saw Chain	03/19/2026	107.60	.00	10-57-540
Total Westway Power EQ:					107.60	.00	
WEX BANK							
10401	WEX BANK	111247544	Fuel Ad	03/16/2026	6.91	.00	10-43-475
10401	WEX BANK	111247544	Unassigned	03/16/2026	9.95	.00	10-43-475
10401	WEX BANK	111247544	Fuel PD	03/16/2026	54.38	.00	10-51-475
10401	WEX BANK	111247544	Fuel Fire	03/16/2026	6.91	.00	10-53-475
10401	WEX BANK	111247544	Fuel PW	03/16/2026	95.82	.00	10-57-475
10401	WEX BANK	111247544	Fuel LB	03/16/2026	2.91	.00	10-62-476
10401	WEX BANK	111247544	Fuel City Bus	03/16/2026	4.91	.00	10-65-475
10401	WEX BANK	111247544	Fuel Water	03/16/2026	143.27	.00	51-40-475
10401	WEX BANK	111247544	Fuel Sewer	03/16/2026	238.18	.00	52-40-475
10401	WEX BANK	111247544	Fuel LF	03/16/2026	147.38	.00	55-40-475
10401	WEX BANK	111247544	Fuel Transit	03/16/2026	92.54	.00	65-40-475

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
					803.16	.00	
					148,378.19	129,426.15	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.



Huachuca Plumbing, LLC ROC#198096

Correa Industries, LLC ROC# 326327
General Contractor

Proposal

Proposal Date: 3/5/2026
Proposal #: 1054: C
Project: 03.05.2026 slide

5017 S Hwy 92
Sierra Vista, AZ
85650

Phone # 520-459-6303

Bill To:

Town of Huachuca City
Suzanne/ Cody
201 Yuma St
Huachuca City, AZ 85616

Description	Total
<p>Repair of slide: use 2" rings & weld broken pieces of slide (Patch)</p> <p>* Playground was left in prime condition at final walkthrough. HP is not responsible for damages due to vandalism.</p>	8,523.53
Total	\$8,523.53

Title 3. Revenue and Finance

Chapter 3.05. PROCUREMENT AND INVESTMENT

Article I. Procurement Procedures

§ 3.05.010. Purpose – Rules of construction.

A.

Liberal Construction. This article shall be liberally construed and applied to promote its underlying purposes and policies. Procurement situations may arise that do not fall within the parameters of following procedures. When such situations arise every effort will be made to adhere to the intent of purposes and policies as outlined in subsection **B** of this section.

B.

Purposes and Policies. Underlying purposes and policies of this article are:

1.

To simplify, clarify and modernize the law governing purchasing by the town.

2.

To permit the continued development of purchasing policies and practices.

3.

To make as uniform as possible the procedures on purchasing among the various departments and agencies of the town.

4.

To provide for increased public confidence in the procedures followed in public purchasing.

5.

To promote fair and equitable treatment to all suppliers or prospective suppliers of goods and services.

6.

To promote effective competition among prospective suppliers of goods and services.

C.

Supplementary General Principles of Law Applicable. Unless displaced by the particular provisions of this article, the principles of law and equity, including the Uniform Commercial Code, the law relative to capacity to contract, principal and agent, fraud, misrepresentation, duress, coercion, mistake and bankruptcy, shall supplement its provisions.

D.

Application of the Code. This article shall apply to every expenditure of public monies by the town, including funds available under any contract, grant or like business agreement. In the event that any contracts, grants or other agreements with any state or federal agencies may require that the town comply with certain state or federal procurement laws or regulations as a condition for any such contract, grant or agreement, the requirements of any such applicable state or federal provisions shall be met.

(Prior code § 18-1-1; Ord. 14-06 § 2, 2014)

§ 3.05.020. Definitions.

The words in this article shall have the following meanings unless the context in which they are used clearly requires a different meaning, or a different definition is prescribed for a particular section or portion thereof:

"Architect-engineer services"

means those professional services within the scope of practice of architecture, professional engineering or registered land surveying as defined by the laws of Arizona.

"Business"

means any corporation, partnership, individual, sole proprietorship, joint stock company, joint venture or any legal entity through which business is conducted.

"Confidential information"

means any information which is available to an employee only because of his status as an employee of the town and is not a matter of public knowledge or available to the public on request.

"Conspicuously"

means written in such special or distinctive format, print or manner that a reasonable person against whom it is to operate ought to have noticed it.

"Construction"

means the building, erection, alteration, demolition or repair of public buildings, structures and highways and other improvements or additions to real property. It does not include routine maintenance, operation or repair of existing facilities.

"Contract"

means all types of agreements and orders for the procurement or disposal of supplies, services, construction insurance or any other item. It includes awards and notices of award; contracts of a fixed price, costs, costs-plus-fixed-fee or incentive types; contracts providing for the issuance of job orders, task orders or task letters thereunder; letter contracts, purchase orders and leases. It also includes supplemental agreements with respect to any of the foregoing.

"Contract modification"

means any written alteration in the specification, delivery point, rate of delivery, contract period, price, quantity or other contract provisions of any existing contract, whether accomplished by unilateral action in accordance with a contract provision or by mutual action of the parties to the contract. It includes bi-lateral actions such as supplemental agreements, and unilateral actions such as change orders, orders for provisions items, administrative changes, notices of termination and notices of the exercise of a contract option.

"Contractor"

means any person having a contract with the town.

"Cooperative procurement"

means purchasing conducted by or on behalf of more than one public purchasing unit.

"Data"

means recorded information, regardless of form or characteristic.

"Debarment"

means the disqualification of a person to receive invitations for bids or requests for proposals, or the award of a contract by the town, or any department thereof, for a specified period of time.

"Department"

means any agency or governmental body which is authorized or created by the town or any division thereof.

"Department head"

means the director or chief administrative officer of the department, agency or governmental body.

"Designee"

means a duly authorized representative. The term may include one or more persons.

"Employee"

means any person drawing a salary from the town, whether elected or not, and any nonsalaried person performing services for the town, exclusive of contractor's personnel.

"Established catalogue price"

means a price included in the most current catalogue, price list, schedule or other form that is regularly maintained by the manufacturer or vendor of an item; is either published or otherwise available for inspection by customers and states prices at which sales are currently or were last made to a significant number of buyers constituting the general buying public for that item.

"Exhibit"

means a document attached to a procurement instrument, referenced by its capital letter identified in a line or sub-line item in the procurement instrument schedule, which establishes deliverable requirements in the attached document as an alternative to establishing an extensive list of line or subline items in the procurement instrument schedule.

"Financial interest"

means:

1.

Ownership of any interest or involvement in any relationship from or as a result of which the owner has, within the past three years, received or is presently or in the future entitled to receive more than \$100.00 per year; or

2.

Ownership of more than a three percent interest in any business; or

3.

Holding a position in a business such as an officer, director, trustee, partner, employee or the like or holding any position of management.

4.

This definition is not in any way intended to modify the provisions of ARS Section 38-502.

"Foreign purchasing activity unit"

means any buying organization not located in the state of Arizona which, if located in Arizona, would qualify as a public purchasing unit. An agency of the United States government is a foreign purchasing activity unit.

"Government body"

means any department, commission, council, board, bureau, committee, institution, legislative body, agency, government corporation or other establishment of the executive or judicial branch of the town, state of Arizona or the United States of America.

"Gratuity"

means a payment, loan, subscription, advance, deposit of money, services, offer of employment or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value is received.

"Immediate family"

means a spouse, children, grandchildren, parents, brothers and sisters.

"Includes"

means includes, but is not limited to.

"Invitation for bids"

means all documents, whether attached or incorporated by reference, utilized for soliciting bids in accordance with the procedures set forth in this code.

"Local public purchasing unit"

means procuring activities of any county, city, town, governmental entity and other subdivision of the state and public agency thereof, public authority, any other entity which expends public funds for the acquisition or leasing of supplies, services and construction, and any nonprofit corporation operating a charitable hospital.

"Negotiate or negotiation,"

when applied to the making of purchases and contracts, means making purchases and contracts without competitive sealed bidding.

"Procurement or purchasing"

includes buying, renting, leasing or otherwise obtaining supplies, materials or services, construction insurance or any other item. It also includes all functions that pertain to the obtaining of such supplies, services, including description (but not determination) of requirements, election and solicitation of sources, preparation and award of contract, and all phases of contract administration, acquisition warehousing and disposal.

"Professional services"

means work to be performed by persons in possession of a valid license for proficiency in a particular field of endeavor.

"Public purchasing unit"

means local public purchasing units, state public purchasing units or foreign purchasing activity.

"Purchase request"

means that document whereby a requiring agency requests that a contract be obtained for a specified need and may include, but is not limited to, the technical description of the requested item, delivery schedule, transportation, criteria for evaluation of solicitees, suggested sources of supply, and information supplied for the making of any determination and funding required pursuant to this article.

"Request for proposals"

means all documents, whether attached or incorporated by reference, utilized for soliciting proposals in accordance with the procedures set forth in this code.

"Responsible bidder or offeror"

means one who has the capability in all respects to perform fully the contract requirements, and the integrity and reliability which will assure good faith performance.

"Responsive bidder"

means one who has submitted a bid which conforms in all material respects to the invitation for bids, so that all bidders may stand on an equal footing with respect to method and timeliness of submission and as to the substance of any resulting contract.

"State public procurement unit"

means procuring activities of Arizona.

"Subcontractor"

means any business which holds an agreement or purchase order to perform any part of the work or to make or furnish any article or service required for the performance of a townfunded prime contract or subcontract thereunder.

"Supplemental agreement"

means any contract modification which is accomplished by the mutual action of the parties.

"Supplies"

means all property, except land or interest in land.

"Suspension"

means the disqualification of any person to receive invitations for bid or requests for proposals, or to be awarded a contract by the town or any governmental body thereof, for a temporary period pending the completion of an investigation, and any legal proceedings that may ensue.

"Using agency (UA)"

means any governmental body or activity of the town which consumes supplies or uses services.
(Prior code § 18-1-2; Ord. 14-06 § 2, 2014)

§ 3.05.030. Purchasing organization.

A.

The ~~town clerk~~ town manager shall have full power and authority to serve as the town's chief administrative officer for the purchase of any and all supplies, services, construction, insurance and other items required by the town, subject to the requirements of this code.

B.

Specific Areas of Responsibility. The ~~town clerk~~town manager or duly authorized designee shall have the following specific areas of responsibility:

1.
Provide policy guidance to and exercise overall supervision of the other town employees exercising purchasing or property management authority pursuant to this article;
2.
Conduct periodic reviews of the manner in which the provisions of this article are being complied with;
3.
Make recommendations to the council for changes in this article as it deems necessary or desirable to improve the procurement of supplies and services;
4.
Establish rules and regulations and standard forms and procedures, consistent with the provisions of this article;
5.
To serve as the purchasing and contracting authority of the town;
6.
To contract for, purchase, lease-purchase, lease or otherwise acquire all supplies, construction, services, printing and insurance for the town;
7.
To sell, trade or otherwise dispose of surplus town supplies, as provided under Arizona Revised Statutes;
8.
To accept grants and subsidies from any federal or other governmental body, and to enter into agreements and property transactions or projects with any federal or other governmental body;
9.
To accept gifts, donations, legacies or usages of money from individuals, organizations and public or private corporations, as shall be deemed to be in the public interest;
10.
To exercise general supervision and control over all inventories of supplies belonging to the town; and
11.
To establish and maintain a program for the development and usage of standard specifications and for the inspection and testing of supplies and the inspection of construction and services.
(Prior code § 18-1-3; Ord. 14-06 § 2, 2014)

§ 3.05.040. Methods of procurement.

All town procurement subject to this code shall be conducted by one of the means specified in this code. All contracts for purchases exceeding the sum of \$~~500~~520,000 shall be submitted to the mayor and council for approval prior to signing the contract. Prior approval for the initiation of the bidding and procurement process shall not be required for purchases that are within the scope of a previously approved budget and for which the ~~town clerk~~town manager has determined that funds are available.

A.

Formal sealed bids shall be required for the purchase of materials, supplies, equipment and other property with an estimated cost of \$~~1000~~1000,000 or more. This process shall also be used for the purchase of those professional services with a cost that will equal or exceed this amount and for which there is no other authorized or required procedure.

B.

Informal quotations may be used for the purchase of those materials, supplies, equipment and other property with an estimated cost of less than \$~~40100~~40100,000 or for the purchase of professional services with an estimated cost of less than this maximum amount.

C.

Direct solicitation may be used for the purchase of materials, supplies, equipment and other property with an estimated cost of less than \$520,000.

D.

Other procurement procedures, as described in this code and as may be required by applicable state law, may be used for the procurement of certain professional services, for authorized sole source purchases, for emergency purchases, or for construction services.

E.

Cooperative purchasing agreements, in conjunction with other public agencies, may be used as a means of fulfilling these procurement requirements; provided, that the participating agencies have conducted the solicitations for the subject property or services in a manner that fosters competition and results in the best available price for the town.

F.

The intent of each of these methods of procurement is to obtain a proposal that is the most advantageous to the town under the circumstances, with regard to price, conformity to the specifications and other relevant factors.

(Prior code § 18-1-4; Ord. 14-06 § 2, 2014)

§ 3.05.050. Formal sealed bids.

For those purchases for which formal sealed bids are to be used, procurement shall be as follows:

A.

An advertisement for bids shall be published in the newspaper at least once prior to the date of the bid opening. This advertisement shall specifically describe the goods or services to be purchased and the date upon which bids are due. The publication date shall be not less than five days prior to the date of the bid opening. For construction contracts, two publications are required. (See ARS Section 34-201.)

B.

A notice of the bid shall be posted on the town's website, together with all of the specifications and requirements for this contract. This posting shall occur not less than 14 days prior to the date of the bid opening. Longer periods may be appropriate, depending upon the circumstances of the purchase.

C.

Copies of the bid notice, the specifications and requirements shall be transmitted by the department head or designee responsible for the procurement to any potentially eligible companies, firms or individuals who may have expressed interest in the proposed purchase or other similar purchases. Copies may also be transmitted directly to other parties that the department head or designee can identify who may be eligible and interested in this contract.

D.

The procedures for the opening and evaluation of any sealed bids and the award of any contract shall be as specified in the standard procedures and forms developed for this process.

(Prior code § 18-1-5; Ord. 14-06 § 2, 2014)

§ 3.05.060. Informal quotations.

For those purchases for which the informal quotation process is to be used, procurement shall be as follows:

A.

A notice of the solicitation shall be posted on the town's website, together with all of the specifications and requirements for this contract. This posting shall occur not less than 14 days prior to the date the

quotations are due. Longer periods may be appropriate, depending upon the circumstances of the purchase.

B.

Copies of the solicitation, the specifications and requirements shall be transmitted by the department head or designee responsible for the procurement to any potentially eligible companies, firms or individuals who may have expressed interest in the proposed purchase or other similar purchases. Copies may also be transmitted directly to other parties that the department head or designee can identify who may be eligible and interested in this contract. This notice shall be transmitted, if possible, to not less than three potentially eligible contractors.

C.

The contract may be awarded to the potential contractor whose quotation is most advantageous to the town. The department head responsible for this procurement may discuss the quotation and the requirements of the contract, together with any adjustments that may be appropriate, with any party prior to the final approval of the award, provided that information derived from proposals submitted by other offerors is not disclosed.

D.

The procedures for the opening and evaluation of any proposals and the award of any contract shall be as specified in the standard procedures and forms developed for this process.

(Prior code § 18-1-6; Ord. 14-06 § 2, 2014)

§ 3.05.070. Direct selection for small purchases.

For those purchases for which direct selection is to be used, procurement shall be as follows:

A.

Price comparisons for goods and services may be made by a review of the available prices and specifications that are available through catalogues, Internet listings, verbal communications, personal inspection or other information. The employee responsible for this procurement shall maintain a written summary of the sources that were checked for any purchase of more than \$1,000, sufficient to demonstrate that the purchase is in the best interests of the town and is consistent with the purpose of these policies.

B.

This type of procurement will generally only be appropriate for goods and services that are readily available in standard commercial transactions and for which no particular specifications are necessary.

C.

This type of purchase may also be used for the purchase of tools, materials and replacement parts from those suppliers that are available in this immediate area, when the additional costs associated with the time and travel required for the use of alternative sources may outweigh the value of any savings in price in those particular circumstances.

(Prior code § 18-1-7; Ord. 14-06 § 2, 2014)

§ 3.05.080. Other types of procurement.

A.

Professional services from a technical registrant, including but not limited to an architect, engineer, geologist or surveyor, shall be procured in a manner that is consistent with applicable state law. Such services may be procured in any manner allowed by such laws. (See ARS Section 34-103.)

B.

Construction work shall be procured in a manner that is consistent with applicable state law. Such work may be procured in any manner allowed by such laws. (See ARS Section 34-201.) Any such work may be obtained through the design-bid-build, construction-manager-at-risk, design-build, job-

order-contracting or any other such procedures that are authorized by applicable state law. (See ARS Section 34-603.)

C.

A contract may be awarded for materials, equipment or services without competition if the ~~clerk~~ [manager](#) determines in writing that there is only one source for the required materials, equipment or services. The town ~~clerk~~ [manager](#) shall require the submission of cost or pricing data in connection with any such contract. Sole source procurement shall be avoided except when no reasonable alternative source exists. A written determination of the basis for the sole source procurement shall be included in the contract file.

D.

Emergency procurement may be authorized by the ~~town clerk~~ [Town Manager](#) in appropriate circumstance. See Section **3.05.180**.

E.

Contracts for legal services, medical and dental services, appraisal services and other similar services from licensed or certified professionals may be solicited on the basis of a request for a statement of qualifications and an expression of interest. If prices for such work are included in the proposals, any such contract shall be awarded on the basis of the best interests of the town and not solely on the basis of price.

(Prior code § 18-1-8; Ord. 14-06 § 2, 2014)

§ 3.05.090. Cooperative purchasing agreements.

A.

Cooperative purchasing, by which the procurement is conducted on behalf of more than one public entity, is an acceptable method of complying with these requirements and in many cases will result in an offer that is more advantageous to the town than what would be otherwise available only to this town.

B.

The town may enter into, conduct, administer and otherwise fully participate in any cooperative purchasing agreement that has been approved by the mayor and council, in accordance with the terms and conditions of any such agreement. Proposals that are obtained for goods and services through any such agreement shall be deemed to be consistent with the requirements of this code and no further public notice or solicitation shall be required by these provisions.

(Prior code § 18-1-9; Ord. 14-06 § 2, 2014)

§ 3.05.100. Cancellation of invitations for bids or requests for proposals.

When it is determined to be in the best interest of the town, any invitation for bids, request for proposals or other solicitation may be canceled or all bids may be rejected by the town ~~clerk~~ [manager](#) or designee or by the mayor and council.

(Prior code § 18-1-10; Ord. 14-06 § 2, 2014)

§ 3.05.110. Responsibility of bidders and offerors.

A.

Determination of Responsibility. The responsibility of a bidder or offeror shall be determined as provided herein.

B.

Investigation Authorized. A reasonable investigation to determine the responsibility of a bidder or offeror may be conducted. The unreasonable failure of a bidder or offeror to promptly supply

information in connection with such an investigation may be grounds for a determination of nonresponsibility with respect to such bidder or offeror.

(Prior code § 18-1-11; Ord. 14-06 § 2, 2014)

§ 3.05.120. Prequalification of bidders or offerors.

The town ~~clerk~~ manager may employ a method whereby suppliers seeking to provide particular types of supplies, services or construction may prequalify as responsible prospective contractors for such supplies, services or construction. Solicitation mailing lists of potential suppliers of such supplies, services or construction shall include, but shall not be limited to, such prequalified suppliers. Prequalification shall not foreclose a determination between the time of the bid opening or receipt of offers and the making of an award, that a prequalified supplier is not responsible or that a supplier who is not prequalified at the time of bid opening or receipt of offers is responsible.

(Prior code § 18-1-12; Ord. 14-06 § 2, 2014)

§ 3.05.130. Multi-year contracts.

A.

Specified Period. Unless otherwise provided in the budget, a contract for supplies or services may be entered into for periods of more than one year, if funds for the first fiscal year of the contemplated contract are available at the time of contracting. Payment and performance obligations for succeeding fiscal years shall be subject to the availability of funds.

B.

Determination Prior to Use. Prior to the utilization of a multi-year contract, it shall be determined:

1.

That estimated requirements cover the period of the contract and are reasonably firm and continuing; and

2.

That such a contract will serve the best interests of the town by encouraging effective competition or otherwise promoting economies in town procurement.

C.

Cancellation Due to Unavailability of Funds in Succeeding Years. When funds are not made available to support continuation of performance in a subsequent year of a multi-year contract, the contract for such subsequent year shall be canceled and the contractor shall be reimbursed for the reasonable value of any nonreoccurring costs incurred but not amortized in the price of the supplies and services delivered under the contract. The cost of cancellation may be paid from:

1.

Appropriations currently available for performance of the contract;

2.

Appropriations currently available for procurement of similar property or services and not otherwise obligated; and

3.

Appropriations made specifically for the payment of such cancellation costs.

(Prior code § 18-1-13; Ord. 14-06 § 2, 2014)

§ 3.05.140. Inspection of contractor's plant and records.

A.

Right to Inspect. The town may inspect the plant or business of a contractor or any subcontractor under any contract awarded or to be awarded by the town.

B.

Right to Audit. The town shall be entitled to audit the books and records of a contractor or any subcontractor under any negotiated contract or subcontract other than a firm-fixed-price type contract. Such books and records shall be maintained by the contractor for a period of three years from the date of final payment under the prime contract and by the subcontractor for a period of three years from the date of final payment under the subcontract.

(Prior code § 18-1-14; Ord. 14-06 § 2, 2014)

§ 3.05.150. Determinations.

A.

Written Determinations Required. Each determination or decision shall be based upon written findings of the officer making the determination or decision and shall be retained in the official contract file.

B.

Finality of Determinations. Any such determinations are final and conclusive, unless they are clearly erroneous, arbitrary, capricious or contrary to law.

(Prior code § 18-1-15; Ord. 14-06 § 2, 2014)

§ 3.05.160. Reporting of suspected collusive bidding or negotiation.

A.

Notification to the Town Attorney. When for any reason collusion is suspected among any bidders or offerors, a written notice of such suspicion shall be transmitted to the town attorney.

B.

Retention of All Documents. All documents involved in any procurement in which collusion is suspected shall be retained until the town attorney gives notice that they may be destroyed. All retained documents shall be made available to the town attorney or designee upon request.

(Prior code § 18-1-16; Ord. 14-06 § 2, 2014)

§ 3.05.170. Enforceability and modifications.

A.

Contracts, grants and agreements of any kind that have been approved by the mayor and council shall be enforced.

B.

If any section, subsection or paragraph of this article is in violation of applicable state or federal law, the provisions of this article shall be applied in a manner that is consistent with all applicable law.

(Prior code § 18-1-17; Ord. 14-06 § 2, 2014)

§ 3.05.180. Emergency purchases.

A.

Notwithstanding any provisions herein, the town manager, town clerk or designee may purchase materials or services in the event of an emergency which poses an imminent danger to the health, safety and welfare of the employees or residents of the town for the purpose of ameliorating or dealing with said emergency. In addition, the town manager, town clerk or designee may procure services they deem to be immediately needed to make repairs to town facilities and equipment, of up to \$2035,000, without prior approval of the town council.

B.

Bids and contracts for services described in subsection A of this section shall be bid telephonically with response time and agreement to price to be established by the town manager, town clerk or designee.

C.

In the event that telephonic bids received are not sufficient, due to price, delivery time, and/or capability of bidder to deliver said services, the town manager, town clerk or designee may competitively negotiate with other potential contractors for the services. Every effort will be made to consider local suppliers and contractors for procurements which are outside the normal bid process.
(Prior code § 18-1-18; Ord. 14-06 § 2, 2014; Ord. 23-05 § 1, 2023)

§ 3.05.190. Penalty.

Any person who knowingly violates or solicits the violation of any of the provisions of this article wherein such action or inaction is deemed unlawful shall be deemed guilty of a misdemeanor and shall, on conviction thereof, be punished by a fine of not less than \$500.00.
(Prior code § 18-1-19; Ord. 14-06 § 2, 2014)

§ 3.05.200. Bid protests.

A.

Filing of Protest.

1.

Any interested party may protest a solicitation issued by the town, or the proposed award or the award of a town contract.

2.

Content of Protest. The protest shall be in writing and shall include the following information:

a.

The name, address and telephone number of the protester;

b.

The signature of the protester or the protester's representative;

c.

Identification of the solicitation or contract;

d.

A detailed statement of the legal and factual grounds of the protest including copies of relevant documents; and

e.

The form of relief requested.

3.

The protester shall promptly supply any other information requested by the town.

B.

Time for Filing Protests.

1.

Protests Concerning Improprieties in a Solicitation.

a.

Protests based upon alleged improprieties in a solicitation that are apparent before bid opening shall be filed before the closing date or bid opening.

b.

Protests based on other alleged improprieties that occur during the solicitation process shall be filed as soon as possible and prior to the closing or bid opening date.

2.

Protests Concerning Contract Award. Protests concerning alleged improprieties in the award of a contract shall be filed within five working days of contract award.

3.

In cases other than those covered in subsections (B)(1) and (2) of this section, protests shall be filed within five working days after the protester knows or should have known the basis of the protest, whichever is earlier, but in no event shall a protest be filed more than 10 days after the award of a contract.

4.

Protests shall be filed with the town clerk.

5.

The town clerk shall immediately give notice of the protest to the successful contractor if award has been made or, if no award has been made, to all persons submitting bids/proposals.

6.

Protests that are not filed within the time period required shall be deemed to be waived and no further action shall be taken on any such protest.

C.

Stay of Procurement During the Protest. If a protest is filed before the award of a contract, the award may be made unless the town clerk determines that the award of the contract is contrary to the best interests of the town.

D.

Decision by Town Clerk.

1.

The town clerk shall issue a written decision within three working days after a protest has been filed. The decision shall include a statement of the decision with supporting rationale and a notice of the right to appeal set forth in subsection E of this section.

2.

The town clerk shall furnish a copy of the decision to the protester by any method that provides evidence of receipt.

3.

The time limit for decision set forth in subsection (D)(1) of this section may be extended for good cause for a reasonable time not to exceed 30 days. The town clerk shall notify the protester in writing that the time for the issuance of a decision has been extended and the date by which a decision will be issued.

4.

If the town clerk fails to issue a decision within the time limits set forth in subsection (D)(1) or (3) of this section, the protester may proceed as if the town clerk had issued an adverse decision.

5.

If the town clerk sustains the protest in whole or in part and determines that a solicitation, proposed contract award or contract award does not comply with applicable law and regulations, the town shall implement an appropriate remedy.

6.

In determining an appropriate remedy, the town clerk shall consider all the circumstances surrounding the procurement including, but not limited to, the seriousness of the procurement deficiency, the degree of prejudice system, the good faith of the parties, the extent of performance, costs to the town, the urgency of the procurement and the impact of the relief on the functioning of the town.

E.

Appeal of Town Clerk's Decision.

1.

An appeal from a decision entered or deemed to be entered by the town clerk shall be filed with the town clerk within five working days from the receipt of the town clerk's decision.

2.

Content and Appeal. The appeal shall contain:

a.

The information set forth in subsection (A)(2) of this section; and

b.

The precise factual or legal error in the decision of the town clerk from which the appeal is taken.

3.

The town council shall hear and consider the appeal within two regular meetings. The protester and the town clerk shall be given a reasonable opportunity to be heard in the matter.

4.

If the town council sustains the protest in whole or in part and determines that a solicitation, proposed contract award or contract award does not comply with applicable law and regulations, the town shall implement an appropriate remedy pursuant to subsection (D)(6) of this section.

5.

The decision of the town council is final.

(Prior code § 18-1-20; Ord. 14-06 § 2, 2014)

Town of Huachuca City

PROCLAMATION NO. 2026-05

A PROCLAMATION OF THE MAYOR OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, DECLARING THE MONTH OF APRIL, 2026, AS FAIR HOUSING MONTH IN THE TOWN OF HUACHUCA CITY.

WHEREAS, The Fair Housing Act, enacted on April 11, 1968, enshrined into federal law the goal of eliminating racial segregation and ending housing discrimination in the United States; and

WHEREAS, The Fair Housing Act prohibits discrimination in housing based on race, color, religion, sex, familial status, national origin, and disability, and commits recipients of federal funding to affirmatively further fair housing in their communities; and

WHEREAS, discriminatory housing practices undermine the strength and vitality of America and its people; and

WHEREAS, housing choice impacts our children's access to education, our ability to seek and retain employment options, the cultural benefits we enjoy, the extent of our exposure to crime and drugs, and the quality of health care we receive in emergencies; and

WHEREAS, the Town of Huachuca City is committed to the mission and intent of Congress to provide fair and equal housing opportunities for all.

NOW, THEREFORE, I, Johann R. Wallace, Mayor of the Town of Huachuca City, Arizona, by the authority vested in me by the laws of the State of Arizona and Town Code and by this Proclamation hereby declare April, 2026, as Fair Housing Month in the Town of Huachuca City.

PROCLAIMED by the Mayor of the Town of Huachuca City, Cochise County, Arizona, this 26th day of March, 2026.

Johann R. Wallace, Mayor

ATTEST:

Brandye Thorpe, Town Clerk

Thomas Benavidez

Thomas Benavidez, Town Attorney

Town of Huachuca City

PROCLAMATION NO. 2026-04

A PROCLAMATION OF THE MAYOR OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, DECLARING THE MONTH OF APRIL, 2026, AS SEXUAL ASSAULT AWARENESS AND PREVENTION MONTH IN THE TOWN OF HUACHUCA CITY.

WHEREAS, sexual violence is a dehumanizing form of abuse that harms our communities; and

WHEREAS, rape, sexual assault, and sexual harassment have extensive and widespread physical and mental health implications, including post-traumatic stress disorder, substance abuse, depression, homelessness, eating disorders, and suicide; and

WHEREAS, 1 in 3 women and 1 in 4 men have experienced sexual violence involving physical contact at some point in their lives; and

WHEREAS, 67% of victims under the age of 18 identified their perpetrator as a family member and 79% said they were currently living with that perpetrator; and

WHEREAS, the Centers for Disease Control and Prevention found that 43.2% of females and 51.3% of males first experienced victimization prior to age 18; and

WHEREAS, through prevention education, awareness efforts, a strong continuum of victim services, and holding perpetrators responsible for their actions, we can work together to better address sexual violence and create safer communities for all Arizonans.

NOW, THEREFORE, I, Johann R. Wallace, Mayor of the Town of Huachuca City, Arizona, by the authority vested in me by the laws of the State of Arizona and Town Code and by this Proclamation hereby declare April, 2026, as Sexual Assault Awareness and Prevention Month in the Town of Huachuca City.

PROCLAIMED by the Mayor of the Town of Huachuca City, Cochise County, Arizona, this 26th day of March, 2026.

Johann R. Wallace, Mayor

ATTEST:

Brandye Thorpe, Town Clerk

Thomas Benavidez
Thomas Benavidez, Town Attorney

Town of Huachuca City

PROCLAMATION NO. 2026-03

A PROCLAMATION OF THE MAYOR OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, DECLARING THE MONTH OF APRIL, 2026, AS GARDEN MONTH IN THE TOWN OF HUACHUCA CITY.

WHEREAS, during spring, the season of renewal, millions of Americans turn joyfully to gardening; and

WHEREAS, America's gardens produce an abundance of fruits and vegetables to enrich our tables and a stunning variety of flowers and shrubs to add beauty to our homes and yards; and

WHEREAS, President Reagan first proclaimed the week of April 13, 1986, as "National Garden Week;" and

WHEREAS, in 2002, the National Gardening Association resolved to extend the celebration to encompass the entire month of April; and

WHEREAS, National Garden Month was celebrated for the first time in 2003 and has been celebrated every year since; and

WHEREAS, gardening has numerous health benefits, including exposure to Vitamin D, exercise, and decreased dementia risk.

NOW, THEREFORE, I, Johann R. Wallace, Mayor of the Town of Huachuca City, Arizona, by the authority vested in me by the laws of the State of Arizona and Town Code and by this Proclamation hereby declare April, 2026, as Garden Month in the Town of Huachuca City. I encourage all the residents of the Town to go outdoors and cultivate a nutritious and colorful garden.

PROCLAIMED by the Mayor of the Town of Huachuca City, Cochise County, Arizona, this 26th day of March, 2026.

Johann R. Wallace, Mayor

ATTEST:

Brandye Thorpe, Town Clerk

Thomas Benavidez

Thomas Benavidez, Town Attorney